

1-1
Elizabeth Macquarie Irrigation Trust
Minutes of Trust Meeting
Campbell Town Hospital
2.05 – 3.40pm, 3rd March 2016

Gov 4(2)(1)

Present: Julian von Bibra (chair), Rob Bayles, John Cameron, David Downie, Simon Foster, Alan Rigney, Michael Roach, Christine Robinson, David Taylor, John Taylor
Also Present: Jan Davis
Apologies: Richard Bennett

1. Opening and welcome

Julian von Bibra opened the meeting and welcomed members present. He noted apologies and the appointment of Jan Davis. He extended a special welcome to newly appointed community representatives Michael Roach (Campbell Town) and Christine Robinson (Ross).

1.2 Minutes of the previous meeting

Some minor amendments to the minutes of the previous meeting were noted.

It was agreed that:

The minutes of the meetings held on 4th November 2015, as amended, be taken as read and adopted as a correct record of the proceedings of those meetings.

1.3 Matters Arising from Previous Minutes

- David Taylor reported that the Tailrace easement discussion needed to be formally progressed.
Action: Jan to investigate and provide further advice.
- Letters regarding non-compliance need to be sent: Jan indicated she intended to visit irrigators and would send out letters as part of this process.
Action: Jan to follow up.

To facilitate this action, arrangements need to be put in place with TI to read meters.

It was resolved that:

EMIT engage an authorised officer from Tasmanian Irrigation to read meters in the event of non-compliance. The costs of such action would be passed on to the relevant irrigator, with an appropriate handling fee added.

David Taylor/Simon Foster

- Non-working meters need to be identified and repaired
Action: Jan to follow up.

2 Financial Report

The financial report was noted. There had been no accounts for payment requiring approval since the last meeting. There was some discussion about reviewing investment of available funds to ensure best possible returns, noting the requirement for security of deposits.

Action: Jan to provide a draft investment strategy for consideration.

Action: Bank signatory details to be confirmed.

3 Items for Discussion

3.1 *Dam maintenance letter from DPIPWE*

The letter from DPIPWE was tabled; and it was agreed that the Trust's contribution to funding repairs at Lake Leake needed to be resolved with DPIPWE as a matter of priority.

Action: Jan to follow up with DPIPWE.

3.2 *Losses and transfers*

There was lengthy discussion about the issues of losses and transfers. It was recognised that the release of additional water by TI had essentially covered the situation this season – and this was greatly appreciated. However, this could not be relied on into the future; so the Trust needed to develop a better understanding of the actual science in order to better manage the situation.

TI has done some modelling and it was agreed it would be good to better understand this.

Action: Owen Hoffman to be invited to next meeting

It was also suggested that there was a need to clearly document the specific rules that applied to different sources of water; and that the Trust needed to develop a paper outlining these rules, and the methodology for determining losses. It was noted that, whilst the system is a complex one, there is no need to reinvent the wheel – and efforts should be made to discover if there were other (mainland) systems which had done similar work that could be adapted.

Action: Rules for different water sources to be documented.

Action: Jan to contact NFF Water Policy Officer to discuss possible models that might be adaptable.

3.3 *EMIT Community Representation*

Julian noted the attendance of the community representatives, and everyone agreed this was a positive move forward.

3.4 *Circulation of Minutes/Public Relations*

There was agreement that there was a need for better and more transparent communication with water users, and also with the wider stakeholder group.

- A newsletter is to be developed and circulated to water users, forums, TI, DPIPWE and Council. The newsletter should include contact details for all Trust members.
- Jan indicated that she was in the process of setting up a website, where general information can be made available and updates can be posted.
- The minutes of Trust meetings are to be circulated to all Trustees, including the community representatives, Council, TI and also made available on the website.
- Regular management updates should also be provided to Trustees.

Action: Jan to develop communication tools as outlined.

3.5 *TI Deliveries/Updates*

It was noted that TI needed to be given credit for the flexibility they had shown earlier in the season.

Action: A report be sought from TI for future meetings.

Action: The weekly report prepared by Ben Roberts to be circulated to Trustees.

3.6 Lake Reports

Tooms Lake – 2.07 metres; and approximately 11ML/day being released.

Lake Leake – 1.7 metres; and approximately 11 ML/day being released.

4 Other Business

- It was noted that the draft water management plans prepared for catchments across the state have yet to be formally ratified by the state government.
- An annual calendar would be a useful tool – outlining statutory and other relevant reporting dates.

Action: Jan to develop annual calendar.

- The operating rules for the Trust have not been updated in some time; and these need to be reviewed. It would be important in doing this to ensure that there was alignment with the constitution and the enabling legislation.

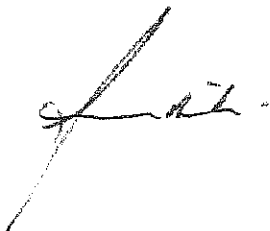
Action: This matter to be listed for the next meeting agenda.

5. Next meeting

The next meeting was scheduled to be held at 2pm on Thursday 7th April. Trustees are asked to advise of any items they particularly want listed on the agenda no later than Wednesday 31st March.

7. Close of Meeting

There being no further business, Julian thanked members for their contributions and declared the meeting closed at 3.40pm.



Signed: Julian von Bibra, chairman

7th April 2016

1-4
Elizabeth Macquarie Irrigation Trust
Minutes of Trust Meeting
Campbell Town Hospital
2.05 – 3.30pm, 7th April 2016

Gov 4(2)(ii)

Present: Julian von Bibra (chair), Rob Bayles, Richard Bennett, John Cameron, David Downie, Simon Foster, Alan Rigney, Michael Roach, Christine Robinson, David Taylor, John Taylor

Also Present: Ben Roberts, TI; Jan Davis

Apologies: Nil

1. Opening and welcome

Julian von Bibra opened the meeting and welcomed members present. He extended a special welcome to Ben Roberts from Tasmanian Irrigation.

1.2 Minutes of the previous meeting

Some minor amendments to the minutes of the previous meeting were noted.

It was agreed that:

The minutes of the meetings held on 3rd March 2016, as amended, be taken as read and adopted as a correct record of the proceedings of those meetings.

1.3 Matters Arising from Previous Minutes

Jan ran through the action list from the last meeting. Items not specifically noted were taken as read.

- The issue of the Tailrace easement discussion needed to be formally progressed.
Action: Jan would look into this with David Downie and provide further advice.
- Drafts of letters regarding non-compliance were circulated, and some changes suggested.
Action: Jan to follow up.
- Advice from DPIPW regarding 'authorised officers' for meter readings needed to be clarified.
Action: Jan to follow up.
- The consultancy agreement for the secretary/ranger role needed to be finalised. Julian and the committee members agreed the document was right to be signed.
Action: Jan to circulate PDF version to appointments committee and Julian to sign.
- Julian provided Alan with the formal response re Rigney's request for transfer of water across the catchment.
- There had been a request for a copy of the Trust Deed - document to be located and circulated to all Trustees in soft copy.
Action: Jan to follow up.

2 Financial Report

The financial report was noted. There had been no accounts for payment requiring approval since the last meeting. Jan had had some trouble with determining the appropriate version of MYOB, but this should be resolved shortly and detailed financial reports would be made available at the next meeting.

Action: Follow up on D&O insurance quote.

Consideration was given to updating the signatories on accounts held with B & E.

It was resolved that:

- *the following signatories be removed from the accounts: Richard Bennett; Bonnie Goss; and James Walch; and that*
- *the authorised signatories be: Julian von Bibra; Rob Bayles; David Downie; and Jan Davis.*
(Richard Bennet/David Taylor)

Julian then invited Ben to provide his report.

4.1 Tas Irrigation Report

Ben advised that the summer irrigation season would normally cease at the end of February. However, there were several cease-to-take orders during the season and, as a result, the deadline had been extended by several days.

Ben provided some details of orders in hand for winter season water.

TI has around a dozen Arjenti meters that are surplus to current requirements. These are being upgraded and will be installed across the district on properties which are taking TI water. Some others would be recommissioned over winter with Entura.

Mike O'Shea is working with Macquarie Franklin to increase channel capacity from Lochiel to Somercotes. This should address issues of overflow in heavy rain during winter.

TI had employed a hydrographer to work on water transmission losses and this work was now being incorporated into other models. Jeremy Lovell has been employed as a district officer in the area.

There was lengthy discussion on modelling, transmission losses, Arjenti meters and other TI-related issues. The general feeling was that the Arjentis were only useful for check readings. Ben said that if the meters were well-maintained, the information provided was reliable. At this stage, they would not be used as the sole source of water usage, though.

David Downie noted that it was coming up to the period when Surety 5 water could be accessed. Last year there had been some issues around this; and it would be important to make sure there was no repeat of this. Ben agreed, and said that this was a very complex issue.

Julian thanked Ben for his report, and invited him to stay for the rest of the meeting.

4.2 Lake Reports

- Tooms Lake: c2m loss over the previous month; Julian is releasing 10MG/day; readings were 13.5m at Trefusis and 9.5m at Fosterville.
- Lake Leake: c1.62m loss over the previous month; readings were 11.95m out of the lake.

4.3 Water User Reports

Jan tabled a spreadsheet showing reports provided from 1 January 2016 on.

There was some discussion about the details of properties shown, and these will be checked and updated for future records.

Action: 2014/15 payments to be reconciled with invoices.

3.1 Lake Leake Maintenance

Jan reported on the meeting she had with Hugh Christie from DPIPWE. Julian had also spoken with Hugh.

There was lengthy debate about the position which should be taken in response to the department's latest correspondence. Concerns were expressed about setting precedents; and also about ongoing relationships with DPIPWE and TI. There was agreement that for any future maintenance requirements, EMIT would need to be around the table.

It was unanimously resolved that:

A further and final offer of \$142,824 be made to DPIPWE as a contribution to dam repairs at Lake Leake. This offer is subject to agreement being reached that in future major works and maintenance on Lake Leake and Tooms Lake being agreed through an open and transparent process in which EMIT is actively engaged.

(David Downie/John Taylor)

There was then discussion over how this payment would be treated within the EMIT financials.

It was unanimously resolved that:

This payment would be charged against the Elizabeth scheme asset maintenance levies, with any shortfall treated as an internal loan from the Macquarie scheme to the Elizabeth scheme, with the understanding that it be repaid at the soonest possible opportunity.

(David Downie/Alan Rigney)

3.2 Meter Reading Arrangements

It was noted that this matter had been dealt with earlier in the agenda, and action was pending.

5. Other Business

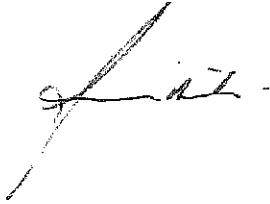
- It was noted that the electoral roll would need to be updated before the next election.
- A question was raised about what need to be done to change the nominated representative for a right.
- There was a query about the impact of imposition and subsequent lifting of water restrictions in the Campbell Town area. David advised that there was little benefit in imposing the restrictions; and quite a lot of costs.

6. Next Meeting

The next meeting be held on Thursday 19/05/16 at 2pm, pending confirmation of Owen Hoffman's availability to attend.

7. Closure

There being no further business, Julian thanked members for their contributions and declared the meeting closed at 3.30pm.

A handwritten signature in black ink, appearing to read 'Julian von Bibra', written in a cursive style.

Signed by: Julian von Bibra, 18th May 2016

Minutes of Cressy Hall Committee Annual Meeting
Wednesday 13th April 2016

Present: D. Rowbottom, Leon Robson, Pam + David Bulth
H. Williams + F + M Seadon.

Apologies: R. Goss.

Financial Report: As per report opposite page
moved H. Williams Sec. F. Seadon
Carried.

Resolved office bearers all be reelected
moved M. Seadon
Sec. F. Seadon Carried.

Office bearers. President: Maurice Seadon
Vice President: Leon Robson
Secretary: Edith Seadon
Treasurer: Daniel Rowbottom.

Meeting closed. 7.40.

Minutes of Cressy Hall Committee General Meeting
Wednesday 13th April 2016.

Present: M + F Seadon, P + D Button, L. Robson,
 D. Rowbottom, H. Williams

Apologies: R. Goss.

Correspondence: Nil

Business Arising: Nil

Financial Statement: As per attached,
 Moved. D. Button Sec. H. Williams
 Carried

General Business: Notify council about northern
 fence. moved P. Button sec. M. Seadon.
 Request from treasurer for Petty Cash \$100.
 Michael Howard measured Hall for blinds \$2,800
 moved: D. Rowbottom, Sec. M. Seadon.

Order wreaths for Anzac Day Fluers.

Thank you note for Beca James.

Request to clean windows and frames in
 Hall quote from M + M's Longford.

Moved M. Seadon, Sec. L. Robson

Next meeting July 12th - Oct 11th.

Meeting closed 8.20.

SEARCHED	INDEXED	SERIALIZED	FILED
APR 13 2016			
FBI - CRESSY			
ATTACHMENT			
PROPERTY			
FILE NO.			
LOCATION			

EVANDALE COMMUNITY CENTRE AND MEMORIAL HALL MANAGEMENT COMMITTEE

Gov 4(2)(v)

Minutes of General Meeting Tuesday 3rd May 2016

Chairperson: John Lewis

Meeting opened: 10.30am

1. Present: Jennie Staal, Adrian Jobson, Bronwyn Rigby, Jenny Carter, Chris Hurford, Frank Halliwell, Ian Goninon, Peter Riley, Gillian Atherton (Minutes).

2. Apologies: Ruth Tilsley, Trevor Thomas

3. Minutes of Previous Meeting: read and confirmed: Frank Halliwell/ Jennie Staal. Carried.

3.1 Business Arising:

- Alana Durie, a contract cleaner, will clean all areas that volunteers are not able to clean, as and when required . Day to day jobs done by volunteers.
- Insurance form: an indemnity form drawn up by the NMC will be accepted once some wording has been clarified.
- Room Hire: regular users will be notified that the hire charge is now \$10, and arrangements will be made regarding the payment of accounts.
- Other Visitor Centres: there has been good communication between various Centres and exchange of information etc.
- NMC Tour: this was a successful tour of Council Properties. The ECC's prioritised list of 'things to do' was appreciated.

4. Correspondence:

4.1 Inwards:

- F.Dewar: re new Heritage Highway website.
- A. Mason: Final copy of MOU.
- A. Engdahl: thanking everyone who assisted with Art Show.
- Jane Teniswood: advising of Blooming Tasmania Flower & Garden Festival, 24th/25th September. This requires further information.
- Various day-to-day queries/information etc.

4:2 Outwards:

- Evandale Community Groups: revised charge for meeting room hire.
- Volunteers: re visits to historical sites.

It was moved that the correspondence be accepted: Peter Riley/Frank Halliwell. Carried.

5. Financial report:

Interim TREASURER'S REPORT

April 2016

Bank Balance	Apr 2016	Last Month
Commonwealth Bank-Cheque Account	\$3802.53	\$2754.14
Bankwest- Business Telenet Saver	\$4065.92	\$4060.31

The above figures are as at close of business 30th April 2016. There will be less funds available in the cheque account due to cheques yet to be presented for payment.

The Art show showed a healthy profit of \$387.50:

ART EXHIBITION April 2016			
INCOME			
ART Sales	8 Paintings sold. Total Value	\$2,589.00	
	Commission at 15%		\$389.00
	Door Prize		\$145.00
	Proceeds from Donation Box		\$163.50
	Total Income		\$697.50
EXPENSES			
	Cost of Catering for opening day		
	Cost of Wine		\$112.00
	Food		\$172.28
	Orange Juice		\$9.20
	Stationery		\$16.52
	Total Expenses		\$310.00
	PROFIT		\$387.50

A full report for April & May will be presented at our June 2016 meeting.

Chris Hurford, 3 May 2016

It was moved that the financial report be accepted: Chris Hurford/Peter Riley

6. History report: Jenny Carter

ANZAC Day was a very successful function for the society, and they will be reviewing the event later this week.

Heritage Week will be held in May. It is planned to have an open day for the History Society on Wednesday 11th May, 2.00 -4.00pm and 7.00-9.00pm. People will be encouraged to come in either to seek information or to share what they have already gathered.

A visit to Cambock Estate is arranged for 17th May at 10.30am.

The AGM will be held on Thursday, 19th May, 10.15am at the Centre.

7. Gift Shop/Library Report

- New line – Handmade All Natural Soap available soon.
- Marked increase in sales due to extra visitors to the Art Show.
- Please note in diary if last item on the shelf sold.

8. Centre Management: Jenny Staal

- Visitor numbers for April were better than last year (1067/707).
- MOU with the Council has been amended to include Walking Tour Guides, Bus Tour Guides, and other fundraising events to be held at the Centre and approved by Council.
- Cleaning arrangements: mentioned above. To investigate buying an upright vacuum cleaner for use by volunteers.
- Web-Site: on-going.
- New Residents' Information Booklet: being up-dated.
- Woolmers, Clarendon House, Franklin House: visited by mainly new volunteers.
- Evandale Tourist Promotion Strategy: on-going.
- Art Exhibition: very well supported and a bonus to visitor numbers and sales generally. Several suggestions for next year include a \$5.00 entry fee for each art work.

9. Community Hall report: Bronwyn Rigby

April has been a steady month with various functions and Tas Irrigation using the hall regularly. The contract cleaner cleaned the hall before ANZAC Day, a great help.

ANZAC Day was a large function, and there needs to be better communication between all parties involved. An 'Event Co-ordinator' needs to be appointed in future who will take responsibility to be sure that the Hall is left as per the User's Agreement. This should prevent chairs not being stacked, crockery out of place etc etc. The oven needs a safety device to prevent it being left on.

Bronwyn queried if Rotary had the required insurance to cover a visitor who had a fall on the steps on ANZAC Day. After discussion regarding who had to provide insurance for each segment of the ceremony, it was decided to ask NMC to look at the site. Also an 'incident' report should be completed.

Storage is at a premium at the hall, and Bronwyn will investigate future plans by Playgroup who have been in recess for over a year, but are using a lot of storage space: to decide by end of June. Local Groups pay for storage in the hire fee, while visiting groups (Cat Clubs) pay for storage.

It was moved that all the reports be accepted: Adrian Jobson/Peter Riley. Carried.

10. Any Other Business:

- Ian Goninon gave notice of the Festival of Roses at Woolmers, 11th-13th November. Various groups will entertain and there will be an Art Show. Centre is invited to participate/advertise.
- It was queried whether the bank transfer was finalised as there seemed to be some misunderstanding regarding access for Bankwest Business Account.

A motion was moved that "The Bankwest Business Telenet account be accessed by any one of - Jennie Staal, Trevor Thomas or Christopher Hurford. All other persons, currently recorded by Bankwest as having access, to be deleted from having access".

Moved by: Christopher Hurford/ Seconded by: Jenny Carter. Carried.

- The reason for culling brochures from other areas was queried. The centre's first responsibility is to the local area, and pressure of space dictates room for other areas. (Travelways is a good resource for accommodation around the state).
- It was suggested that winter meetings be held on the first Thursday of each month, to make use of the heat-pump in the large meeting room.

Meeting closed at 11.45am.

Next meeting on **Thursday** 2nd June at 10.30am



Mill Dam Special Committee of Council

Notes: Ordinary meeting held 09/05/2016, 5.30 pm at Council Chambers Longford

.1. Welcome:

Linus Grant Deputy Chair in the absence of Chair Hugh Mackinnon- welcoming all members and representatives and noted apologies.

.2. Attendance:

Linus Grant: Deputy Chair, Max Baker, Marie Chugg, Richard Goss Councillor Representative Monique Case: NMC NRM Facilitator, Duncan Payton: NMC Planning and Development Manager.

Theo Haege (arrived 5.50pm. Departed 6.35pm.)

.3. Apologies:

Hugh Mackinnon, Barb Baker, Dee Potter

.4. Confirmation of Minutes

It was Noted that the Ordinary Minutes of the meeting of 25/05/2015 be accepted as Minutes and a true and accurate record of proceedings.

It was noted that there was no quorum as such a formal meeting of the committee was unable to take place. The following is the notes of the discussion that took place.

.5. Matters Arising from previous Minutes 25/05/2015

5.1 Boom Gate

Seasonal closure of Mill Dam

It was noted that there was a Public Notice in last Friday's Examiner (6th of May) to indicate that the Mill Dam Boom gate would be closed for winter.

Action: Follow up regarding with Works Dpt with regard to Winter closure clarification.

5.3 Infrastructure at Mill Dam

Actions: Follow up with Council - Recommendations to Council with regard to further two picnic tables as discussed in Minutes of 25/05/2015.



6.0 Any other matters:

6.1 Riverbank Erosion Grant Update:

NRM Facilitator Monique Case updated the group regarding execution of TEER Riverbank Erosion Grants Hot Spot 1 and 3.

6.1.1 TEER River Bank Erosion Grants Rnd 2 2016/17

Currently open TEER Rnd 2 Riverbank Erosion Grants were discussed. It was *Agreed* that no application be submitted to the current TEER River Bank Erosion grants 2016. With efforts to be focussed on consolidating current river bank erosion /native revegetation efforts. The group further discussed previous efforts at the site, with review of works to be undertaken

Action: - Monitoring and evaluation to assist with decision making regarding future works.
 - Photo-graphic monitoring on a seasonal basis

Recommendation to Council: *The group recommends that Council investigate potential to apply to NRM North or other agencies for "advanced" native tree stock that could complement existing "demonstration" riverbank stabilisation efforts.*

6.2 Ray Bean Memorial dedication

Mr Ray Bean's memorial dedication service was discussed.

Action: Follow up with Council – Richard to follow up by speaking to Info Items in May 16th Council Agenda – Seeking suitable dates for dedication with Bean family and Council representatives – Richard Goss as Deputy Mayor or Committee Chair. A Friday afternoon was suggested 4.00pm.
Lead contact – Max Baker to liaise with Bean family.

Action: Invite: Swift , Kopplers Logs, Ross – hydro truck driver, Mick Boyd - FMT

6.3 Committee Review

Duncan spoke to the Group regarding Council Committee MOU obligations, particularly in regard to Committee meetings and stressed that if the group wished to continue as a Committee of Council it would be necessary to set an annual schedule of meetings.

The Committee expressed a desire to continue as a Committee of Council and agreed to set such a schedule at the forth coming AGM.

**Action:**

- AGM proposed dates – 23/05/2016 (preferred date) or 30/05/2016 or 01/06/2016
(subject to Council Workshop) - Time 5.30 pm
- Council P&DM and the NRM Facilitator to organise AGM
- Public Notices: AGM and Call for new Members.
- Speak to Kylie Berwick regarding getting a small item *Country Courier*
- Regional News Examiner (Tuesdays – A.M)
- Re-instate members wanted signage on site.

Meeting Close: 6.40 pm.

Next Meeting: AGM proposed dates – 23/05/2016 (preferred date) or 30/05/2016 or 01/06/2016 (subject to Council Workshop)

MORVEN PARK MANAGEMENT & DEVELOPMENT ASSOCIATION INC.

MINUTES OF ANNUAL GENERAL MEETING
WEDNESDAY 11 MAY 2016

Meeting opened 20.25

PRESENT: Stephen Baldock (Vice Chairman & Penny Farthing) Ian Pease (Light Rail), Carmel Oates (Secretary), Charmaine Whyman (Cricket Club), Scott Hill (Primary School), Deputy Mayor Richard Goss (NMC), John Hughes (Treasurer)

APOLOGIES: David Houghton (Rotary), Brendon Crosswell (Chairman), Robert Chick (Primary School), Patrick Davey (Football Club)

MINUTES OF PREVIOUS AGM 13 May 2015

Moved Charmaine Whyman 2nd Scott Hill those minutes as circulated is accepted as true and correct. CARRIED

BUSINESS ARISING FROM PREVIOUS MINUTES: Nil.

TABLING OF ANNUAL REPORTS.

CHAIRMAN'S REPORT: Moved Carmel Oates/seconded John Hughes that Chairman's report is accepted. Carried. See attached report.

TREASURER'S REPORT: \$1843-55 as at 11/5/2016
Books have been audited by NMC as @ 31/12/2015. See attached report.
Moved John Hughes/seconded Stephen Baldock that treasurer's report be accepted as true and correct. CARRIED

ELECTION OF OFFICE BEARERS.

Deputy Mayor Richard Goss took the Chair and declared all committee positions vacant.

CHAIRMAN- Charmaine Whyman nominated Brendon Crosswell, 2nd Scott Hill. Nomination was accepted. No other nominations received. ELECTED unopposed.

VICE CHAIRMAN- Ian Pease nominated Stephen Baldock 2nd John Hughes. Nomination was accepted. No other nominations received. ELECTED Unopposed.

TREASURER – Brendon Crosswell nominated John Hughes 2nd Stephen Baldock. Nomination was accepted. No other nominations received. ELECTED Unopposed.

SECRETARY/PUBLIC OFFICER- John Hughes nominated Carmel Oates 2nd Ian Pease. Nomination was accepted. No other nominations received. ELECTED Unopposed.

GENERAL BUSINESS- Nil.

Next AGM May 2017

Meeting Closed 20.45

MORVEN PARK MANAGEMENT & DEVELOPMENT ASSOC. INC

MINUTES OF MEETING 11TH MAY 2016

MEETING OPENED: 19.35 hrs

PRESENT: Carmel Oates (Secretary), Charmaine Whyman (Cricket Club), Scott Hill (Primary School), John Hughes (Treasurer), Ian Pease (Light Rail), Stephen Baldock (Penny Farthing), Deputy Mayor Richard Goss (NMC)

APOLOGIES: Brendon Crosswell (Chair), David Houghton (Rotary), Robert Chick (Primary School), Patrick Davey (Football Club).

MINUTES OF PREVIOUS MEETING 13 APRIL 2016

Moved Charmaine Whyman seconded Ian Pease that minutes as circulated is accepted as true and correct. CARRIED.

BUSINESS ARISING FROM PREVIOUS MINUTES.

- Floor resurfacing- Started with southern change rooms with matting, northern change room's surface being stripped and coated with non slip surface (not matting) due to height difference between change room and bar area. Football club representatives to contact NMC in relation to some areas lifting.
- Dog control-Still having problems. Committee feel there still needs to be signs and bag dispenser near entrances into ground from Cambock Lane.
- Grandstand-Council still waiting on more costings, once available will attend our meetings to advice committee.
- Ground Lighting- Council obtaining costings for 25m and 30m light towers. Once available will advise committee.

CORRESPONDENCE

IN- Veolia x2, Supagas, Fleurs Florist, Fairfax Media, D. Houghton, Deputy Mayor NMC, NMC 14th, 16th, 15th, 19th April 2016.

OUT- B. Crosswell, P. Davey.

Moved Ian Pease/seconded John Hughes that all correspondence IN/OUT is accepted. CARRIED

TREASURER'S REPORT.

\$1845-55 as at 11/5/2016

Moved John Hughes seconded Stephen Baldock that treasurer's report is accepted as true and correct. CARRIED

REPORTS.

Football Club: All ok.

Tennis Club: All ok.

Penny Farthing: All ok

Light Rail: Birthday party for this Sunday. Still problems with the public not picking up after their dogs and letting them be unleashed whilst in Morven Park ground. Morven Park representative Ian Pease will be tendering his resignation to Light Rail. Ian will be involved with the school garden project and would like to stay as a committee person with Morven Park.

Cricket Club: All ok.

School: Ok

Rotary: Two break and enters to Rotary shed since last meeting.

Ground: Ok.

NMC: Council looking at costings for upgrade of lighting and refurbishing the old grandstand at Morven Park. Any weed control spraying must be done by qualified people and must wear appropriate protection. We appreciate if council can advise committee when spraying is scheduled to be done.

Skate Park: No report.

GENERAL BUSINESS

Aurora account payment was raised. Currently Football, Cricket and Morven Park Committee play one third share each over six month period. Football club pay all of account during their tenancy. Rotary and Light rail pay \$100 per annum towards electricity. The question was raised why can't cricket club pay account fully during their tenancy. To be reviewed and discussed further at next meeting.

Next meeting 8 June 2016

Meeting closed 20.20 hrs

STEPHEN BALDOCK
Vice Chairman

CARMEL OATES
Secretary

MINUTES

Gov 4(2)(ix)

MEETING OF THE LONGFORD LOCAL DISTRICT COMMITTEE HELD AT THE COUNCIL CHAMBERS, SMITH STREET, LONGFORD ON WEDNESDAY, 11 MAY 2016, COMMENCING AT 5:34 PM

1. PRESENT

Mr Linus Grant, Ms Dee Alty, Mr John Cauchi, Mrs Lesley McKenzie, Mr Neil Tubb

2. IN ATTENDANCE

Cr Dick Adams, Mr Des Jennings (General Manager), Miss Amanda Mason (Governance & Community Development Officer), Mr Michael Salhani (Guest)

3. APOLOGIES

Ms Sharin McCarthy

4. DECLARATION OF PECUNIARY INTEREST

Nil declared.

5. CONFIRMATION OF MINUTES

Ms Dee Alty/Mr John Cauchi

That the Minutes of the Longford Local District Committee Meeting held on 2 March 2016 be confirmed as a true record of proceedings.

Carried unanimously

The Committee noted the notes taken at the informal meeting in April.

6. BUSINESS ARISING FROM MINUTES

6.1 Longford Placemaking Strategy/Visitor Appeal Study Activation Plan

Mrs Anna Coxen is progressing meetings with the activation teams to implement initiatives from the plan. Projects underway include:

- Town map
- Longford branding
- Fairy lights in street trees
- Planter boxes in front of businesses

6.2 Promotion of Longford Racing History

Committee to note Council does not have a record of the content of the sign that was erected in the now Brown's Carpark, other than one photo that was located, but the writing is not legible.

Ms Alty reported that Targa Tasmania have the artwork.

Action

Miss Mason to contact Targa and request.

6.3 Illawarra Road signage

Awaiting costing on proposed Information Sign for Illawarra Road.

7. GENERAL BUSINESS

7.1 Longford Planning Applications

P16-018 – 7-21 Paton Street, Longford

P16-087 – Victoria Square, Wellington Street, Longford

Enquiry was made in respect to planning for Longford in the future. Mr Jennings reported that Council is investigating the development of a land use strategy for the entire municipality which will incorporate future planning.

It was noted there are current changes before Council (to be considered at the Council meeting on 16 May 2016) for amendments to the Heritage Code in the Northern Midlands Interim Planning Scheme.

7.2 Nominations – Longford Local District Committee

Committee to note that the term of the committee expires in June 2016. Nominations are now open. Nominations close on 8 June 2016.

7.3 Traffic studies

It was noted the issue of Traffic Studies will be discussed under item 7.4, Strategic Plan.

7.4 Longford Strategic Plan

Mr Salhani reported that he has commenced writing a strategic plan for Longford at the combined request for the Longford Local District Committee and the Longford Business & Tourism Association. The focus of the plan is to review current land use in Longford and make recommendations to Council for consideration in the 2016/17 budget year. Mr Salhani provided a summary of the strategic projects for consideration – refer item 7.5 below and attached document.

7.5 Projects for inclusion in 2016/17 budget

- Longford motor racing circuit historical stone markers;
- Longford lookout development;
- Longford Mill Dam conservancy plan;
- Longford heritage building preservation fund; and
- Longford IGA traffic management feasibility study.

Mr Grant thanked Mr Salhani for his report and contribution.

Mr Grant suggested the committee consider the proposed items and prioritise for submission to Council.

Ms Dee Alty/Mrs Lesley McKenzie

The Longford Local District Committee requests as a matter of priority, the Northern Midlands Council and Department of State Growth conduct a feasibility study to determine alternate one-way vehicular exit from Browns Shopping complex via Union Street to Tannery Road, or an alternative route considered suitable.

Carried unanimously

Mr John Cauchi/Mr Neil Tubb

The Longford Local District Committee requests the Northern Midlands Council investigate the following projects through the Longford CBD strategy:

- A lookout for Longford;
- Longford motor racing circuit historical stone markers;
- Mill Dam conservancy plan.

Carried unanimously

Ms Dee Alty/Mr John Cauchi

That Council notes the suggestion of investigating a heritage building preservation fund for future budgetary considerations.

Carried unanimously

7.6 CBD Strategy

Mr Jennings reported that Lange Design & Loop Architecture have been engaged to commence design work for improvements to the CBD area. Mr Jennings further reported he has approached local businesses with the proposal to design modular parklets to create outdoor dining along the main street, with very positive feedback being received. It was noted the parklets will not impact traffic flow, may effect speed requirements.

It was noted that any designs for the CBD will be displayed for public input. The parklet designs will only be discussed between Council and the business owners, noting planning approvals most likely to be required for their development.

It was noted by the Committee that linking the Christ Church with the Village Green would be covered in the CBD Strategy and requested this be given priority.

7.7 Fence at Carins Park

An update on the progress of the fence at Carins Park was requested.

Action

Miss Mason to request update.

8. NEXT MEETING

Next meeting to be held at the Council Chambers, Longford on **1 June 2016**.

9. CLOSURE

The Chairman closed the meeting at 6:32 pm.



Gov 4(2)(x)

MINUTES: *Mill Dam Action Group* Special Committee of Council. Annual General Meeting at Longford Council Chambers. Commencing at 5.30 pm– 23/05/2016

1. Present
Barb and Max Baker, Theo Haege, Linus Grant, Maree Chugg
Richard Goss joined the group 5.35 pm.
2. In Attendance
Duncan Payton, Monique Case, Cr Richard Goss
3. Welcome
Deputy Chair welcomed members to the AGM
4. Apologies
Vernon Priwari – JBS Swift Plant Manager
5. Annual report from Chairperson of the Mill Dam Action Committee
Due to the recent resignation of the Chairperson Mr. Hugh Mackinnon there was no Annual Report from the Chair.
6. Confirmation of Minutes
No AGM held in 2014.
7. Correspondence
Hugh Mackinnon the Chair of the Group since 2009 has sent the group correspondence to advise of his resignation after 6 years of leading the group.

The group agreed to draft a letter of recognition and thanks to Hugh Mackinnon to be signed by the incoming Chair Mr. Linus Grant.
8. Membership of The Mill Dam Group

The below members were appointed for a term of 2 years to May 2018:

Maree Chugg
Linus Grant
Max Baker
Barbara Baker
Theo Haege



9. Election of Office Bearers

9.1 Appointment of Acting Chairperson

The Committee RESOLVED to appoint Duncan Payton as Acting Chairperson for the purpose of electing office bearers.

9.2 *Appointment of Chairperson*

Mr. Max Baker/ Ms. Maree Chugg

That Mr. Linus Grant be appointed as Chairperson for the balance of the term to May 2018.

No other nominations received.

Carried unanimously

9.3 *Appointment of Deputy Chairperson*

Ms. Maree Chugg/ Mr. Theo Haege

That Mr. Max Baker be appointed as Chairperson for the balance of the term to May 2018.

No other nominations received.

Carried unanimously

10. Review of Memorandum of Understanding

The Forum discussed the Memorandum of Understanding and suggested the following changes:

4. Membership

The group agreed in the event of not getting any interest from Membership drive. The group to seek further advice from Council to either

- a: drop the membership floor to 5 or;
- b: enable Council representatives to facilitate quorum – with or without voting rights.

It was agreed that the group would continue efforts to increase membership of the group as per discussions at the meeting of the 09/05/2016.



9 OTHER BUSINESS

9.1 Day and time of meetings

MOU indicates – bi-monthly meetings.

It was agreed to set quarterly meeting schedules starting from September 2016 with meetings to commence at 5.30pm.

Monday 26th September 2016 (on site)

Monday 5th December 2016

Monday 27th February 2017

Monday 22nd May 2017 (ordinary + AGM)

10 CLOSURE : 6.10 pm.

MINUTES

MEETING OF THE CRESSY LOCAL DISTRICT COMMITTEE HELD AT THE CRESSY MEMORIAL HALL ON WEDNESDAY, 25 MAY 2016 COMMENCING AT 7:00 PM

1 PRESENT

Mrs Fae Cox (Chairperson), Mr David Bassett, Mr Daniel Rowbottom, Mrs Helen Williams, Mrs Ann Green, Mrs Maurita Taylor

2 IN ATTENDANCE

Cr Richard Goss, Miss Amanda Mason (Governance & Community Development Officer)

3 APOLOGIES

Mr Andrew Turnham, Mrs Helen Howard, Mrs Angela Jenkins, Mr Peter Goss

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

**It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Nil declared.

5 CONFIRMATION OF MINUTES

Mrs Ann Green/Mrs Helen Williams

That the minutes of the Cressy Local District Committee meeting held on Wednesday, 30 March 2016 be confirmed as a true and correct record of proceedings.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Entrance statements

State Growth have approved sign. Quote for construction has been received. Requested funding be rolled over to the 2016/17 budget. Planning approval required.

6.2 Dump Point and CMCA

Discussions have been had with the Cressy Recreation Ground committee. The proposed location will result in the installation of a new sewerage line which is estimated to cost about \$30,000. The dump point will cost about \$5,000 per year to maintain, therefore has been resubmitted for consideration in the Council budget.

It was noted by the Committee that the CMCA national rally is being held in Pontville in March 2016, therefore the installation of a dump point prior to that rally may result in attracting some of those participants to Cressy during their stay.

6.3 AED Units

Request has not progressed. To be investigated further upon appointment of new Work Health & Safety Coordinator.

The Committee confirmed its support for an outdoor AED Unit. Investigation would be required into whether individuals can harm themselves if they access the unit.

6.4 Sign in hotel grounds

It was reported that the position of the Trout Committee is that the sign belongs to Council. Discussion was had regarding the need for a community notice board in Cressy.

Mr David Bassett/Mrs Helen Williams

That the trout sign in the paddock next to the hotel be removed and Council investigate the installation of a community notice board in Cressy.

Carried unanimously

6.5 Speed limit in Cressy

State Growth have reported that it will not support a reduction in the speed limit in Cressy at this time on the following basis:

- It is consistent with similar environments along the main streets of small country towns and is a balance between providing for the needs of local access/amenity and the competing function of a through traffic route; and
- A lower speed limit would unlikely be credible to motorists in this instance.

Should the road environment change in the future, further consideration could be given to the request.

The Committee noted their disappointment with the decision from State Growth.

Mrs Maurita Taylor/ Mr Daniel Rowbottom

That Council investigate obtaining traffic movement data (speed and volume) for Main Street, Cressy.

Carried unanimously

7 MATTERS IN PROGRESS

7.1 Telstra Pits

Remaining pits for repair by Telstra are:

- Opposite the park in Church Street.

7.2 Cressy History Project

7.2.1 Information Brochure

Awaiting the outcome of Council budget deliberations, expected notification will be received in July.

7.3 Perth Link Road

Works in progress.

8 NEW BUSINESS

8.1 Nominations

Nominations for membership of the Cressy Local District Committee are now open. Nominations close on 8 June 2016. Council will endorse nominees at June Council meeting. AGM and first meeting of the new committee to be held on 27 July 2016.

8.2 Dog signs

The Committee expressed appreciation for the dog signs placed in the park. Concern was raised at the mess left by dogs, particularly on Saundridge Road, Church Street and Murfett Street.

Action

Miss Mason to discuss concerns with dog control officer.

8.3 Request re relocation of Longford play equipment

The committee noted that the Longford play equipment has previously been requested by Avoca and agreed to be transferred there. Council is aware of Cressy's request for updated play equipment and a flying fox.

8.4 Quiet spot

Mrs Cox reported the Church is installing a "quiet spot" for people to attend and reflect.

8.5 Compliance

Concern was raised regarding vehicles blocking the footpaths in Cressy.

Action

Miss Mason to discuss with compliance officer and refer to Police if required.

8.6 Council bus tour

Mrs Cox reported she met with the Councillors on their annual bus tour.

8.7 Works & Infrastructure

Enquiry was made as to whose responsibility it is to tidy the cut down hawthorn hedge on Cressy Road.

8.8 Halfway school

It was noted Mrs Howard has some additional information on the halfway school for inclusion in the slideshow at the Hall. Miss Mason reported that the additional information can be included in the slideshow, however, it needs to be provided to Council.

8.9 Park development

It was confirmed that Council is aware of the Cressy Local District Committees request to expand the park in Cressy and will investigate further, should the opportunity arise.

8.10 Launceston Airport

Cr Goss reported that Council continues to pursue the payment of the ex-gratia rate payments by the Launceston Airport and is seeking political support on the issue.

8.11 Calicivirus

Enquiry was made as to whether or not this has been released in Cressy.

Action

Miss Mason to report.

8.12 Kerb and Gutter

Request has been received from resident for Spencers Lane to have kerb and gutter installed.

Action

Miss Mason to enquire as to where this sits on the works program.

8.13 Cressy Biggest Morning Tea

Will be held at the Cressy Town Hall on Sunday, 29 May 2016 from 10:30am to 12:30pm.

8.14 Eric Hutchinson visit to the Cressy Pool

Miss Mason reported that Eric Hutchinson MP (Federal Liberal Member for Lyons) and Brian Mitchell (Federal Labor candidate for Lyons) will be touring around the Northern Midlands next week looking at Council's priority projects. Mr Hutchinson has requested to look at the Cressy Swimming Pool which Council has had a master plan prepared for. This will occur on Tuesday, 31 May 2016.

9 CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 7:55 pm.

The next meeting to be held on 27 July 2016 at 7:00pm.

MINUTES

Gov 4(2)(kii)

MEETING OF THE ROSS LOCAL DISTRICT COMMITTEE HELD AT THE READING ROOM, ROSS ON WEDNESDAY, 1 JUNE 2016 COMMENCING AT 3:00PM**1 PRESENT**

Mrs Christine Robinson (Chairperson), Mrs Debra Cadogan-Cowper, Mr Arthur Thorpe, Mrs Jill Bennett, Mr Allan Cameron, Mr Herbert Johnson

2 IN ATTENDANCE

Mrs Candyce Hurren, Mrs Margaret Langridge, Cr Leisa Gordon, Mr Des Jennings (General Manager), Miss Amanda Mason (Governance & Community Development Officer)

3 APOLOGIES

Mrs Fiona Doe, Mr Keith Draper, Ms Noelene Brown, Mrs Helen McQuade

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

**It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Nil declared.

5 CONFIRMATION OF MINUTES

Mr Arthur Thorpe/Mr Herbert Johnson

That the minutes of the meeting of the Ross Local District Committee held on Wednesday, 4 May 2016 be confirmed as a true and correct record of proceedings.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES**6.1 Rabbits**

Committee to note that the release of the new strain of calicivirus has been delayed pending final approval to use the strain in Australia. Recent reports from Council's NRM officer are that the release has been successful.

6.2 Compliance issues

Committee to note that the several compliance issues that have been raised have recently been re-addressed and progressed where Council is in a position to do so.

6.3 Clean Up Australia Day

Mrs Robinson reported that enquiries have indicated that Clean Up Australia Day will insure the site, but won't insure for personal injury. Events can't be held on arterial roads, only on Council roads, with Council approval.

The Committee resolved not to progress.

7 MATTERS IN PROGRESS

7.1 Motions to Council

Motion (17/02/2015): *The Ross Local District Committee request the Northern Midlands Council to have all cats registered is being investigated by Council officers.*

Update:

Report and decision of Council at its 16 May 2016 Council meeting regarding the Draft State Cat Management Plan attached.

Comments were made on the issues of resourcing and who is responsible to target the problem. Concern was reaffirmed on the impact of feral cats on native fauna.

Motion (05/05/2015): *That the Ross Cannon be included on the heritage listing in the Northern Midlands Council Planning Scheme was noted by Council at its meeting of 18 May 2015 for investigation by Council and has been referred to the Planning Department to be included in next amendment to the Northern Midlands Planning Scheme.*

Update:

Approved at the Council meeting of 16 May 2016. Decision now on public exhibition.

Motion (02/12/2015): *That Council pay for an acoustics engineer to assess the Ross Town Hall.*

Update:

Has been submitted for consideration in the Council budget process.

7.2 Ross Cannon

Council awaiting quote from conservator, expected as soon as possible.

7.3 Ross Entrance Statement

Agreement reached with the Department of State Growth re locations. Planning application is presently on public display

8 NEW BUSINESS**8.1 Ross Town Square Master Plan**

Committee to note that applications for the development of the master plan have closed and are being considered. Committee to be advised when successful candidate notified. Once appointed, consultant will work with relevant stakeholders in designing the master plan.

8.2 Signs

It was noted that a number of the street signs in Church Street require cleaning, as well as the load limit sign on the township side of the bridge.

Action

Miss Mason to issue customer request.

8.3 Disabled parking

It was requested a disabled parking space be installed outside the Town Hall for easier access to the amenities. It was noted that this is to be considered as part of the Town Square Master Plan which will look at access and parking within the town also.

8.4 Tacky Bridge

It was requested that Council make enquiries with the Department of State Growth for the installation of stairs at the Tacky Bridge. Clarification was sought on whose responsibility it was to maintain the road verge at the Tacky Bridge.

Action

Miss Mason to enquire with Works Department and Department of State Growth.

8.5 Christmas lights

It was requested that Christmas lights be reinstalled in the tree outside the Town Hall.

Action

Miss Mason to enquire with Works Department.

8.6 Lease of Ross Quarry

Mrs Cadogan-Cowper reported the Wool Centre has reached an agreement with Council to lease the quarry. Once finalised work will commence to tidy the quarry area up and open to the public.

8.7 Grading

Comment was made on the grading of the Auburn and Ashby Roads and the steep drop offs on the road verges in some sections.

Action

Miss Mason to raise with Works Department.

8.8 Crime in Ross

The Committee noted concern on incidents in Ross and reiterated the importance of reporting incidents to the Police so they can be investigated.

8.9 Rural Alive and Well

It was noted this group is not progressing due to lack of support.

8.10 Internet

Concern was raised re the availability of high speed internet connections within the rural areas around Ross.

Mr Allan Cameron/Mr Herbert Johnson

That Council note the issue of lack of internet services in the outlying areas of Ross and make enquiries regarding possible improvements.

Carried unanimously

It was mentioned that Telstra offer an internet/phone connection specific to rural areas which may be an opportunity for those who have poor service.

8.11 Telstra

Enquiry was made regarding a recent article in the Examiner re Telstra upgrades and whether this would apply to black spot areas surrounding Ross.

Action

Miss Mason to investigate.

8.12 Public toilets

It was raised that a resident had expressed concern that the toilet block plans showed the new amenities being built out of weatherboard. It was confirmed that the plans do not specify materials for construction. It was requested a low maintenance material be used.

8.13 Planning items

The Committee noted that Mayor Downie has suggested he, Mr Jennings & Mr Payton meet to discuss the role of the Ross Local District Committee and input on planning matters.

8.14 Off lead area in Ross

Council's Animal Control Officer has requested suggestions for an off-lead dog area in Ross. Two suggestions were forthcoming:

- Grass area near the Female Factory; and
- Old Ashby & Auburn Road areas.

Action

Miss Mason to notify Animal Control Officer.

8.15 Apologies for next meeting

Committee to note Miss Mason will be absent from the July meeting which includes the AGM.

9 NEXT MEETING/CLOSURE

Next meeting to be held **6 July 2016 at 3:00pm.**

The Chair closed the meeting at 3:46 pm.

MINUTES

Gov 4(2)(xiii)

MEETING OF THE LONGFORD LOCAL DISTRICT COMMITTEE HELD AT THE COUNCIL CHAMBERS, SMITH STREET, LONGFORD ON WEDNESDAY, 1 JUNE 2016, COMMENCING AT 5:38 PM

1. PRESENT

Mr Linus Grant (Chairperson), Ms Dee Alty, Mr John Cauchi, Mr Neil Tubb

2. IN ATTENDANCE

Mr Michael Salhani (Guest), Cr Dick Adams, Miss Amanda Mason (Governance & Community Development Officer)

3. APOLOGIES

Ms Sharin McCarthy, Mrs Lesley McKenzie, Mr Des Jennings (General Manager)

4. DECLARATION OF PECUNIARY INTEREST

Nil declared.

5. CONFIRMATION OF MINUTES

Ms Dee Alty/Mr John Cauchi

That the Minutes of the Longford Local District Committee Meeting held on 11 May 2016 be confirmed as a true record of proceedings.

Carried unanimously

6. BUSINESS ARISING FROM MINUTES

6.1 Promotion of Longford Racing History

Enquiries have been made with Targa Tasmania who referred on to Events Tasmania. Neither bodies have copies of the artwork of the original sign.

6.2 Illawarra Road signage

Awaiting final approval from Department of State Growth.

6.3 Motions to Council

The following motions to be submitted to the June Council meeting as the Longford Local District Committee meeting of May was too late to make the Council agenda.

Traffic

The Longford Local District Committee requests as a matter of priority, the Northern Midlands Council and Department of State Growth conduct a feasibility study to determine alternate one-way vehicular exit from Browns Shopping complex via Union Street to Tannery Road, or an alternative route considered suitable.

Priority projects

The Longford Local District Committee requests the Northern Midlands Council investigate the following projects through the Longford CBD strategy:

- *A lookout for Longford;*
- *Longford motor racing circuit historical stone markers;*
- *Mill Dam conservancy plan.*

Building preservation

That Council notes the suggestion of investigating a heritage building preservation fund for future budgetary considerations.

6.4 Fence at Carins Park

Fence to be erected by Council when weather permits, to be listed in 2016/17 budget.

There is confusion as to whether it is to be a hedge or a fence constructed.

Action

Miss Mason to seek confirmation from the Works & Infrastructure Manager, confirming the committee's preference for a hedge.

7. GENERAL BUSINESS

7.1 Longford CBD

Updates to be provided as available.

Mr Grant confirmed there is strong support for planter boxes within the Main Street, with the businesses maintaining and installation and planting to occur in the spring by Council.

7.2 Longford Play Space

Awaiting outcome of planning application. Scheduled to be presented to the June Council meeting.

7.3 Michael Salhani update on Longford Strategic Plan

Mr Salhani reported he hopes to have his draft report complete by 5 June 2016. He will then submit to the Longford Local District Committee and the Longford Business & Tourism Association for their review. Once comment from those committees received Mr Salhani will finalise the report and present it to the community for public comment.

The report is then to be submitted to Council for review.

Discussion was had within the group regarding Land Use opportunities in Longford.

7.4 Amendments to the Heritage Code

The Committee discussed the amendments to the Heritage Code within the Northern Midlands Interim Planning Scheme 2013 that were circulated earlier that day.

It was noted Mr Salhani's report will include recommendations relating to further suggested amendments to the Scheme.

7.5 Longford History

Ms Alty tabled a proposal for a Plan for Northern Midlands Council History, Heritage & Genealogical Centre, or Longford History & Information Hub. Committee to review for discussion at the next meeting. Ms Alty has sought a meeting with Council regarding the proposal, likely to occur in July.

Noted the report is Confidential at this stage.

7.6 Nominations

Nominations for positions on the Longford Local District Committee close on 8 June 2016.

7.7 Leave of absence

Mr Cauchi and Miss Mason will both be absent for the July meeting.

Committee member to take minutes in Miss Mason's absence.

8. NEXT MEETING:

Next meeting to be held at the Council Chambers, Longford on **6 July 2016**.

9. CLOSURE

The Chairman closed the meeting at 6:23 pm.

Resource Sharing Summary 1/7/15 to 30/6/16 As at 31/5/16	Units Billed	Amount Billed GST Exclusive \$	Rate inclusive of Oncosts and Admin \$
Launceston City Council			
Service Provided by NMC to LCC			
Total Services Provided by NMC to Launceston City Council	-	-	
Service Provided by Launceston City Council to NMC			
Wages and Oncosts			
Immunisation Services	61.25	4,333.75	70.76
Total Service Provided by MVC to NMC		4,333.75	
Net Income Flow		- 4,333.75	
Meander Valley Council			
Service Provided by NMC to MVC			
Wages and Oncosts			
Traffic Engineers Services	3.50	402.21	114.92
Building Inspector Service	5.00	239.83	47.97
Building Inspection Services - Plant Hire KM	206.00	123.60	0.60
Total Services Provided by NMC to Meander Valley Council	3.50	402.21	
Service Provided by Meander Valley Council to NMC			
Wages and Oncosts			
Plumbing Inspector	782.10	31,284.00	40.00
Total Service Provided by MVC to NMC		31,284.00	
Net Income Flow		- 30,881.79	
Total Net		- 35,215.54	
Private Works and Council Funded Works for External Organisations			
Hours			
Economic & Community Development Department			
Northern Midlands Business Association			
Promotion Centre Expenditure		Not Charged to Association Funded	
- Tourism Officer	77.25	from Council Budget A/c 519035	
Administration and Development		Not Charged to Association Funded	
- Economic and Community Development Manager	345.00	from Council Budget A/c 500400	
Works Department Private Works Carried Out	157.75		
	<u>580.00</u>		



LAUNCESTON
 CHAMBER of COMMERCE
The Voice of Business

NORTHERN MIDLANDS COUNCIL	
Location	
File No.	
Property	
Attachments	
REC'D 17 MAY 2016	
GM	<input checked="" type="checkbox"/>
PLANN	<input checked="" type="checkbox"/>
FIN	<input type="checkbox"/>
ENVDW	<input type="checkbox"/>
MAN	<input type="checkbox"/>
HR	<input checked="" type="checkbox"/>

12 May 2016

Mr David Downie
 Mayor
 Northern Midlands Council
 PO Box 156
 LONGFORD TAS 7301

Dear David

I am writing to urge you to support the new NTD model proposed in the Bill Fox Report.

As northern Tasmania is experiencing its toughest economic period since the late 90's, the Chamber is supporting initiatives that facilitate sustainable economic growth in the region.

While the Chamber accepts that there has been conjecture about the value of NTD in the past, it also knows that any organisation that serves such a broad audience, in terms of geography, priorities and cultures, will never please all of the people all of the time. It can also be easy to overlook the benefits that one region enjoys from developments that occur in bordering regions. An obvious example is the cycling and golfing development in Dorset that draws business, visitors, profile and bed nights to Launceston and the entire region.

The Chamber's focus, in such a challenging environment, is to look forward: to focus on what is needed to kick-start the region and rebuild confidence. The Chamber has exhaustively considered the Fox Report – questioned, probed and tested it – and has concluded that it is a worthy model – one that is superior to other options and one that deserves the support of all the northern councils, business and other stakeholders.

In reaching its position to throw its full support behind the 'new' NTD, the Chamber also investigated the alternatives and concluded that they would be less effective – and less palatable. Other models may diminish rather than enhance the independence which is such a valued part of our northern culture.

Following meetings with State Government Ministers, it is apparent that, until the majority of northern Councils can unite on this matter, the State Government is unable to consider providing support. The Treasurer needs a strong indication that the Council's support the new NTD model.

The Chamber believes that if the City of Launceston and the majority of our other regional Councils continue to support NTD we, as a region, will be in a position to formally seek State support. Until then, the lack of a common approach conveys a message of confusion and a lack of willingness to work together for mutual benefit.

We are advised that, in the South, Councils have united to provide a strong and consistent voice to Government – and, because of that, Government is listening and can be responsive.

LAUNCESTON CHAMBER OF COMMERCE | ABN 99 727 522 452

1 / 29 Paterson Street Launceston Tasmania Australia 7250 | PO Box 1854 Launceston Tasmania 7250
 T: 03 6331 9364 | F: 03 6334 2745 | E: info@lcc.asn.au | W: www.lcc.asn.au

A key fear of the Chamber is that, while northern Tasmania appears unable to work collaboratively, that it deters private and public investors. All key economic indicators convey that the performance of the South and North West regions, where collaboration is effective, is strong and growing. While the North is prevaricating, other regions are positioning themselves as being functional, progressive and collaborative. They appear to have processes and structures capable of receiving and managing regional funding: the North does not.

It has been suggested that changing NTD should wait until the local government review, amalgamation and resource-sharing conversations have run their course. In the Chamber's opinion, resolving these issues will take time. In the meantime, the north suffers due to lack of shared concerted action focussed on economic development. The Chamber's view we should not wait. Action can and should be taken now.

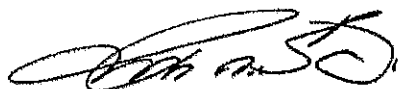
While the Chamber applauds any Council reviews of ratepayer funded investment in various entities and activities it urges you to support a refreshed NTD model: one that operates under a revised structure and is driven by an appropriately skilled executive and board. It makes sense to adapt an existing entity to suit the new model and to leverage the investment that has already been made to establish the operating entity in terms of relevant registrations, governance and administrative structures, branding and relationships.

As stakeholders, participating Councils could develop, and monitor, a strong set of KPIs to oversee their investment and analyse returns. They might also find ways to work more closely with the new NTD to share skills and resources – and to have input to selected priorities. Measures of this nature would enable Councils to ensure that their investments are effective and deliver adequate returns.

The Chamber urges all northern Councils to support the new NTD model and join with the business community and other stakeholders to work together so that Northern Tasmania is a place that attracts investment, nurtures local talent and achieves strong sustainable economic and social outcomes for our communities. Our communities expect and deserve leadership that draws the region's strengths and communities together and focuses that combined and collaborative commitment to getting things done.

I have attached a list of Chamber Board members and their contact details, along with a copy of the Fox Report. Given the priority it will place on this issue, please contact me, Jo Archer or any of the Chamber Board members if you wish to discuss the Chamber's formal position.

Yours sincerely



Donna Bain
President



LAUNCESTON
CHAMBER of COMMERCE
The Voice of Business

BOARD MEMBERS 2015/2016

POSITION	TITLE	NAME	SURNAME	COMPANY	POSTAL 1	POSTAL 2	CITY	STATE	PC	PHONE	FAX	MOBILE	EMAIL
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Review of Regional Bodies in Northern Tasmania

Final Report
January 2016



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1. Introduction

The project required a review of the three regional bodies currently operating in Northern Tasmania, focused on natural resource management (NRM North), regional development (Northern Tasmania Development) and tourism (Tourism Northern Tasmania), and to determine what efficiencies there may be for these organisations to work more collaboratively. There is also strong push from the State Government to simplify governance arrangements throughout regional Tasmania providing for a more collaborative and strategic approach.

Following discussions with Reference Group members and a number of primary stakeholders, the key issue to be addressed is the need to develop a single regional governance structure that can communicate a clear list of regional priority projects which will align with state and regional strategies and has strong political buy-in. The model must provide for a sophisticated planning framework and one which provides greater unity of purpose. It must also recognise the role of the private, public and non-profit sector in the delivery and will ideally have the demonstrated support of the community.

The project also required a closer analysis of the functional responsibilities of each of the three organisations to determine if there were any areas of duplication. However initial consultations would suggest that given their specialist roles, it is arguable that there are any significant efficiencies to be gained with little, if any, duplication in their strategic alignment. There may be some gains in administrative overheads; however that issue can be best addressed by the CEOs once an agreeable governance model is decided upon.

The focus of the review should therefore be on developing a collaborative business model that optimises the economic development of the region enabling the North to attain its full potential as a vibrant and sustainable region generating strong economic outcomes for its communities.

2. Project outcomes

The project is to explore potential models for designing a skills-based, representative, diverse and flexible structure that has a clear mandate for enabling the delivery of regional priorities. The governance structure will need to build trust and use engagement to drive the prioritisation process. The project needs to clearly identify the purpose of such a structure, who should be included in the membership and their role in delivering its purpose. The project will:

- Identify options for a responsive and collaborative governance model structure that enables the private sector to grow the region, optimise its true potential and deliver high level strategic regional priorities.
- Propose a preferred structure and transition process to identify and facilitate engagement and a strategic refocus in the delivery of regional priorities.

Note: This project is not about reviewing the performance of staff. In fact, all feedback was highly complimentary of both past and present staff of all three organisations and their level of commitment to their respective organisation and client base.

3. Strategic Alignment

It is evident that natural resource management and tourism are very different functions requiring vastly different skill sets. NRM is primarily focused on environmental protection and enhancement requiring extensive scientific and technical expertise, whilst TNT's core responsibilities are centered on destination development and marketing. NTD has a primary focus on facilitation and coordination of strategic priorities (generally economic) across the region so there is some potential for duplication of effort on major tourism development projects. Greater role clarity would be beneficial and easily resolve this minor area of duplication. There is some cross over in the areas of land use planning, regional economic modelling and industry capacity building; however any duplication is due to differing client groups and their specific needs. Other than major product development projects, there appears to be limited duplication of strategic intent and a new governance model would readily address this minor issue.

4. Current Costs

In analysing the budgets of the three organisations, it is apparent that some savings could be made in the overall cost of administrative overheads; however that does not address the bigger issue as to how to facilitate a more effective strategic refocus in the establishment and delivery of regional priorities.

Focusing on reducing administrative overheads in the first instance may divert our attention from the bigger issue of creating an effective governance structure that will deliver strong economic growth to the North. Therefore the recommended governance model should not be compromised by attempts to reduce administrative overheads in the first instance. That issue is also best resolved once an appropriate model is agreed to and best dealt with at CEO level.

Below are indicative administrative costs based on the information provided which suggests all three organisations are efficiently administered and on par with similar sized organisations. Budget formats are different between the three organisations with activities itemised by NRM but amalgamated by TNT and NTD.

The \$100,000 administration cost would be significantly increased if NRM's were included.

Admin (TNT, NTD)	\$ 100,000	Total sum for TNT & NTD admin. NRM not included.
Rent	\$ 92,000	
Boards	\$ 60,000	
Audit	\$ 45,000	
IT	\$ 45,000	
Insurance	\$ 30,000	

5. Organisation Governance

NRM NORTH – Is one of three regional Natural Resource Management organisations in Tasmania and one of 56 such bodies operating nationally. The organisation is a membership-based, not-for-profit Incorporated Association formed in 2003. NRM North is auspiced under the State Council (Tasmanian Natural Resource Management Council) which has 16 members appointed by the Minister. Each NRM has one representative on the State Council.

NRM North works with the community in natural resource management re water, land, sea and biodiversity. The region covers the sub-regions of Tamar, Break O'Day, Northern Midlands, Dorset, Flinders Island and Meander Valley. An NRM Facilitator is based in these sub-regions via a partnership between NRM North and local government. Some of the key initiatives include management of waterways through the Tamar Estuary and Esk Rivers (TEER) Program, property management planning (PMP) and environmental works with private landholders, assisting smallholders through the Small Farm Living Program and management of high priority noxious weeds.

Although NRM North is an independent non-statutory body, it operates under the provision of the Tasmanian Natural Resource Management Act 2002. The organisation's governance system is overseen by a Management Committee, the composition of which is guided by the Act and its members are drawn from the organisation's membership base. The Management Committee is essentially the Board of the organisation and is referred to as the 'Board'. The Chairperson is recommended by Committee and appointed by the Minister.

'Regional Committee' means the committee declared to be the Regional Committee for the region under section 9(2) of the NRM Act.

The purpose of the Association is to form and support a Northern Tasmanian Natural Resource Management Regional Committee, and to undertake governance functions in relation to the Regional Committee.

The Board has a membership of between 9 and 11 members with experience and knowledge in the following disciplines:

- Best practice governance
- Business administration
- Legal and contractual issues
- An understanding of natural resource conservation and management.

The Constitution allows for 44 Group A Members (agencies and organisations) and 25 Group B members (persons with relevant experience, skills and knowledge in natural resource management).

TOURISM NORTHERN TASMANIA (TNT) – is one of four regional tourism organisations (RTOs) in Tasmania and is a relatively new RTO established in 2012. TNT is an Incorporated Association governed by a Board of Management with an Independent Chairperson, seven skills-based members and two community representatives.

TNT is closely aligned with the state's strategic priorities and is primarily focused on developing the North as a sustainable and prosperous tourist destination for both domestic and international travellers. TNT works closely with its seven partner Councils and the broader business sector.

TNT has nine member organisations including:

- Heritage Highway Tourism Region Association
- North East Tasmania Tourism
- Launceston Chamber of Commerce
- Great Western Tiers Tourism Association
- Mole Creek Tourism Association
- West Tamar Chamber of Commerce
- Launceston Tamar Valley Tourism Association
- Flinders Island Tourism Association
- Tamar Valley Wine Route

The organisation is funded primarily by member Councils including:

- Dorset
- Meander Valley
- Flinders Island
- Northern Midlands
- George Town
- West Tamar
- Launceston City

Tourism Tasmania is also a major funding body. The tourism industry contributes to TNT through buying into cooperative marketing opportunities.

Policies and Procedural Documentation

TNT has developed a number of procedural documents to guide the administration of the organisation which includes the following guidelines:

- Corporate Plan 2014-2017
- Procurement
- Communication & Media
- Finance
- Register of Delegation
- Employee Handbook
- Human Resources

TNT has also developed a Destination Plan to guide the strategic development and marketing of tourism for the broader region.

NORTHERN TASMANIA DEVELOPMENT (NTD) – is one of three regional bodies in the State together with the North West and the Southern regions established to provide for sustained economic growth through collaboration with Local Government and key industry organisations. NTD is an Incorporated Association (since 2012) and prior to that the organisation was a Not For Profit Company.

NTD is governed by an Executive Committee comprising:

- Chair
- Vice Chair
- Treasurer
- Secretary.

Members of the Committee are nominated from NTD's member Councils, collectively known as the Local Government Committee. These positions are elected annually at the Annual General Meeting. The Executive Committee is responsible for the overall governance of NTD, for its performance, and is accountable to its members (the Local Government Committee), and all statutory and regulatory authorities. It sets the values, goals, strategic direction and financial plans, monitors achievement of these goals and oversees the operations of NTD.

Local Government Committee

The Local Government Committee consists of the Mayors (voting rights) and General Managers (advisory capacity) from the following Councils:

- Break O'Day
- Dorset
- Flinders
- George Town
- City of Launceston
- Meander Valley
- Northern Midlands
- West Tamar

All positions for the Executive Committee and Local Government Committee are honorary and are independent of management. The Committees have appropriate policies in place to declare and manage conflicts of interest. Both Committees usually meet quarterly throughout the year.

NTD's primary function is to:

- Encourage and facilitate cooperative efforts between member Councils on significant regional initiatives;
- Act as a 'clearing house' for regionally significant projects that involve multiple stakeholders and multiple tiers of government;
- Provide project management and coordination services for significant projects.

The Northern Tasmania projects of NTD are based around strategic planning, regional land-use planning, regional transport and infrastructure planning, and local government resource sharing initiatives. These projects allow the partners to work within the community and the region to develop and grow Northern Tasmania.

Northern Tasmania Development aims to:

- Provide leadership for northern Tasmania and be an advocate for the interests of northern Tasmania
- Provide a forum for the exchange of information and ideas
- Promote northern Tasmania as a favourable location for business opportunities, tourism, community and enterprise development
- Facilitate the development of opportunities for northern Tasmania
- Encourage community involvement in the activities of NTD
- Provide communication links with the Tasmanian and Australian Governments, the LGAs of Tasmania and other organisations
- Provide a forum for local government matters, and undertake projects and resource sharing as appropriate.

6. Organisation Overview

The following comments are as a result of feedback from the various stakeholders interviewed along with personal views of the consultant. The Project Brief was also reflective of many of the points made by various stakeholders so the majority of the comments will have been raised prior to this review.

The comments are intended to be constructive and will form the basis for further analysis and guide the development of the key recommendations. The comments are about the organisations, their functionality and not about any individuals. Commentary about staff was highly complementary, without exception.

General Comments

- No shared vision as to what the region stands for; no shared/agreed listing of top regional priorities.
- There is a lack of vertical integration between Federal, State and Local Government (regional) priorities.
- There is no clear vision from the State for the North.
- A lack of collaboration resulting in:
 - No single list of priorities to take to Government.
 - Lost opportunities for Federal funding because of poor prioritisation and program alignment.
 - Tas North 'blocked' from attaining its full potential as a vibrant economic hub.
- The region lacks a sophisticated planning framework which is politically accepted as providing a unity of purpose.
- Poor engagement of key stakeholders such as the private sector and not for profit organisations.
- The North does too much 'talking' and not enough 'doing'.
- KPIs need to be more realistic and organisations more accountable to broader community.
- The region is quite diverse and has no standout or obvious 'hero' industry (E.g., Hobart – public service)
- However there is state-wide recognition of the strong and capable leadership throughout the region provided by the various CEOs and General Managers.
- NRM and TNT are regarded as the top performing organisations (in their respective fields) across the state.

NRM

- Strong and stable organisation with clarity of function – regionally relevant.
- Purpose clearly defined by State/Federal Governments with a clear mandate; targets closely aligned to State/National priorities.
- Regarded by outsiders as the leading NRM of the three in Tasmania and seen as innovators for solutions to problems.
- Stakeholder base closely aligned to key functional areas.

- High level of technical/scientific expertise and capability in specific areas of natural resource management.
- Considerable funding from Federal Government requiring stringent reporting on KPIs.
- Strong relationships with Local Governments via shared facilitators.
- Recognised as a 'can do' organisation regardless of the 'red tape' compliance.
- Very stable and committed workforce so they know their constituents/client base and the geography well and importantly the history of each.
- Politically connected and aware of various program funding, actively engages with Ministers and Advisors.

TNT

- Relatively new organisation (3 years) and recognition by stakeholders that a new model takes time to 'settle'. A slow start due to developing strategic frameworks but now delivering to the satisfaction of industry and Tourism Tasmania.
- Purpose clearly defined by State Government with a clear mandate; targets closely aligned to State/National priorities.
- Huge expectations initially by most stakeholders, given the past history of tourism management in the North.
- Competent skills-based Board with strong, capable leadership and sound governance.
- Established a credible voice for the Industry and as such has gained industry confidence and support.
- Regarded as the top performing Regional Tourism Organisation (RTO) of the four in Tasmania.
- Steep learning curve for the new regional organisation at a time when the State was unable to provide guidance (four new regions introduced).
- Not fully empowered by Local Government with some services still duplicated, but recent awareness of the Issue and now preparedness to address this issue.
- Sound strategic planning closely aligned with state priorities.
- Ability to articulate regional priorities.
- However there is a need to better engage with a broader audience as all communities benefit from tourism infrastructure and services.
- Potential for the Local Tourism Associations (LTAs) to combine with local business associations; creating stronger local associations.

NTD

- Purpose never been clearly defined.
- Unrealistic expectations of the organisation by many constituents.
- The organisation has repeatedly had to prove its 'reason for being' and has therefore been over-focused on its survival.
- Recognition that the Board membership is too narrow and agenda restricted.
- Limited resources and capacity to connect and influence at high political levels therefore inability to gain State Government confidence.

- Established and funded to optimise economic growth for the North but unable to optimise/attain the true capacity of the region.
- Lack of delegations by Councils and with the organisation not fully empowered.
- Local Government recognises importance of NTD's role as smaller Councils do not have the capacity/resources to lead or implement significant regional projects.
- Widespread recognition that the current model is dysfunctional.

Local Government

- The majority of Councils support a collaborative approach to a number of key activities including major project planning and is cognizant of the benefits of a partnership approach.
- Councils are seeking a more collaborative business model to provide strategic prioritising and delivery of regional projects.
- The capacity to deliver major projects vary with Launceston having significant resource capability whilst others not necessarily so.
- Councils wish to see greater outcomes and benefits from their joint funded projects.
- Amenable to reducing duplication of effort and also contributing via more 'in kind' support such as cross-sharing in areas such as IT, finance, engineering, etc.
- General Managers of Northern Tasmania highly regarded.

State Government

- The State (and Federal) Government needs to clearly articulate a vision for the North – constituents unclear as to what the State's vision is for the North. Incentive funding could be provided to attract regional investment.
- Tas North stakeholders would like to see a greater strategic involvement and participation from their State Government partners.
- Program priorities change significantly with a change of Government resulting in wastage and a loss of momentum in program planning and delivery (particularly with conservation and land management programs).
- A perception that Southern Tasmania receives preferential treatment over the North given that the majority of the decisions for the State are made in Hobart where the decision makers are more familiar with local (Southern) issues.
- A number of initiatives are now currently being put in place to address some long standing issues (awareness of concerns by State).

7. Key Issues

Throughout the consultation phase a number of key issues were raised that will need to be addressed in this review. These include:

1. There is no collective view of strategic priorities for the North – (What are say the top five (5)?).
 - a. As a result, the North has not capitalised on key opportunities that would generate significant economic growth and employment.
 - b. The region is 'politically ambiguous' in regards to its strategic intent and has missed major Government funding opportunities because of the 'ad hoc' approach.
2. NTD has not had the capacity to deliver the potential strategic priority projects for the North due primarily to its governance structure and resourcing and as a result, has lost the confidence of the broader business community.
3. Stakeholders repeatedly stated throughout the consultation phase that the North does too much talking, planning, strategising, but not enough 'doing'.
4. Whilst there are strong social networks across the CEOs/GMs of the North, those networks are not sufficiently utilised to address issue 1.
5. The region does not engage all key stakeholders in developing its strategic endeavours. All parties agreed that the 'Not for Profit' and private sector organisations have far more to offer but they needed to be better engaged and must be a major 'player' in a collaborative business model that utilises their strategic input and resources.
6. Most strategic plans (NRM, NTD & TNT) identify the importance of 'community engagement' but agree that it could be significantly improved.

8. Influencing Factors Regarding Future Model Structures

- Local Government is likely to remain a key funding source so must retain a major influence over future models options. Membership could also be included from key organisations provided it did not dilute other organisations such as the Chamber of Commerce.
- There is a need to better engage and involve the private sector, community and not-for-profit organisations, utilising their resources and skills.
- Most parties seek a 'collaborative business model' as a key outcome of the review process.
- Require a model that gives Tas North an opportunity to capture and utilise its rich human resource assets and optimise its potential.
- Different technical skills/expertise is required by each organisation to develop and implement strategic plans.
- Differing governance requirements:
 - NRM – determined via Act of Parliament
 - TNT & NTD – Incorporated Associations.
- Potential for significant Local Government change throughout whole of Tasmania in the next five years (Efficiency review underway).
- Recognition that whilst Launceston City has the resource capacity for strategic regional planning, other member Councils has less capacity.
- Funding for NRM is primarily from the Federal Government.

9. Proposed Model Structure – Northern Development Corporation Ltd.

PURPOSE

- To maximise the economic opportunities for Northern Tasmania.

PRINCIPLES

Ideally the model structure will:

- Provide for a 'collaborative business model' and one that utilises strong private sector/not for profit organisations Input
- Have significant influence re political strategic decision making in determining regional priorities
- Provide for greater financial efficiencies than the existing models
- Recognise different skills sets and core competencies
- Allow for the North to attain its true economic potential
- Enhance the environmental and social fabric of the North
- Garner the full support, and ultimately the confidence, of all stakeholders including the State and Federal Government.

PROPOSED MODEL FOR CONSIDERATION – NORTHERN DEVELOPMENT CORPORATION

This model addresses the need to have an effective 'collaborative business model' that has the strategic political influence to shape Northern Tasmania.

The model comprises of the following:

- Strong Governance – Company Limited by Guarantee
- An independent Chair plus a seven (7) to nine (9) member skills-based Board of key Industry and community 'Influencers'/leaders
- A senior Executive Officer (key networker, political lobbyist) and appropriate support
- Organisation funded via Local Government with major projects supported financially via State/Fed program alignment.

KEY ELEMENTS

- Creates a strong 'collaborative business model' that connects and engages with all stakeholders having one strategic plan, one set of agreed priorities (say top 5) aligning with State (and Federal) priority programs
- Provides a proven model structure to allow the North to attain its true potential and is socially, environmentally and economically sustainable
- NRM and TNT to retain their existing Management Committee/Board
- Independent Chair with a skills-based Board (key regional leaders) comprising of:
 - Representation from Local Govt/private business sector/Not for profits/education/health/
 - Chair remunerated / Payment of Directors to be discussed and determined
 - Board support provided via NDC Executive Officer and support staff (tbd).
- Sub-committees (Priority pillars) to provide specialist advice and strategic input and into regional priorities (and governance) established on the greatest need for strategic input. Sub-committees may include the following:
 - Economic development
 - Local Government
 - Health & Wellbeing
 - Education & Learning
 - Etc. Tbd.

The Implementation Committee could recommend Priority Pillars to the Board, however the final decisions would ultimately rest with the Board to determine what the key priorities for the North should be, based on research and market demand/alignment.

- NRM and TNT to be given "Observer" status on the Board i.e., non-voting Directors there in specialist advisory role.
- The position of a senior Executive Officer created to deliver core business of NDC
- Executive Officer and support staff co-located with, and supported by, the Launceston Chamber of Commerce (to better connect regional development with business/private sector), Should not be located with Local or State Government.
- NDC Executive Officer – very senior position with the following attributes:
 - Extensive networks with business, Government, not for profits and community
 - Ability to lobby and influence Government and maintain stakeholder confidence
 - Strong business/analytical skills.

An attractive salary package would need to be provided to attain the best possible applicant.

BUDGET

An annual budget of approximately \$750,000 would be required for the Corporation to operate effectively (current expenses \$365,000).

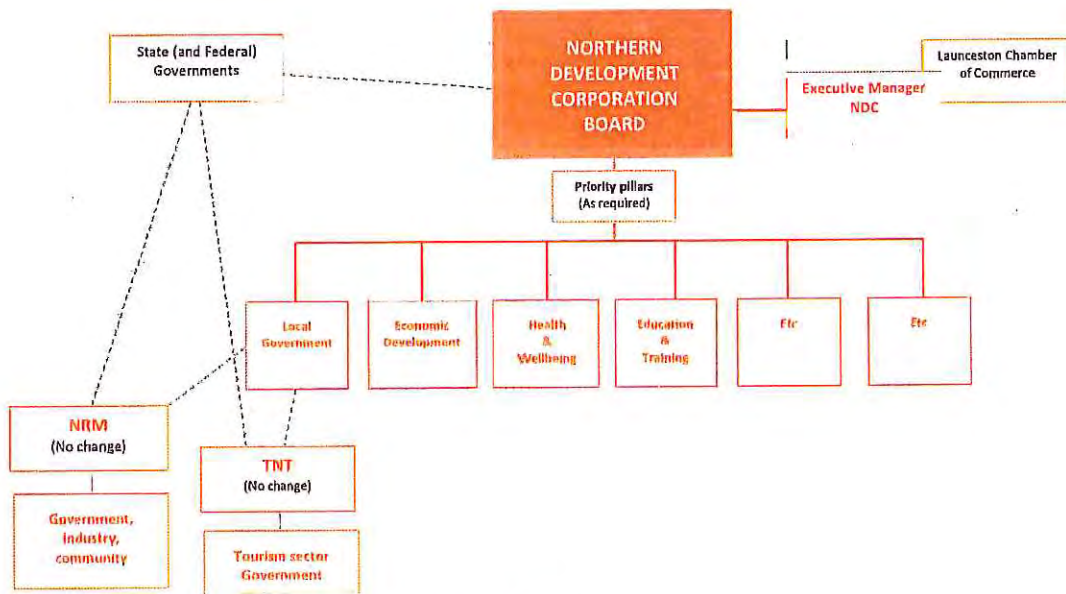
Organisation costs would include:

▪ Staff/Board costs	\$520,000
▪ Vehicle	\$25,000
▪ Administrative overheads	\$75,000
▪ Program initiatives	<u>\$130,000</u>
	\$750,000

Potential names for the new Organisation:

- Northern Development Corporation Ltd
- Tas North Limited
- NorthCorp

Proposed Governance Model V1



----- NRM & TNT links to Government (3 levels) for program funding/delivery.

Proposed Governance Model V1 cont.

FOR

- Provides for a new 'collaborative business model' setting strategic priorities for the North enabling alignment with (and influence over) State Govt. priority programs.
- Model likely to gain State Government support and confidence (and ultimately program funding).
- Will deliver Local Governments regional priorities professionally and with confidence.
- Determination of priorities would be market and research driven.
- Assumes NTD's core function but provides significant 'clout' and greater political influence.
- Provides a greater focus on top priorities (say five).
- Harnesses skills and networks of regions key leaders in other sectors.
- Provides safety net for smaller Councils.
- Model may reduce duplication of functions.
- Aligns strategy development for Local Government, NRM, TNT, Chamber, NFP and community.
- KPIs could be clearly articulated and closely monitored.
- Links Chamber (business sector) contribution and input to collaborative partnerships and priority setting.
- Recognises specialist expertise and different functions for NRM/TNT and enables them to retain existing core business and their Committees, Boards and importantly, stakeholder support.

AGAINST

- The model assumes no further role of NTD as a separate identity.
- Mayors may perceive a loss of control over strategy development for the region.
- Model structure may be seen as 'overkill'.

Note: Success will still rely on all parties/individuals fully committing to the model structure.

How would the model structure work?

GOVERNANCE

A Board of Directors of the Corporation will provide the necessary leadership to determine, via a consultative process with sub-committees and other stakeholders, the key regional priorities.

Structure

- Company Limited by Guarantee.
- Board of Directors – maximum of 9; however it could start out with more initially, but reduce to 7-9 by year 5.
- Board Charter to provide oversight and ‘soft’ governance for the Directors.

Independent Chair

- Appointed for three year term.
- Remunerated to cover time/costs.

The Board of Directors

- Will be key business/community leaders of the region and should also include representation from the following sectors:
 - Not for profit/health/education/youth.
- Will have the networks to gain the confidence and trust of all three (3) levels of Government.
- Will provide for a strong sense of cohesion – one vision, one voice, one set of priorities and have the ability to bring every one along ‘on the journey’.

How elected

- Through an independent panel via a transparent process.
- Term of office will be staggered to ensure continuity.
- Board positions will be advertised.

Sub-Committees (Priority Pillars)

- Created on greatest need, priority functions for the region. May change over time as needs/priorities change.
- Governance under Company rules.
- The number/need initially determined by the Board with input by the Sub-committees and key stakeholder groups.

PRIMARY FUNCTION OF THE CORPORATION

- To determine the top regional priorities (five) and to give them the necessary focus to ensure successful outcomes; This will be achieved through the following:
 - Must be research based, market driven, and regional priorities.
 - Must be social and environmental considerate.
 - Prescribing the 'What', 'How' and 'when' and what success will look like.
- To regularly communicate the Corporation's activities to all stakeholders.
- And to align projects with State and Federal priorities (will attract \$\$ support).

Note: The Futures Plan provides a process for the Board to follow and which has been agreed to by Local Government and key partners.

Organisation Values

- Fairness, bi-partisan, transparency, etc.

NDC Ltd support

- Executive Manager – very senior position with following attributes
 - Strong business skills, networks across industry/Government, engaging communicator.
- Support staff required
- Co-located with the Launceston Chamber of Commerce to:
 - Better engage/connect with business sector
 - Be seen as an independent corporation, and not a Government agency.

Specialist Advice

- Planning from Local and State Government
- Environmental from NRM
- Tourism/major event development and consumer research by TNT
- Sub-committees.

Funding

- Local Government contributions via 3 year General Service Agreements (GSA) based on a fairness/equity formula and in-kind contributions.
- Business / agency buy-in to particular projects such as feasibility studies.
- Potential for State Government seed funding for the initial three (3) years.
- State and Federal Government initiatives.
- Membership model to be explored provided it did not compromise priority setting, dilute existing organisation memberships, etc. (Note: existing similar organisations have membership structure for corporate, etc., and raise significant funding from regional bodies/businesses).

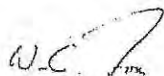
Note: Once the Corporation builds the necessary trust and confidence, funding will be more easily accessed.

10. Proposals for Consideration

In determining the most appropriate governance model for Northern Tasmania the following steps are proposed:

1. Discussion and agreement that the existing governance structures for NRM and TNT be accepted and remain 'as is' enabling them to deliver their core functions to the satisfaction of their key stakeholders.
2. Discussion and agreement that the existing governance model for NTD is inadequate and should no longer be retained.
3. Discussion on and acceptance of, the proposed model structure with the model to then be refined in order to meet the needs of the key stakeholders.
4. Creation of "Implementation Team" and transition process.
5. Formulation of implementation plan:
 - Governance details
 - Timing
 - Funding
 - Communication with State Government
 - Etc., Etc.

It will be important for the project to progress to the next phase and to maintain the momentum created throughout the project. The establishment of a broader implementation team with key stakeholder representation may assist to stimulate the necessary interest and support.



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Disclaimer

This report has been prepared specifically for Northern Tasmania Development.

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This report and its contents are not to be referred to, quoted or used by any party in any statement or application, other than by Northern Tasmania Development without written approval from Bill Fox & Associates Pty Ltd.

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Appendices

APPENDIX 1 – CASE STUDIES

Note: In researching relevant case studies, it became apparent that success was based on people and leadership, not structure. An analysis of two identical organisations demonstrated this, with one very successful and the other highly dysfunctional.

1. G21

The G21 region has a population of almost 300,000 people and includes five municipalities: Colac Otway, Golden Plains, Greater Geelong, Queenscliffe and Surf Coast. The region's population is the fastest growing in Victoria, outside of the Melbourne metropolitan area.

The region's economy is diverse, boasting manufacturing, agriculture, horticulture, aquaculture, tourism, education, research, health and service sectors. Traditionally major heavy manufacturing has been the main employment sector, based around companies such as Ford, Shell and Alcoa. However as the international economic climate impacts on large-scale manufacturers the region has been gradually diversifying its employment base.

G21, a registered Company, is the official Strategic Planning Committee for the G21 region (State Govt sanctioned) and, as such, is responsible for leading the development and implementation of the region's strategic plan.

In this role, G21 works closely with, and provides advice to, Regional Development Australia (RDA), the Regional Management Forum (RMF) and the state and federal governments on the region's needs and priorities.

The G21 region is closely integrated with Melbourne and neighbouring regional economies. The close proximity to Melbourne and its improving transport connections mean that many parts of the region are now within easy commuter distance of the state's capital. Increasingly people are choosing the lifestyle advantages of living within the G21 region while regularly visiting Melbourne for business and pleasure.

As a not-for-profit organisation, the majority of G21's financial support comes from the five municipal council members, its broader membership base (200 members) and occasional government or community foundation grants.

The G21 Board of Directors includes:

- Five Councillors representing the G21 municipalities
- Five Council Officers representing the G21 municipalities
- Five Independent Directors elected by G21 members at the Annual General Meeting (must be from member organisations).

The G21 Board of Directors endorses the priorities identified by the G21 Pillars. They explore methods to implement these projects by engaging with G21 member organisations and other stakeholders to influence potential project funding and support bodies.

G21 Pillars – The G21 Pillar Groups are central to all of the work that G21 does. There are eight Pillar Groups based on our region's key priorities, Arts & Culture, Economic Development, Education & Training, Environment, Health & Wellbeing, Planning & Services, Sport & Recreation and Transport.

Pillars are made up of key decision makers and subject experts within the Pillar categories, who meet on a regular basis and work towards generating projects that will contribute to the implementation of the 'G21 Geelong Region Plan'.

G21 also has several Working Groups and Taskforces to address key issues confronting our region. Examples include the Volunteering Strategy Working Group, the G21 Agribusiness Forum, a Bicycle Infrastructure Group and the G21 Climate Change Taskforce. These groups can include Pillar and non-Pillar members.

2. Townsville Enterprise

Townsville Enterprise is the peak Economic Development organisation, Regional Tourism Organisation and Convention Bureau for Townsville North Queensland. Townsville Enterprise is a not-for-profit, apolitical, membership based organisation, advised and influenced by a Board of Directors and Strategic Advisory Committees. The company's mission is 'To achieve sustainable economic and lifestyle benefits for the region and Australia'.

For over two decades, Townsville Enterprise has been the key driver in attracting major investment to the region from zinc refineries to the V8 Supercars. Townsville Enterprise ensures that Townsville, Magnetic Island, the Palm Group of Islands, Burdekin Shire, Hinchinbrook Shire and Charters Towers benefit from investment and economic prosperity, tourism opportunities and the business events and conferences market.

The valuable contribution of Members makes it possible for Townsville Enterprise to advocate across a broad section of Government and industry sectors to secure funding, project approvals and support for essential infrastructure, investment and promotion of Townsville North Queensland.

Committees

- Finance Audit & Risk Committee
- Economic Development Strategic Advisory Committee
- Tourism & Events Strategic Advisory Committee

Projects

- Integrated Stadium and Entertainment Centre
- North and Northwest Queensland Sustainable Resource Feasibility Studies
- Australian Institute of Tropical Health and Sciences
- Cruise Ship Development Strategy
- Emerging Leaders Program
- The Greater Townsville Town Common Concept Plan
- Townsville North Queensland International Product Development
- Bruce Highway

Patricia O'Callaghan
Chief Executive Officer

3. Central Coast Regional Development Corporation

The Central Coast Regional Development Corporation is the State Government authority charged with accelerating growth, private investment and development in the Central Coast region of New South Wales. The Corporation is part of the Department of Planning and Environment NSW cluster yet is a fully self-funded entity.

The Corporation paves the way by:

- Brokering development outcomes on strategic sites
- Regional development and renewal
- Facilitating the development of regional centres and renewal corridors identified through regional planning strategies.
- Supporting the private sector
- The Corporation facilitates private sector investment and development on key state land holdings.

Our Purpose

- To create jobs on the Central Coast by attracting and securing investment.

Our Values

- Build and maintain solid working relationships
- Behave professionally, responsibly and ethically
- Identify solutions and deliver sustainable results

The Central Coast Regional Development Corporation was established to be the State Government's lead agency in creating development projects and opportunities over key government land holdings across Central Coast of NSW.

It was created under the Growth Centres (Development Corporations) Act and has replaced the former Festival Development Corporation. The Investment Prospectuses, Economic Profile and Economic Indicators include economic, industry, employment and social statistics.

Simon Officer
CEO

4. Brisbane Development Association (BDA).

BDA is a non-profit, public interest organisation, which is made up of membership businesses from across Brisbane who are committed and motivated to contribute to shaping Brisbane's future. Membership is drawn from State and Local Governments, statutory authorities, academia, business, and the professional and private sectors of the community.

The BDA was founded in 1957 by Sir Reginald Groom, a former Brisbane Lord Mayor who created the BDA to provide feedback on issues affecting the city's development.

Projects – The BDA committee is committed to adding value to significant city-wide projects which contribute to the built and natural environment, promote the economic development of Brisbane and build and strengthen communities. Some of the projects include:

- River City Blue Print
- Brisbane Open House Event
- South East Queensland Regional Infrastructure Plan

BDA leads much of the debate on the merits of urban development and government infrastructure spending and implementation.

Some of the key projects include:

- Lord Mayor's Roundtable
- Brisbane City Council City Plan Review Reference Group
- Brisbane City Council Long Term Infrastructure Plan
- Queensland Government Transit Oriented Development Task Force
- South East Queensland Regional Infrastructure Plan Reference Group



Launceston Art Society
 PO Box 1476
 Launceston
 Tasmania 7250
 April 29 2016

The General Manager,
 Mr Des Jennings
 Northern Midlands Council
 PO Box 156
 Longford 7301

Dear Mr Jennings,

I am writing to you on behalf of Launceston Art Society (LAS) in relation to our 125th Anniversary.

Northern Midlands Council members might recall that Launceston Art Society coordinated an historically themed art exhibition at *Eskleigh* for the 2013 *Gathering on the Norfolk Plains* Bicentennial Celebration.

This time however, LAS is holding its own historical art exhibition at the *Eskleigh* Gallery. Since our inception in 1891, our Society has functioned continuously, making it the oldest art society in Australia. As this is the year which marks our 125th Anniversary, we are hoping to consolidate our presence in the community as a source of ongoing support for all our members, be they emerging or established artists.

We believe that 125 years is a significant milestone for a not-for-profit organization such as ours.

Consequently, we are enlisting Northern Midlands Council support in the form of sponsorship, to help us make this goal achievable.

The anniversary exhibition is planned for December 2016 - January 2017, during which time many exceptional and diverse artworks created by highly talented, contemporary artists will be for sale.

Because of the significance of the anniversary celebration, we are hoping to offer the exhibiting artists, all of whom must be members of Launceston Art Society, an increase in the number of worthwhile prizes. This of course is always dependent on the generosity of sponsors. Details of our proposed sponsorship plan are provided below.

The first of our anniversary celebrations will be officially launched on 30th September 2016, with an historical exhibition at the Queen Victoria Museum and Art Gallery.

This retrospective exhibition will feature artworks ranging from past members' archived works dating back to 1891, through to present day celebrated LAS artists.

Unlike the paintings in our exhibition at *Eskleigh* later in the year, these works will not be for sale. We are very fortunate to have the support of QVMAG for this community event, as the Museum is also celebrating 125 years since its inauguration.

A cocktail party will be held on Friday September 30 at the QVMAG to mark the official opening. Her Excellency the Honourable Kate Warner AM Governor of Tasmania will be in attendance. Premier of Tasmania Will Hodgman, other state and local dignitaries, community representatives and sponsors will be among the guests invited to attend the official launch.

To ensure the success of the ensuing *Eskleigh* exhibition and to help LAS support the exhibiting artists, our aim is to secure awards ranging from \$500 - \$3000.

Sponsors will also be invited to attend this event, to present the awards for the particular categories to which their sponsorship is assigned.

We will have one major prize and six awards.
(See Attachment 1. *Awards and Sponsorship*)

All sponsors' logos will be featured on all of our advertising material.

In addition, we have developed an *Art on Loan* initiative, as a reciprocal arrangement between our sponsors and LAS.

(See Attachment 2. *Art on Loan*)

We would be very appreciative of sponsorship from your Council, should you be willing to support our members by donating a prize.

If you would like to discuss our sponsorship proposal or you have any other queries, our Publicity Officer Shirley Pitt, or myself are readily available. I can also arrange for an LAS representative to meet with you.

Yours Sincerely,

Carolyn Riley

President

Launceston Art Society

E/ carayne@bigpond.com

M/ 0418 281 697

Cc Shirley Pitt

Publicity Officer

Launceston Art Society

E/ shirleyj48@hotmail.com

M/ 0459 998 0721

ATTACHMENT 1. AWARDS & SPONSORSHIP

1. Major prize	Naming rights of award	\$3000
2. Watercolour Award	Sponsored by	\$1000
3. Oil or Acrylic Award	Sponsored by	\$1000
4. Pastel Award	Sponsored by	\$1000
5. Mixed Media or Print	Sponsored by	\$1000
6. People's Choice	Sponsored by	\$500
7. Junior Exhibitor	Sponsored by	\$500

ATTACHMENT 2. ART ON LOAN

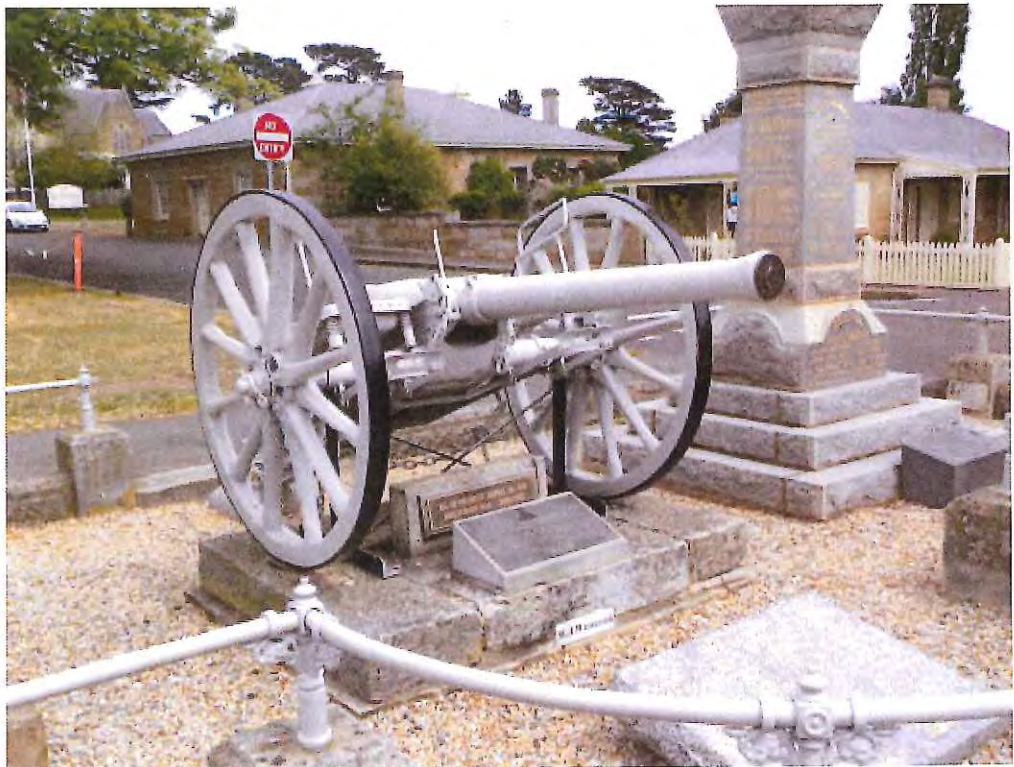
Our members offer loans of original art works to sponsors to display in their work places for a negotiated period of time.

There would be regular updates on the loaned works.

This initiative gives organizations and businesses the opportunity to have varied paintings on display in their offices and workspaces, whilst simultaneously creating exposure for our many talented artists.

CONDITION ASSESSMENT

BL 15lb MARK I No. 788 CANNON



for Northern Midlands Council

October 2015

Maxim Consulting Services Pty Ltd

Background

Maxim Consulting Services Pty Ltd was invited by Northern Midlands Council to carry out a condition assessment of the BL 15lb MARK I No. 788 Cannon (Fig 1). Following an evaluation of its condition, recommendations for treatment of the painted surface would be recommended. Part of this recommendation would include products for treatment.

Details

BL 15lb MARK I No. 788 CANNON

ID Plaques: There are 3 plaques (2 x copper alloy and 1 x marble) at the base plinth of the cannon (Fig 2).

Current Condition (October 2015)

Overview:

Cannon

- Structurally, the cannon appears to be stable, and the whole assembly is supported by 2 metal upright stirrups.
- Areas of the painted surface have deteriorated, resulting some minor surface corrosion.
- The painted elements of the cannon appear to be a sprayed finish.
- Sharp edges where the barrel and the framework meet, as well as small fixtures to the assembly, have minor corrosion (Figs 3, 4, 5).
- The end section of the frame support system is badly corroded and sections are missing (Fig 6).
- The copper alloy components associated with the operation of the cannon are discoloured but show no evidence of corrosion (Figs 7, 8). A copper alloy bronze bung has been inserted into the open end of the barrel and held in place with a silicone sealant.
- The insignia cast into the barrel is evident but difficult to read (Fig 9). There are other clearer identification marks and numbers on the frame and barrel which identify its provenance.

Wheels

- The painted, steel-rimmed and wooden-spoked wheels support the cannon and carriage.
- The wooden rim attached to the steel outer section is made up of 6 segments. 12 wooden spokes are fitted to the outer segments. The steel rim is attached to the wooden sections with steel pins (Figs 10, 11).
- The proper left wheel has 2 major cracks on the top and bottom (Fig 12).
- The proper right wheel has 1 minor crack on the wooden section of the rim.
- Both the wheels turn freely on their hubs with the proper right wheel wedged in place.

Plaques

- Structurally, all plaques are stable.
- The large copper alloy plaque shows minor surface deterioration due to a loss in protective coating.
- The small marble plaque with the inscription "H.J. Richards" is missing the lead letter "i".

Plinth

- The plinth constructed of local stone is generally stable. However, pointing is missing in certain sections, where large blocks have been positioned.
- Minor mould and lichen is evident.

Conservation Treatment Recommendations

1. Coating System for Cannon and components

- Contact the Artillery Historical Trust of Tasmania, Northern Branch, to establish the existing coating system and paint colour of the cannon.
- Stabilise surface corrosion areas using a combination of mechanical methods to remove small surface corrosion and coating system. This would be made up of Dulux products – Luxapoxy primer/sealer, Durabild STE and Weathermax HBR (or similar).
- The badly corroded rear section of the support frame requires special attention. This may involve spot grit blasting or mechanical wire brushing to remove corrosion before the application of the above coating system. It is also recommended that once the support frame is returned to site after treatment, water and debris is not able to collect in this area.
- Copper alloy elements: Polish with Autosol and apply a protective coating of Incralac or EverBrite Protector Clear.
- The surface preparation and the paint systems should only be applied by specialist trades people who understand and are experienced with these products.
- *Note*: It would be beneficial to treat some of the components, ie copper alloy fittings, by removing them first if possible.

2. Wheels

- Repairs to the damaged wooden section of the wheels to be carried out by an experienced wheelwright. Once the repairs have been carried out, repaint with suitable wood primer and top coat to match existing colour scheme.
- Minor corrosion areas between the wheel rim and the wooden spokes to be brush coated with PPC SW2 (modified fish oil).

3. Plaques

- Replace missing lead letter “I” on the marble plaque for HJ Richards.
- Refurbish background of large commemorative copper alloy plaque, highlight description and apply a protective coating.
- Small commemorative plaque: maintain under current maintenance schedule.

Images



Fig 1 Overall view of cannon



Fig 2 Three Commemorative Plaques



Fig 3 Minor surface corrosion on fittings



Fig 4 Minor surface corrosion on fittings



Fig 5 Minor surface corrosion on fittings



Fig 6 Badly corroded end section frame



Fig 7 Copper alloy fittings



Fig 8 Copper alloy bronze bung



Fig 9 Insignia on barrel surface



Fig 10 Overall view of wooden wheel



Fig 11 Deterioration of wooden rim



Fig 12 Major crack – proper left wheel



M I C H E L L E
B E R R Y
H E R I T A G E
P R E S E R V A T I O N

ABN. 37 640 913 712

PO Box 293 Moonah TAS 7009

Phone. 0422 923 713

Email: m.berry6@gmail.com

REPORT

Date Issued: 8 June 2016
Subject: BL15lb MARK I NO. 788 Cannon
Client: Northern Midlands Council
Contact: Amanda Mason

BL15lb MARK I NO. 788 Cannon

Michelle Berry Heritage Preservation was asked to provide a quote for the treatment of corrosion on the BL15lb MARK I NO. 788 Cannon at Ross. The cannon was examined with specialist paint subcontractors and the current corrosion problems along with the ongoing problem of water draining into the trail and other areas were discussed. The following points were noted:

1. The paint surface has deteriorated in places and there are some thinner areas of paint both of which have resulted in corrosion of the underlying metal where rainwater and condensation have penetrated the paint layers. These areas can be maintained with a reapplication of the two-pack polyurethane as previously used.
2. The base and the lower plate of the trail has suffered extensive corrosion, loss and splitting apart due to water pooling in these areas. While it is possible to mechanically remove loose corrosion in these areas and apply a protective paint surface, the lack of drainage and resulting continued exposure to water will eventually cause the paint to fail and corrosion to reoccur.

It is therefore recommended that before any further work is carried out on the cannon that it is placed undercover to protect it from rainwater.

Michelle Berry

Policy Name:	Reporting Policy
Originated Date:	Adopted 20 November 2006 – Min. No. 414/06 (as Policy 50)
Amended Date/s:	Endorsed 14 April 2014 – Min. No. 93/14
Applicable Legislation:	
Dataworks Reference:	44/001/001
Objective	To provide Council with relevant information covering external reports sought by Council Officers.

OVERVIEW

Good governance relies on successful working relationships between all parties, an understanding of role differences, and sharing of relevant information. In practice, council members and officers work together in all domains of a council's work. However, for good governance to be practiced the relationships between the various parties, councillors, General Manager and staff, should foster partnership, maturity, a high level of respect and above all, trust.

Communities expect their Councils to be well managed with the efficient and effective provision of services and facilities and the efficient and effective management of assets. If elected members are to provide the necessary assurance to their communities about the performance of the Council, they must be kept appropriately informed of governance issues.

Elected members need access to information on a wide range of subjects. The Local Government Act requires council to

- ♦ monitor the implementation of strategic plans and budgets; and
- ♦ monitor the application of policies, plans and programs.

The General Manager needs to ensure that elected members have appropriate access to such information to enable appropriate monitoring of these areas.

OBJECTIVES

The Council Report is the formal means for providing advice to councillors, giving them relevant data, issues, options and advice that will enable them to consider the matter at hand and make a decision.

Council engages professional staff to advise Council and the professional staff use their knowledge, experience, research and other specialist skills to prepare reports for the council that meet the requirements set out above. Professional staff may, as part of their duties, seek advice and reports from external parties to assist in the implementation of Council's plans, policies and programmes or to prepare for the future or proposed programmes.

This policy has been put in place to ensure a co-operative working relationship between Councillors and management is maintained. These guidelines are designed to assist Councillors receive information necessary for them to fulfil their obligations as councillors, yet enable managers to manage the policies, projects and plans for which they have stewardship and responsibility. It recognises that whilst the Council monitors performance it does not unduly

interfere in the day to day operations of Council for which professional staff have been engaged and given responsibility. Tensions often arise when there is inappropriate interference by one element in the role of another.

This Policy is to be read in conjunction with the Council's Communication Policy.

FUNCTIONS:

1. The Council has the following functions:
 - ◆ to develop and monitor the implementation of strategic plans and budgets;
 - ◆ to determine and monitor the application of policies, plans and programs;
 - ◆ to determine and review the council's resource allocation and expenditure activities;
 - ◆ to monitor the manner in which services are provided by the council.

2. The General Manager has the following functions:
 - ◆ to implement the decisions, policies, plans and programs of the council;
 - ◆ to be responsible for the day-to-day operations and affairs of the council;
 - ◆ to provide advice and reports to the council on the exercise and performance of its powers and functions and any other matter requested by the council;
 - ◆ to liaise with the mayor on the affairs of the council and the performance of its functions; and
 - ◆ provide leadership to staff under his or her management
 - ◆ appoint staff, including senior managers to manage the implementation of decisions, policies, plans and programs of the council;
 - ◆ seek appropriate professional advice and reports as are required to fulfil the obligations of the position and ensure the policies, plans and programs of the Council are carried out or to plan or prepare for the future.

3. Senior Management have the following functions:
 - ◆ provide leadership to staff under their management,
 - ◆ ensure that the Department meets its requirements and targets under the Council's Operating Plan and Strategic Plan.
 - ◆ manage the staff within the Business Unit.
 - ◆ participate as a member of the senior management team in the planning and implementation of Council's corporate objectives.
 - ◆ ensure that all matters are carried out in accordance with policy and within budgetary constraints.
 - ◆ prepare briefs and reports on issues related to their department either for internal or external use.
 - ◆ manage and co-ordinate their area of responsibility within the Council,
 - ◆ attend Council meetings, Committee meetings and other meetings as required and prepare reports arising out of recommendations by Council.
 - ◆ make recommendations to the General Manager on relevant policies and ensure

that all relevant policies are adhered to and understood within the appropriate section of the Business Unit.

- ♦ comply with Council's policies and procedures.
- ♦ seek appropriate professional advice and reports as are required to fulfil the obligations of the position and ensure the policies, plans and programs of the Council are carried out or to plan or prepare for the future.

PROCEDURES

1. Subject to the provisions below, the General Manager shall ensure that Councillors are given access to all information necessary for them to properly perform their functions and fulfil their responsibilities as elected members.
2. Professional staff shall, where appropriate, seek advice and reports from external parties to assist in carrying out the requirements of their position and the undertaking of programmes and policies.
3. Budgets for specific projects or programmes will include an amount for external consultancy if required to undertake the project.
4. The General Manager shall provide a weekly briefing report to Council which shall include:-
 - a) A list of reports sought by Council officers where the report is not a report required for operational purposes.
 - b) A list of reports received by Council.
5. Council will be advised of the nature of the reports obtained for a particular programme or project and its cost when the final report on the project or programme is provided to Council.
6. Any advice or report concerning staffing or employment matters will not be disclosed to Council unless in the opinion of the General Manager such disclosure is necessary.
7. Reports should be accurate and professional.

These guidelines have been put in place to ensure a co-operative working relationship between Council and senior managers is maintained. These guidelines are designed to assist Council to receive appropriate and timely reporting on the implementation and progress of its policies, plans and programs.

These guidelines are also designed to assist the General Manager and senior managers in fulfilling their obligations as employees of the Council.

Policy Name:	Customer Service Charter
Originated Date:	Adopted 5 May 2003 – Min. No. 156/03 (as Policy 46)
Amended Date/s:	Revised 19 December 2005 – Min. No. 427/05 Revised 21 September 2009 – Min. No. 255/09 Revised 28 May 2012 – Min. No. 119/12 Revised 26 May 2014 – Min. No. 118/14 <u>Revised 27 June 2016 – Min. No.</u>
Applicable Legislation:	Section 339F of the Local Government Act 1993.
Dataworks Reference:	44/001/001
Objective	To advise the service that can be expected from Council, and the procedures that can be taken if you are not satisfied with Council decisions or actions.

~~This Customer Service Charter tells you about the service you can expect from Council, the tasks we undertake on your behalf and what you can do if dissatisfied with Council decisions or actions.~~

Commented [AM1]: A repetition of the Objective. Not required.

OUR COMMITMENT TO YOU

Council aims to provide innovative, efficient, equitable and quality service for all the community, ~~and respect for each and every customer.~~

We will deal with our customers in an open, honest and courteous manner and respect their privacy at all times.

Our decision-making processes will be fair and accountable, ~~considering and will always take account of~~ the economic, environmental and social sustainability of any proposed action.

IMPROVING OUR SERVICE

~~Council will continually improve its customer service by:~~

- ~~• undertaking regular customer satisfaction surveys~~
- ~~• listening to customer suggestions on how we can improve our services~~
- ~~• providing employee training~~
- ~~• adopting appropriate new technology~~

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WHAT YOU CAN DO TO ASSIST US HOW WE CAN WORK TOGETHER

To ensure fast, efficient, quality service we request that our customers:

- ♦ promptly report any concerns they have to Council
- ♦ provide us with accurate information
- ♦ respond to our requests for further information as soon as possible
- ♦ treat Council Officers with respect
- ♦ make appointments to see Council officers
- ♦ respect the privacy, safety and needs of other members of the community.

COUNCIL SERVICES

To ensure a healthy and vibrant community, council manages our support a safe and healthy community Council offers the following services:

- Infrastructure construction and management (roads, footpaths, bridges, parks, reserves, recreation grounds, pools and halls).
- Planning and development assistance and supervision (planning, building and plumbing)
- Environmental health and public safety monitoring (food premises registration, immunisations, fire hazard abatements, animal control, emergency management)
- Promotion and support for economic development, community development and tourism.

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- ✦ ~~domestic waste, roads, bridges and stormwater~~
- ✦ ~~public halls, swimming pools, sporting facilities, and our parks.~~
- ✦ ~~Council contributes to a safe environment by ensuring agreed standards are met in:~~
 - ✦ ~~engineering & plumbing~~
 - ✦ ~~planning & building~~
 - ✦ ~~environmental health~~
 - ✦ ~~fire hazard abatements~~
 - ✦ ~~animal control~~

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To ensure a sustainable and equitable future, Council facilitates:

- ✦ ~~economic & tourism development~~
- ✦ ~~social & community services~~
- ✦ ~~environment management.~~

IMPROVING OUR SERVICE

Council will aims to continually improve its customer service by:

- ✦ undertaking regular customer satisfaction surveys
- ✦ listening to customer suggestions on how we can improve our services
- ✦ providing employee training
- ✦ adopting appropriate new technology.

ENCOURAGING COMMUNITY INVOLVEMENT

~~Council will ensure the involvement and input of the community in its decision-making processes through ongoing consultation and accessibility.~~

~~Council will also encourage community participation in Council question time, and will undertake to respond to all customer enquiries within 20 days.~~

~~Customers are encouraged to voice their complaints and Council will work toward increasing customer satisfaction and continuously improve our services by responding to customer complaints as efficiently and effectively as possible.~~

Commented [AM3]: Removed as is repetitive and not required in a customer charter

MAKING A COMPLAINTS

If you are dissatisfied with a decision of Council, level or quality of service, or behaviour of an employee or agent, you are entitled to make a complaint to the Council.

Complaints should be made directly to the Manager of the Department relevant to the complaint. Please ensure your complaint identifies as simply as possible your issue, providing enough information for Council to investigate the complaint.

In Writing:—

General Manager, PO Box 156, Longford, Tasmania 7301

Via email: council@nmc.tas.gov.au

Via a customer request through Council's website: www.northernmidlands.tas.gov.au

Fax: 6397 7331

In Person:

Municipal Office: 13 Smith Street, Longford

(open from 8.30 am to 5.00 pm)

(if you wish to speak to a specific Council officer an appointment is recommended)

Phone/fax:

Council Office Telephone: 6397 7303

13 Smith Street, Longford Fax: 6397 7331

from southern areas (local call) Telephone: 6391 5566

Works Depots Telephone: 6397 7303

13 Goderich Street, Longford

Bedford Street, Campbell Town

Via Council's website:

www.northernmidlands.tas.gov.au

After hours services for all emergencies:

All Areas 0418 573 389

Commented [AM4]: Not necessary for a customer complaint

RESPONDING TO A COMPLAINT

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The relevant Department Manager will provide a response to your complaint:

- i) in writing, if you have lodged a written complaint; or
- ii) verbally, if your complaint was given in person or over the telephone.

You may lodge your complaint by telephone or at the counter and may be responded to by phoning or by meeting with the Manager of the relevant Department to discuss the complaint.

Commented [AM5]: Unnecessary - repetitive

If the complaint relates to a complex matter or you are not satisfied discussing the matter with the relevant Manager a complaint should be made in writing setting out the complaint as simply as possible, but with enough details to assist the Council in investigating the complaint.

Commented [AM6]: Addressed further in the document

HOW WE HANDLE COMPLAINTS

~~The Manager of each Department of the Council is responsible for handling complaints relevant to that Department. While most problems can usually be resolved at an early stage, there are times when they require detailed investigation. If a complaint is of a very serious nature, it will be referred to the General Manager.~~

~~We will try~~Council will endeavour to respond to your complaint within twenty (20) working days. If a Councillor has submitted a complaint on your behalf we will ~~also try~~endeavour to respond to the Councillor within twenty (20) working days.

Sometimes it is not possible to meet this deadline, e.g. where a complaint is a complex one and Councillors are to be briefed on the outcome of the investigations. In these cases we will endeavour to keep the customer informed of progress.

REVIEW OF THE OUTCOME OF YOUR COMPLAINT

~~Experience has shown that the majority of complaints will be satisfactorily resolved by the relevant Manager. However, if you are not satisfied with the outcome of your complaint you may request a review of the complaint by the Council's General Manager.~~

A request for a review of the complaint to the General Manager is to be in writing.

The General Manager will inform the customer of the findings on completion of an investigation.

If ~~possible~~appropriate the relevant Manager or the General Manager may enter into informal discussions or mediation with you with a view to resolving the complaint.

IF NOT SATISFIED

If you are not happy with the outcome of your complaint or our process in dealing with it you may contact:

- ♦ ~~The General Manager directly,~~
- ♦ ~~The Ombudsman located at Ground Floor, 99 Bathurst Street, Hobart, 7000.~~
 - ♦ ~~Phone: Freecall from landlines in Tasmania 1800 001 170~~
 - ♦ ~~eMail: ombudsman@ombudsman.tas.gov.au~~
- ♦ ~~Local Government Division, Level 5, 15 Murray Street, Hobart (GPO Box 123, Hobart, 7001) Phone (03) 6232 7022.~~

While you are entitled to refer a complaint directly to these ~~b~~Bodies at any time, we encourage you to allow the Council to investigate the complaint first.

MANAGING YOUR REQUESTS/COMPLAINTS

~~Council values the views of its customers and has a Customer Request System that enables you to lodge a request or complaint. The system provides a unique identifier number to each and every request or complaint.~~

HOW YOU CAN CONTACT US

~~You can contact us in person, by telephone, in writing, or on our website. When contacting the Council it assists if you have the name of the Officer nominated on the correspondence~~

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~~sent to you and by quoting the file number on the letter.~~

~~In Writing:~~

~~General Manager, PO Box 156, Longford, Tasmania 7301~~

~~In Person:~~

~~Municipal Office: 13 Smith Street, Longford~~

~~(open from 8.30 am to 5.00 pm)~~

~~(if you wish to speak to a specific Council officer an appointment is recommended)~~

~~Phone/fax:~~

~~Council Office Telephone: 6397 7303~~

~~13 Smith Street, Longford Fax: 6397 7331~~

~~from southern areas (local call) Telephone: 6391 5566~~

~~Works Depots Telephone: 6397 7303~~

~~13 Goderich Street, Longford~~

~~Bedford Street, Campbell Town~~

~~Via Council's website:~~

~~www.northernmidlands.tas.gov.au~~

~~After hours services for all emergencies:~~

~~All Areas 0418 573 389~~

PERSONAL INFORMATION PROTECTION

Council has a commitment to protection of Personal Information provided by a customer to Council in accordance with the requirements of the *Personal Information Protection Act 2004* and the *Right to Information Act 2009*.

~~Council's Policy 45 — Privacy Policy Statement (August 2005) is available for inspection at Council's Offices and on Council's website.~~

REPORTING

The General Manager is to provide Council with a report at least once a year of the number and nature of complaints received in accordance with section 339F(5) of the *Local Government Act 1993*.

AVAILABILITY

This *Customer Service Charter* is available:

- ♦ For public inspection at the Council Office during normal office hours.
- ♦ On the Council's website free of charge.
- ♦ For purchase from the Council Office.

REVIEW

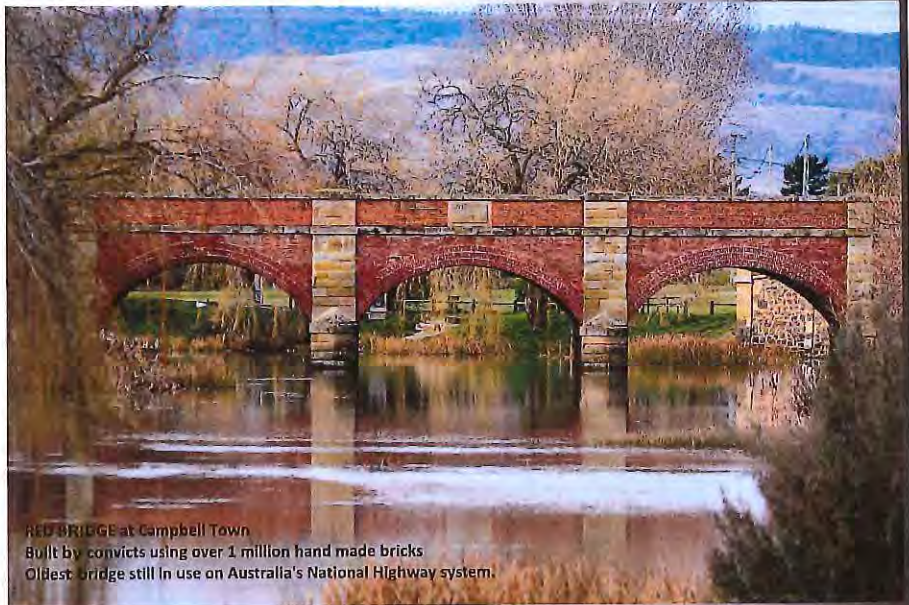
This *Customer Service Charter* is to be reviewed at least once every two years in accordance with section 339F(4) of the *Local Government Act 1993*.

Our Commitment to you

Council aims to provide innovative, efficient, equitable and quality service for all the community.

We will deal with our customers in an open, honest and courteous manner and respect their privacy at all times.

Our decision-making processes will be fair and accountable, considering the economic, environmental and social sustainability of any proposed action.



RED BRIDGE at Campbell Town
Built by convicts using over 1 million hand made bricks
Oldest bridge still in use on Australia's National Highway system.

How we can work together

To ensure fast, efficient, quality service we request that our customers:

- promptly report any concerns they have to Council
- provide us with accurate information
- respond to our requests for further information as soon as possible
- treat Council Officers with respect
- make appointments to see Council Officers
- respect the privacy, safety and needs of other members of the community.

Council services

To support a safe and healthy community, Council offers the following services:

- infrastructure construction and management (roads, footpaths, bridges, parks, reserves, recreation grounds, pools and halls)
- planning and development assistance and supervision (planning, building and plumbing)
- environmental health and public safety monitoring (food premises registration, immunisations fire hazard abatements, animal control, emergency management)
- promotion and support for economic development, community development and tourism

Improving our service

Council aims to continually improve its customer service by:

- undertaking regular customer satisfaction surveys
- listening to customer suggestions on how we can improve our services
- providing employee training
- adopting appropriate new technology.

Making a Complaint

If you are dissatisfied with a decision, of Council, level or quality of service, or behaviour of an employee or agent, you are entitled to make a complaint to the Council.

Complaints should be made directly to the Manager of the Department relevant to the complaint. Please ensure your complaint identifies as simply as possible your issue, providing enough information for Council to investigate the complaint.

In writing:

Via post: PO Box 156, Longford, 7301
Via email: council@nmc.tas.gov.au
Fax: (03) 6397 7331

In person:

Municipal Office:
13 Smith Street, Longford
(open from 8.30am to 5pm)

(if you wish to speak to a specific Council officer an appointment is recommended)

By phone:

Council Office: (03) 6397 7303
From southern areas (local call):
(03) 6391 5566
Works Depots: (03) 6397 7303

Responding to a complaint

The relevant Department Manager will provide a response to your complaint:

- in writing, if you have lodged a written complaint; or
- verbally, if your complaint was given in person or over the telephone.

Council will endeavour to respond to your complaint within twenty (20) working days. If a Councillor has submitted a complaint on your behalf we will also endeavour to respond to the Councillor within twenty (20) working days.

Sometimes it is not possible to meet this deadline, e.g. where a complaint is a complex one and Councillors are to be briefed on the outcome of the investigations. In these cases we will endeavour to keep the customer informed of progress.

Review of the outcome of your complaint

Experience has shown that the majority of complaints will be satisfactorily resolved by the relevant Manager.

However, if you are not satisfied with the outcome of your complaint you may request a review of the complaint by Council's General Manager.

A request for a review of the complaint to the General Manager is to be in writing. The General Manager will inform the customer of the findings on completion of an investigation.

If appropriate the relevant Manager or the General Manager may enter into informal discussions or mediation with you with a view to resolving the complaint.

If you are not happy with the outcome of your complaint or our process in dealing with it you may contact:

- **The Ombudsman**
Ground Floor, 99 Bathurst Street, Hobart, 7000.
Phone: 1800 001 170 (free call from landlines in Tasmania)
Email:
ombudsman@ombudsman.tas.gov.au

- **Local Government Division**
Level 5, 15 Murray Street, Hobart
GPO Box 123, Hobart, 7001
Phone: (03) 6232 7022.

While you are entitled to refer a complaint directly to these bodies at any time, we encourage you to allow the Council to investigate the complaint first.

Personal information Protection

Council has a commitment to protection of Personal Information provided by a customer to Council in accordance with the requirements of the *Personal Information Protection Act 2004* and the *Right to Information Act 2009*.

Reporting

The General Manager is to provide Council with a report at least once a year of the number and nature of complaints received in accordance with section 339F (5) of the *Local Government Act 1993*.

Cost Benefit Analysis for the Sealing of Nile Road

Final Report

Northern Midlands Council

May 2016





This report has been prepared for Northern Midlands Council. SGS Economics and Planning has taken all due care in the preparation of this report. However, SGS and its associated consultants are not liable to any person or entity for any damage or loss that has occurred, or may occur, in relation to that person or entity taking or not taking action in respect of any representation, statement, opinion or advice referred to herein.

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Offices in Canberra, Hobart, Melbourne and Sydney

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1 BACKGROUND AND AIM

1.1 Background

Nile Road is a through road within the Northern Midlands municipality that extends from the Evandale township and runs south through the township of Nile in parallel to the Midlands Highway before connecting to Glen Esk Road, which eventually connects to the Midlands Highway near the township of Conara.

For 8.21 kilometres of the southern section of Nile Road, up until it connects to Glen Esk Road, the road is unsealed (see Figure 1). The sealing of Nile Rd would enable more tourists to visit the Clarendon House and other attractions accessible from Nile Rd. Anecdotal evidence suggests that some tourists are deterred of visiting these attractions due to the fact a section of the road is unsealed. Many tourists are not familiar to driving on unsealed roads and car rental companies discourage usage of unsealed roads by applying increased liability clauses¹. Also, once sealed, the local attractions are better positioned to attract visitors from bus tours². Hence, sealing Nile Road may generate benefits exceeding the costs of constructing and maintaining a sealed road, compared to an unsealed road. As such, the Northern Midlands Council is considering sealing this section of Nile Road.

An evaluation comparing the costs with the expected benefits of the project is required to inform Council's considerations and to determine whether these outcomes will realise an overall net community benefit for the Northern Midlands community.

1.2 Aim

The aim of this report is to provide an evaluation of the proposed project on the basis of a cost benefit analysis of the sealing of Nile Rd to inform Council's decision making.

1.3 Method

A CBA assesses the merit of investing in a project, i.e. it assesses if it is worth doing when a broad societal perspective is taken. A CBA contrasts the project's economic, social and environmental benefits with its costs, to establish if the benefits outweigh the costs. If this is the case, the project is considered worth doing from a broad community welfare (or economic efficiency) perspective.

Under this framework, the merit of the proposed initiative to seal the gravel section of Nile Road was evaluated on an incremental basis (i.e. the initiative's outcomes are tested in comparison to the outcomes that would occur under a business as usual (BAU) scenario). Furthermore, real values have been used throughout the analysis. This means that dollar prices have not been escalated for inflation over time during the analysis period (20 years).

The CBA has been undertaken from a Northern Midlands perspective given the physical and demographic size of the municipality.

¹ An additional liability valued at \$9,900 is applied to all rental cars travelling across gravel road - AutoRent Hertz Pty. Ltd.

² National Trust Tasmania letter to Northern Midlands Council, 2016.

2 COST BENEFIT ANALYSIS

2.1 Nile Road Current Situation

The southernmost section of Nile Rd is currently unsealed. Vehicles travelling from the South towards the townships of Nile, Deddington, Evandale and/or Launceston Airport and vice versa can choose between driving over the gravel section of Nile Road or taking a detour along the Midlands Highway. Tourists in rental cars are known to prevent using unsealed roads due to the increased liability in case incidents occur. Those travelling from the North towards the townships of Nile and Deddington do not face this issue if they plan to return to the North from Nile or Deddington. The unsealed condition of the road may be deterring visitors to travel to Clarendon House and other heritage destinations accessed via Nile Rd.

Given this context, sealing the Southern section of Nile Road is likely to generate tourism benefits and convenience benefits for local residents and tourists alike.

Currently, 166 vehicles travel the unsealed section of Nile Rd per day according to a 2013 survey by Northern Midlands Council, which occurred from the 15th to the 21st of May. This equates to 60,590 vehicles per annum. This survey was undertaken in a tourist shoulder season, and hence, the vehicles included in the count should only be considered as local traffic. In addition to these vehicles, it is estimated there are 10,500 tourist vehicles travelling to Clarendon House and other local destinations per annum³. A quarter of these visitors are assumed to use the gravel section of Nile Rd to travel to or from Clarendon House. Hence, the total road usage for the unsealed section is around 63,000 vehicles per annum.

Currently, visitors to Clarendon House and local attractions accessed via Nile Rd are estimates to spend approximately \$15 per person which includes the entrance fee for Clarendon House. Total estimated tourist spending for attractions accessed via Nile Rd is estimated around \$315,000 per annum.

Car rental companies were interviewed by Council, and they indicated that rental cars travelling over gravel roads are exposed to an increased liability of around \$9,000. As a result, most visitors choose to prevent gravel roads all together. The rental companies also indicated that visitors are often not used to driving on unsealed roads and that accidents rates for rental cars are higher on unsealed roads compared to sealed roads.

2.2 Identified Costs and Benefits

The matrix of identified costs and benefits generated by the road sealing are outlined Table 1 below.

TABLE 1 COST AND BENEFITS OF ROAD SEALING

Costs	Benefits
Capital Costs for reconstructing and sealing the relevant section of Nile Road and future resealings.	Avoided Capital Costs relating to future resheetings of the current gravel section of Nile Road.

³ National Trust Tasmania, which reported 21,000 visitors to Clarendon House per annum. Assumed two visitors per vehicle on average.