

ELIZABETH MACQUARIE IRRIGATION TRUST

ABN: 25 878 933 735

PO BOX 3 ROSS TAS 7209

Trust Meeting

Campbell Town Hall Upstairs Meeting Room

4th November 2015

4pm

Present: David Downie, John Cameron, Richard Bennett, Alan Rigney, Simon Foster, David Taylor, Rob Bayles, John Taylor & Bonnie Goss

Apologies: Julian von Bibra

Correspondence In/Out:

DPIPWE Letters – receiving quarterly and annual report

Geoton Document & Invoice – Lake Leake

P Pearn quote for works Lake Leake

Minutes from previous meetings:

Motion: That minutes from previous meeting are true and correct

Moved: Richard Bennett Seconded: David Taylor Carried

Business arising from previous minutes:

Tailrace Easement Document

Action: David Downie and David Taylor to continue discussions with Rob O'Connor

Meters not working:

Newham Park meter has been repaired.

Bonnie to send out protocol letters as per motion

Motion: To combat irrigation right holders non-compliance issues the following procedures will be implemented.

- A list sent to Trustees of meters that are known not to be working.
- A letter will be sent to all Irrigation Right holders outlining process implemented to combat non-compliance.
- A further letter will be sent to those Irrigation Right Holders with non-compliance issues advising that if a response is not received within 7 days regarding the non-compliance issue outlined in the letter an EMIT nominated representative will need to meet with the Irrigation Right holder to discuss issue and a fee of \$150 per hour will be charged to cover time and costs involved to rectify non-compliance issue.

Moved: John Cameron Seconded: Alan Rigney Carried

Rigney Family Proposal

Action: Julian von Bibra to document letter to Rigney family that the Trust cannot give someone else's Surety 5 water as per action on previous minutes dated 26th August 2015.

Transfer & Water Meter Policies

Action: John Cameron to continue work regarding creating transfer and water meter policies.

Treasurers Report

Bank Balance: \$343,194.87

Accounts paid

Tasmanian Electoral Commission \$623.82

Motion: That account be approved for payment

Moved: Rob Bayles Seconded: John Taylor Carried

General Business

TI/Deliveries Update

David Downie explained that TI deliveries over the past month led to some issues occurring in the river along with other factors. Discussions occurred with TI on how to rectify issues. Tooms Lake releases were increased to assist to recover river along with releases from Williamwood, Rosedale and MSP. David Taylor expressed his concern with the lack of communication from TI regarding recent events. This also raises the question does EMIT have transmission losses correct on private transfers. River appears to have recovered with assistance from EMIT.

Lake Reports

Tooms Lake – 1.98 metres dropped 400ml in October . approx. 560 megs a month being released.
Lake Leake – 1.94 metres dropped .08 October 2015. Approximately 12 months water left using report from DPIPWE as a reference.

Meetings

Motion: Meetings will require as per the constitution 14 days notice to Trustees. However if required a meeting can be requested by 3 or more trustees to deal with management issues urgently if so required.

Moved: Richard Bennett Seconded: Rob Bayles Carried

Cease to take

John Cameron has been approached regarding the definition of a cease to take. Discussion occurred with no formal motion required.

Alternative Water Sources

John Cameron enquired is it EMIT's role to source other water sources if the Lakes run out. David Downie advised alternative sources are being considered by other parties at present.

Lake Leake Wall Issue

David Taylor reported on the sink hole that has occurred at Lake Leake. TI sent engineers to investigate after report was made. EMIT concerned that work may not occur prior to Christmas. A large rain event may cause a breach. The Trust was presented with a report from Geoton and a quote from PJ Pearn to repair wall to consider.

Motion: That the Geoton invoice for the amount of \$2090.00 be approved for payment.

Moved: Simon Foster Seconded: Alan Rigney Carried

Motion: That EMIT makes an offer to DPIPWE and Tasmanian Irrigation up to the amount of \$137,824.00 for the repairs of the sink hole at Lake Leake and Trust representatives be given the power to act accordingly.

Moved: Simon Foster Seconded: Alan Rigney Carried

Motion: David Taylor, David Taylor and Julian von Bibra be appointed as representatives at the meeting regarding Lake Leake repairs.

Moved: Alan Rigney Seconded: John Taylor Carried

Meeting Closed: 5:55pm

MINUTES OF MEETING OF MORVEN PARK MANGEMENT &
DEVELOPMENT ASSOCIATION INC.

HELD ON WEDNESDAY 9 DECEMBER, 2015
MORVEN PARK FACILITY, EVANDALE.

The Chairman declared the meeting opened 19-35pm.

PRESENT: Carmel Oates (Secretary/Cricket Club), Ian Pease (Light Rail & Steam), Brendon Crosswell (Chair,) Stephen Baldock (Penny Farthing /EAC Rep), Brendan Chapman (Skate Park), Jeremy Cunningham (Football Club), Patrick Davey (Football Club), John Hughes (Tennis Club/Treasurer), Scott Hill (EPS).

APOLOGIES:

David Houghton (rotary), Deputy Mayor Richard Goss (NMC), Charmaine Whyman (Evandale Cricket Club)

MINUTES PREVIOUS MEETINGS (11 Nov 2015)

Moved Carmel Oates/seconded. Ian Pease that minutes are accepted as true and correct. CARRIED.

BUSINESS ARISING PREVIOUS MINUTES.

- *Floor resurfacing. Michael Higginson (NMC) has taken photos of area. Hazard form has been completed. Michael Higginson has recommended that the floor be resurfaced to prevent potential slips, trips and falls. Council advised whilst this needs to be completed it is not urgent provided that users are made aware of the potential hazard.*
- *Council has made the point that they have allocated \$2000 to Morven Park towards the installation of gas and the floor repairs this financial year. Morven Park received \$2000 for the installation of gas to the kitchen. **We asked for money towards floor repairs but no money wasn't allocated to floors Refer to Council Letter dated 8 July 2015 Ref MB: nh 24/019/013) attached for reference).***
- *MOU- Brendon Crosswell has visited NMC to discuss and sign. Not signing until water usage/costs sorted out. Have received email from Maree Bricknell. MOU still not signed off. Awaiting further advice from NMC.*
- *Dump Point Signage – Works Manager (Wayne Chellis) advised as all of the information requested is available on Council's website he is of the view a sign is not required. In relation to landscaping there are no formal plans prepared but Council is planning to tidy up area sometime this financial year. Committee not satisfied with response. **Council are***

now erecting sign advising nearest alternative dump site and phone number to report any problems

- Light rail would like a sign placed near rail area to advise whereabouts of toilets. NMC advised no sign to be erected as they are not public toilets but council has no problems if light rail place sign pointing to toilets that can be taken down when rail operation has ceased for day.
- Moved Brendan Chapman 2nd Ian Pease that we recommend to Council that the speed limit sign be moved from present location to further along road on the opposite side and that it be a back to back sign showing speed limit both directions. **CARRIED (Still Pending)**

CORRESPONDENCE IN

NMC – Minute follow-ups.

CORREPENDENCE OUT

Moved Carmel Oates 2nd Jeremy Cunningham that correspondence IN/OUT is accepted. CARRIED

TREASURER'S REPORT

C/Balance \$2766-04

Moved John Hughes 2nd Jeremy Cunningham CARRIED

REPORTS

SCHOOL: Leavers Dinner 17 Dec, need key 16 Dec. Secretary to arrange paperwork and key delivery.

TENNIS CLUB:

- All good.

LIGHT RAIL

- Last day of operation 20 Dec returning 10 Jan 2016.
- Costing for new ticket office been completed for NMC.

ROTARY:

- No Report

SKATE PARK

- Speeding vehicles entering Morven Park. School to be contacted to advise parents and teachers in regards to this problem.

PENNY FARTHING:

- All ok. Nothing to report. Meeting representative to remind its members about speed limit at Morven Park.

NMC

- No Report.

GROUND REPORT

- Grounds need spraying for clover. Nick Talbot attending to.

EVANDALE CRICKET CLUB.

- No report.

EVANDALE FOOTBALL CLUB:

- Patrick Davey advised that a tentative booking with Hayden Dodge has been made for 7 March weather permitting. The date can be changed just wanted to get a booking done early so we are near top of list not near bottom due to demand. TBC. Ask that Cricket Club make note.
- Would like to have practice match at Morven Park before start of season

GENERAL BUSINESS:

- Nil.

RECOMMENDATION FOR COUNCIL TO CONSIDER

- That we recommend to Council that the speed limit sign be moved from present location inside the main entrance to Morven Park to further in along road on the opposite side and that it be a back to back sign showing speed limit both directions. **(PENDING)**
- That we recommend to Council that consider funding from Council's mid year budget be allocated to rectify the problem with floor surface in change rooms at Morven Park, Evandale i.e. Resurfaced in accordance to the recommendation from Michael Higginson (NMC OH&S Officer) before the next football season. **(PENDING)**

NEXT MEETING: 10 February 2016
Meeting Closed 8.40pm

Brendon Crosswell
Chairman

Carmel Oates
Secretary



Gov 4(2)(iii)

Avoca Museum and Information Centre

Old School Building, AVOCA, TASMANIA, 7213

*A Committee Meeting held at the Avoca Museum
On 4pm Tuesday 15th December 2015.*

MINUTES

1. Present

Mary Knowles, Sue Charlton, Prue O'Connor, Frank O'Connor, Dalija Wells,

2. Apologies

Steve Taylor, Helen Reynolds, Jac Allen, Angie Gee.

3. Approval of the Minutes of the Committee Meeting

Moved Frank Seconded Dalija

That the minutes be passed as a true record of the meeting

Carried

4. Business Arising – See items under action list

- a) Sales Form – Currently ongoing
- b) Preservation & Conservation Workshop – Next meeting will be held 13th January
- c) Noticeboard – Has been completed
- d) Map in BBQ Shelter – currently on hold
- e) Festival – Completed. Meeting in March to organise next festival.
- f) Internet Connection – cable to be installed. Ben Morrison following up ongoing. We have a modem.
- g) Problems with the internet – Dr Dave sent a letter, no known reply at this stage. Don't know if Steve did survey, ongoing.
- h) Computer Installation/Hard Drive – Currently ongoing. Not in laptop
- i) Museum Pest Control – Prue to purchase 3 bombs.
- j) Paid Museum Worker – Currently ongoing. Dalija interviewed Paul. Both agreed that the job was not suitable. Jane Mitchell has volunteered. Hoping she can get a job through Max employment. Mary to get job contract for Jane, ongoing.
- k) Key register – Leanne does not have a key. Keys – Prue, Dalija, Mary, shop, Angie. Check Helen Reynolds. Need to make a list to give to Jonathon NMC.
- l) Replacement plaques – Currently ongoing
- m) Defibrillator – Grant received for defibrillator. Waiting on the money to come and contract. Needs to be registered where it is. Red Cross to do training. Rossarden to make up numbers if needed. Discussion regarding First Air Training in Avoca. Ambulance shed being renovated.
- n) Letterhead – no change. Email to Alf – word

5. Finance

Balance \$3700. \$1089.00

Moved Angie Seconded Sue

6. Correspondence
 - a) Inward – Resolved to send letter to NMC regarding a meeting being held here. Dalija indicated she would like to go to Evandale meeting on March 9th 11.00am
 - b) Outward - Dr Dave's letter?
7. See above
8. Spring Festival
 - a) Good response
 - b) Price of BBQ too high
 - c) MC Suggested
 - d) Drink station
 - e) Flowers need to be identified after judging
 - f) Flowers to be home grown
 - g) No certificates for the children's section
 - h) Dalija to approach Coles, Woolworths etc for donations – letter required
9. No report
10. No report
11. Exhibitions –
 - a) Greater Esk Tourism. Mary reported they are finishing off frames for photo exhibition to travel.
 - b) Break O Day Regional Art exhibition offered to let us have part of the wrapped up exhibition to run a workshop.
 - c) Ian Cox approached for a copy of his winning photo.
12. Garden –
 - a) Rob Granger mowing the lawn
 - b) Sue and Jane to do some weeding
 - c) Dalija reported watering system seem to be working better
13. General Business –
 - a) Birds needs investigating
 - b) Mary reported Council had a crane to look at the chimneys to block vents
 - c) Sue spoke on her Apron and Antique extravaganza. Every 2 years. Maybe in honour of the CWA. Suggesting March 25th 2017. To register ie Events Tasmania. Meeting at Spring Flower Festival in March. Different categories CWA Ladies to judge
 - d) Insurance to be clarified
 - e) Tyre Factory – will donate 16 cents in the dollar to AMIC for the community. Yet to be passed by Council then has to be advertised.
 - f) Sue requested we did something on Remembrance Day.
 - g) Check on annual return – Mary requested we pass a special resolution for a name change from AMIC and Tas Regional Arts to just AMIC Inc. Mary requested to buy a common seal stamp for our association.
 Moved Alf Seconded Sue
 A special resolution that the name of our association be changed
 - h) Mary read out a list of volunteer duties.
 - i) Need to add fill out volunteer registration form.
 - j) Gary Cobb at Rossarden developed a Castle Cary Ridge Walking Track. Can be contacted on Facebook.
 - k) Couch for Sale? \$600.00 – No
 - l) Sheree Devlin setting up an Arts Centre in the old shop.
 - m) Santa Mailbox for the Park
14. Next Meeting 8th Tuesday March 2016

Meeting closed 6.00pm

Financial Report 1st Sept 2015 to 30th November 2015

Balance in bank at 1 st Sept 2015		\$3489.89
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Income

Market, sales, donations		
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Spring Festival	1109.65	
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	Total	<u>\$1109.65</u>
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Chq 89 Prue O'Connor	73.20	
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Chq 90 NMC	173.71	
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Chq 91 Shirley Freeman	224.06	
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Chq 92 Andrew McEntyre	329.00	
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Chq 93 Bassview	96.00	
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Bank Fees	3.00	
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	Total	\$898.97
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Balance in bank as at 31 st Dec 2014		\$3700.57
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Spring Flower Festival
September 2015**Income**

Devonshire teas	131.00
Plants	65.00
Entries	57.05
BBQ	468.80
Raffle	269.00
Donation banked	250.00
Donation used for expenses	250.00
	\$1490.85

Expenses

Avoca School	10.00
Stationary	10.90
IGA	23.20
Shiploads	47.65
Woolworths	142.30
Shirley Freeman	224.06
	\$458.11

Profit made \$1032.74

EVANDALE COMMUNITY CENTRE AND MEMORIAL HALL MANAGEMENT COMMITTEE

Gov 4(2)(w)

Minutes of General Meeting Tuesday 2nd February 2016

Chairperson: John Lewis

Meeting opened: 10.00am

1. Present: Chris Hurford, Ruth Tilsley, Jennie Staal, Adrian Jobson, Peter Riley, Bronwyn Rigby, Gillian Atherton (Minutes).

2. Apologies: Frank Halliwell, Jenny Carter.

3. Minutes of Previous Meeting: read and confirmed. Ruth Tilsley/Jennie Staal. Carried

3.1 Business Arising:

- NMC Proposed visit: cancelled.
- Evandale Tear-off map: in use and very successful.
- Solar Panel Research: cost is out of reach at present without grant or donation. The quote with a covering letter will be forwarded to Ian Gonion, with copy to the G.M. of the NMC.
- EFTPOS facility: proving very popular with visitors. Taken \$1678.39 since installation in November.
- Security Grille for gift shop: this will be put on hold at present due to the cost.

4. Correspondence:

4.1 Inwards:

- Volunteers Tasmania re awards: to consider nomination.
- A. Mason NMC: new aluminium flagpole for the Centre to be included in 2016-17 budget.
- M. Richardson, Jackson's: re computer modem and security issues
- Various day-to-day queries/information etc.

4.2 Outwards:

- Various: replies to the above points.
- M. Richardson, Jackson's: code register for security.
- Alison Andrews: meeting on her appointment as Country Courier contact.
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It was moved that the correspondence be accepted: Jennie Staal/Peter Riley. Carried.

5. Financial report:

TREASURER'S REPORT

December 2015

Income	December 2015	% Change	December 2014
General	\$2368.55	+66%	\$1426.50
Memorial Hall	\$626.00		\$805.00

General Income for December was \$2368.55 which is 66% up on December 2014.

January 2016

Income	January 2016	% Change	January 2015
General	\$1643.90	+23.5%	\$1331.10
Memorial Hall	\$0.00		\$0.00

Bank Balance	Jan 2016	Last Month
Commonwealth Bank-Cheque Account	\$2205.40	\$2939.53
Bankwest- Business Telenet Saver	\$4049.42	\$4042.64

General income for January was \$1643.90 which is 23.5% up on January 2015.

The "Albert" card payment system is proving popular with our visitors.

Usage since inception is	Nov15	\$180.04
	Dec15	\$901.60
	Jan16	\$596.75
	Total	\$1678.39

- Projected power costs are high, needing more caution with usage.
- Will there be hidden costs with NBN connections and will the NMC help with these costs?
Chris Hurford moved his report be accepted, seconded Peter Riley; carried.

6. History report:

The History Society has not met since December so nothing to report.

7. Gift Shop/Library Report: Ruth Tilsley

- There were 900 library loans for last year, and many donated books.
- Volunteers will be reminded to make sure the library is clean and tidy. Also the Gift Shop needs constant attention to be attractive to visitors, (especially the glass shelving).
- Volunteers to be reminded to check the stock and make sure they are aware of surplus stock available. Also to write as detailed description of items and possible and note if it is the last of the stock to help with re-ordering.
- Volunteers need to be aware there is no discount allowed on consignment stock, and Pennyfarthing merchandise. To implement a system of coloured dots to make these items easily recognisable.
- Gillian Atherton has offered to help Ruth in the library as required.

8. Centre Management: Jennie Staal

- Tourist numbers for the last year have improved.
- Various new systems, EFTPOS and Daily Cash Sheet are working well.
- Art Exhibition: on-going.
- New Volunteers are welcome, Vicki Simm, Carol Merriman, Annie Harvey, Trevor Thomas.
- Carpet Cleaning: arranging for quotes.
- Staying Alive in the North: no mention of Evandale! To be rectified.
- Fund-raising: several possibilities were suggested for fund-raising events to purchase security door and blinds for the glass atrium. eg. Bus tours of Evandale, Walking tours, Open garden, etc. To be left open for further discussion.

9. Community Hall report: Bronwyn Rigby

- January has been quiet with only one booking.
- February has the Village Fair and the Glover Festival which has been extended this year over two weekends and more school visits. Dates for hall to be booked on a planner.
- Glover Society to be asked for donation for the loan of chairs.
- Bronwyn is concerned about groups that book the hall and then cancel at the last minute. She moved that a non-refundable deposit would be charged before a booking is accepted, seconded Adrian Jobson. Carried.
- Front door mat is missing!

It was moved that all the reports be accepted: Ruth Tilsley/Peter Riley. Carried.

10. Any Other Business:

- Courier Mail is back in production, with Alison Andrews as our contact.
- Monthly newsletter to Volunteers to contain a section re daily routines and housekeeping etc. to save doubling up on information. Tray for articles in the centre.
- Blessing of the Bonnets: Kate Rowe and Sue Bedford joined the meeting and with Ruth Tilsley gave an overview of this event. To be held at Evandale on Sunday 18th September 2016, the events will celebrate the convict women of the area, concentrating on those who arrived on the "Australasia". A bonnet is being made to commemorate each of these women, and will be blessed at the Uniting Church on this day. A committee has been formed of representatives from the Uniting and Anglican Churches, the History Society, and the Centre. There will be permanent displays left in Evandale.

The meeting closed at 11.30am.

Next meeting Tuesday 1st March 2016 at 10.00am

Devon Hills Community Group Meeting

9 February 2016

Attendees:

Jamie Buckby, Lisa Lucas, Jim Stewart, Margaret Webster, Cheryl & Phil Canning, Janet Lambert, Sandy Astill, Ty Turner, Lance Turner, Sam Saunders- Battersby, Sheena Harris, Garry Stebbings

Apologies- Graeme Gliddon

Confirmation of Previous minutes- Moved as correct – Phil Canning, Seconded – Margaret Webster

Declaration of any Pecuniary Interest by a member of a special committee of Council.

In accordance with the Local Government Act 1993, Part 5, S48A-S56, a member of a Special Committee must not participate in any discussion or vote on any matters in respect to which the member:

- 1- has an interest; or
- 2- is aware or ought to be aware that a close associate has an interest

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.

NIL declared

Business Arising-

1- Security Cameras – Cost per unit is \$50- \$60 with an all up cost installed of approx. \$1500.

Action - Jamie Buckby to arrange a formal quote for installation at an appropriate height.

Action – Lisa Lucas to apply for a Grant from the Council to cover the cost. Grants available from Council for works of this nature in March 2016.

2- Risk assessment-

-First Aid Sign supplied by Sheena and affixed to draw containing the kits.

- Broken Glass still in the meeting room – Sheena to include on Risk assessment for Council to arrange removal

- Fire Extinguishers still not verified by TFS or Perth Fire Brigade – Phil Canning to follow up direct with them.

Action – Sheena to include these items on the Risk Assessment Checklist before submitting to Council.

3 - Memorandum of Understanding

As per last meeting minutes the MOA has been signed by NMC and the Committee and a copy provided for our records.

Action – None

4 - Tas Water and Telstra issues- these have been ongoing for a number of years with both the Devon Hills Committee and the Northern Midlands Council. Both parties have been trying to get these organisations to review Protruding Pits and unaccessible Water pits. The protruding Pits are a Health and Safety issue for the public and the Water issues may create poor access in the event of a Fire.

Action- Northern Midlands Council will continue to request works be done in the Devon Hills Community due to Health and Safety issues here.

5 – Pigeon Club – A signed Hire Agreement , Cover Note for insurance (which is to be updated) and the \$50 hire fee is now held. Well done to Jamie (President) for arranging this so promptly.

Action – Sheena to provide copy of Hire Agreement to Amanda Mason at Council.
Lisa to Bank the Hire Fee cheque. Jamie Buckby to follow up Insurance past the Cover note expiry.

Treasurers report

Balance as at February 2016 \$1328.15

Plus Pigeon Club payment to be banked \$50

Payment for Advertising in newsletter \$50

Less payment to Perth Fire Brigade for Lolly Run at Xmas \$60

Balance as at Meeting \$1318.15

The Commonwealth Bank has granted Lisa access as Treasurer and enabled Netbank. Netbank doesn't yet include the Devon Hills Account which Lisa will follow up. Signing access is available now for Lisa.

Garage sale - next Garage Sale is on 12 March 2016. Janet Lambert has volunteered to be co-ordinator (collecting Stall holder fees, advertising etc). Thanks Janet for your ongoing assistance here.

All people wanting Stalls are to contact Janet to arrange.

Jim Stewart gave an outline of previous Garage Sale success over his long tenure on the committee and made suggestions for improvement, particularly in advertising.

Current advertising is in the Local Schools, on Radio and TV via the free Community advertising, the Country Courier, Road Signs, 'Around the Region' in the Examiner, Facebook site, Newsletter and via the charities supported.

It was decided that the Devon Hills Community Group would 'own' the BBQ on the day this time with all funds pooled and then donated to a worthy charity as decided by the Committee. Similarly the Stall holder fees would be pooled and donated as above.

Jim Stewart will arrange the manure bags via his Rotary and is looking to donate funds separately to a local charity.

Action – Janet co-ordinating the stall holders, insurance waivers (as per last sale) and collection of money

Lisa – Food for BBQ, soft drinks etc

Above arrangements moved by Lisa Lucas – Seconded by Sheena Harris

Working Bee – prior to the garage sale it was felt a working bee to clean up the grounds of the Fire Shed was necessary. The date for this has been set for Sunday 28 February at 3.30pm.

Action – Sheena to Post on Facebook

Fire protection Plan for Devon Hills – Phil Canning raised the issue that there is currently no Fire protection plan for our community held by either the NMC or the Perth or TFS. This is a matter of urgency once the current Fire disaster is concluded and TFS are available to assist in its formulation between NMC, TFS and the Committee representative (Phil Canning).

A request was made by local resident Sam Saunders-Battersby that an interim plan and information be provided to the Community in the event of a fire. This would include who has keys to the gate which is the Fire Exit to the South, where the Gate is, and other appropriate information for the Community., This has been an

outstanding matter for a couple of years now and needs resolution with the worsening Fire Dangers. It was agreed to place this interim information in the Noticeboard at the front of the Fire Shed. This would be factual contact information rather than to advise, as that advice would need to come via the TFS.

Action - Phil Canning to continue to follow up with TFS for a formal Fire protection plan and to work with Sam Saunders-Battersby in the interim on an information flyer for the community Noticeboard.

Moved by Sam Saunders-Battersby, Seconded by Lisa Lucas

Australia Day Volunteer Award Recipients – Local community recipients of these awards were recognised and Committee acknowledged the work done by these people in our Community.

Devon Hills Memorabilia – Garry Stebbings provided some wonderful pieces from the original advertising for the Devon Hills Subdivision kindly donated by local resident Rodney Ferrall. This will be held securely and consideration given to a “wall of fame” in the Fire Shed to note the history of the Community and the Committee. Sheena is holding the printed material for the time being.

Action – Thank you Garry

Calendar of Events- Lisa Lucas shared the below events which were supported by the Committee:-

8 March – International Women’s Day Afternoon Tea at the Fire Shed – Flyer to be distributed with the Garage Sale Flyer. A hire Agreement is to be done for this event although no Fee applies as local community resident event.

12 March – Devon Hills Community Garage Sale – as per minutes above

8-17 April – National Youth Week – possible “Olympic style” event to be held – more info to follow

Meeting Closed 9.02pm

MINUTES OF MEETING OF MORVEN PARK MANGEMENT &
DEVELOPMENT ASSOCIATION INC.

HELD ON WEDNESDAY 10 FEBRUARY 2016
MORVEN PARK FACILITY, EVANDALE.

The Chairman declared the meeting opened 19-37pm.

PRESENT: Carmel Oates (Secretary/Cricket Club), Ian Pease (Light Rail & Steam), Brendon Crosswell (Chair,) Brendan Chapman (Skate Park), Jeremy Cunningham (Football Club), Patrick Davey (Football Club), John Hughes (Tennis Club/Treasurer), Robert Chick (Primary School), Deputy Mayor Richard Goss (NMC), David Houghton (Rotary)

APOLOGIES:

Charmaine Whyman (Evandale Cricket Club), Brendan Chapman (Skate Park), Scott Hill (Primary School), Di Guilbert (Primary School)

MINUTES PREVIOUS MEETINGS (10 Dec 2015)

Moved Jeremy Cunningham/seconded. Ian Pease that minutes are accepted as true and correct. CARRIED.

BUSINESS ARISING PREVIOUS MINUTES.

- *Floor resurfacing. Michael Higginson (NMC) has taken photos of area. Hazard form has been completed. Michael Higginson has recommended that the floor be resurfaced to prevent potential slips, trips and falls. Council advised whilst this needs to be completed it is not urgent provided that users are made aware of the potential hazard. STILL PENDING*
- *MOU- Brendon Croswell has visited NMC to discuss and sign. Not signing until water usage/costs sorted out. Have received email from Maree Bricknell. MOU still not signed off. Awaiting further advice from NMC.*
- *Dump Point Signage. Council have erected sign advising phone number to report any problems*
- *Moved Brendan Chapman 2nd Ian Pease that we recommend to Council that the speed limit sign be moved from present location to further along road on the opposite side and that it be a back to back sign showing speed limit both directions. CARRIED (Still Pending) Currently on school side 15 kmph and Morven Park side 10kmph*

CORRESPONDENCE IN

NMC – Volunteer forms, Risk & Safety checklist, Meeting dates, Auditing

CORREPENDENCE OUT

NMC: Volunteer forms, Risk & Safety checklist, meeting date.

Moved Carmel Oates 2nd Brendon Crosswell that correspondence IN/OUT is accepted. CARRIED

TREASURER'S REPORT

C/Balance \$2130.29

Accounts to be handed out for share of Aurora account to Light rail, football and cricket clubs

Moved John Hughes 2nd Patrick Davey CARRIED

REPORTS

SCHOOL: Would like to book Morven Park for Wednesday 30 March, (back up day for rain will be Wednesday 6 April) for 5 Northern Midlands Schools activity day. Secretary to arrange paperwork and key delivery for 24 March due to Easter break.

TENNIS CLUB:

- All good.

LIGHT RAIL

- New President Graham Houston. Secretary to organise changeover of key/signatures.

ROTARY:

- Nothing to report. Asked question in relation to grandstand repair.
- We need council to decide what happening with Grandstand at Morven Park. Do we repair to make it safe and useable, do we demolish, relocate near boundary fence or construct new grandstand, Morven Park committee would like NMC to evaluate and advise.
- Deputy Mayor Goss to follow up with General Manager and advise committee as to what is required to proceed.

SKATE PARK

- All ok.

PENNY FARTHING:

- No report.

NMC

- New budget sessions starting in March.
- Airport: Still negotiating with Federal Govt.
- Grant forms for year will be available on line or council chambers by end of month.

GROUND REPORT

- Brendon Crosswell sprayed weeds.
- Still trying to contact Nick Talbot in relation to spraying playing field if not successful will contact Andrew Hogarth.
- Issues with Dog faeces at ground and village streets. Need more signs/dispensers. Richard Goss to follow up with council.
- President to contact NMC Dog Patrol officer.

EVANDALE CRICKET CLUB.

- Have Female Cricket team who are competing in T20 roster.
- Rostered to play at home for first 4 weeks.
- March 6 hosting TCL C Grade Grand Final.
- Penny Farthing camping – bookings coming through to club.
- Hole in change room wall – currently being repaired.

EVANDALE FOOTBALL CLUB:

- Have fixed hole in plaster in end room, just needs painting.

GENERAL BUSINESS:

- DO we need a ride on mower? Do we look into buying ex council mower when one becomes available?
- Who would operate, maintain and would we have to pay someone to use it?
- Top dressing of playing field. Advised happening in 2016/17 budgets.
- Is this happening? Would like confirmation?
- Deputy Mayor Goss said he would follow up and advise.

NEXT MEETING: 9 March 2016

Meeting Closed 20-43

Brendon Crosswell
Chairman

Carmel Oates
Secretary

EVANDALE COMMUNITY CENTRE AND MEMORIAL HALL MANAGEMENT COMMITTEE

Gov 4(2)(vii)

Minutes of General Meeting Tuesday 1st March 2016

Chairperson: John Lewis

Meeting opened: 10.30am

1. Present: Chris Hurford, Ruth Tilsley, Jennie Staal, Adrian Jobson, Bronwyn Rigby, Ian Goninon, Gillian Atherton (Minutes).
2. Apologies: Frank Halliwell, Jenny Carter, Peter Riley.
3. Minutes of Previous Meeting: read and confirmed. Adrian Jobson/Jennie Staal. Carried.

3.1 Business Arising:

- Solar Panel Research: Chris Hurford to be in touch with Marie Bricknell, re next year grants. Ian Goninon will ask NMC to consider paying the full amount, with the Centre paying for usage.
- Security Grill for gift shop: this may be eligible for a Capital Grant, which needs to be submitted at the end of March. To remove the word 'security' from the title as it is mainly to help with heating costs. Chris Hurford will explore.
- Volunteer Award: candidate needs to be an unpaid volunteer.

4. Correspondence:

4.1 Inwards:

- M.Bricknell: re volunteer personal Insurance.
- M.Bricknell: Historic Guided Tours.
- A. Mason: re cleaning.
- Various day-to-day queries/information etc.

4.2 Outwards:

- NMC Councillors: re joint meeting.
- M.Bricknell: cleaning Centre.

There was some discussion regarding the lack of cleaning when present cleaner is unavailable. Cleaning at present being done by volunteers.

- If cleaner is to be paid for by Council they need an ABN number.
- Could council contracts at Evandale be extended to cover cleaning the Centre?
- Especially required for the P.F.Fair, and Glover weekends.
- Also need to consider that the Centre is providing a service as another public toilet.
- Needs some form of checking that work is completed.

Ian Goninon agreed to discuss the matter with Amanda Mason at NMC and suggest that she attend a committee meeting for discussion of both Centre and Hall cleaning. The NMC pay \$4000 per annum for maintenance which is not now enough when large functions with many visitors are being held.

It was moved that the correspondence be accepted: Ruth Tilsley/Chris Hurford. Carried.

5. Financial report:

- Albert, the EFTPOS machine, very successful with more sales (see below).
- To explore if it can be used manually, or with B.Pay for hall bookings, the Art Exhibition, and Blessing of the Bonnets transactions etc.

1-22
TREASURER'S REPORT

FEBRUARY 2016

Income	February 2016	% Change	February 2015
General	\$2202.74	+3%	\$2134.00
Memorial Hall	\$147.00		\$0.00

Bank Balance	Feb 2016	Last Month
Commonwealth Bank-Cheque Account	\$2840.82	\$2205.40
Bankwest- Business Telenet Saver	\$4054.85	\$4049.42

General income for February was \$2202.74 which is 3% up on February 2015.

The "Albert" card payment system is proving popular with our visitors.

Usage since inception is	Nov15	\$180.04
	Dec15	\$901.60
	Jan16	\$596.75
	Feb 16	\$284.99
	Total	\$1963.38

Attached is a copy of our 2016 budget.

As Trevor Thomas will be working with Chris Hurford as Treasurer, John Lewis suggested that additional names be added to the bank signatories. After discussion it was suggested that only Trevor Thomas' name to be added.

Chris Hurford moved his report be accepted, seconded Adrian Jobson: carried.

6. History report:

Society is busy finalising arrangements for ANZAC Day.

7. Gift Shop/Library Report: Ruth Tilsley

- The library is being well supported with 300 loans this year already.
- Volunteers to be reminded to check the stock and make sure they are aware of surplus stock available, and the packaging for gifts (boxes etc), also that there is no discount allowed on consignment stock, and Pennyfarthing merchandise.

8. Centre Management: Jennie Staal

- Tourist numbers for this year have improved.
- Various new systems, EFTPOS and Daily Cash Sheet are working well.
- Art Exhibition: on-going.
- Insurance for volunteers: to be discussed with A. Mason.
- Carpet Cleaning: quote accepted (\$440) and to be done this week.
- Andrew McCarron : visited and complemented Centre and organising committee for P/F weekend, made suggestions for next year (re-cycling bins & hand wash). John Lewis will take to the Advisory Committee.
- Fund-raising: several possibilities were suggested for fund-raising events. Further information regarding insurance for both volunteers and tourists required.
- Joint Meeting of Tourist Information Centre personnel, March 9th. Existing tours etc to be investigated.

9. Community Hall report: Bronwyn Rigby

1-23

- February saw a Cat Show in the hall, and April looks busier.
- Bronwyn also has cleaning issues, and really needs a professional cleaner at busy times. To be discussed with the Centre's needs.
- Anti-Bug Bombs would be purchased for use.
- Landscaping at the Hall was an improvement.

It was moved that all the reports be accepted: Ruth Tilsley/Jennie Staal. Carried.

10. Any Other Business:

- Blessing of the Bonnets: committee meeting to follow this meeting.
- Generating a great deal of interest already.
- The Governor of Tasmania to attend.
- Sponsorship and Grants being explored.
- Updating of the church ground is taking place, with a group meeting weekly at the church.
- Expecting 110-120 visitors to an invitation lunch for those with convict connections.

The meeting closed at 11.30am.

Next meeting Tuesday 5th April 2016 at 10.30am

MINUTES**MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 1 MARCH 2016 AT 9:35AM****1 PRESENT**

Mrs Jill Clarke (Chairperson), Mr Bevis Perkins ESM, Mr John Ashman, Ms Sally Hills, Mrs Laura Double OAM, Mrs Debbie Thomas, Mrs Judith Lyne, Mrs Jill Davis

2 IN ATTENDANCE

Mayor David Downie, Cr Leisa Gordon, Mrs Kerin Smith-Harvey (Visitor), Miss Amanda Mason (Executive Officer)

3 APOLOGIES

Mr Michael Roach, Mr Owen Diefenbach, Mr Des Jennings (General Manager), Mr Wayne Chellis (Works & Infrastructure Manager)

4. MRS KERIN SMITH-HARVEY

Mrs Kerin Smith-Harvey introduced herself and advised she and her husband will be building an art gallery and cheese and wine bar at 81 High Street. The business focus will be on Tasmanian products. There will be workshops and demonstrations available.

Mrs Clarke welcomed Mrs Smith-Harvey and said it was pleasing to see development in the town.

5 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL.

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

6 CONFIRMATION OF MINUTES

Mrs Bevis Perkins/Mr John Ashman

That the minutes of the meeting of the Campbell Town District Forum held on Tuesday, 2 February 2016 be confirmed as a true and correct record of proceedings.

Carried unanimously

7 BUSINESS ARISING FROM THE MINUTES

7.1 Campbell Town War Memorial Oval

At its meeting of 15 February 2016 Council decided (Min. Ref. 32/16):

That

- i) Council officers call quotes for the design of the smaller clubrooms (incorporating change facilities and public toilets).
- ii) Council prepare an application for the National Stronger Regions funding round.
- iii) Council incorporates in the 2016/2017 budget a funding allocation of \$750,000, being a 50% contribution to the project.

Carried

Mayor Downie arrived at the meeting at 9:38am.

Council officers are seeking quotes for the design of the clubrooms with further discussion to be had with stakeholders throughout that process.

Discussion was had regarding the decision. Clarification was given that Council's decision is to pursue the smaller of two concepts provided in the feasibility study.

Mayor Downie confirmed that Council did not consider the larger proposal to be feasible at this stage. It was noted however, that the larger facility can be added on to.

It was noted by the Forum that the facility is used by a number of different groups both local and statewide. The facility will need to be available for multi-use functions, not just football.

The Forum requested to be kept up to date on the progress of the War Memorial Oval.

7.2 Campbell Town Traffic Management Strategy and Entrance Statements

Council awaiting response from the Department of State Growth in respect to the draft brief. Updates to be provided as available.

7.3 Motions to Council

Meeting of 19 October 2015: Min Ref 287/15	Northern Midlands Council note and investigate the following recommendations of the Campbell Town District Forum	That the signs for the museum are re-hung so they are more visible for passing cars. <i>Awaiting update from Works Department</i>
		That council investigates Blackburn Park's suitability for free overnight camping for self contained vehicles and opportunities for relocation. <i>Report to be presented to Council's March 2016 Council meeting.</i>
		That Council investigate installation of BBQs in Valentine Park. <i>Awaiting update from Works Department</i>

Meeting of 1 December 2015 Min. Ref. 363/15	Northern Midlands Council note and investigate the following recommendations of the Campbell Town District Forum	That Council write to Redline and request the bus stop at the designated bus shelter on High Street, Campbell Town. <i>Signage has been erected making this an allocated bus stop in the morning. Redline have requested extended bus parking hours on both sides of the street. This to be followed up by Council officers and discussions with Redline.</i> <i>Forum indicted it does not support it being a bus stop from 7:00am to 7:30pm and losing the parking spaces. It was suggested outside the old post office for southbound drop off.</i>
Meeting of 2 February 2016 Min. Ref. 28/16	Northern Midlands Council note and investigate the following recommendations of the Campbell Town District Forum	That Campbell Town be considered next for entrance statement designs. <i>This is to be incorporated as part of the Campbell Town Streetscape review (see 6.2)</i>
Meeting of 2 February 2016 Min. Ref. 28/16	Northern Midlands Council note the following recommendations of the Campbell Town District Forum	Mr Michael Roach be nominated to attend meetings of the Elizabeth Macquarie Irrigation Trust (EMIT) and provide information back to the Campbell Town District Forum, and Mr Roach delegate to another member of the Forum in the event he is unavailable to attend an EMIT meeting.

7.4 Miscellaneous enquiries

- The request by Council to install a blue information sign for the Museum, at the Southern Entrance to Campbell Town was refused by State Growth.
The Forum requested this item be pursued further with State Growth.
- All customer requests raised at the last meeting have been actioned.

7.5 "Untidy" properties

Enquiry was made at the last meeting regarding the power of Council to require people to "tidy" their properties.

Pursuant to section 200 of the *Local Government Act 1993* if Council is satisfied a "nuisance" exists it must serve an abatement notice on the person causing the nuisance or the property owner. A "nuisance" is defined in the Act as:

- causes, or is likely to cause, danger or harm to the health, safety or welfare of the public; or
- causes, or is likely to cause, a risk to public health; or
- gives rise to unreasonable or excessive levels of noise or pollution; or

- (d) is, or is likely to be, a fire risk; or
- (e) constitutes an unsightly article or rubbish.

It is important to note however, that defining what “constitutes an unsightly article or rubbish” is subjective.

Any concerns regarding a potential nuisance should be reported to Council directly through the customer request process at which time it will be followed up by Council’s compliance officer and actioned confidentially.

7.6 Wifi

It was noted the free Wifi is working in the centre of Campbell Town, however, it is not signed.

8 GENERAL BUSINESS

8.1 Macquarie Road trees

Mayor Downie reported that Council is going through a process to have the trees removed. It was noted there is ongoing community concern with the piece of road.

8.2 Strategic Plan – 2016/17

Forum to commence listing Strategic Planning items for 2016/17.

The following items were identified by the Forum as priorities for 2016/17:

- Upgrade to Valentine Park playground equipment, including additional pieces.
- Upgrade to Valentine Park toilets, including a second 24hour facility. It was noted Unisex toilets are beneficial.
- Footpaths:
 - Bridge Street, between Church and High Streets, continuing to the swimming pool.
 - King Street, from High Street to Bridge Street.
 - Eastern side of the school.
- Upgrade and seal Grant Street over the Reservoir Hill.
- Chinese signage for the toilets.
- High Street junctions with Glenelg and Queen Streets (noted this may be incorporated into the Streetscape Study).
- Surveillance cameras for Campbell Town from the Town Hall to Red Bridge.
- Entrance gate and path to the Swimming Pool.

Action

Miss Mason to list in strategic plan for prioritisation at next meeting.

8.3 Customer requests

- Electric motors in the Town Hall clock require servicing (Paul Jones)
- The Forum noted the increased rubbish on the back roads around Campbell Town (see item below re Tidy Towns)
- Lake Leake Road, rubbish dump is forming where the last section of road was officially opened
- West Street, two big pot holes – northern end
- Suckers from poplar trees south of the Red Bridge
- Limb out of tree on King Street
- Wattle trees suckers in front of the Anglican Church need pruning
- Installation of a tap with potable water at Blackburn Park
- Pear trees on High Street, is it the property owners or the Council's responsibility to prune trees growing over the fence into the pears
- Requested that white lines be placed near 1341 Macquarie Road, Campbell Town (Laura Double)
- Requested that Council's Garbage collection be extended along Macquarie Road
- River Walk path maintenance

Action

Miss Mason to issue customer requests.

8.4 Bendigo Bank

An enquiry was made as to the progress of having a Bendigo Bank branch at Campbell Town. Mrs Lyne reported that due to lack of community support the proposal had not been progressed to date.

8.5 Police presence in Campbell Town

The Forum expressed disappointment at the lack of a Police presence in Campbell Town. Mayor Downie advised that if issues are identified they must be reported to the Police. If the Police data shows increased incidents in an area they are likely to provide a heavier presence.

Mrs Judith Lyne/Mr Bevis Perkins

That Council request a greater Police presence in the Midlands area.

Carried unanimously

8.6 War Memorial

The Forum noted that the ANZAC Committee are awaiting the outcome of the War Memorial Oval plans prior to decision on the relocation of the War Memorial. It was further noted that Council had not received a request to relocate the War Memorial.

8.7 Airport rates

Mayor Downie gave a brief update on the issue with the unpaid, Launceston Airport rates, confirming Council's campaign is ongoing because the unpaid rates remain outstanding.

8.8 Tyres

Mayor Downie advised a Working Group had been established which he was a part of to discuss the issue of tyres stockpiling in Tasmania. The Working Group had made a recommendation to the Minister for State Growth, Energy and Environment Parks & Heritage. The Working Group is awaiting a response from the Minister.

8.9 Lake Leake

Mayor Downie reported the lake level lifted 0.5m in the heavy rain at the end of January.

8.10 Tidy Towns

Miss Mason circulated some information to be discussed at the next meeting.

9 CLOSURE

Chairperson closed meeting at 10:50 am.

Next meeting to be held on 5 April 2016 at the Town Hall, upstairs meeting room.

Planning Application Delegated Decisions - February

Note: these are published in the monthly Northern Midlands Council meeting agenda/minutes.

Nil.

PERTH LOCAL DISTRICT COMMITTEE

ORDINARY MEETING MINUTES

TUESDAY, 1 MARCH 2016 AT 5.35PM

Gov 4(2)(iv)

1 IN ATTENDANCE

Mr Philip Dell (Deputy Chair), Mr John Stagg, Mrs Christine Beswick, Mr Graeme Eberhardt, Cr Mary Knowles, Cr Janet Lambert, Mrs Gail Eacher (secretary)

2 APOLOGIES

Mr Michael Geeves, Mr Will Egan, Mr Des Jennings (General Manager), Mr Wayne Chellis (Works & Infrastructure Manager)

3 CONFIRMATION OF MINUTES

J Stagg/C Beswick

That the minutes of the meeting of the Perth Local District Committee held on Tuesday, 1 December 2015, be confirmed as a true and correct record of proceedings.

Carried

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

* *It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

No declarations received.

5 BUSINESS ARISING FROM THE MINUTES

i) Website

Noted that in the interim, the website address reflects that the site is under construction.

Website production to commence: Colour palette received from ThinkBig.

Previously agreed to proceed with the website design with minor amendments, the following to be included on the website:

Tabs to include:

- History walk – extracted from “the path of History: a walk through Perth” brochure – with map and all historical info.
- Places of Interest – William Street Reserve, Punt, Cairn, train park, etc. – also with map
- Monuments, Memorials and Artworks
- Recreation & Sporting Activities – sporting venues, etc.
- Public facilities
- School & Child Care facilities
- Business & Community directory
- Perth Local District Committee

The Committee agreed that Will would take the lead on construction and maintenance of the site. Will met with council officers on 22 April, at which time the following was discussed:

- two options to be considered for creating the site; either council creates/hosts/maintains it or the committee does, but there really isn't any inbetween (we can't support sites that have been created by others)
- if the committee wishes to set up own site then they would be responsible for maintaining it and keeping it up to date
- Council officers to assist with provision of photos and content. Ultimately though what goes on the site and how it's setup is a decision for the committee. Will has some ideas on what he would like to do to 'Sell Perth'
- In terms of council content (e.g. halls, etc) the site should link directly to the relevant page on the council

website so the content is always up to date. ~~1131~~ ¹¹³¹ how other 'town' sites have been setup

- Committee will need to make sure all images are properly attributed (where needed) and that copyright is respected
- Will would like to use a platform called Wix to set up the website. The cost is fairly low and it's easy to use. Council agreeable; however, Will would need to provide Council with usernames and passwords just in case future maintenance need to be taken over. The Wix site can't ever be moved from their platform, once it's setup with them you are locked into it. The local district committee will need to be made aware that they're on their own.
- Will can develop the site using Wix's free plan and once it's ready, we will need to start paying for it and point the perthtasmania.com domain to the new site.
- Ben will need to be kept informed re progress, especially when the site goes live he will need to make the DNS changes.

At the 2 June meeting the Committee were advised that the framework for the website had been prepared, skeleton at this stage; and that Will was awaiting responses from businesses.

Map of Perth provided to Will, for display of place markers.

Noted that Will has advised that he has completed some work on the website and would forward the link to the site for circulation prior to the next meeting.

ii) Perth Bypass

Noted that speed limits had been lowered and site offices established in preparation for the commencement of roadworks.

iv) Perth Community Centre

The decision of 4 August was considered by Council at the 17 August Council meeting, at which time the decision of Council was to note and investigate the recommendation of the Perth Local District Committee *That Council undertake a full review of the facilities at the Perth Community Centre.*

The Committee noted that a report was tabled at the 21 September Council meeting; consequent to which Council and Loop Architecture had signed an agreement to develop a master plan for the Perth Community Centre in consultation with the various user groups and Primary School, as well as liaising with the consultants undertaking Recreation Ground review.

Noted that the consultants would contact the committee to meet and provide input in due course.

v) Perth Structure Plan

Noted that t on 2 February, GHD had met with members of the Perth Local District Committee re the Perth Structure Plan.

vi) Green Waste

Members enquired re the processing of green waste deposited at tip sites. What occurs, is it utilised?

The Committee noted that Council is unable to utilise contaminated waste, however, understands that green waste green waste is mulched by a local company and processed at a compost facility and sold by local businesses.

vii) 10 Year Plan

The Committee to consider projects for inclusion in the 10 year plan for Perth.

The Committee raised concerns relating to the difficulty of preparing a 10 year plan as future land use would be impacted by the location of the Perth Bypass. Matter to be discussed further following meeting of Perth Road Community Reference Group and once additional information is made available.

Committee discussed the 10 year plan concept and agreed that future planning should include provision for cycleways/bikeways, footpaths and the creation of corridors and linkages to the various areas of the town. Presentation developed titled *Perth Development and Traffic Plan*, available on Council's website at [www.northernmidlands.tas.gov.au/files/Strategic Projects/Perth Development Traffic Plan - 190315.pdf](http://www.northernmidlands.tas.gov.au/files/Strategic%20Projects/Perth%20Development%20Traffic%20Plan%20-%20190315.pdf)

The Committee noted that

- the footpath plan of Perth was being updated and would be circulated for consideration once complete, and that work was progressing on mapping of the footpaths.
- future plans included
 - a Land Use Strategy for Perth – noted that a project brief was being prepared and that it would be advertised or expressions of interest would be sought in the near future.

- Entrance Statement – would be placed on hold pending the progress of the bypass. Noted that Council had commenced with planning for the entrance statements for Ross and Cressy.

The Committee considered the following matters and agreed to include them in the PLDC's 10 year plan:

- Street Trees: the Committee noted that subdividers pay over monies to Council for street trees, the committee was of the opinion that the monies had not necessarily been utilised for the planting of street trees. In order to ensure that trees are planted the committee requested that a street tree program for Perth be drawn up and that Council commence with the planting of the trees.
- Main Street flowers: that Council plant petunias in the main street of Perth on an annual basis, as was done previously.
- Footbridge at William Street Reserve: that Council consider a cheaper option for the bridge, that is more visible to the road, and generally upgrade the proposed bridge locale.

6 CUSTOMER REQUESTS

Date	Item	Description	Comment/ Action Taken
3/2/15	William Street Reserve	replace the rubbish bin at the corner of the reserve, near Elizabeth Street, in the vicinity of 'Beulah'.	Bin not to be installed in short term. Issue to be monitored.
31/3/15	Bus Stop – Clarence Street	Consideration be given to upgrade of Clarence Street bus stop, gravel and possible bus shelter.	Complete.
2/6/15	Seccombe Street Park	Decision: That Council plant trees at Seccombe Street park	Addition of trees to be considered in the 2016/17 program.
6/10/15	Bus stop sign – Clarence Street	Bus stop sign removed/vandalised at the Frederick Street end of Clarence Street. Needs to be replaced.	Tassielink to provide new sign – to be installed by Council. Reminder sent.
6/10/15	Cemetery, Cemetery Rd, Perth	That a bench seat be installed in the municipal cemetery grounds in Perth	Included on list of future works, bench to be located near the entrance.
1/12/15	Hawthorn Hedge – Clarence St/ Elizabeth St	Hawthorn hedge (at the school) from Clarence Street to Elizabeth Street is overhanging the footpath.	Pruning complete. Noted that are was not tidied after pruning, and that prunings had been left behind.
1/12/15	Talisker St gardens	The flower /garden beds in Talisker Street need some attention as the flowers are spilling out onto the footpath leaving little space for pedestrians and prams.	Letter sent. Matter resolved.
1/12/15	Hawthorn Hedge – Old Punt Rd / William St corner	Requested a letter be sent to the property owner, as the hawthorn hedge on the corner of Old Punt Road and William Street is overhanging the footpath forcing pedestrians off the footpath.	Letter sent. Compliance matter.
1/3/16	Berriman Reserve – guide posts	Noted that guide posts at the Berriman Reserve were broken and need to be replaced.	
1/3/16	William Street Reserve	Requested the removal of the willow tree stump that had been left after the fallen tree had been removed.	

7 MATTERS PENDING

i) Roadworks, Intersection Upgrades and associated projects

The Committee agreed to list the following items as pending, to be considered in conjunction with information/planning for the Perth Bypass.

- Connectivity of Streets – North Perth/Devon Hills
- Significance of Gibbet Hill and John McKay whom (in 1837) is believed to be the last person in the British Empire to be gibbeted after being hanged in Hobart.
- Midland Highway/Drummond Street Intersection – part of Midland Highway upgrade.

ii) Beautification of Perth / Town Entrance Statements

Entrances to Perth require upgrading, in particular, the improvement of the northern entrance to Perth (any improvements may be limited by land ownership, however, may be possible to plant low lying shrubs and gardens at the entrance to Youl Main Road)

Programmed to plant more trees in the main street, with plans to continue tree plantings to the north of the Honey Company. Noted that, as required, additional trees would be planted in the Main Street in June/July 2015.

Matter pending – awaiting provision of concept design details for the Perth Bypass.

iii) Safety of the river precinct between Arthur Street and the commencement of Mill Road

The committee noted the recent accidental drowning in the South Esk River at Perth and referred to a similar incident some 30 years previous; and considered the river precinct between the end of Arthur Street and the commencement of Mill Road to be unsafe. The recommendation of the Committee was noted for investigation by Council at the 19 October Council meeting, and a letter sent to Crown Lands (copied to DPIPWE). Acknowledgement of receipt of letter received from DPIPWE confirming that Crown Land Services is responsible for the subject land.

iv) Examiner Newspaper Article

The Committee noted that Council officers would commence with the placing of articles in the Northern Midlands News page of the Tuesday Examiner, advising communities of the membership of the committees and the role of those committees within the community.

Further, noted that Council would prepare a news items re the membership and achievements of each Committee, agreed that this matter would be progressed once further information on the Perth Bypass project becomes available.

The Committee noted the following projects for inclusion:

- Bypass
- William Street Reserve improvements
- Footpaths, kerb and gutter
- Beautification of Perth project, including street trees;
- Relocation of the school bus stop; and
- The Town Tourism Map.

Noted that during January/February Council advertised for nominations to fill vacancies on local district committees.

8 NEW BUSINESS

i) Land Use and Development Strategy

This matter was considered at the 18 January Council meeting. A copy of the minute and report was circulated for information.

ii) Footbridge at William Street Reserve

Mr Stagg attended the 15 February Council meeting and requested that Council reconsider the installation of a footbridge across the creek to provide the walking trail link between William and George streets.

Council response to Mr Stagg was circulated for information.

Noted that at the 4 November 2014 the Committee had been advised that funding for the footbridge had not been forthcoming, at which time it was agreed not to pursue the installation of the footbridge.

Following discussion, the Committee agreed that Council be requested to:

- Consider/pursue a cheaper option for the footbridge,
- that the proposed footbridge be more exposed and visible to the road (understood that walkways are required to be sighted from a roadway),
- that the locale of the proposed bridge be upgraded, i.e. waterway be cleared of growth,
- that the project be considered as part of the Perth 10 Year Plan; and
- that Councillors visit the site on their annual bus tour in April 2016.

iii) Release of Rabbit Calicivirus / Rabbit Haemorrhagic Disease Virus (RHDV)

Noted that

- RHDV would be released by DPIPWE over the Autumn, signs will be erected.
- Details of release will be published on the Biosecurity Tasmania website once confirmed. Noted that Council had already advertised in local newspapers.
- RHDV poses no threat to human health or non-target species, recommended that domestic rabbit owners and commercial rabbit breeders consult their local veterinarian re vaccinations.

iv) Rural Alive and Well Tas (RAWTas)

Noted that RAWTas proposed to contact the chairs of Local District Committee, to arrange meetings with Committees to discuss establishing suicide prevention and wellbeing groups in communities.

v) Keep Australia Beautiful (Tasmania) – Tidy Towns Awards

The committee noted that Council had received information in relation to the programs. Information re the program circulated together with the minutes. Tidy Towns entry details to be found at <http://www.kbtas.com/tasmanian->

vi) Australia Day 2017

Agreed that the community needed to commence planning for Australia Day 2017, noted that Perth Cricket Club had expressed their interest at being involved.

Suggested locations:

- Eskleigh – Eskleigh could be approached in relation to the possible holding of the event in their grounds;
- Perth Recreation Ground.

vii) Defibrillator

Noted that RACT community funding grants are available to purchase a defibrillator (also provide training). Current availability of units in Perth to be ascertained.

viii) Cat Control

The committee resolved to request that Council approach LGAT to put pressure on the State Government to enforce the provisions of the Cat Management Act 2009.

ix) Amalgamations/Benchmarking/Resource Sharing

The committee sought clarification in relation to the newspaper article in which it appeared that Mayor Downie supported amalgamations.

Noted that the content of the article was not very clear and that Council was required by the Local Government Minister, Minister Gutwein, to consider all the options, including amalgamations.

9 CLOSURE

The meeting closed at 6.45pm, the next meeting is scheduled to be held at the Community Centre Perth at 5.30pm on Tuesday, 5 April 2016.

1-35
EVANDALE ADVISORY COMMITTEE
ORDINARY MEETING MINUTES
1 MARCH 2016 AT 7.30PM

Gov 4(2)(x)

1 ATTENDANCE

Mr J Lewis (Chairperson), Mr R von Bibra, Mrs H Houghton, Mrs K Heathcote, Mr P Page, Mrs C Brown

In Attendance:

Cr J Lambert, Cr M Knowles, Mr Chellis (Works & Infrastructure Manager (to 7.55pm), Mrs G Eacher (Secretary)

2 APOLOGIES

Mr C Plaisted, Mr D Jennings (General Manager)

3 CONFIRMATION OF MINUTES

R von Bibra/P Page

That the minutes of the meeting of the Evandale Advisory Committee held on Tuesday, 2 February 2016, Subject to the following correction to item 6(i):

Noted that the trees on ~~Gambøek Lane~~ Morven Park were no longer being watered via the watering system. be confirmed as a true and correct record of proceedings.

Carried

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

** It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

No declarations received.

5 BUSINESS ARISING FROM THE MINUTES

i) Honeysuckle Banks

Following consultation with a number of stakeholders, a Master Plan was placed on exhibition for February; with comment being sought until 1 February.

Noted that plans show that a walkway exists between High St and the railway line and that should the need arise, Council could have the property surveyed.

In terms of the consultation, the following comments were submitted on behalf of the Committee:

- that the furniture throughout the area be standardised; and
- that the story board signage be incorporated into the Master Plan, i.e. story board – to be erected at entrance (info available re text for story board). Story board to incorporate Aboriginal and European history (Tasmanian Aboriginal Centre to be consulted).

Erection of additional signage on gazebo providing community information (details of facilities etc) – community centre, camping facilities, amenities, etc., to be considered.

With regard to funding grants available, the committee noted that Council would need to consider a budget allocation for the project, the community consultation period was concluded on 1 March and that the project is also yet to be costed; therefore considered that Council would be in a better position to perhaps apply for funding when the next round of funding comes available. Noted that the FRRR grants (\$5,000) would not be sufficient for any major development of Honeysuckle Banks but could be applied for in relation to the story

ii) Concerns with Hawthorn Hedge & Infrastructure – Falls Park, Evandale

At the 2 February meeting, the following was the decision of the committee: *That Council investigate the feasibility of having the hydro poles moved.*

At the 15 February meeting, Council resolved that the decision of the Committee be noted and investigated, and has been referred to the appropriate department for action, and will be included in Council meeting minutes INFO item 15.

The Committee suggested that Council consider alternative solutions to the removal of the hawthorn hedge and footpath/kerb & gutter upgrade, as follows:

- Do away with all parking at the frontage of Falls Park.
- Make the footpath wider by moving the kerb & channel into the roadway to achieve the required footpath width.
- Maintain the existing hawthorn hedge and trees.
- In the interim the signage located on the corner, in the vicinity of the Glover statue, be relocated closer to the statue to alleviate the bottleneck effect on the corner.

Action

Committee suggestions to be provided to responsible officers.

iii) Neighbourhood Watch – “No Parking” signs

Noted that NW assisting Tas Police and erecting mobile signs and talking to motorists, reinforcing the existing no parking areas outside of Falls Park on market days.

Council officers have advised that the signs are not covered under the traffic management standard so therefore not an issue, provided the signs are not a trip hazard and the person who puts them out remains on the footpath whilst placing the signs in position.

Further information to be provided by Neighbourhood Watch relating to dangerous parking practices and NW's request to install yellow lines on the roadway on the corner of Coachman's Road in the vicinity of Falls Park.

Action

Further information to be provided by Neighbourhood Watch.

6 CUSTOMER REQUESTS/ACTION ITEMS**i) Task List**

Date	Item	Description	Comment/ Action Taken
03/02/15	Water/ fire Hydrants	Signage and maintenance of water/fire hydrants needs to be undertaken. Committee requested that Council ensure that triangle roadmarkings are also painted	Taswater advised that painting of fire hydrants and road markings would be undertaken. Council following up with TasWater re the timeline.
7/7/15	Rodgers Lane at entrance to Pioneer Park	TasWater water leak repaired – surface requires repair.	Repairs complete.
1/9/15	Pioneer Park	New tables and chairs now installed, old tables/chairs in BBQ shelter need some attention.	Complete.
2/2/16	New lawn at frontage of Mural @ Memorial Hall	The new lawn planted at the frontage of the mural needs weeding and mowing.	Complete.
2/2/16	Installation of signs at doggy bag dispensers	Where the doggy bag dispensers are located, signs be installed reminding owners to pick up after their dogs.	Matter being considered.
2/12/16	Watering system – trees on Cambock Lane	Noted that the trees on Morven Park were no longer being watered via the watering system.	Noted that Council does not water trees once established (i.e. after 2-3 years).
1/3/16	Ceanothus trees on High Street near water tower	Consider the need for pruning, replanting of the Ceanothus trees and/or additional planting of understorey at entrance to Evandale (vicinity of the water tower) as the area is drab when the trees are not in flower.	

i) Evandale Main Road

The following queries raised in relation to Evandale Main Road are on hold pending the upgrade of Evandale Main Road.

Date	Description	Comment/ Action Taken
1/04/14 & 5/08/14	Council requested to liaise with DIER re reconstruction of Evandale Main Road.	On hold - Noted that DSG to further consider speed limits on completion of airport upgrade. Awaiting outcome of discussions with DSG and Pitt & Sherry.
1/07/14	Breadalbane roundabout: Additional road markings on accesses to Breadalbane roundabout from Old Hobart Road and Launceston (Midland Highway)	On hold - Committee requested further consideration be given to installation of line markings to provide a left turn lane on Old Hobart Road AND that arrows be included to define the two lanes at the entrance to the roundabout from the Launceston aspect of the Midland Highway.

ii) Heritage Brick Walls

The Committee noted that a planning application was currently on public exhibition in relation to the repair of the walls.

8 COMMUNITY GROUP REPORTS**i) Rotary Club – February activities**

- 2 cattle sales
- Penny Farthing

ii) Community Centre/ Memorial Hall

- Meeting held 1/3
- New Treasurer to be appointed
- Busy month – increased sales due to EFTPOS availability
- Visitors Centre network meeting 9/3

iii) Neighbourhood Watch

- Organising an NBN open meeting/mini-Expo to be held from 2.30pm to 4.30pm on 14/5 at the Memorial Hall
- Flyers being prepared.
- NBN connection for Evandale proposed to be available in June.

P Page/R von Bibra

That the reports from community group representatives be received.

Carried

9 NEW BUSINESS**i) Planning Application – P16/036 – 11 Russell Street, Evandale**

Proposal: Alterations to brick walls - lower height to 1800mm (heritage-listed place in heritage precinct)
Noted.

ii) Release of Rabbit Calicivirus / Rabbit Haemorrhagic Disease Virus (RHDV)

Noted that

- RHDV would be released by DPIPWE over the Autumn, signs will be erected.
- Details of release will be published on the Biosecurity Tasmania website once confirmed.
- RHDV poses no threat to human health or non-target species, recommended that domestic rabbit owners and commercial rabbit breeders consult their local veterinarian re vaccinations.

iii) Rural Alive and Well Tas (RAWTas)

Noted that RAWTas proposed to contact the chairs of Local District Committee, to arrange meetings with Committees to discuss establishing suicide prevention and wellbeing groups in communities.

iv) Keep Australia Beautiful (Tasmania) – Tidy Towns Awards

Information in relation to the programs was circulated for consideration by members.

v) Clarendon House

Noted that Clarendon was reopening – Tuesdays, Thursdays and Saturdays from 10am to 4pm.

vi) Other Matters Raised

The following information was provided in relation to matters raised:

- Morven Park dump point – works programmed to install low screen at dump point and reinforced kerb & gutter.
- Yellow lines – consideration be given to the installation of yellow lines in specific “no parking” areas as in appropriate locations, i.e. outside the Post Office (corner of Coachman’s Road – info to be provided by Neighbourhood Watch)
- Airport – planes overflying Evandale (previously didn’t fly over the township) information provided by Airport Services circulated together with minutes.
- Offensive odour detected for a number of consecutive days by resident in Cambock Lane – perhaps attributed to overspray from farming activities, matter reported to Council (noted that odours are both Council and EPA responsibility, but first report to Council).
- Noted that development activities had commenced on land to the east of Cambock Lane East – matter to be investigated.
- Noted that the hedges on Nile Road, in the vicinity of Deddington Road, had been cut back.

10 CLOSURE & NEXT MEETING

Chairperson closed meeting at 8.40pm.

The next meeting to be held Tuesday, 5 April 2016, commencing at 7.30pm.

Gail Eacher

From: Kathryn Heathcote <kathryn@heathcotesonline.com>
Sent: Wednesday, 2 March 2016 9:43 AM
To: Gail Eacher
Subject: Flight Path Details over Evandale

Hi Gail

Please find below the details from the outcome of conversations with AirServices Sydney over the last few weeks.

The links are worth printing off for members as they give them more detail.

I hope this helps

Regards

Kathryn Heathcote

Fwd: [CASE:1224] Flight Path | 1224

Begin forwarded message:

From: ncis@ncis.airservicesaustralia.com
Subject: [CASE:1224] Flight Path | 1224
Date: 15 February 2016 at 11:57:06 AM AEDT
To: Kathryn Heathcote <kathryn@heathcotesonline.com>
Reply-To: ncis@airservicesaustralia.com

Dear Ms Heathcote

I have contacted Launceston Airport to find out the contact details for the Community Aviation Consultation Group (CACG) for the Airport. As I mentioned to you on the phone, CACG's are an avenue for local community engagement on airport planning and operations.

I have now been advised that to contact the CACG and your representative on it you can send an email to Jessica who handles the minutes etc on behalf of the Chairman. Her email address is: jessica.bryant@lst.com.au

I have also informed the Airservices Australia representative that attends the meetings, about the issue of aircraft doing a left turn on departure off Runway 14 Right that track close to or over Evandale.

As I informed you there were new departure procedures brought in during 2015, to reduce the complexity of traffic management at the airport. This allowed some aircraft to do a left turn on departure instead of a right turn. You can see the departure standards at the following links:

<http://www.airservicesaustralia.com/aip/current/dap/MLTDP05-145.pdf> - this is the current procedure

<http://www.airservicesaustralia.com/aip/pending/dap/MLTDP05-145.pdf> - this becomes current in March, but there have been no changes to the procedure.

The new departure procedures had aircraft tracking straight-ahead on the extended runway centre-line for 4nm before turning to the left, which should keep them well clear of Evandale. However given the proximity of Evandale to this centreline it is probable that some noise would still be noticed.

I have been informed by Air Traffic Control that a Visual Departure is sometimes given to an aircraft, which allows the aircraft to turn much earlier, for separation and traffic management. This will take the aircraft closer to Evandale.

There are also Noise Abatement Procedures in place which state that Runway 14 Right is the preferred runway for departures.

<http://www.airservicesaustralia.com/aip/pending/dap/MLTNA01-130.pdf>

Should you have any other questions please contact us again.

Yours sincerely

Iona

Investigator

National Noise Complaints and Information Service

Corporate and Industry Affairs Branch

Airservices Australia

T: 1800 802 584 (freecall) | T: 1300 302 240 (local call – Sydney) | F: (02) 9556 6641

E: NCIS@AirservicesAustralia.com

connecting australian aviation

Disclaimer

The information contained in this document is for information purposes and is indicative only. Aircraft movements and flight paths are affected by variable factors such as weather, separation requirements and congestion at relevant airports, and can therefore change without notice. While Airservices Australia has taken reasonable steps to ensure the accuracy of this information, Airservices Australia makes no warranty or representation that it is current, accurate or complete. Information required for operational purposes must be checked against original sources. Contact the relevant section of Airservices Australia for more information, or obtain the appropriate Airservices publication.

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NOISE ABATEMENT PROCEDURES

LAUNCESTON

1. PREFERRED RUNWAY

1.1 TAKE-OFF.

Preferred runway for departure is RWY 14R.

Least preferred for departure is RWY 32L.- Jet Noise Abatement climb procedures apply.

2. TRAINING FLIGHTS

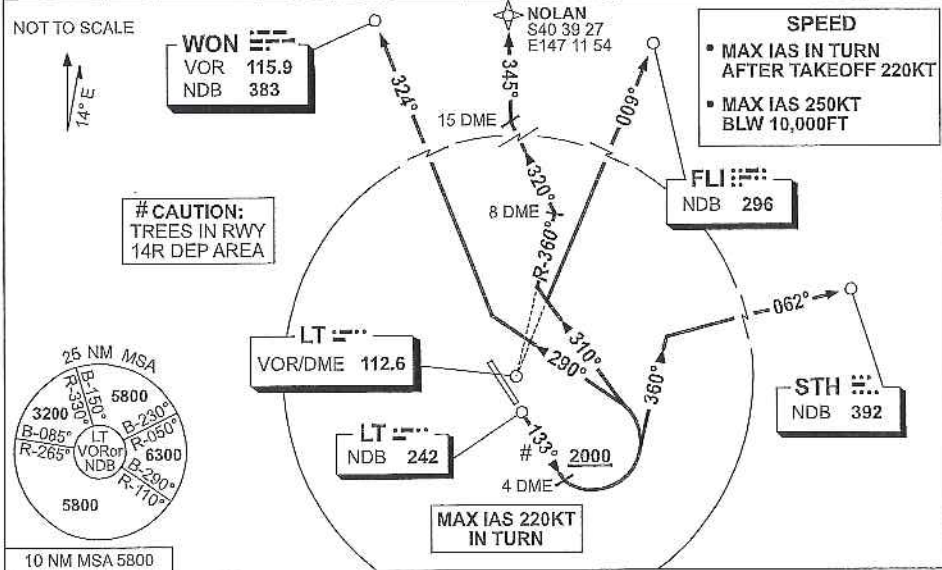
2.1 When conducting circuit training, aircraft will avoid overflying the township of Evandale.

STANDARD INSTRUMENT DEPARTURES (SID)
1 RWY 14R NORTH BRAVO
LAUNCESTON TAS (YMLT)

Current

12 NOV 2015

ATIS 112.6 (TWR HR) 242 134.75 (H24)	AWIS (AH) 112.6	TWR 118.7	FIA (AH) ML CEN 126.5	CTAF+AFRU (AH) 118.7	AFRU+PAL (AH) 118.7	Bearings are Magnetic Elevations in FEET AMSL
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FLINDERS ISLAND (FLI)	SIX	BRAVO DEPARTURE
NOLAN	FIVE	BRAVO DEPARTURE
ST HELENS (STH)	FIVE	BRAVO DEPARTURE
WONTHAGGI (WON)	THREE	BRAVO DEPARTURE

RWY 14R

- Track 133°
 (MAX IAS 220KT IN TURN)

FOR STH

- GRAD 4.4% TO 6000FT THEN 3.3%
- At the LATER of 2000FT and 4 DME LT, turn LEFT, track 360°
- Intercept route as cleared

FOR FLI

- GRAD 3.7% TO 3300FT THEN 3.3%
- At the LATER of 2000FT and 4 DME LT, turn LEFT, track 310°
- Intercept route as cleared

FOR NOLAN

- GRAD 3.7% TO 3300FT THEN 3.3%
- At the LATER of 2000FT and 4 DME LT, turn LEFT, track 310°
- Intercept LT R-360°
- Passing 8 DME, turn LEFT, track 320°
- Intercept route as cleared by 15 DME LT

FOR WON

- GRAD 3.7% TO 3300FT THEN 3.3%
- At the LATER of 2000FT and 4 DME LT, turn LEFT, track 290°
- Intercept route as cleared

Changes: PROC NUMBERS.

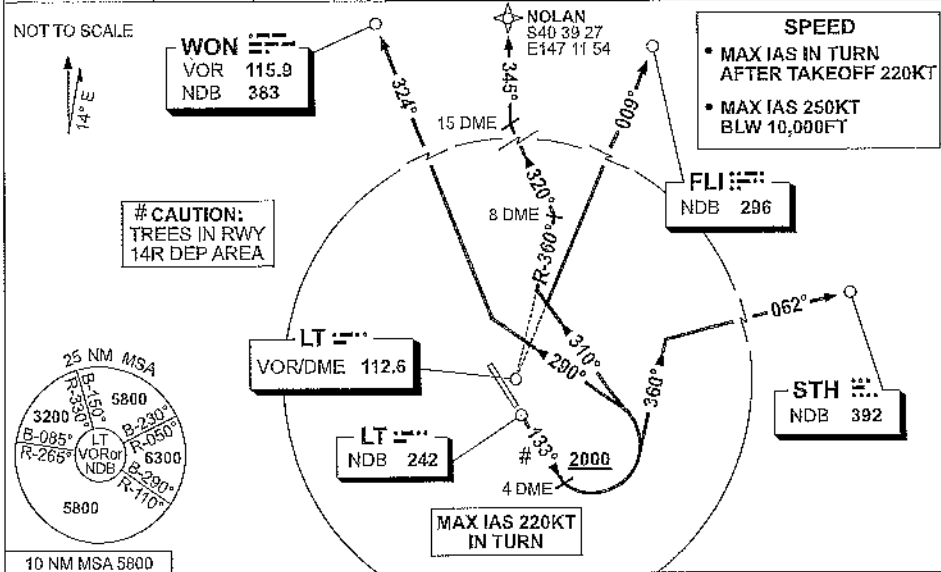
MLTDP05-145

STANDARD INSTRUMENT DEPARTURES (SID)
1 RWY 14R NORTH BRAVO
LAUNCESTON TAS (YMLT)

effective March

12 NOV 2015

ATIS 112.8 (TWR HR) 242 134.75 (H24)	AWIS (AH) 112.6	TWR 118.7	FIA (AH) ML CEN 126.5	CTAF+AFRU (AH) 118.7	AFRU+PAL (AH) 118.7	Bearings are Magnetic Elevations in FEET AMSL
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FLINDERS ISLAND (FLI) SIX BRAVO DEPARTURE
 NOLAN FIVE BRAVO DEPARTURE
 ST HELENS (STH) FIVE BRAVO DEPARTURE
 WONTHAGGI (WON) THREE BRAVO DEPARTURE

RWY 14R
 • Track 133°
 (MAX IAS 220KT IN TURN)

FOR STH
 GRAD 4.4% TO 6000FT THEN 3.3%
 • At the LATER of 2000FT and 4 DME LT, turn LEFT, track 360°
 • Intercept route as cleared

FOR FLI
 GRAD 3.7% TO 3300FT THEN 3.3%
 • At the LATER of 2000FT and 4 DME LT, turn LEFT, track 310°
 • Intercept route as cleared

FOR NOLAN
 GRAD 3.7% TO 3300FT THEN 3.3%
 • At the LATER of 2000FT and 4 DME LT, turn LEFT, track 310°
 • Intercept LT R-360°
 • Passing 8 DME, turn LEFT, track 320°
 • Intercept route as cleared by 15 DME LT

FOR WON
 GRAD 3.7% TO 3300FT THEN 3.3%
 • At the LATER of 2000FT and 4 DME LT, turn LEFT, track 290°
 • Intercept route as cleared

Changes: PROC NUMBERS.

MLTDP05-145

MINUTES

Gov 4(2)(ki)

MEETING OF THE ROSS LOCAL DISTRICT COMMITTEE HELD AT THE READING ROOM, ROSS ON WEDNESDAY, 2 MARCH 2016 COMMENCING AT 3:00PM

1 PRESENT

Mrs Christine Robinson (Chairperson), Mr Allan Cameron, Mr Arthur Thorpe, Mrs Jill Bennett, Mrs Debra Cadogan-Cowper, Mr Herbert Johnson, Mr Keith Draper, Mrs Fiona Doe,

2 IN ATTENDANCE

Mr Pat Hyam (Guest), Mr Murray Ralph (Guest)(until 3:10pm), Miss Amanda Mason (Executive Officer)

3 APOLOGIES

Cr Andrew Calvert, Mr Des Jennings (General Manager), Ms Noelene Brown

4 WELCOME

Mrs Robinson welcomed the guests.

Mr Ralph introduced himself and advised he was attending to present some information on the proposed turning circle on Roseneath Road, Ross. Mr Ralph owns the affected property on Roseneath Road and had discussed the proposal with State Growth direction.

Mrs Robinson advised that had written to Council and asked for a community meeting to be facilitated to provide information on the proposal. Miss Mason advised that Council will not facilitate a community meeting in relation to a planning application. As Council is the governing body over planning applications it must remain impartial.

It was noted that individuals can contact the applicant directly for further information.

An enquiry was made as to whether or not Council owns Roseneath Road, and if so can Council form an opinion on the traffic impacts on the entrance to Ross.

The Committee noted concern about the impact of traffic on Roseneath Road and the entrance to Ross.

Action:

Miss Mason to follow up re Council's position as road owner (if applicable).

Mr Hyam advised that on the mainland, fire hydrants normally have reflective blue markers on the road near the hydrant. He requested Council install the reflective paint at the hydrants in Ross.

Mrs Doe (member of the Ross Volunteer Fire Brigade) reported that the fire hydrants have a yellow arrow painted on the ground and a yellow post.

Action:

Miss Mason to submit a customer request for Council check the paint and that it complies with the Australian Standard.

5 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

**It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Nil.

6 CONFIRMATION OF MINUTES

Mr Arthur Thorpe/Mr Keith Draper

*That the minutes of the meeting of the Ross Local District Committee held on **Wednesday, 3 February 2016** be confirmed as a true and correct record of proceedings.*

Carried unanimously

7 BUSINESS ARISING FROM THE MINUTES

7.1 White weed

Council's NRM officer requested to notify the TFGA.

7.2 Memorial Plinth – Sergeant Lewis McGee VC

Mr Draper to report on discussion with RSL. Mr Draper provided the letter to the new RSL president Mr Luke Williams, and it is to be discussed at the RSL meeting of 11 March 2016.

7.3 Strategic Plan

Committee to review and discuss draft Strategic Plan, prioritising budget requests. The following items were added to the draft Strategic Plan.

- A) Standardised directional signage for heritage walk – suggested design for Council to cost out;
- B) Clean fill to level the area on High St side of the Recreation Ground;
- C) Trees in Bond Street (guards/replacement);
- D) Replacement of Asphalt with sandstone (lookalike), underneath picnic benches to stop vehicles from pulling in onto the footpath.

Committee to hold a workshop on Thursday 16th March 2016 at 4:00pm at the Reading Room, Ross to finalise list and prioritise projects.

7.4 Elizabeth Macquarie Irrigation Trust**Mrs Debra Cadogan-Cowper/Mr Keith Draper**

Mrs Christine Robinson be nominated to attend meetings of the Elizabeth Macquarie Irrigation Trust (EMIT) and provide information back to the Ross Local District Committee, and Mrs Robinson delegate to another member of the Committee in the event she is unavailable to attend an EMIT meeting.

Carried unanimously

Mr Thorpe indicated he would be willing to attend meetings in the event Mrs Robinson is unavailable.

8 MATTERS IN PROGRESS**8.1 Motions to Council**

Motion (17/02/2015): *The Ross Local District Committee request the Northern Midlands Council to have all cats registered is being investigated by Council officers.*

Update:

Awaiting draft plan from State Government.

Motion (05/05/2015): *That the Ross Cannon be included on the heritage listing in the Northern Midlands Council Planning Scheme was noted by Council at its meeting of 18 May 2015 for investigation by Council and has been referred to the Planning Department to be included in next amendment to the Northern Midlands Planning Scheme.*

Motion (02/12/2015): *That Council pay for an acoustics engineer to assess the Ross Town Hall.*

Update:

Quote accepted, date of inspection to be arranged. Requested meeting with Mr Geoff Cadogan-Cowper to discuss sound. Miss Mason to request.

8.2 Cannon

Council is seeking a quote from a conservator for the full restoration of the cannon. RSL have been notified as to Council's position and will be kept informed throughout process. Once quotes received funding opportunities can be sought.

8.3 Ross Entrance Statement

Awaiting approval for southern entrance by Department of State Growth.

8.4 Ross Public Toilet

On Works schedule to be completed.

9 NEW BUSINESS**9.1 Ross Pool**

Committee to note Council has requested a master plan of the Ross Pool be completed, working in conjunction with the Ross Pool Management Committee.

9.2 Suggestions for projects for Ross

Mrs Robinson tabled a letter from resident Mr Kim Peart containing suggestions for projects within Ross. It was resolved the Committee would review and discuss further at their workshop for incorporation in the Strategic Plan.

9.3 Customer requests

- Requested Council Works conduct a review off all street signs in Ross as many appear to have been turned around recently, in particular the dangerous corner sign at the beginning of Tooms Lake Road.
- Requested a follow up on permits for shipping containers and properties containing a "nuisance".
- Requested Council mow the side and back streets of Ross.
- Requested Council prune and spray the elm suckers in Badajos Street.
- Gorse and brier in the Boulevard requires spraying.

Action

Miss Mason to issue customer requests.

9.4 Committee expiration

It was confirmed the current term for the Ross Local District Committee expires on 30 June 2016. Positions will be advertised in April/May.

9.5 Leave of Absence

Mrs Doe requested a leave of absence for April, May, June and July.

9.6 Tree report

It was noted that Council is in the process of having a arborhist report presented in respect to the trees within the municipality.

Action

Mrs Doe to contact Mr Chellis directly to discuss the report and relay any relevant information to the Committee.

9.7 Ross Quarry

Mrs Cadogan-Cowper reported that the Wool Centre is progressing an agreement with Council to maintain the quarry and open it up for visitors. Seeking access to the Green Army to clear the gorse.

9.8 Information sign for businesses

Discussion has been had with residents regarding the current board, awaiting further response from them.

9.9 Town Hall

It was noted the dishwasher has been installed.

9.10 Anglican Church fence

It was noted the Church Committee were unsuccessful in obtaining funding for repair to the Church fence. It was suggested community support be sought for funding.

10 NEXT MEETING/CLOSURE

Next meeting to be held **6 April 2016 at 3:00pm.**

The Chair closed the meeting at 4:12 pm.

MINUTES

Gov 4(2)(gii)

MEETING OF THE LONGFORD LOCAL DISTRICT COMMITTEE HELD AT THE COUNCIL CHAMBERS, SMITH STREET, LONGFORD ON WEDNESDAY, 2 MARCH 2016, COMMENCING AT 5:30 PM

1. PRESENT

Mr Linus Grant (Chairperson), Ms Sharin McCarthy, Mr Neil Tubb, Ms Dee Alty, Mrs Lesley McKenzie, Mr John Cauchi

2. IN ATTENDANCE

Cr Dick Adams, Miss Amanda Mason (Executive Officer),

3. APOLOGIES

Mr Des Jennings (General Manager)

4. DECLARATION OF PECUNIARY INTEREST

Nil.

5. CONFIRMATION OF MINUTES

Mrs Lesley McKenzie/Mr Neil Tubb

That the Minutes of the Longford Local District Committee Meeting held on 2 February 2016 be confirmed as a true record of proceedings.

Carried unanimously

6. BUSINESS ARISING FROM MINUTES**6.1 Longford Placemaking Strategy/Visitor Appeal Study Activation Plan**

Update to be provided in respect to the Project Champion to coordinate and lead the implementation of the Activation Plan.

Miss Mason advised that Mrs Anna Coxen has been appointed as the project champion, to commence in the next week.

6.2 Promotion of Longford Motor Racing History

Committee to note that enquiries were made in respect to Motor Racing History sign that was located at what is now the Browns Car Park and that its location is unknown.

Action

Miss Mason to check through Council records for content/photo of the sign (refer to Longford Motor Racing Association).

7. GENERAL BUSINESS

7.1 Longford Planning Applications

Nil.

7.2 Destination Play Space

Committee noted the decision of Council of 15 February 2016 (Min. Ref. 33/16):

That Council approves the placement of the order for stage one of the state of the art, electronic, destination play space, and the contemporary playground for younger children, on Longford Village Green, with the full payment to be made in 2016/2017.

7.3 Lighting in Longford

Committee noted the decision of the Council of 15 February 2016 (Min. Ref. 34/16):

That Council officers be authorised to investigate suitable lighting arrangements for

- i) the tree and other areas of interest within Village Green; and
- ii) Longford velodrome; and

report back to Council.

It was further noted that it has been requested by Councillor Adams for a review of power supply to the rotunda.

The Committee requested investigation be made into solar lighting options.

It was suggested that Council consider strategic spotlighting on shops within Longford.

Action

Ms Alty to raise spotlighting suggestion at the Longford Business and Tourism Association meeting and refer suggestionst to Miss Mason.

7.4 Strategic Plan

Committee discuss and draft 2016/17 Strategic Plan and prioritise budgetary considerations.

It was resolved the Committee to have a workshop to consolidate ideas on 16 March 2016 at 5:30pm at the Council Chambers, Longford.

Action

Miss Mason to confirm availability of Council Chambers.

Dee Alty/Lesley McKenzie

The Longford Local District Committee recommends the Legislative Council report into Built Heritage be circulated to Councillors and other interested committees for their information.

Carried unanimously

7.5 Leave of absence

Mr John Cauchi – April and May

Ms Sharin McCarthy – May

7.6 Traffic study

Once completed the final part of the traffic study conducted by Mr Terry Eaton is to be circulated to the Committee.

Committee will discuss at their workshop of 16 March 2016 and submit suggestions to Council at next meeting.

7.7 Signage

It was noted there is no updated on the signage for Illawarra Road discussed at the last meeting.

8. NEXT MEETING:

Next meeting to be held at the Council Chambers, Longford on **6 April 2016 at 5:30pm.**

9. CLOSURE

The Chairman closed the meeting at 6:33 pm.

MINUTES OF MEETING OF MORVEN PARK MANAGEMENT &
DEVELOPMENT ASSOCIATION INC.

Gov 4(2)(kin)

HELD ON WEDNESDAY 9 MARCH 2016
MORVEN PARK FACILITY, EVANDALE.

The Acting Chairman Scott Hill declared the meeting opened 19-35pm.

PRESENT: Carmel Oates (Secretary/Cricket Club), Ian Pease (Light Rail & Steam), Jeremy Cunningham (Football Club), Patrick Davey (Football Club), John Hughes (Tennis Club/Treasurer, Robert Chick (Primary School), David Houghton (Rotary)

APOLOGIES:

Brendon Crosswell (Chair), Brendan Chapman (Skate Park) Di Guilbert (Primary School), Deputy Mayor Richard Goss (NMC)

MINUTES PREVIOUS MEETINGS (10 Feb 2016)

Moved Pat Davey/seconded. Ian Pease that minutes are accepted as true and correct. CARRIED.

BUSINESS ARISING PREVIOUS MINUTES.

- *Floor resurfacing. Morven Park rooms have been measured for matting.*
- *Will be informed of costs in due course.*
- *Sample piece of flooring left at clubrooms for inspection.*
 - *What wear and tear factor?*
 - *How will matting tie in with bar area when this room is used for functions?*
 - *Will require more information regarding durability, how installed.*
- *MOU- Still pending.*
- *Speed limit signs – Area of concern and road been inspected by council.*
(Ref: Email date 7/3/16)

CORRESPONDENCE IN

NMC – Floor surface, speed signpost, Top dressing ground
B. Chapman – Apology
R. Goss – Apology
B. Crosswell - Apology
Evandale Primary – Change of dates for ground use.
Veolia A/c
Supagas A/c
Bank Statement
Anzac Day Committee Evandale – Wreath laying

CORRESPONDENCE OUT

EPS - Date confirmation

NMC: Floor surface, speed signpost.

Moved Carmel Oates 2nd Patrick Davey that correspondence IN/OUT is accepted.

CARRIED

TREASURER'S REPORT

No Report due to treasurer's absence.

REPORTS

SCHOOL:

- Participated in clean up Australia Day. One area tidied was Morven Park.
- Change of dates to 15 March for Athletic carnival
- Change of dates to 23 March for Infant Fun Day
- Will need use of facilities – toilets/kitchen.
- DOG PROBLEM -Increased presence of dogs both on school grounds and Morven Park after school hours especially weekends.
- Non collection by owners of their doggy doo's
- There are dog regulations and there is a sign saying dogs must be on leash at all times.

TENNIS CLUB:

- No report.

LIGHT RAIL

- Birthday parties booked for 20 March, 2 April 1-3pm (Home game for EFC), 3 April 10-30am to 12-30 pm, 23 April

ROTARY:

- All good

SKATE PARK

- All ok.

PENNY FARTHING:

- No report.

NMC

- No report.

GROUND REPORT

- User groups to ensure extra wheelie bins are placed around ground at events.
- Issues with Dog faeces at ground and village streets. Need more signs/dispensers. Richard Goss to follow up with council. (Pending)
- President to contact NMC Dog Patrol officer. (Pending)
- Dog Control has become a concern at ground.
- All user groups to enforce effective dog control (On leads) and collection of doggy doo's. Collection bags at entrance to ground.
- Contact Neighbourhood Watch to advertise dog regulations in newsletter.
- Contact NMC Dog control officer in relation to enforcement of rule.

EVANDALE CRICKET CLUB.

- Successful TCL C Grade Grand Final.

EVANDALE FOOTBALL CLUB:

- Pitch cover goes on Thursday 10th March
- Topsoil & grass seed sown around pitch and repair run up area/wear marks before handover from cricket club. Reference for cricket club
- Area in front of clubrooms to be mowed prior to handover.
- Under post railings between coach's shed and goal posts - please cut grass before handover.
- Will be servicing 3 fridges in bar/kitchen. Cost to be shared by the 2 major users.
- NTCA gifted defibrillator machine to club.
- St Johns to hold education of how to use Thursday 11 March 6-45pm
- First match 19th March away game
- First home match 2 April.
- Would like handover of facility done as soon as practicable. Week beg. 27th if possible please?
-

GENERAL BUSINESS:

- Top dressing of playing field. Advised happening in 2016/17 budgets.
- Is this happening? Would like confirmation?
- Deputy Mayor Goss followed up with General Mgr. (refer email)

Moved Scott Hill; 2nd Ian Pease that NMC proceed with topdressing as advised in letter dated 13/7/2015 (as per attached). CARRIED

Moved Patrick Davey 2nd Scott Hill that Morven Park Management Committee Present a wreath at the 11am service Anzac Day at Memorial Hall Evandale 25 April 2016. CARRIED

2016/2017 Application for Special Project Assistance due 1 April 2016.

Ideas for application as follows

- Upgrade outdoor cricket nets.
- To complete painting of facility, i.e. eaves, steel posts along verandah. (Never painted when facility built 6 years ago)
- Towards purchase electronic scoreboard (football club)
- Purchase table/seats for Skate Park. To be placed under trees.
- More exercise equipment for outdoor gym
- Storage facility

David Houghton (Rotary) will be apology for next months meeting Wed 13 April 2016.

NEXT MEETING: 13 April 2016
Meeting Closed 20-40

Scott Hill
Acting Chairman

Carmel Oates
Secretary

Resource Sharing Summary 1/7/15 to 30/6/16 As at 29/2/16	Units Billed	Amount Billed GST Exclusive \$	Rate inclusive of Oncosts and Admin \$
Launceston City Council			
Service Provided by NMC to LCC			
Total Services Provided by NMC to Launceston City Council	-	-	
Service Provided by Launceston City Council to NMC			
Wages and Oncosts			
Immunisation Services	61.25	4,333.75	70.76
Total Service Provided by MVC to NMC		4,333.75	
Net Income Flow		4,333.75	
Meander Valley Council			
Service Provided by NMC to MVC			
Wages and Oncosts			
Traffic Engineers Services	3.50	402.21	114.92
Total Services Provided by NMC to Meander Valley Council	3.50	402.21	
Service Provided by Meander Valley Council to NMC			
Wages and Oncosts			
Plumbing Inspector	521.40	20,856.00	40.00
Total Service Provided by MVC to NMC		20,856.00	
Net Income Flow		20,453.79	
Total Net		24,787.54	
Private Works and Council Funded Works for External Organisations			
Hours			
Economic & Community Development Department			
Northern Midlands Business Association			
Promotion Centre Expenditure			
- Tourism Officer	53.25	Not Charged to Association Funded from Council Budget A/c 519035	
Administration and Development		Not Charged to Association Funded	
- Economic and Community Development Manager	255.00	from Council Budget A/c 500400	
Works Department Private Works Carried Out	90.00		
	398.25		

0046



**Australian Local Government Women's Association
Tasmanian Branch Inc.
Inc. IA 08767**

ABN 43 846 829 250

Mayor David Downie
Northern Midlands Council
PO Box 156, LONGFORD 7301

Dear Mayor *David* Downie

The Australian Local Government Women's Association (ALGWA) Tasmania Branch has proudly won the bid to hold the biennial National Conference in our State on 11 -13 April 2017, with the Hotel Grand Chancellor, Launceston being our selected venue.

This Conference will provide an arena to explore the benefits that ALGWA is bringing, showcasing real skills, processes and information to take into delegate's lives and back to their organisations. It will also provide a platform that promotes Tasmania, (Travel and Leisure Magazine's best island destination in Australia, NZ and South Pacific region). The Conference is timed to be held just before Easter to encourage delegates to bring their families and stay longer. We intend to provide information on the local area as well as other areas of interest around the State.

Our Committee is currently working to book speakers and venues, but we are facing considerable difficulty without a strong cash flow.

For this reason, we seek to encourage each Council to make a contribution of up to \$1000. Your contribution will be recognized in our program and in our Sponsor list. You will also be able to provide information on your area to be included in the promotional package being given to each delegate at registration.

We look forward to your early response.

Payments can be made by Direct Debit to ALGWA Tas : BSB: 067101 Account: 2801 9030

or by posting a cheque to: The Treasurer, ALGWA Tas. Ald. A Rockliff, 218 Sheffield Road, Spreyton 7310

Invoices will be provided on confirmation of the donation.

Heather

Yours sincerely
Ald. Heather Chong
Conference Chair

NORTHERN MIDLANDS COUNCIL					
Location					
File No.					
Priority					
Attachments					
REC'D 4 MAR 2016					
GM		✓	MYR	✓	A
PADM			CPS		
CSM			PLAN		
EDM			BLD		
WM			HLT		
LHM			ATT	✓	

President: Ald. Kay McFarlane 6 Carslake St Clarendon Vale 7019
Secretary: Cr Annie Willock PO Box 105 Sheffield 7306
Treasurer: Ald. Annette Rockliff 218 Sheffield Road SPREYTON TAS 7310



NORTHERN
MIDLANDS
COUNCIL

Instrument of Authorisation

File: 12/035
Version: 1.0
Document Date: 21 March 2016
Authorised By: Council

Authorisations

Local Government (Highways) Act 1982

Council authorises the Works & Infrastructure Manager, or a person holding that position, to be an Authorised Officer for the purpose of sections 41 and 99 of the *Local Government (Highways) Act 1982*.

Each authorisation is subject to:

- a) the conditions or restrictions (if any) referred to above;
- b) such policies, policy guidelines and directions as the Council may from time to time approve; and
- c) the Council's By-laws or the provisions of any Act.

Signed by Mayor David Downie

David Downie
MAYOR
Date: 21 March 2016



NORTHERN
MIDLANDS
COUNCIL

Instrument of Delegation and Authorisation

File: 12/035
Version: 1.0
Document Date: 21 March 2016
Authorised By: Council

Delegations and Authorisations

Local Government Act 1993

Pursuant to section 22 of the *Local Government Act 1993* Council delegates to the General Manager, or a person acting in that position, any of its functions or powers under the *Local Government Act 1993* or any other Act other than this power of delegation and powers relating to:

- a) the borrowing of money or other financial accommodation;
- b) the determination of the categories of expenses payable to councillors and any member of any committee;
- c) the establishment of council committees, special committees, controlling authorities, single authorities or joint authorities;
- d) the revision of the budget or financial estimates of the council;
- e) the revision of the strategic plan and the annual plan of the council;
- f) the appointment of the general manager;
- g) the sale, donation, exchange or other disposal of land or public land;
- h) the decision to exercise any power under [section 21\(1\)](#) of the *Local Government Act 1993*;
- i) the making of by-laws;
- j) the making of rates and charges under [Part 9](#) of the *Local Government Act 1993*;
- k) any other prescribed power.

Pursuant to section 22 of the *Local Government Act 1993* Council delegates to the General Manager, or a person acting in that position, the following powers, subject to any policies and/or procedures in place in respect to those powers:

- a) the collection of rates and charges under Part 9 of the *Local Government Act 1993*;
- b) the postponement of rates and charges;
- c) the remission or rebate of rates and charges;
- d) the writing off of any debts owed to the council;
- e) the making of grants or the provision of benefits.

Local Government (Highways) Act 1982

Pursuant to section 124 of the *Local Government (Highways) Act 1982* Council delegates to the General Manager, or a person acting in that position, its powers pursuant to the *Local Government (Highways) Act 1982*, excluding sections 12(1), 15(3), 19(1)(c), 43, 46(2C), 61, 73, 80, 114(8), 124 and with the condition on section 104(2) that it must be in accordance with the annual schedule of fees and charges.

Building Act 2000

Pursuant to section 11(4) of the *Building Act 2000* Council delegates to the General Manager any of its powers and function under this Act, other than this power of delegation.

Council authorises the General Manager or the person acting in that position, to be the Permit Authority in accordance with the *Building Act 2000*.

Each delegation or authorisation is subject to:

- a) the conditions or restrictions (if any) referred to above;
- b) such policies, policy guidelines and directions as the Council may from time to time approve; and
- c) the Council's By-laws or the provisions of any Act.

Signed by Mayor David Downie

David Downie
MAYOR
Date: 21 March 2016



**NORTHERN
MIDLANDS
COUNCIL**

Instrument of Appointment

File: 12/035
Version: 1.0
Document Date: 21 March 2016
Authorised By: Council

Appointments

Food Act 2003

Pursuant to section 101(2) of the *Food Act 2003* Council appoints the Environmental Health Officer, or a person acting in that position, being a person with approved qualifications, as an Authorised Officer for the purposes of the *Food Act 2003*.

Environmental Management and Pollution Control Act 1994

Pursuant to section 21 of the *Environmental Management and Pollution Control Act 1994* appoints Council's Environmental Health Officer, or a person acting in that position to be a Council Officer for the purposes of this Act.

Each appointment is subject to:

- a) the conditions or restrictions (if any) referred to above;
- b) such policies, policy guidelines and directions as the Council may from time to time approve; and
- c) the Council's By-laws or the provisions of any Act.

Signed by Mayor David Downie

David Downie
MAYOR
Date: 21 March 2016

Policy Name:	Australia Day and Volunteer Recognition Awards Policy
Originated Date:	Adopted – Min No.
Amended Date/s:	Replacing Volunteer Recognition Policy (original Policy 34).
Applicable Legislation:	Nil.
Dataworks Reference:	44/001/001
Objective	To establish a selection criteria for the presentation of Council's Australia Day and Volunteer Recognition awards.

Background

Each year the Northern Midlands Council presents three awards at its annual Australia Day Event – Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

The Northern Midlands Council acknowledges the significant contribution that volunteers and volunteer organisations make to the Northern Midlands Community. Council considers it important to recognise these volunteers on an annual basis. In 2016, Council agreed to incorporate Volunteer Recognition into its annual Australia Day Event.

Recognition

Council will, at its annual Australia Day Event recognise the following categories of awards, providing eligible nominations have been received:

- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year
- Volunteer service to the Northern Midlands Community

Nominations

Council officers are to advertise for nominations for volunteer recognition from August in the year preceding the award presentation, with a closing date in mid to late November.

Nominations received will be considered by the Council Executive, and a winner in each category determined. Councillors are to be notified of the award winners in the December or January Council.

Selection Criteria and eligibility

Award recipients will be chosen by the Council Executive, giving consideration to the following selection criteria and eligibility:

Citizen of the Year

- The nominee is to have made a significant contribution to the Northern Midlands community; and

- is, or has the potential to be a role model for the Northern Midlands community.

Consideration is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the Northern Midlands community. The following will also be taken into consideration:

- Personal, academic, sporting or professional achievements;
- Previous awards and recognition
- Voluntary work
- Nature and length of activity/service

Nominees must be:

- A resident of the Northern Midlands;
- At least 25 years of age or older as at 26 January of the Awards year.

Young Citizen of the Year

- The nominee is to have made significant contribution to the Northern Midlands community; and
- is, or has the potential to be a role model for the Northern Midlands community.

Consideration is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the Northern Midlands community. The following will also be taken into consideration:

- Personal, academic, sporting or professional achievements;
- Previous awards and recognition;
- Voluntary work;
- Nature and length of activity/service.

Nominees must be:

- A resident of the Northern Midlands;
- Aged 24 years of age or younger as at 26 January of the Awards year.

Community Event of the Year

- The community event is to have attracted a broad cross section of the Northern Midlands community; and
- Been a community event attracting widespread publicity for the Northern Midlands.

Consideration is given to the following:

- The number of people who attended the event;
- The media coverage of the event;

- Previous awards and recognition received by the event;
- The longevity of the event and whether or not it is an annual event or a one off event.

The event must be:

- Held within the Northern Midlands
- Held within the last calendar year.

Volunteer recognition

- The volunteer is to have made a significant contribution to a community group and/or organisation within the Northern Midlands, in an unpaid capacity.

Nominees must be:

- A resident of the Northern Midlands.

Review

This Policy is to be reviewed every two years.

Gov 9

Policy Name:	Public Liability Insurance requirements for use of Council Facilities
Originated Date:	Adopted – Min No.
Amended Date/s:	
Applicable Legislation:	Nil.
Dataworks Reference:	44/001/001
Objective	To establish a set of guidelines to ensure users of Council facilities are covered by public liability insurance.

Background

The Northern Midlands Council has a large number of public facilities, such as parks, recreation grounds, halls and community centres.

All of Council's facilities are available for public use / hire.

All users of Council's facilities must be covered by Public Liability insurance.

The purpose of this policy is to establish a set of guidelines to ensure users of Council facilities are covered by public liability insurance.

Interpretation

Public Liability insurance – insurance that protects against claims of personal injury or property damage that a third party suffers (or claims to have suffered) as a result of your activities.

Council facility/ies – any Council owned land including, parks, reserves, recreation grounds, swimming pools, halls and community centres.

Events being held by incorporated bodies/associations/organisations

Any incorporated association, organisation or body, holding an event at a Council facility, must have their own Public Liability insurance.

Any third party participating in an event as entertainment, providing food or beverages, is to have their own Public Liability insurance, or, if not, ensure they are covered by the event organisers Public Liability insurance.

Private events or events held by unincorporated groups/bodies

Council has Public Liability insurance across all Council facilities. This insurance does not extend to special events such as markets, sporting events and performances.

If an unincorporated group or individual does not have their own Public Liability insurance to cover their event, they can purchase cover under Council's policy for a nominal fee.

Any third party participating in an event as entertainment, providing food or beverages, is to have their own Public Liability insurance.

If the activity / event is not covered by Council's Public Liability insurance the group or unincorporated body must obtain public liability insurance cover, unless they are considered to be a "low risk" activity.

A "low risk" activity does not need to have public liability insurance provided they submit a Risk Management Plan to Council.

"Low risk" activity – a "low risk" activity is an activity that meets the following guidelines:

- Does not require audience participation;
- Does not incorporate the use of dangerous or slippery substances such as, but not limited to, water, detergents, fire, smoke machines and fire crackers;
- Does not include the riding or performing of animals;
- Does not include the riding or use of motorbikes or other vehicles;
- May incorporate the use of power, provided all power leads used are tested and tagged to comply with Australian Standards, and stray leads are safely covered and marked against trip hazards;
- Does not incorporate the sale of food.

Fees

Council's fee structure for purchasing insurance under Council's coverage is as follows:

For a meeting - \$5

For an event where alcohol is not served - \$15

For an event where alcohol is served - \$50

Review

This Policy is to be reviewed every two years.

Policy Name:	Council's CCTV Program & Code of Practice
Originated Date:	Adopted 17 February 2014 – Min. No. 44/14 (as Policy 72)
Amended Date/s:	Reviewed 21 March 2016 – Min. No. /16 <u>(adopting Local Business & community Organisations Participation in Council's CCTV Program (adopted 17 February 2014 – Min. No. 44/14 (as Policy 73))</u>
Applicable Legislation:	<u>Tasmanian Personal Information Protection Act 2004</u>
Dataworks Reference:	44/001/001
Objective	The objective of Council's CCTV Program is to reduce personal and property crime, deter anti-social behaviour, and promote public safety— in association with a range of other crime prevention strategies. The Code of Practice contains standards to guide the operation of the CCTV Program.

1 BACKGROUND:

Council is committed to taking action to reduce crime and increase public safety in the Northern Midlands. Council's CCTV Program is one of a number of initiatives designed to facilitate greater community safety by preventing and reducing crime. It assists Council and Tasmania Police to work together to help provide a safer environment, reduce criminal and anti-social behaviour levels by deterring potential offenders, and aid in crime detection, apprehension and prosecution of offenders.

2 STRATEGY

The CCTV Program has two key components:

- 2.1 Council purchasing cameras for use in public places and in Council buildings and facilities.
- 2.2 Council providing financial assistance to businesses and community organisations in Northern Midlands towns to assist with the purchase and installation of CCTV cameras that will provide surveillance of their premise's frontage and agreed aspects of the surrounding public area.

The CCTV Program is only one of a range of strategies that Council utilises to prevent or reduce crime and anti-social behaviour. Other strategies include designing out crime through urban environmental design, effective street lighting, access control and signage.

~~Council also requires organisers of events in the Northern Midlands to apply for a Place of Assembly Licence. When risks are identified, organisers are required to develop a risk management plan that minimises or eliminates the risks, and/or demonstrates how the organisers will effectively manage risks as they arise. This plan needs to satisfy both Council and Tas Police.~~

~~Council also promotes Tasmania Police's Party Safe Program that provides advice and support to community members intending to hold a party. The program promotes responsible~~

~~organisation and conduct of parties in order to minimise the potential for harm to persons and property. One aspect of the program involves the registration of parties with Tas Police.~~

Commented [AM1]: This is irrelevant to this policy.

~~OBJECTIVE:~~

~~The objective of Council's CCTV Program is to reduce personal and property crime, deter anti-social behaviour, and promote public safety — in association with a range of other crime prevention strategies. The Code of Practice contains standards to guide the operation of the CCTV Program.~~

Commented [AM2]: This paragraph is unnecessary; objective is already stated at top of Policy.

4 POLICY STATEMENT:

The Code of Practice has been developed in consultation with Tasmania Police and complies with:

- Australian Standard Closed Circuit Television (CCTV) AS 4806.1-2006/ AS 4806.2-2006.
- The *Tasmanian Personal Information Protection Act 2004*
- The Tasmanian Crime Prevention and Community Safety Council's "Policing Requirements for Closed Circuit Television".

5 COMPLAINTS

Complaints are to be considered ~~in conjunction with~~ Council's customer requests system.

6 CODE OF PRACTICE: KEY PRINCIPLES

6.1 Principle 1: Purpose, Privacy and the Public Interest

The CCTV Program will be operated fairly, within applicable law, and only for the purposes for which it is established or which are subsequently agreed in accordance with this Code of Practice. The purposes of the CCTV Program are to:

- Assist in reducing personal and property crime levels;
- Assist in the detection and prosecution of offenders;
- Promote a safer and more liveable environment in the Northern Midlands.

The CCTV Program will be operated with due regard to the privacy and civil liberties of individual member of the public, and particularly with a view to minimising false association.

The public interest in the operation of the CCTV Program will be recognised by ensuring the security and integrity of operational procedures.

It must be accepted that CCTV cameras cannot be placed to cover all conceivable areas. Rather, Council will install, or assist with the funding of, cameras at 'priority' locations. ~~The criteria for determining 'priority' locations includes a recent or regular history of criminal and/or anti-social behaviour.~~

* the definition of priority locations includes those areas in a Northern Midlands town where there is a recent or regular history of criminal and/or anti-social behaviour.

Council owned CCTV cameras installed in locations that are later deemed to be non-priority locations, or not assisting Council achieve the objectives of this policy, will be removed and reallocated as required.

6.2 Principle 2: Ownership of the Program, Responsibilities and Accountability

Council is responsible for compliance with the objectives of the CCTV Program and the protection of the interests of the public in relation to the Program.

Council is accountable for the effective operation and management of the CCTV Program.

6.3 Principle 3: Public Information and Community Consultation

Council will provide the public with clear and easily accessible information in relation to the CCTV Programs' objectives, operation and outcomes.

Copies of this Code of Practice will be made available to the public at the Council Offices and on the Council's website.

~~Where appropriate~~ signs advising that CCTV cameras are operating in Northern Midlands towns will be conspicuously displayed ~~at the major entry points to the towns, and at other key points as determined by Council at the location of the CCTV camera.~~ These signs will clearly:

- ~~• Inform the public that cameras are in operation in the vicinity as part of the Council's commitment to preventing or reducing crime and anti-social behaviour;~~
- Inform the public that ~~the area is under video surveillance; footage is recorded (but not actively monitored) 24 hours a day, 7 days a week;~~
- Identify Council as the responsible body for the CCTV Program.

~~Enquiries in relation to the CCTV Program are welcomed:~~

~~at the Council Offices, 13 Smith Street Longford ph 63 977 303~~

~~via Council's email: council@nmc.tas.gov.au~~

~~via Council's website: www.northernmidlands.tas.gov.au~~

Commented [AM3]: In some cases portable cameras are erected but not signed, therefore by inserting the words "where appropriate" this avoids the requirement to have a sign up at every location.

6.4 Principle 4: Installation, Control and Operation of Cameras

Council staff responsible for installing CCTV cameras must follow the requirements of the Work Place Health and Safety Act, and AS1657: Fixed platforms, walkways, stairways and ladders.

Information recorded will not exceed that necessary to fulfil the purposes of the CCTV Program, and will be obtained fairly and in accordance with the privacy provisions in this Code of Practice.

Council owned cameras will not be used to look onto adjacent premises, buildings, commercial premises or private residences unless requested by Tasmania Police.

The cameras will only be controlled and operated by authorised Council officers. These officers must act in accordance with the highest standard of probity and must control

cameras to record subjects or particular places strictly in accordance with the purposes of the CCTV Program, this Code and applicable legislative requirements.

6.5 Principle 5: Retention and Access to Recorded Material

Council owned, and where-ever possible – cameras Council provides funding towards - will comply with the attributes of a good CCTV system as documented in the Tasmanian Crime Prevention and Community Safety Council's "Policing Requirements for Closed Circuit Television".

The retention of, and access to, recorded material will be only for the purposes provided by this Code of Practice and will not be kept any longer than is necessary for the purposes of the CCTV Program. Recorded material no longer required will be disposed of using approved disposal methods in a manner which protects the privacy of persons identified in the material.

Recorded material will be treated according to all relevant and appropriate legislation and standards.

Subject to the concurrence or request of Tasmania Police, the release of material recorded on Council owned cameras to the media may be referred to Council for approval by Council. Use of recorded material by the media must only occur to gain public information with respect to the identity of a person/s wanted. The recognisable characteristics of other people in the footage must be obscured.

Authorised Council Officers are to access video footage at the request of Tasmania Police and provide Tasmania Police with requested footage. Council Officers providing images to Tasmania Police may be called as witnesses in a court of law, and they must have a thorough understanding of the operation of the CCTV system, how the images were recorded and the process followed to download the images from the camera.

It is acknowledged that only Tasmania Police has the authority to take action to identify and prosecute an offender detected via the Council's CCTV Program.

Council's disciplinary procedures will be activated in the event of unauthorised access to, alteration, disclosure, accidental loss or destruction of recorded material.

Council will generally retain images for not more than 30 days, and they will thereafter be deleted, unless they are required to be retained in relation to the investigation of crime, or for Court proceedings notified to Council, or for ongoing intelligence and investigators investigation.

If in the rare circumstances that IT hardware fails and the current recorded images of up to 30 days are deleted, Council will take all reasonable efforts to –repair or replace equipment and retrieve images.

Council retains ownership of and has copyright in all recordings, photographs and documentation relating to the Council owned CCTV system.

6.6 Principle 6: Evaluation of the Program

Evaluation of the CCTV Program will be undertaken to identify whether the purposes of the Program are being complied with. The evaluation will extend to whether Council's

Policy and Code of Practice are being adhered to. Council will evaluate the CCTV Program at least once every four years. The evaluation scope and the person/s to perform the evaluation will be agreed by the Council's General Manager and the District Superintendent of [Tasmania](#) Police.

At a minimum the evaluation will:

- Identify and report any changes required to the Policy and Code of Practice;
- Recommend actions that will safeguard and enhance the CCTV Program.

6.7 Principle 7: Compliance and Breaches of the Code

Responsibility for ensuring the Code of Practice is adhered to rests with the Council. This responsibility includes ensuring breaches of the Code are investigated and remedied to the extent that the -breaches of the Code are within the ambit of Council's power to remedy.

Where surveillance is required for the security of employees or Council assets, such surveillance devices will only be used in accordance with Council's [Occupational Health & Safety Policy](#) ~~Work Health & Safety Policy~~.

7 GRANTS TO LOCAL BUSINESS AND COMMUNITY ORGANISATIONS PARTICIPATING IN COUNCIL'S CCTV [POLICY PROGRAM](#)

The rationale behind this Council CCTV Grants Program is that good quality, colour CCTV systems that are well installed and maintained can provide footage of offenders of a quality admissible as evidence in a court of law.

If such evidence is obtained from a poor quality, incorrectly installed, poorly maintained and malfunctioning CCTV system it is highly unlikely to be accepted as evidence in a court of law. Therefore, Council seeks to assist local businesses and community organisations in priority locations to purchase good quality, colour CCTV systems.

Offering a grant encourages community organisations in priority locations to purchase, install and operate high quality, colour CCTV systems to provide surveillance of their premise's frontage and agreed aspects of the surrounding public area.

7.1 AVAILABLE FUNDING:

Council will make an allocation for the CCTV Grants Program in each annual budget. Council will fund up to 75% of the cost of purchasing and installing a CCTV system at a business or community organisation's premises; with an upper cap of \$1,000. This is a one-off grant. The CCTV system is owned by the business/community organisation which will be responsible for funding the maintenance, operation and insurance of the CCTV system, as well as any future upgrades/replacement of the system.

If the Grants Program allocation is fully committed during a financial year, Council has the option of reviewing the budget allocation and providing further funding into the Grants Program, or holding applications for consideration at the commencement of the next financial year.

7.2 APPLICATION PROCESS:

Council will accept completed Grants Program Application Forms from businesses and community organisations in Northern Midlands towns on a rolling basis.

Each application will be assessed by Council Officers in collaboration with Tas Police with selection criteria including:

- Whether there has been a recent or regular history of criminal and/or anti-social behaviour in the public space adjacent to the premises;
- The quality of the proposed CCTV system;
- The applicant's level of commitment to installing, maintaining and operating the CCTV system at a high standard.
- The applicant's level of commitment to meeting all relevant legislation and standards.
- The level of pedestrian traffic flow through the area;

All applicants will be informed in writing of the outcome of their application.

Successful applicants will enter into a Service Agreement with Council.

Unsuccessful applicants have the right of appeal as per the Council's Customer Charter.

8 POLICY REVIEW

This policy shall be reviewed within two years of the date of it being adopted.

Acknowledgement:

It is acknowledged that this Policy and Code of Practice is based on the Wollongong City Council CCTV Program Policy and Code of Practice.

APPLICATION FORM

1. Name of the business/community organisation:
.....

2. Address of applicant's premises
.....

3. Applicant's postal address:
.....

4. Contact person's Name:
.....

Phone number: Email address:

5. Rationale for installation of CCTV system at the applicant's premises:
.....
.....
.....

6. Preferred CCTV system

- Attach technical specifications
- Attach quote for the purchase and installation of the system

Indicate below how compliance the preferred CCTV system is with the recommendations of the Tasmanian Crime Prevention and Community Safety Council's "Policing Requirements for Closed Circuit Television":

Is it a colour CCTV system? Yes No

Will it operate on a 24hour basis? Yes No

If no: please explain rationale for lesser hours of operation:
.....

Will images be recorded on a DVR? Yes No

Will all recorded images be watermarked with time, date, camera number/
description that recorded the image? Yes No

Can the system generate a copy of the recorded vision? Yes No

Can you supply an uninterrupted power supply to the system? Yes No

7. Provide a plan showing the proposed location of the camera outside your premises

Has this plan been developed in consultation with Tas Police and/or a CCTV consultant?

Yes No

If YES please provide the name and contact details for the personnel consulted

.....
.....

Will the camera be:

Positioned out of the reach of passers-by? Yes No

Have an anti-tamper bracket? Yes No

Positioned to capture facial details of passers-by? Yes No

8. Do you commit to:

Cleaning the glass front housing of the camera at least monthly

Yes No

Checking the system's date and time against an accurate clock at least monthly

Yes No

Reviewing the vision recorded to ensure images are still being captured with desired view and clarity at least fortnightly

Yes No

Check camera mounting to ensure it is still firmly fixed at least fortnightly

Yes No

Maintaining a written maintenance log

Yes No

9. Data Management:

Do you commit to:

Maintaining the Integrity of the recorded vision

Yes No

Ensuring the data cannot be manipulated or changed

Yes No

Ensuring the data is only accessible to authorised persons

Yes No

Developing a Privacy Policy for your business/organisation as required under the Tasmanian Personal Information Protection Act 2004, and appointing a member of staff/ organisation as your Personal Information Protection Officer: the person to have a sound understanding of the Personal Information Protection Act and the ability to convey this knowledge across the business/organisation

Yes No

Signed:

Date:

Name:

Designation:

COUNCIL APPROVAL:

Approved: Yes No

Signed:

Date:

Name: Designation:

Gov 11

Policy Name:	Use of Northern Midlands Council Logo
Originated Date:	Adopted 19 March 2012 – Min. No.75/12 (as Policy 62)
Amended Date/s:	Amended 21 March 2016 – Min. No. /16
Applicable Legislation:	
Dataworks Reference:	44/001/001
Objective	To ensure that Council retains control over the use of its logo; and Council's role in the community is clearly recognised and its image, reputation and brand are protected and enhanced through accurate, consistent and high quality reproduction of its logo.

1. ~~PURPOSE~~

~~To ensure that~~

- ~~• Council retains control over the use of its logo; and~~
- ~~• Council's role in the community is clearly recognised and its image, reputation and brand are protected and enhanced through accurate, consistent and high quality reproduction of its logo.~~

2. ~~POLICY~~

~~Council recognises that it is important to establish a framework for the use of its logo to ensure that Council and its brand are promoted publicly in a consistent and professional manner, minimising Council's exposure to poor publicity through inappropriate use of the Council logo.~~

~~Any approved use of the logo will be in accordance with Council's "Application / Guidelines for the Use of the Northern Midlands Council Logo".~~

~~Use by external parties~~

~~Authorisation for the use of the logo by external parties may be given where a sponsorship, partnership, joint venture or other similar relationship exists. Such authorisation is to be discussed with the General Manager (or his delegate). In such cases, the logo may only be used for the express purpose for which approval was granted and its reproduction must be in accordance with the "Application / Guidelines for the Use of the Northern Midlands Council Logo".~~

~~It should be noted that, a~~ approval to use the logo in a particular circumstance does not constitute an ongoing right to use.

~~The logo should be accompanied by a statement identifying the nature of council's involvement or relationship, for example, 'Proudly supported/ sponsored by the Northern Midlands Council'. Where the logo appears in conjunction with the logos of other external entities, the size of the council logo should be proportionate to its level of investment or support relative to that of other entities involved.~~

Commented [AM1]: Not required, simply repeats the objective.

A copy of the proposed use/layout showing the positioning and relativity of the logo must be forwarded to the General Manager (or his delegate) for approval and any deficiencies remedied prior to publication.

The General Manager (or his delegate) should coordinate distribution of the logo to external organisations. This ensures consistency in reproduction and assists in monitoring external use of the logo.

The logo may not be used in any manner by any person or organisation for electoral or other political purposes.

Northern Midlands Council reserves the right to take legal action to prevent or curtail the unauthorised use of its logo.

23. WHO CAN REQUEST TO USE THE LOGO?

Any individual, group, business, community organisation or school that has been supported in the way of in-kind or sponsorship agreements with Northern Midlands Council may ~~display request to use~~ the logo ~~by submitting~~ ~~The Application for the~~ "Application / Guidelines for the Use of the Northern Midlands Council Logo" ~~are provided~~.

-Permission to use the logo does not include any guarantee of sponsorship or support.

43. WHERE CAN THE LOGO BE DISPLAYED?

The Northern Midlands Council logo may be displayed on written correspondence, documents, ~~media~~ publications ~~including television, website and social media advertising, internet~~, stationery, posters, buildings, billboards and vehicles upon receipt of written approval by the Northern Midlands Council. ~~Displaying of the logo must be~~ ~~and~~ in accordance with the "Guidelines for the Use of the Northern Midlands Council Logo" ~~and only~~ for the specified period.

54. HOW CAN I REQUEST THE LOGO?

Applications should be made at least four weeks in advance of any specific date for which the use of the logo is requested.

Applicants are required to Rread the "Guidelines for the Use of the Northern Midlands Council Logo" and complete the "Application for the Use of the Northern Midlands Council Logo".

Completed application forms are to be ~~and either faxed~~ or emailed as per the directions included in the document. ~~The application should be made well in advance of any specific date for which the use the logo is requested.~~

A proof of the intended artwork including placement of the logo must be provided for approval by Northern Midlands Council prior to publication or display.

Northern Midlands Council will confirm the terms and conditions of use of the logo in writing.

**APPLICATION / GUIDELINES
FOR USE OF
THE NORTHERN MIDLANDS COUNCIL LOGO**



APPLICATION FOR USE OF LOGO

Please complete this application form and email, fax or post, along with a draft of your promotional material/documentation, to:

Post: Northern Midlands Council
P O Box 156
Longford Tasmania 7301
Fax: (03) 63 977 331; or
email: council@nmc.tas.gov.au

Organisation

Postal address

Postcode

Contact Person

Phone

Fax

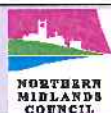
Email

Event

Date of Event





Describe briefly the intended use for the logo

**APPLICATION / GUIDELINES
FOR USE OF
THE NORTHERN MIDLANDS COUNCIL LOGO**



To help us supply you with the correct version of the logo and graphic for use, please select from the options below. The logo will only be supplied in an electronic format via email.

Logo / Format:

-  JPEG - Monochrome
-  JPEG - Colour
-  TIFF - Colour
-  PNG - Colour (Opaque background)

1. I have read, understood and agree to comply with the Terms and Conditions
2. The Northern Midlands Council logo is only to be used in promotional material for the event.
3. I understand that I must provide a draft copy of any material incorporating the Northern Midlands Council logo to the General Manager (or his delegate) to obtain approval of the design before publication.
4. I understand that the Northern Midlands Council logo can only be used in relation to the promotion of the above mentioned event.
5. I understand that the Northern Midlands Council logo must not be edited or distorted in any way.
6. I understand that the General Manager (or his delegate) has the right to refuse the production and distribution of a design should it be deemed inappropriate or non-compliant with these Terms or Conditions.
7. I understand that deviations from these Terms and Conditions are not acceptable unless agreed to in writing by the
General Manager
Northern Midlands Council
P O Box 156
Longford Tasmania 7301

**APPLICATION / GUIDELINES
FOR USE OF
THE NORTHERN MIDLANDS COUNCIL LOGO**



I agree to the above terms and conditions

Signature

Name

Date

Office use only

Logo request approved by

Signature

Date

**APPLICATION / GUIDELINES
FOR USE OF
THE NORTHERN MIDLANDS COUNCIL LOGO**



GUIDELINES FOR USE OF LOGO

These guidelines specify the way in which the Northern Midlands Council logo should be used on all promotional material you produce for your initiative.

Throughout this document the term "NMC Logo" refers to the graphics below:



JPEG - Monochrome



TIFF - Colour



JPEG - Colour



PNG - Colour (Opaque background)

WHERE TO USE THE LOGO

The NMC Logo may be applied to all materials produced for your initiative; including signage, invitations, posters, programs, newsletters, advertising, websites, merchandise and brochures once a draft of each has been approved by the Northern Midlands Council.

SIZE AND SCALE

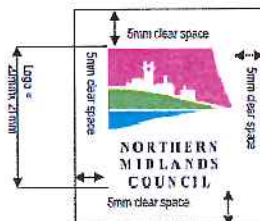
The minimum logo size is 15mm in height.

MINIMUM FIELD

A minimum field should always be observed so any logo has adequate 'breathing space', the defined minimum field of the border should be equivalent to 1/4 of the measurement of the logo size allowance on each side of the logo.

No graphics, images included, should encroach upon the field identified. The field identified should always be scaled within proportion to the logo.

Example: the logo on the right is 20mm (height) x 20.3mm (width) a border of 5mm should be allowed on all 4 sides of the logo.



NOTE: not to scale



Brighton Council

NORTHERN MIDLANDS COUNCIL					
Location					
File No.					
Property					
Attachments					
REC'D 11 JAN 2016					
IGM	✓	A	MYE	✓	A
PDM			CRS		
CSM			PLAN		
EADM			BLD		
WM			HLT		
HR					

DOV 13

Cr David Downie
 Mayor
 Northern Midlands Council
 PO Box 156
 LONGFORD TAS 7301

David
 Dear Mayor Downie,

As you may be aware, Brighton Council has long been opposed to the proliferation of poker machines in our community and particularly their concentration in lower socio-economic areas. Indeed, in 1997, Brighton Council initially rejected the planning application for the installation of poker machines in the municipality, but this was overturned by the State Planning Tribunal as the Government's gambling legislation overrides local government planning powers.

With the issue of the extension of the poker machine monopoly now very much under consideration, I believe it is important that local government again consider the impact of this form of gambling on our communities.

It is worth noting that Tasmanians lost almost \$200 million on poker machines last financial year, much of it taken from people who can least afford it. This is an unacceptable statistic and one that must be addressed by all levels of government.

Independent research released at the end of last year by respected social welfare agency Anglicare, shows 84 per cent of Tasmanians believe that the community receives no benefit from poker machines and 50 per cent of the population wants them removed from hotels and clubs.

Undoubtedly, gambling on poker machines is having significant adverse consequences for Tasmanian families, small business and general economic activity, and the community is unhappy. The information released by Anglicare clearly demonstrates that the Tasmanian community does not believe the State gets any positive return from poker machines in hotels and clubs, and the majority of people want them removed.

Brighton's concerns are not just centred on problem gambling. The reality is that the adverse impacts of poker machines go considerably beyond problem gambling. Our concerns are also about money being bled from local communities and this impacts on families, small businesses and the community in general.

Where incomes are low, money spent gambling on poker machines can mean that families go without food, medical treatment, heating and other basic, even vital, necessities, as well as subjecting many to domestic violence.

As councils we cannot stand idly by while this occurs.



. 2 .

Consequently, Brighton Council recently joined the Tasmanian Community Coalition campaigning for a curb on poker machines in hotels and clubs, as well as the National Alliance for Gambling Reform. The local Coalition comprises welfare organisations, community groups and people concerned at the adverse impacts of this form of gambling and interested in alleviating the consequential suffering in our community.

The Coalition has called for poker machines to be phased out in hotels and clubs, for a reduction in the maximum bet to \$1 and for pokies to be restricted to the two casinos in Hobart and Launceston. This is very much in line with the feeling of the Tasmanian community as confirmed by the independent research conducted for Anglicare.

Brighton Council intends placing this crucial community issue on the agenda for the forthcoming LGAT meeting and I look forward to discussing this further with you and our Mayoral colleagues. Our strong position is that we have a responsibility to achieve reforms in the gambling industry to minimise harm and particularly reduce the impacts on our more vulnerable communities.

In the meantime, I invite your Council to consider joining the Tasmanian Community Coalition, to represent our local communities and strengthen local government input on this key public issue. I have enclosed details of the Coalition, its membership and aims. Brighton's Manager Development Services, James Dryburgh (phone 6268 7038) would be happy to provide further advice to your Council if required.

I look forward to your consideration of membership and to discussing this further with you.

Yours sincerely

Tony Foster AM OAM JP
MAYOR

8th January 2016



Friday 11 December 2015

RE: The negative impacts of poker machines In Tasmania

Dear The Hon Peter Gutwein MP,

A coalition of sixteen community organisations formed in November this year to urge the Tasmanian Government to consult with the community on the future of gambling in Tasmania, including the number and location of poker machines, the number of casinos and the level of consumer protection required by the State.

The current Deed that sets out the conditions of the monopoly license for the casinos and poker machines in Tasmania is due to expire on 30 June 2018. It then moves into the rolling term of five-year periods. During recent discussions about a possible third casino, the Treasurer promised public consultation before any proposal on renewing the license on poker machines is presented to Parliament.

The Tasmanian community is concerned that poker machines cause significant harm. Polling of 1000 adults conducted by EMRS in November this year found that 84 per cent of respondents disagree that the Tasmanian community benefits from having poker machines in hotels and clubs, 66 per cent of whom strongly disagreed. Further, 82 per cent of respondents want fewer poker machines in their communities: 32 per cent of respondents want a reduction in numbers while a further 50 per cent said that poker machines should be removed completely.

Given the strong community concern about the harm caused by poker machines, we call on you to publicly state your support for extensive community consultation before any agreement to extend or renew the poker machine license.

Our coalition has a number of public policy principles it proposes should form the basis of negotiations about the future of poker machines in Tasmania:

1. Gambling problems are a public health issue that should be treated in the same way as other public health issues. This would see a public policy framework that prioritises prevention of harm across the whole population through effective consumer protection measures.
2. Parliament should use the data from Tasmania's three Social and Economic Impacts Studies (SEIS) to guide its public policy approach on gambling.

3. Public policy on gambling should recognise that higher gambling frequency is an indicator for developing gambling problems and should therefore address both the risk factors that lead people to gamble more frequently and the gambling features that are attractive to people who subsequently develop a gambling problem.
4. Public policy on poker machines should recognise that 98 per cent of the adult population either never touch a poker machine or spend less than 12 hours per year at a machine. Public policy should therefore focus on the people who face harm because of their intensified daily or weekly visits to the machines.

Since the formation of the coalition, the final volume of the Third Social and Economic Impact Study of Gambling in Tasmania (SEIS) was released. This volume provides an analysis based on the subjective views of consumers and stakeholders about the harm minimisation measures that have been introduced since the first SEIS in 2008 and in particular the Responsible Gambling Mandatory Code of Practice for Tasmania.

The Productivity Commission explained in 2010 that in order for harm minimisation measures to be effective, there needs to be a significant decrease in expenditure on gambling because of the large proportion of expenditure obtained from people with a gambling problem. Figure 1 (attached) shows that expenditure on gambling on poker machines in hotels and clubs has only decreased by \$5.8 million since the first harm minimisation measure was introduced on 1st April 2010 (the \$5 bet limit and reduction in maximum betting lines for new games). This is less than a 5% decrease. This small decrease in expenditure comes at the same time that the State had experienced a difficult financial situation, with general retail expenditure also being reduced during this period.

Over the three month summer Parliamentary recess, a further \$50 million dollars will be lost by Tasmanians in their local hotels and clubs. Our coalition is eager to meet with you in the New Year to seek your support in reducing the harmful impacts that the loss of much of this money to poker machines has on families and communities. We all have a responsibility to act in the interests of public health in Tasmania and the expiration of the Deed between the Crown and Federal Hotels on 30 June 2018 offers us a significant opportunity to make meaningful positive changes.

Yours sincerely on behalf of the coalition of community organisations concerned about gambling,

Chris Jones, CEO, Anglicare
 Tony Foster, Mayor, Brighton Council
 Georgina McGlagan, Director Family Services, CatholicCare
 John Stubbley, CEO, Hobart City Mission
 John Stuart, CEO, Launceston Benevolent Society
 Stephen Brown, CEO, Launceston City Mission
 Noel Mundy, State Director, Mission Australia
 John Hooper, Executive Officer, Neighbourhood Houses Tasmania
 Mat Rowell, CEO, Relationships Australia
 Ruth Pinkerton, CEO, SU Tasmania
 Bernard Saunders, State Secretary, St. Vincent de Paul Society
 Carol Bennett, Synod Liaison Minister (Tas), Uniting Church in Tasmania
 Eric Lockett, Public Questions Officer, Tasmanian Baptist Churches
 Kym Goodes, CEO, TasCOSS
 Stuart Foster, Social Program Secretary, The Salvation Army
 Lindy O'Neill, CEO UnitingCare Tasmania



Coalition of community organisations concerned about gambling

Statement on Public Policy Principles and Recommendations

2 November 2015

A coalition of community sector organisations has formed today to express its concerns about gambling and to call on the Tasmanian Government to consult with the community on the future of gambling in Tasmania, including the number and location of poker machines, the number of casinos and the level of consumer protection required by the State.

The current Deed that sets out the conditions of the monopoly license for the casinos and poker machines in Tasmania is due to expire on 18 March 2018. It has the option of a further rolling term of five years. During recent discussions about a possible third casino, the Treasurer promised public consultation before any proposal is presented to Parliament.

The community sector coalition has a number of public policy principles it proposes should form the basis of negotiations about gambling:

1. Gambling problems are a public health issue that should be treated in the same way as other public health issues. This would see a public policy framework that prioritises prevention of harm across the whole population through effective consumer protection measures.
2. Parliament should use the data from Tasmania's three Social and Economic Impacts Studies (SEIS) to guide its public policy approach on gambling.
3. Public policy on gambling should recognise that higher gambling frequency is an indicator for developing gambling problems and should therefore address both the risk factors that lead people to gamble more frequently and the gambling features that are attractive to people who subsequently develop a gambling problem.
4. Public policy on poker machines should recognise that 98 per cent of the adult population either never touch a poker machine or spend less than 12 hours per year at a machine. Public policy should therefore focus on the people who face harm because of their intensified daily or weekly visits to the machines.

Policy recommendations

With the above public policy principles in mind, the coalition of community organisations makes a number of policy recommendations to the State Government. These are evidence-based recommendations drawn from the real-life experience provided by clients of Gamblers Help and the data collected by the three Tasmanian Social and Economic Impact Studies (SEIS). They recognise the \$200 million that is lost into poker machines across Tasmanian communities every year that, according to the Productivity Commission, is money that would or could have been spent on other industries such as food and housing. These recommendations also recognise that problems with gambling do not only affect an individual, but also leads to negative impacts on families, including children.

The coalition recommends that Parliament introduce the following measures on the expiration or renegotiation of the current Deed between Federal Hotels and the State of Tasmania:

1. All poker machines in Tasmania required to have a system that allows people to set an enforceable limit on their losses;
2. Volatility of all poker machines in Tasmania be reduced by setting the maximum bet limit to \$1, decreasing the jackpot amounts and frequencies and increasing the amount of time between each button push;
3. That it be a requirement of their gambling licence that venues identify people exhibiting gambling problems and intervene appropriately;
4. All poker machines in Tasmania to contribute at the same rate to the Community Support Levy; and
5. Poker machines be phased out of hotels and clubs in Tasmania.

Members of the coalition:

Anglicare Tasmania
 CatholicCare
 Hobart City Mission
 Launceston Benevolent Society
 Launceston City Mission
 Mission Australia
 Neighbourhood Houses Tasmania
 Relationships Australia
 Scripture Union of Tasmania
 St. Vincent de Paul Society
 Synod of Victoria and Tasmania, Uniting Church in Australia
 Tasmanian Baptist Churches
 Tascoss
 The Salvation Army
 UnitingCare Tasmania

For more details about this statement please email Margie Law on m.law@anglicare-tas.org.au

Terms of Reference for coalition of community organisations concerned about gambling

1. The coalition

The coalition was formed on 2 November 2015 by non-government organisations who were concerned about gambling and in particular the effects of poker machines in Tasmania. The coalition's Statement on Public Policy Principles and Recommendations released on 2 November forms the basis for the coalition's work together and for its public statements.

The coalition exists to ensure the Tasmanian Government consults with the community on the future of gambling in Tasmania, including the number and location of poker machines, the number of casinos and the level of consumer protection required by the State.

The coalition has no legal status. The responsibility for content in public statements will be borne by the members listed as a supporter at that time.

2. Coordination and decision making of the coalition

Anglicare will facilitate coordination of the coalition. Most communications will be via email, which will provide proposals with a minimum of 1 week permitted for comments. Members are required to clearly articulate agreement, approval or objections as relevant. After the time for comments has passed, Anglicare will assume any organisation that has not commented has agreed to the proposal.

3. Membership of the coalition

The coalition consists of fixed membership with a defined list of organisations. New members will be considered where they can demonstrate:

- Support and commitment for the coalition's objectives as outlined in the 2 November 2015 Statement and any subsequent statements authorised by the coalition; and
- An intention to actively participate in the coalition including the ability to contribute to meetings and discussions and consult their organisation's management where necessary and in a timely manner.

Political parties, politicians, individuals and lobby groups that do not provide services to the Tasmanian community or to Tasmanian community groups will not be accepted as members.

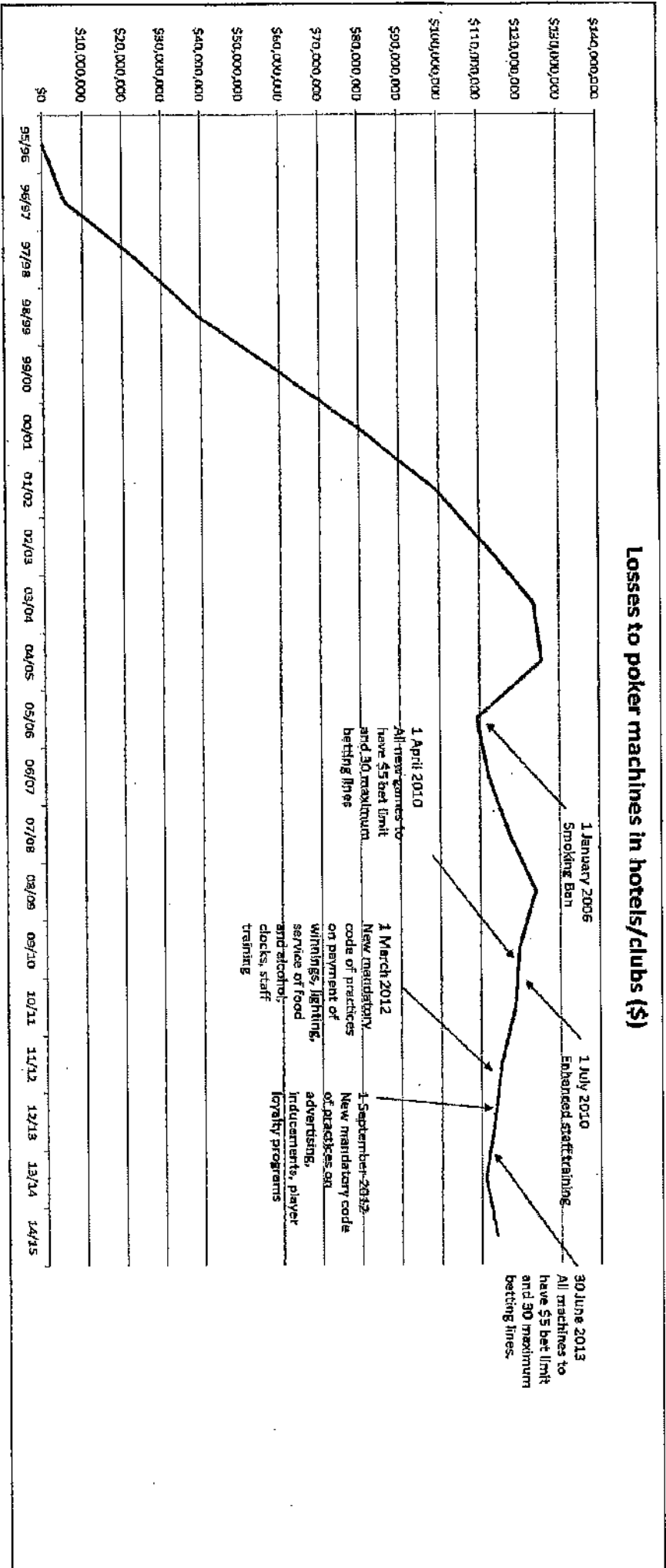
A minimum of 1 week will be given for existing members to share their approval or objections of any proposal for membership. All members of the coalition, current at the time of the application, must be in favour of new member applications for the application to be successful. If approved, the new member will be added to the contact list and any public statement issued thereafter.

4. Media, campaigns and activities

Media, campaign and activities that are conducted independently by member groups themselves must be under that member group's name only. Media, campaign and activities that bear the name of the coalition must be approved by the coalition. The coalition may appoint spokespersons who can speak on pre-agreed positions without further consultation.

NORTHERN MIDLANDS COUNCIL					
Lobbyist					
File No.					
Property					
Attachments					
REC'D 17 JAN 2018					
GM	✓	A	MYR	✓	A
P&DM			ICRS		
OSM			PLAN		
EADM			BLD		
WM			HLT		
PH					

Figure 1: Introduction of harm minimisation measures and losses to poker machines in hotels and clubs 1995/96 to 2014/15





18 February 2016

Northern Midlands Council
PO Box 156
LONGFORD TAS 7301

To the Mayor, Councillors and CEO

NORTHERN MIDLANDS COUNCIL					
File No.					
Property					
Attachments					
REC'D 23 FEB 2016					
GM	L	A	MYR	L	A
P&DM			CBS		
CSM			PLAN		
E&DM			B/D		
WM			HLT		
HR					

2016 National General Assembly of Local Government – Call for Motions

The 2016 National General Assembly of Local Government (NGA), to be held at the National Convention Centre in Canberra between 19th and 22nd June, is an opportunity for councils to identify and discuss national issues of priority for the sector and to agree on possible steps which could be taken to address these issues. Every council has the opportunity to raise relevant issues for debate at the NGA and I invite your council to participate in the 2016 NGA by submitting a motion for consideration.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2016 NGA under the theme of *'Partners in an Innovative and Prosperous Australia'*. This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenge of meeting our communities' needs.

To be eligible for inclusion in the NGA Business Papers, motions must follow the principles set out by the ALGA Board, namely:

1. Be relevant to the work of local government nationally;
2. Be consistent with the theme of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Propose a clear action and outcome; and
5. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, the local government sector.

Please be aware that ALGA reserves the right to reject motions which do not meet these conditions. To assist councils in preparing motions, a Discussion Paper has been prepared and is enclosed with this letter. It is also available on the ALGA website at www.alga.asn.au.

Motions should be submitted via the online form on the website at www.alga.asn.au and should be received by ALGA no later than 22 April 2016. Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

I encourage you to ensure the views of your Council and your community are represented at the 2016 NGA and accordingly look forward to receiving your Council's motion.

Yours sincerely

Mayor Troy Pickard
President

Call for Motions Guidelines and Background Information

The theme for this year's National General Assembly of Local Government (NGA) is *'Partners in an Innovative and Prosperous Australia'*. The NGA theme reflects current issues being debated nationally and priority issues facing local government and is your opportunity to contribute to the development of national local government policy.

The ALGA Board is now calling for motions for the 2016 NGA.

To assist councils in preparing motions, a Discussion Paper has been prepared and is available at www.alga.asn.au.

To be eligible for inclusion in the NGA Business Papers, motions must meet the following conditions:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the Assembly
3. complement or build on the policy objectives of your state or territory local government association
4. propose a clear action and outcome, and
5. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Once submitted, motions will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the sub-committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the Business Papers. The sub-committee reserves the right to reject any motions which are not consistent with the conditions set out above, or to allocate these motions to the reserve section of the debate business papers to be dealt with only if time permits.

Through the review process, minor edits may be made to motions to ensure they can be included in the Business Papers. These edits will change the motion to call for action (for example to 'call on the Australian Government' to do something) to ensure relevance to local government nationally by removing state-specific references, or to ensure the wording is consistent with current conventions such as referring to the Australian Government instead of the Federal Government.

To assist in facilitating an efficient and effective debate, motions that cover similar matters will appear grouped together in the Business Papers and the matter will be debated only once with the lead or strategic motion being the one debated.

Motions that are agreed to at the NGA become Resolutions of the NGA. These Resolutions are then considered by the ALGA Board when setting national local government policy,

when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any Resolution passed at the NGA.

Motions are to be submitted online at www.alga.asn.au and should be received by **ALGA no later than 11.59pm Friday 22 April 2016.**

The following information will be required when you submit a motion using the online form.

Motion

- Text of the Motion

National Objective

- Why is this a national issue and why should this be debated at the NGA?
- Maximum 100 words

Summary of Key Arguments

- Background information
- Supporting arguments
- Maximum of 300 words (additional information should be provided as speaking notes to the council representative who will move the motion at the NGA)

Declaration

You will need to declare that the motion has been endorsed by your council.