



CMCA Position Paper

# Low Cost, Self-contained RV Accommodation

September 2015



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## 1. Synopsis

- Innovative technology has significantly changed the facilities and capabilities of modern recreational vehicles with a major shift in the RV market to self-contained vehicles, those with on-board shower, toilet, water storage and the ability to generate electricity.
- Changes in vehicle facilities and capabilities have in turn significantly changed the type of accommodation self-contained RV tourists want and prefer, with the market moving towards low-cost, no-frills camping and away from caravan parks.
- Self-Contained recreational vehicles (RV's) are the major growth area of RV tourism, with most of this growth now occurring through the manufacture of caravans from 1.6 tonnes to 3 tonnes and more than 30,000 vehicles in total sold in 2014.
- The key market for caravan parks is families, with caravan parks competing aggressively with each other, and other low-cost accommodation providers, to attract this seasonal market.
- A secondary market for caravan parks is the touring market, predominantly retirees, and self-contained RV's are a significant segment of this market.
- The basic accommodation product for self-contained RV tourists is a dump point, potable and or non-potable water and a place to park. RV tourists are prepared to pay up to \$10 a night for this product.
- Most caravan parks need to charge \$30 per night or more for an unpowered site in order to cover costs and get an acceptable return on investment.
- There is a gap in the RV accommodation market between the price of the lowest cost product provided by most caravan parks and the price self-contained RV tourists are prepared to pay to access basic, no frills RV accommodation.
- To address the RV accommodation market gap and meet the needs of self-contained RV tourists, many councils are providing low-cost, non-commercial RV accommodation options.
- There are significant economic benefits to local communities when councils provide low-cost accommodation to maximise visitation by RV tourists, along with challenges for councils in providing these services.
- Councils must develop policies and associated management plans to effectively manage RV tourism in their regions.
- Councils should involve their communities in the development and management of RV tourism to ensure clear understandings of the issues and challenges this market presents and to maximise the economic and social benefits it can deliver.

## 2. Overview

The development and management of low-cost accommodation facilities for the self-contained RV market must be understood in the context of the impact of technology on RV manufacturing and how this has driven the growth of RV sales in Australia over the past decade.

Some of the key innovations over the past 10 years influencing RV design include:

- More efficient and cost-effective solar panels providing no-cost, renewable energy to the vehicle.
- LED lighting dramatically reducing power consumption.
- Construction methodologies using light weight composite, highly insulated panels.
- Vacuum toilet technology, developed for aircraft toilets, being transferred to the RV market.
- Instant, energy efficient hot water systems from the domestic market adapted for RV use.
- Low decibel inverter generators producing less than 60 db.
- Availability of low cost, high capacity pure sine wave inverters allowing the direct connection of devices such as lap tops, mobile phones, tablets and HDTV.
- 12 volt refrigerators.
- Lithium ion batteries 50% lighter than the equivalent lead acid batteries, with three times the longevity, significantly faster recharge and providing a more cost effective energy storage option.
- Automatic satellite locating dishes plus satellite decoding boxes providing TV reception at any location Australia wide.
- Mobile internet modem and router, creating a Wi-Fi hotspot within the RV to connect multiple devices, allowing the RV tourists to access the internet almost anywhere in Australia.

As a result of these technological advances RV manufacturers worldwide are producing sophisticated and very comfortable, self-contained “mobile homes” with a very similar mix of on-board facilities whether the vehicle is self-propelled or towed.

Self-contained RV's are those vehicles with the minimum on-board facilities of a toilet and fresh water storage tank, and include motorhomes, caravans, 5<sup>th</sup> Wheelers, some campervans and slide-ons, and even some camper trailers. These vehicles usually also have on-board shower, electrical generation capacity (solar panels, generator) and high performance batteries. Most motorhomes

and some caravans have on-board grey water tanks or grey water containment facilities and even laundry facilities. Most RV manufacturers will fit grey water tanks to caravans as a factory option and these tanks can also be fitted aftermarket.

Self-contained RV's do not NEED to externally access electricity, freshwater (except to fill tanks), toilet or shower facilities when stopping overnight and consequently do not NEED to access the facilities of a full-service commercial caravan park. However, many may and do choose to access a caravan park for a range of reasons.

Under the Campervan & Motorhome Club of Australia (CMCA) Self Contained Vehicle Policy, member vehicles are certified as meeting a set self-containment criteria established by the club. Members are also required to sign up to the club's Leave No Trace® code of conduct based on the maxim they leave nothing behind but their tyre tracks.

A low-cost camping ground or RV park for self-contained vehicles need only include a dump point with potable and or non-potable water, and an area of flat, stable land of a size to allow larger vehicles to park and manoeuvre, with easy access to and from the roadway. It is preferable the land area is not adjacent to residential areas and located a reasonable distance from commercial caravan parks. With an estimated 85% of CMCA member vehicles including some level of self-containment, CMCA supports the development of low-cost RV accommodation for self-contained vehicles as an integral part of the overall accommodation mix for the Australian drive tourism market.

Growth in demand for these vehicles over the past eight years has been phenomenal and in the current market any vehicle more than 17' in length or over \$45,000 will most likely have on-board shower, toilet, freshwater tanks and electricity generation with the potential to install grey water tanks (factory fitted or aftermarket) and become fully self-contained. According to the Caravan Industry Association of Australia (CIAA), in 2014 more than 30,000 RV's were sold in Australia and there are more than 560,000 vehicles registered across Australia. Based on these sales figures, more than 150,000 RV's will be sold in Australia between 2015 and 2019 as the baby boomers move into retirement. This is more vehicles than there are powered and unpowered sites in caravan parks Australia wide. It is likely that by 2019 the number of RV's registered in Australia will be near or exceeding 700,000 and attrition will see older vehicles, mostly caravans with no self-containment attributes, taken off the road.

### 3. Issues Analysis

#### Issue 1

**The rapid growth in sales of self-contained caravans, outstripping that of motorhomes, has significantly increased demand for low-cost, no-frills parking and camping options.**

In 2001, self-contained vehicles were motorhomes. Very few caravans had showers, toilets or electrical generation facilities on board, and caravans relied on the services of caravan parks.

Over the past six years, just under 120,000 RVs were manufactured in Australia representing approximately 70% of the total number of vehicles sold. The major growth segment is caravans between 1.6 tonnes and 3 tonnes, approximately 17 foot to 24 foot, nearly all equipped with on-board shower, toilet, electricity generation and fresh water tanks.

Retailers promote these vehicles as "freedom machines" with customers often advised that the on-board facilities mean they can freedom camp where they choose. As a result there has been a rapid change in the travel patterns of caravans and the accommodation experience being sought by these RV tourists, towards low-cost camping and away from caravan parks, as they choose to maximise the capacity of their on-board facilities.

Demand for low-cost RV accommodation for RV tourists is now dominated by caravanners, many of whom do not have sealed grey water containment systems and need a larger parking area than most motorhomes.

A decade ago motorhomes using low-cost and no cost RV accommodation was an irritant to the caravan park industry. However, the growth in self-contained caravans and the shift by caravanners towards non-commercial accommodation has seen the caravan park industry struggling to respond, highlighting the industry's lack of flexibility in its product and pricing structures.

Adding to this demand issue is the ongoing loss of caravan parks in key locations, mainly to developers. Over the past 10 years, including locally manufactured and imported vehicles, more than 200,000 RV's have been sold in Australia while the number of caravan parks has decreased by approximately 10%.

## Issue 2

**Caravan parks are no longer low-cost accommodation providers and generally do not offer products priced to meet the “no-frills” requirements of the self-contained RV market.**

Caravan parks have historically operated at the bottom of the tourism accommodation market but this has changed over the last decade. Caravan parks in Australia operate on an annual average occupancy of 57.8%<sup>1</sup> and are heavily reliant on revenue generated by family tourists (52.1% of visitor nights<sup>2</sup>) over school holiday peak seasons, approximately 12 weeks a year. Over the past 10 to 15 years caravan parks have evolved their business model to focus on this market, developing a wide range of auxiliary products and services (over and above the basic facilities of power, water, shower and toilet). These auxiliary facilities have been added to compete mainly with other caravan parks, but also other low-cost fixed accommodation providers such as motels and hostels.

An example of auxiliary products offered by caravan parks are those the Windmill Caravan Park in Ballarat advertises on its website to attract and retain the family market:

- |  |  |
|--|--|
| 1. A flat parking space  | 14. BBQ Camp Kitchen   |
| 2. Rubbish bins  | 15. Heated Recreation Complex                                      |
| 3. Power connection  | 16. Camp Kitchen   |
| 4. Water connection  | 17. Internet Kiosk   |
| 5. New Indoor heated pool with 2 spas<br>splash pad and lap pool | 18. Kiosk  |
| 6. Free Wireless Internet  | 19. Laundry  |
| 7. Large Jumping Pillow  | 20. Free children’s activities during<br>Victorian school holidays |
| 8. Sauna   | 21. Children’s Bathroom  |
| 9. Mini Gym  | 22. Tourist information  |
| 10. Tennis Court   | 23. Local Attraction discount vouchers                             |
| 11. Playground   | 24. Games Room with 4 dedicated<br>gaming computers                |
| 12. Indoor Sandpit   | 25. Exercise Facilities including treadmill                        |
| 13. BBQ Area   |  |

<sup>1</sup> Australian Bureau of Statistics 2012

<sup>2</sup> Ibis world - Caravan Parks and Camping Grounds and Australia 2013

Outside of school holidays there is a secondary market available to caravan parks (26.5% of visitor nights<sup>3</sup>) being “touring” RV tourists who are predominantly retirees travelling on average 156 days a year and generally seek basic low-cost accommodation options. A significant segment of this market is self-contained RV’s.

Caravan parks have invested heavily in developing a range of auxiliary products and, faced with other operational costs, must maintain the integrity of their tariffs to ensure an acceptable return on investment. This generally means selling an unpowered site at around \$28 to \$40 per night. Consequently, caravan parks have created a price gap in the market between the lowest priced product they offer and the price self-contained RV tourists are prepared to pay for a low cost, basic camping ground product.

Some caravan parks, usually in more remote locations, have not developed the “full service” model and can provide low-cost camping options to attract support from self-contained RV tourists. An example is the Charleville Bush Caravan Park at Charleville in regional Queensland.

It should be noted that in its report *Caravan Parks and Camping grounds and Australia - November 2013*, IBISWorld identified the following key industry facts:

- Despite the loss of an average 13 caravan parks per year over the past five years, overall industry revenue has grown at an annual rate of 1.9% over the past 10 years and this is expected to increase to 2.1% over the next five years.
- Over the past decade a major industry change has been the general improvement of facilities offered with operators upgrading unpowered sites to include power or replaced them with cabins and flats. Improved facilities, at higher tariffs and improved occupancy rates, have contributed to greater industry revenue over the past five years, despite lower site numbers.
- Many operators have substantially upgraded amenities and recreational facilities to meet the rising expectations of campers and to justify increased tariffs.
- Families are the biggest users of caravan parks, contributing 52.1% of industry revenue.
- Tourists aged over 55 years currently represent an estimated 26.5% of industry revenue and this percentage is expected to grow to over 30% in the next five years.

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<sup>3</sup> Ibis world - Caravan Parks and Camping Grounds and Australia 2013



- International tourists account for just 9.7% of industry revenue but there is large scope for this to grow over the next five years.
- While 56.9% of accommodation offered by the caravan park industry is powered caravan sites, cabins return a significantly higher yield per square metre and are the growth area of the industry. The number of cabins has doubled in the past 15 years leading to an increase in employment in the industry.
- Short-term unpowered sites represent just 14.3% of caravan park accommodation and this is expected to decline over the next five years.
- There have been basically no new major caravan parks or camping grounds built Australia-wide over the past five years. The relatively low potential investment returns and the large regulatory hurdles involved do not give new or existing operators sufficient motivation.
- Currently 37.7% of caravans parks are corporately owned or part of member based buying/marketing groups. The remainder are predominantly individually owned/operated businesses.
- There are no formal qualifications required to operate in this industry, although experience and training in various aspects of hospitality is desirable. Basic business operation and hospitality skills are necessary to operate a caravan park.

In summary, the supply of unpowered sites in caravan parks has decreased substantially over the past 10 years due to a general decline in the number of caravan parks and the conversion of unpowered sites to either powered sites or cabins. As caravan parks move away from parking caravans and into being family resorts, they have left a gap at the bottom of the RV accommodation market for no-frills basic camping grounds, a gap currently being filled by councils and community based organisations.

### Issue 3

**Local government is formally recognising and managing low-cost and no cost RV accommodation as part of their tourist accommodation infrastructure.**

Free camping grounds have existed around Australia for decades with many developed by councils in the 1950s and 1960s as community recreational facilities. This was a time when motor vehicle ownership was growing and young families looked to camping and caravanning as the most affordable family holiday options.

The development of the grey nomad market in the 1980s and 1990s saw retirees travelling Australia in caravans, campervans and motorhomes, gradually increasing their use of existing free camping grounds as they sought to stretch their pension cheques and extend their travel time.

By 2000, a relatively small number of vehicles (compared to current numbers), mainly motorhomes and campervans, were accessing Council camping grounds and other low-cost or no-cost facilities such as rest areas and bush camps. The caravan parks saw self-contained motorhomes as a challenge due to their on-board facilities, but as caravan parks very much owned the caravanning market, their opposition to motorhomers using low-cost accommodation was relatively low key.

The rapid growth in the self-contained RV market over the past decade and particularly the growth of caravans with on-board facilities has seen a massive increase in demand for low-cost camping areas and high usage of existing facilities. This demand will only increase as baby boomers reach retirement age, healthier and wealthier than their predecessors, and have the time and resources to seek out lifestyle experiences in regional and outback Australia.

In response, some councils have developed policies to manage access to these facilities and management plans to ensure these policies are properly enacted. Many councils have formally recognised low-cost camping grounds, rest areas, RV parking areas and bush camps as part of their tourism infrastructure and seek to manage these facilities to maximise their economic value to the local community. However, ever-increasing demand places a growing cost burden on ratepayers to provide services that are not part of core council business.

The CMCA RV Friendly Town Scheme® (RVFT) is used by more than 30% of councils across Australia as a tool for managing the provision of low-cost accommodation. CMCA has been active in representing the interests of self-contained RV tourists and maintaining access to low-cost RV

accommodation where ever possible. For a town to become RVFT Council must provide a low-cost or no cost 48 hour parking area for self-contained RVs.

Some LGA's have decided not to become involved in provision of low-cost and no cost accommodation options while others struggled to come to terms with the policy and management challenges inherent to these facilities. As a result, some State governments have become more proactive in working with councils to develop a full range of RV tourism facilities.

In providing low-cost and no-cost accommodation facilities, councils are servicing the gap in the market between the unpowered site product offered by caravan parks and the low-cost camping wants and needs of self-contained RV tourists. These councils provide this accommodation product to maximise RV tourist visitation to their region and are prepared to incur the costs involved as a trade-off

In some locations a market gap does not exist as the local caravan park provides low-cost accommodation options. However, the growing RV traveller preference for an accommodation experience other than that offered by caravan park means demand for low-cost camps still exists.

Research undertaken with CMCA members<sup>4</sup> and also with RV tourists using no cost camping grounds in North Queensland<sup>5</sup> found that generally, self-contained RV tourists are prepared to pay up to \$10 per night for no-frills camping options.

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<sup>4</sup> Balfour Consulting – CMCA Member Research 2010

<sup>5</sup> Balfour Consulting – Rest Area Research 2010

## Issue 4

**Councils and local communities do not always fully appreciate the challenges and potential benefits of RV tourism, how to maximise these benefits and minimise any negative impacts.**

Until very recently, the self-contained RV market was not well understood by State tourism organisations and many local tourism bodies. This was generally because RV tourists do not spend through traditional tourism channels where their spending patterns could be measured and recorded, and as their average daily spend is low they were considered low value tourists who should and would access caravan parks.

As the number of self-contained RV tourists grew, the caravan parks industry attacked those accessing low-cost accommodation as bludgers, wanting local ratepayers to foot the bill for their accommodation and too cheap to pay the “fair tariffs” offered by caravan parks. This argument was not only wrong but created escalating antagonism between RV tourists and caravan park operators, with councils often caught in the middle. Unfortunately, this antagonism has created entrenched and quite negative attitudes on both sides.

Research has found of the total RV tourists, 34% stay only in caravan parks, 16% stay only in non-commercial accommodation and 50% use a mix of non-commercial and caravan park accommodation. The 50% of RV tourists who use a mix of caravan parks and non-commercial accommodation are the largest spending segment<sup>6</sup>. This research suggests that at any one time there are at least 60,000 RV's on the road wanting a mix of accommodation options, with a further 19,000 vehicles only looking for low-cost, basic camping options and never staying in caravan parks.

Councils have found themselves faced with the choice of whether or not to provide low-cost accommodation for RV tourists and implications this choice may have for the development of tourism in their region.

Over the past decade, many councils have come to understand that self-contained RV tourism can deliver significant economic benefit to their community. Key to this economic benefit is the diffusion of the RV tourist spending across a wide range of businesses in the community.

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<sup>6</sup> Tourism Research Australia - Queensland's outback central West visitor profile and satisfaction survey, 2010

Councils have also come to understand the challenges of managing low-cost and no cost RV accommodation to meet community expectations, protect environmental standards, ensure proper use of facilities and overcome objections from commercial caravan park operators. Many councils are looking for alternatives to the current choices of commercial caravan parks or Council managed free camping grounds. That alternative is commercially operated low-cost camping grounds.

In 2015 CMCA initiated a project to establish a network of member only, no-frills, low-cost, managed CMCA RV parks across Australia. CMCA is working with local government and local communities to establish these RV parks in locations that deliver significant quadruple bottom line benefits to local communities while minimising costs to Councils.

Communities in regional and outback Australia do not need to invest in extensive tourism infrastructure to benefit from self-contained RV tourism. What communities do need is a good understanding of how to engage with RV tourists to understand their wants and needs. Community engagement and consultation is critical to developing positive interactions between local businesses and community groups, and the RV tourists visiting their local area.

Becoming a CMCA RV Friendly Town<sup>®</sup> is one option for councils to manage RV tourism to their region while maintaining direct control and responsibility for provision of the facilities provided. A CMCA RV Park is another option, having CMCA provide low-cost RV accommodation on a commercial basis but a breakeven business model, with no ongoing input from or cost to Council. Either of these options ensure facilities are in place to meet the basic needs of self-contained RVs and maximise the benefits this market can deliver to attract up to 66%<sup>7</sup> of RV tourist who use low-cost accommodation. CMCA RV parks as managed facilities also help prevent inappropriate behaviours such as illegal overnight parking or improper disposal of black or grey waste water. However, these outcomes cannot be fully achieved without the involvement and support of the local community.

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<sup>7</sup> Tourism Research Australia - Queensland's outback central West visitor profile and satisfaction survey, 2010

R+CS 4

<b>Policy Name:</b>	<b>Privacy Policy Statement</b>
<b>Originated Date:</b>	17 October 2005 – Min. No. 315/05 (as Policy 45)
<b>Amended Date/s:</b>	23 July 2012 – Min. No. 180/12
<b>Applicable Legislation:</b>	Personal Information Protection Act 2004
<b>Dataworks Reference:</b>	44/001/001
<b>Objective</b>	To ensure that privacy is protected as an integral part of its commitment towards complete accountability and integrity in all its activities and programs

## PURPOSE

The Northern Midlands Council views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

This statement outlines Council's policies relating to the management of personal information as required by the *Personal Information Protection Act 2004*.

## SCOPE

This policy applies to all Councillors, officers and contractors of the Northern Midlands Council.

This policy covers all personal information held by the Council. This includes information we have collected through any of Council's public access interfaces.

It includes information we have collected from you as well as information about you collected from third parties.

It includes information collected regardless of format e.g. correspondence and forms (paper and electronic), in person, over the telephone or via Council web sites.

## DEFINITIONS

### ***'Personal Information'***

Means any information or opinion in any recorded format about an individual -

- (a) whose identity is apparent or is reasonably ascertainable from the information or opinion; and
- (b) who is alive or has not been dead for more than 25 years.

### ***'Personal Information Protection Principles (PIPPs)'***

A set of principles that regulates the handling of personal information.

### ***'Public Registers'***

Documents that Councils are required to make publicly available pursuant to State Government legislation. These registers

- ♦ Are open to inspection by members of the public

- ◆ Contain information required or permitted by legislation
- ◆ May contain personal information

A list of these is provided at the end of this document.

***'Sensitive Information'***

- (a) Personal information or an opinion about an individual's:
- ◆ Race or ethnic origin; or
  - ◆ Political opinions; or
  - ◆ Membership of a political association; or
  - ◆ Religious beliefs or affiliations; or
  - ◆ Philosophical beliefs; or
  - ◆ Membership of a professional trade association; or
  - ◆ Membership of a trade union; or
  - ◆ Sexual preferences or practice; or
  - ◆ Criminal record; and
- (b) Health information about an individual.

**INFORMATION PRIVACY PRINCIPLES**

***Collection of Personal Information  
(Personal Information Protection Principle 1)***

The functions of the Council are many and varied as provided under the *Local Government Act 1993* and other legislation and regulations made thereunder as well as By-laws made by the Council itself.

Council will only collect personal information supplied by you when it is necessary to do so.

This information typically includes but is not limited to the following,

- ◆ Name
- ◆ Address (postal and e-mail),
- ◆ Telephone number (work, home & mobile),
- ◆ Date of birth,
- ◆ Occupation,
- ◆ Medicare/Pension number,
- ◆ Credit card and bank account numbers,
- ◆ Motor vehicle registration number

- ◆ ABN number.

The information will be used for purposes including but not limited to the following:

1. To contact you where it is necessary in order to provide services requested by you e.g., paying rates via our public interfaces.
2. To contact you where it is necessary to resolve issues relating to Council services or functions which you have brought to our attention e.g., where you have reported a matter you require to be resolved by Council such as a fallen tree branch via our public interfaces.
3. *It may be used to contact you prior to a meeting of Council to confirm your attendance and advise you of any changes to the meeting details where you have made a submission for consideration.*
4. To supply you with material concerning Council initiatives and programs where you have supplied personal information to Council for this purpose e.g., where you have opted to be included on a mailing list for a Council publication via our public interfaces. We will not include you on such mailing lists unless you have consented beforehand.
5. To facilitate the collection of Council fees and charges, e.g., we will use your name and address details to forward rate notices.
6. To enable payment for Council-provided goods and services, e.g., we collect your credit card and bank account details when you make payment for goods and services.
7. To enable Council to undertake its law enforcement functions Council will only collect information about you from third parties where it authorised to do so.
8. To enable Council to pay for goods and services e.g. ABN numbers and bank account details.

***Disclosure of Personal Information  
(Personal Information Protection Principle 2)***

Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information.

Council discloses personal information to external organisations including Council's contracted service providers who perform various services for and on behalf of the Council.

These contractors have agreed to be bound by the provisions of the *Personal Information Protection Act 2004*. Information provided to these contractors is limited to the information required by them to provide services to you on behalf of Council.



Council also discloses personal information to other agencies in the course of investigating and defending of legal claims against Council. This includes Council's solicitors, consultants, and investigators.

Where authorised, Council may also disclose personal information to:

- ♦ Debt collection agencies;
- ♦ Government agencies;
- ♦ Law Enforcement agencies including the Courts and the Tasmanian Police e.g. to comply with a subpoena

Personal information in applications for employment with Council will be supplied to agencies such as the Tasmanian Police where authorised by Law e.g., as part of a background check.

Background checks will only be carried out on applicants for selected positions prior to employment with Council. Such checks will only be carried out with your prior written authorisation and the results will not be disclosed to third parties unless authorised by law.

Personal information provided by you as part of a public submission to a Council or committee meeting may be included with the published agenda papers and minutes of the meeting.

Personal information may also be contained in Public Registers which must be made available by Council for viewing by the public. Council does not provide copies of these registers but information may be copied from them.

We will ensure that your personal information is not disclosed to other institutions and authorities outside Council except if required or authorised by law.

Requests for access to documents containing personal information are managed under the *Right to Information Act*.

### ***Data Quality***

#### ***(Personal Information Protection Principle 3)***

Council will endeavour to ensure that personal information it holds is accurate, complete and up to date. You may amend any personal information you have supplied to Council, details are provided in Personal Information Protection Principle 6 below.

### ***Data Security***

#### ***(Personal Information Protection Principle 4)***

Council will take all necessary steps to ensure that personal information is stored safely and securely. This will ensure that personal information held by Council will be protected from misuse, loss, and unauthorised modification and disclosure. This applies regardless of the format in which the information is held.

Council officers will only be provided with access to the information that is necessary for them to carry out their functions within the Council and Council officers will be made aware of the importance of confidentiality and customer privacy.

Council will not sell, trade or make available personal information to others, except as is required by law or for the proper functioning of Council.

Any personal information which you provide to Council which is no longer necessary for Council's purposes will be disposed of using secure destruction. However, under the *Archives Act 1983*, some information is required to be kept for specified periods or permanently. Other legislation may also dictate periods of time personal information must be retained.

***Openness***

***(Personal Information Protection Principle 5)***

This document and Council's web based privacy statement details Council's management of personal information and will make this document available to anyone who asks for it.

***Access and Correction of Personal Information***

***(Personal Information Protection Principle 6)***

The *Personal Information Protection Act, 2004* provides that a person can access personal information about them that is held by Council.

Requests for access to and correction of documents containing personal information are managed under the *Right to Information Act 2009*.

Requests must be made in writing stating as precisely as possible what information is required and should be addressed as follows:

Privacy Officer  
Northern Midlands Council  
13 Smith Street,  
LONGFORD, 7301

Staff should ensure that all such enquires from the public are directed to Council's Privacy Officer.

A person who considers the personal information to be incorrect, incomplete, out of date or misleading, can request that the information be amended which will be processed in accordance with the provisions of the *Right to Information Act 2009*.

A person who is not happy with the handling or outcome of a request for access to or correction of personal information can lodge a complaint with the Ombudsman.

***Unique Identifiers***

***(Personal Information Protection Principle 7)***

Council will not assign unique identifiers to individuals unless the assignment of the identifier is necessary to perform any Council functions.

Council will not adopt as its own unique identifier of an individual a unique identifier that has been assigned to the individual by another personal information custodian unless –

- (a) that adoption is necessary for it to carry out any of its functions efficiently; or

- (b) it has obtained the consent of the individual to the use of the unique identifier.

**Anonymity**

**(Personal Information Protection Principle 8)**

Where lawful and practicable, Council will offer you the option of remaining anonymous when supplying personal information as part of a transaction with Council.

However, as anonymity may limit Council's ability to process a complaint or other matter, Council reserves the right to take no action on any matter if you choose not to supply relevant personal information to Council.

**Disclosure of Information Outside Tasmania**

**(Personal Information Protection Principle 9)**

Council will transfer personal information about you to an individual or organisation to a region outside Tasmania only if authorised by law or with the consent of the individual.

**Sensitive Information**

**(Personal Information Protection Principle 10)**

Council will not collect sensitive information about you unless you have given consent; the collection is required or permitted by law or in circumstances where the information is both directly pertinent and necessary to one of its functions.

**Complaints or Enquires Concerning Privacy**

Complaints may be directed to Council's Privacy Officer. These will be acknowledged within 2 days and will be resolved as soon as practicable.

The complaint must be received within 6 months from the time the complainant first became aware of the misconduct and details of the complaint will be kept confidential at all times.

Contact details are as follows:

By Mail:	The Privacy Officer Northern Midlands Council 13 Smith Street LONGFORD TAS 7301
Telephone:	6397 7303
Facsimile:	6397 7331

**Public Registers**

The following public registers are among those currently maintained by the Council which may include personal information you have supplied to the Council.

1. Council's Governance Department keeps register namely:
  - ◆ Details of current allowances fixed for the Mayor and Councillors under the Local Government Act.
  - ◆ Names of sitting Councillors who declare an interest during the financial year.

- ◆ Details of senior officers total salary package for the current financial year with details as described under the Local Government Act (Section 72).
2. Council's Corporate Services Department keep registers namely:
- ◆ A register of registered dogs (including ownership and phone details).
  - ◆ A list of donations and grants made by the Council during the financial year, including names of persons or bodies which have received a donation or grant and the amount of each donation or grant.
  - ◆ A list of contracts valued at \$50,000 or more which the Council entered into during the financial year.
3. Council's Planning & Development Department keep registers namely:
- ◆ A register of building permits.
  - ◆ A register of occupancy permits and temporary approvals received by Council.
  - ◆ A register of emergency orders, building notices and binding orders given to Council.
  - ◆ A register of all applications for Planning permits and all decisions and determinations relating to permits.
  - ◆ A register of Food Premises.

Sample clause to go on any document requesting personal information.

**PRIVACY STATEMENT**

The Northern Midlands Council abides by the *Personal Information Protection Act 2004* and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

**Collection of Personal Information**

The personal information being collected from you for the purposes of the *Personal Information Protection Act 2004* and will be used solely by Council in accordance with its Privacy Policy.

Council is collecting this information from you in order to .....

**Disclosure of Personal Information**

Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required includes the .....

This information will not be disclosed to any other external agencies unless required or authorised by law.

**Correction of Personal Information**

If you wish to alter any personal information you have supplied to Council please telephone the Northern Midlands Council on 6397 7303. Please contact the Council's Privacy Officer on 6397 7303 if you have any other enquires concerning Council's privacy procedures.



<b>Policy Name:</b>	<b>Online Privacy</b>
<b>Originated Date:</b>	Adopted 5 May 2003 – Min. No 157/03 (as Policy 38)
<b>Amended Date/s:</b>	
<b>Applicable Legislation:</b>	
<b>Dataworks Reference:</b>	44/001/001
<b>Objective</b>	To protect the privacy and manage the personal information in a secure online environment.

In order to provide you with services we need to collect and use information about you.

This page explains how Northern Midlands Council collects and uses any information you give to us and the ways in which we protect your privacy.

We are committed to protecting your privacy and managing your personal information in a secure environment to ensure that personal information is protected and to specify guidelines for the collection, use and disclosure of that personal information.

#### **Collection of Your Personal Information Including Sensitive Information**

We will only collect necessary personal information from you directly and with your express consent. We will clearly indicate what information is necessary to access Northern Midlands Council's products and services including transactions. We may offer the opportunity for you to provide further information so that we can provide you with improved services; however, provision of this information is at your discretion (except where it is a legal requirement).

We will not ask for or collect any sensitive information about you such as religion, marital status, health information or gender unless it is necessary to meet legal, public interest or statistical requirements related to and required by the transaction you have requested. Provision of this information is at your discretion except where it is a legal requirement and you will be notified if this is the case.

Northern Midlands Council may automatically record other information as well. This information is used to improve the performance Northern Midlands Council website and to provide you with better services.

When you visit this site our internet Service Provider makes a record of your visit and logs basic information for statistical purposes, including the users server address, date and time of visit to the site, pages accessed. Any data collected will not be used to identify users unless there is a legal obligation to do so.

We do not record your email address unless you choose to send us a message. It will only be used for the purpose for which you have provided it and will not be disclosed without your consent.

We may also track the pattern of visitor usage to Northern Midlands Council website using a facility called a cookie. Cookies are small data files that we send to your computer so we can remember (*your user ID, your password for access to our site, how many times you visited us*)

*before, the way you have chosen to view our site on earlier occasions).*

Cookies can make using Northern Midlands Council website easier for you by storing information about your preferences on a particular website. The use of cookies is an industry standard and most major websites use them. Most Internet browsers are pre-set to accept cookies but if you would prefer not to receive any cookies, you can configure your browser to refuse them, or to give you the option to receive them or not each time.

#### **How We Use or Disclose Your Personal Information**

We will keep you informed of the personal information we hold. We will only use your personal information for the purpose for which you gave it to us and we will not pass your information on to third parties unless

- ◆ You have given us your consent to do so; or
- ◆ we are required by law to do so, or
- ◆ there are reasonable grounds to believe that disclosure is necessary to prevent a threat to life or health: or
- ◆ the person or organisation is an agent or contractor with the Northern Midlands Council who will be required to maintain the same or similar privacy principles as specified in the privacy legislation.

#### **Security and Quality of the Information You Send**

We will take all reasonable steps to ensure the data quality and security of your personal information and undertake to remove it from our system when it is no longer required (*except when archiving is required*).

*You do not have to provide us with personal information to use this site however it may speed up resolution of customer requests if you choose to give us contact details, including name, address and phone number or email address*

Unfortunately no data transmission over the Internet can be guaranteed to be 100% secure, as with other channels of communication, fraud is always a possibility. While we take all reasonable steps to protect your personal information from misuse, loss and unauthorised access, we cannot guarantee the security of any information you transmit to us or receive from our online products or services.

If you have concerns in this regard, Northern Midlands Council has other ways of obtaining and providing information. Normal mail, telephone or fax facilities are available

#### **How to Access and Correct Your Information**

If you wish to access or make changes to the personal information held by us please contact us (see below).

There may be circumstances where it is not reasonable to provide you with access to the personal information we hold about you. These circumstances may include where we believe that providing access would be unlawful; or may pose a serious threat to life or health of an individual or to public safety; or would reveal pending legal proceedings or prejudice an investigation in to unlawful activity.

If we do not allow you to access details of your personal information you can request access in accordance with the Freedom of Information Act.

**Anonymity**

You do not have to disclose personal information to browse this site. Wherever it is legal and practical to do so transactions may be carried out without you having to identify yourself.

**Other Privacy Information**

Northern Midlands Council site contains links to other websites. This privacy policy only applies to our site, so you should read the privacy policy of any site that collects personal information

Please be aware that if you post personal information on public sites (chat rooms) you may receive unsolicited messages.

You can obtain more information about privacy by referring to the [Australian Privacy Commissioners Website](#)

**How to Contact Us**

If you have any questions or concerns or if you wish to contact us about your privacy, please contact the Northern Midlands Council.

Phone	(03) 6397 7303
Fax	(03) 6397 7331
Email	<u><a href="mailto:council@northmidlands.tas.gov.au">council@northmidlands.tas.gov.au</a></u>
Post	PO Box 156 LONGFORD TAS 7301



<b>Policy Name:</b>	<b>PRIVACY POLICY</b>
<b>Originated Date:</b>	17 October 2005 – Min. No. 315/05 (as Policy 45 – Privacy Policy)
<b>Amended Date/s:</b>	23 July 2012 – Min. No. 180/12 21 November 2016 – Min. No. (incorporating Online Privacy (Adopted 5 May 2003 as Policy 38))
<b>Applicable Legislation:</b>	<i>Personal Information Protection Act 2004</i> <i>Privacy Act 1988</i> <i>Right to Information Act 2009</i>
<b>Dataworks Reference:</b>	44/001/001
<b>Objective</b>	To ensure privacy is protected in the information gathering and services provided by Council. This policy should be read in conjunction with Council’s Information Management Policy.

**1. SCOPE**

This policy identifies how Council will collect, store, use and disclose personal information of individuals.

**2. APPLICATION**

This policy applies to all Councillors, Council officers, contractors and volunteers of the Northern Midlands Council.

**3. DEFINITIONS**

***‘Personal Information’***

Means information or an opinion about an identified individual, or an individual who is reasonably identifiable:

- (a) whether the information or opinion is true or not; and
- (b) whether the information or opinion is recorded in a material form or not.

***‘Privacy Statement’***

Council’s Privacy Statement is identified at Schedule 2 of this document.

***‘Public Registers’***

Documents that Councils are required to make publicly available pursuant to State Government legislation. These registers

- ♦ Are open to inspection by members of the public
- ♦ Contain information required or permitted by legislation

- ♦ May contain personal information

A list of these is provided at Schedule 1 of this document.

***'Sensitive Information'***

Means:

- (a) information or an opinion about an individual's:
  - (i) racial or ethnic origin; or
  - (ii) political opinions; or
  - (iii) membership of a political association; or
  - (iv) religious beliefs or affiliations; or
  - (v) philosophical beliefs; or
  - (vi) membership of a professional or trade association; or
  - (vii) membership of a trade union; or
  - (viii) sexual orientation or practices; or
  - (ix) criminal record;that is also personal information; or
- (b) health information about an individual; or
- (c) genetic information about an individual that is not otherwise health information; or
- (d) biometric information that is to be used for the purpose of automated biometric verification or biometric identification; or
- (e) biometric templates.

**3. COLLECTION OF PERSONAL INFORMATION**

**3.1 What sort of information will we collect?**

We will only collect necessary personal information from you directly and with your express consent. We will clearly indicate what information is necessary to access Northern Midlands Council's products and services including transactions. We may offer the opportunity for you to provide further information so that we can provide you with improved services. Provision of this information is at your discretion except where it is a legal requirement and you will be notified if this is the case.

We will not ask for or collect any sensitive information about you unless it is necessary to meet legal, public interest or statistical requirements related to and required by the transaction you have requested. Provision of this information is at your discretion except where it is a legal requirement and you will be notified if this is the case.

## **3.2 How will we collect information?**

### **3.2.1 Directly**

Your personal information such as your name and contact details may be collected directly in a variety of ways including, verbally, both face to face and over the phone or in writing via letter, email, submission of forms and completion of an online request.

Where lawful and practicable, Council will offer you the option of remaining anonymous when supplying personal information as part of a transaction with Council.

However, as anonymity may limit Council's ability to process a complaint or other matter, Council reserves the right to take no action on any matter if you choose not to supply relevant personal information to Council.

### **3.2.2 Indirectly**

Northern Midlands Council may automatically record other information as well. This information is used to improve the performance of the Northern Midlands Council website and to provide you with better services.

When you visit this site our web server makes a record of your visit and logs basic information for statistical purposes, including the user's IP address, date and time of visit to the site, and pages accessed. Any data collected will not be used to identify users unless there is a legal obligation to do so.

We do not record your email address unless you choose to send us a message. It will only be used for the purpose for which you have provided it and will not be disclosed without your consent.

We may also track the pattern of visitor usage to Northern Midlands Council website using a facility called a cookie. Cookies are small data files that we send to your computer so we can remember your information, for example: your user ID, your password for access to our site, how many times you visited us before, and the way you have chosen to view our site on earlier occasions.

Cookies can make using Northern Midlands Council website easier for you by storing information about your preferences on a particular website. The use of cookies is an industry standard and most major websites use them. Most Internet browsers are pre-set to accept cookies but if you would prefer not to receive any cookies, you can configure your browser to refuse them, or to give you the option to receive them or not each time.

We will take all reasonable steps to ensure the data quality and security of your personal information and undertake to remove it from our system when it is no longer required (except when archiving is required).

You do not have to provide us with personal information to use this site however it may speed up resolution of customer requests if you choose to give us contact details, including name, address and phone number or email address

Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure, as with other channels of communication, fraud is always a possibility. While we take all reasonable steps to protect your personal information from misuse, loss and unauthorised

access, we cannot guarantee the security of any information you transmit to us or receive from our online products or services.

If you have concerns in this regard, Northern Midlands Council has other ways of obtaining and providing information. Normal mail, telephone or fax facilities are available, details are provided at the end of this Policy.

You do not have to disclose personal information to browse Council's website. Wherever it is legal and practical to do so transactions may be carried out without you having to identify yourself.

Northern Midlands Council website contains links to other websites. This privacy policy only applies to our website, so you should read the privacy policy of any site that collects personal information.

Please be aware that if you post personal information on public sites (chat rooms) you may receive unsolicited messages.

You can obtain more information about privacy by referring to the Australian Privacy Commissioners Website at [www.privacy.gov.au](http://www.privacy.gov.au).

#### **4. STORAGE OF INFORMATION**

Council will take all necessary steps to ensure that personal information is stored safely and securely. This will ensure that personal information held by Council will be protected from misuse, loss, and unauthorised modification and disclosure. This applies regardless of the format in which the information is held.

Any personal information which you provide to Council which is no longer necessary for Council's purposes will be disposed of using secure destruction. However, under the *Archives Act 1983*, some information is required to be kept for specified periods or permanently. Other legislation may also dictate periods of time personal information must be retained.

Personal information will be stored in Council's electronic filing system. Information that is required to be stored for a period of time will be stored either on Council premises or at the State Archives Office. Council does use third party storage providers for both electronic information and hard copy documents.

Council may combine or link personal information held about an individual.

Council will not assign unique identifiers to individuals unless the assignment of the identifier is necessary to perform any Council functions.

Council will not adopt as its own unique identifier of an individual a unique identifier that has been assigned to the individual by another personal information custodian unless –

- (a) that adoption is necessary for it to carry out any of its functions efficiently; or
- (b) it has obtained the consent of the individual to the use of the unique identifier.

Council takes a serious approach to security of information and risk management. Council officers will only be provided with access to the information that is necessary for them to carry out their functions within the Council and Council officers will be made aware of the importance of confidentiality and customer privacy.

Council will not sell, trade or make available personal information to others, except as is required by law or for the proper functioning of Council.

## 5. USE & DISCLOSURE

Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information.

Requests for access to documents containing personal information are managed under the *Right to Information Act 2009*.

We will keep you informed of the personal information we hold. We will only use your personal information for the purpose for which you gave it to us and we will not pass your information on to third parties unless

- ◆ You have given us your consent to do so; or
- ◆ we are required by law to do so, or
- ◆ there are reasonable grounds to believe that disclosure is necessary to prevent a threat to life or health; or
- ◆ the person or organisation is an agent or contractor with the Northern Midlands Council who will be required to maintain the same or similar privacy principles as specified in the privacy legislation.

External contractors have agreed to be bound by the provisions of the *Personal Information Protection Act 2004*. Information provided to these contractors is limited to the information required by them to provide services to you on behalf of Council.

Council also discloses personal information to other agencies in the course of investigating and defending of legal claims against Council. This includes Council's solicitors, consultants, insurers and investigators.

Where authorised, Council may also disclose personal information to:

- ◆ Debt collection agencies;
- ◆ Government agencies;
- ◆ Law Enforcement agencies including the Courts and the Tasmanian Police e.g. to comply with a subpoena

Personal information in applications for employment with Council will be supplied to agencies such as the Tasmanian Police where authorised by law e.g., as part of a pre-employment Criminal History record check.

Criminal History record checks will only be carried out on applicants for selected positions prior to employment with Council. Such checks will only be carried out with your prior written authorisation and the results will not be disclosed to third parties unless authorised by law.

Personal information provided by you as part of a public submission to a Council or committee meeting may be included with the published agenda papers and minutes of the meeting.

Personal information may also be contained in Public Registers which must be made available

by Council for viewing by the public. Council does not provide copies of these registers but information may be copied from them.

## 6. ACCESSING PERSONAL INFORMATION

An individual has the right to request access to personal information Council holds about them.

An individual who considers the personal information held about them to be incorrect, incomplete, out of date or misleading, can request that the information be corrected.

Contact details for making a request are provided in Clause 7 below.

There may be circumstances where it is not reasonable to provide you with access to the personal information we hold about you. These circumstances may include where we believe that providing access would be unlawful; or may pose a serious threat to life or health of an individual or to public safety; or would reveal pending legal proceedings or prejudice an investigation in to unlawful activity.

If we do not allow you to access details of your personal information you can request access in accordance with the *Right to Information Act 2009*. A Right to Information request form is available on the Council website [www.northernmidlands.tas.gov.au](http://www.northernmidlands.tas.gov.au) and attracts a fee.

## 7. HOW TO MAKE A COMPLAINT

If you are dissatisfied with the outcome or handling of a request for information, or request to change your information, you can make a complaint. Complaints should be made directly to the General Manager.

### In Writing:

**Via post:** PO Box 156, Longford, Tasmania 7301

**Via email:** [council@nmc.tas.gov.au](mailto:council@nmc.tas.gov.au)

**Fax:** 6397 7331

### Phone

Council Office Telephone: 6397 7303

from southern areas (local call) Telephone: 6391 5566

Council will endeavour to respond to your complaint within twenty (20) working days. If a Councillor has submitted a complaint on your behalf we will also endeavour to respond to the Councillor within twenty (20) working days.

Sometimes it is not possible to meet this deadline, e.g. where a complaint is a complex one and Councillors are to be briefed on the outcome of the investigations. In these cases we will endeavour to keep the customer informed of progress.

The General Manager will inform the customer of the findings on completion of an investigation.

If you are not happy with the outcome of your complaint or our process in dealing with it you may contact:

- ◆ The Ombudsman located at Ground Floor, 99 Bathurst Street, Hobart, 7000.
  - ◆ Phone: Free call from landlines in Tasmania 1800 001 170
  - ◆ email: [ombudsman@ombudsman.tas.gov.au](mailto:ombudsman@ombudsman.tas.gov.au)
- ◆ Local Government Division, Level 5, 15 Murray Street, Hobart (GPO Box 123, Hobart, 7001) Phone (03) 6232 7022.

While you are entitled to refer a complaint directly to these bodies at any time, we encourage you to allow the Council to investigate the complaint first.

## **8. CONTACT DETAILS**

Requests made pursuant to this Policy must be made in writing stating as precisely as possible what information is required and should be addressed as follows:

Privacy Officer  
Northern Midlands Council  
PO Box 156  
LONGFORD, 7301  
(03) 6397 7303  
[council@nmc.tas.gov.au](mailto:council@nmc.tas.gov.au)

## **9. REVIEW**

This policy will be reviewed every 2 years.

**SCHEDULE 1**

The following public registers are among those currently maintained by the Council which may include personal information you have supplied to the Council.

1. Council's Governance Department keeps register namely:
  - ◆ Details of current allowances fixed for the Mayor and Councillors under the Local Government Act.
  - ◆ Names of sitting Councillors who declare an interest during the financial year.
  - ◆ Details of senior officers total salary package for the current financial year with details as described under the Local Government Act (Section 72).
  - ◆ Gifts & Benefits Register.
2. Council's Corporate Services Department keep registers namely:
  - ◆ A register of registered dogs (including ownership and phone details).
  - ◆ A list of donations and grants made by the Council during the financial year, including names of persons or bodies which have received a donation or grant and the amount of each donation or grant.
  - ◆ A list of contracts valued at \$50,000 or more which the Council entered into during the financial year.
3. Council's Planning & Development Department keep registers namely:
  - ◆ A register of building permits.
  - ◆ A register of occupancy permits and temporary approvals received by Council.
  - ◆ A register of emergency orders, building notices and binding orders given to Council.
  - ◆ A register of all applications for Planning permits and all decisions and determinations relating to permits.
  - ◆ A register of Food Premises.



**SCHEDULE 2**

**PRIVACY STATEMENT**

The Northern Midlands Council abides by the *Personal Information Protection Act 2004* and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

**Collection of Personal Information**

The personal information being collected from you for the purposes of the *Personal Information Protection Act 2004* and will be used solely by Council in accordance with its Privacy Policy.

Council is collecting this information from you in order to .....

**Disclosure of Personal Information**

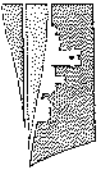
Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required includes the .....

This information will not be disclosed to any other external agencies unless required or authorised by law.

# Northern Midlands Council Account Management Report

## Income & Expenditure Summary for the Period Ended 31 October 2016 (33% of Year Completed)

Line Item Summary Totals	Operating Statement		Corporate Services		Economic & Community Dev		Planning & Development		Works		Total Operating Statement		% of Budget
	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	
Wages	302,906	114,551	555,956	177,618	436,558	126,565	555,946	165,232	1,575,312	548,893	3,446,708.00	1,132,609.00	32.87%
Material & Services Expenditure	403,180	173,095	375,298	159,623	176,831	61,230	655,880	172,162	3,042,779	1,186,978	4,553,969.00	1,756,088.00	38.54%
Depreciation Expenditure	44,940	14,940	31,600	10,480	60,822	20,142	13,770	4,570	5,176,302	1,725,342	5,827,234.00	1,775,474.00	30.33%
Government Levies & Charges	7,500	0	612,093	15,370	5,570	0	0	0	60,256	0	685,419.00	15,370.00	2.24%
Councillors Expenditure	190,097	59,326	0	0	0	0	0	0	0	0	190,097.00	59,326.00	31.21%
Other Expenditure	485,879	70,159	414,649	426,773	190,875	46,469	23,500	6,667	122,036	29,254	1,237,039.00	578,322.00	46.75%
Internal Plant Hire/Rental	133,278	50,108	248,004	78,131	59,874	15,007	233,345	64,166	591,921	218,125	1,266,422.00	425,536.00	33.60%
Internal Rental/Rates	19,650	4,599	20,150	4,885	6,230	1,913	72,920	10,811	843,008	382,162	961,958.00	404,980.00	42.04%
Other Internal Transfers Expenditure	310	0	600	0	0	0	0	0	6,290	0	7,200.00	0.00	0.00%
Oncosts Paid - Payroll	67,980	8,469	6,342,463	2,091,663	18,000	5,918	119,571	0	27,050	9,882	8,387,513.00	2,107,843.00	25.00%
Oncosts Paid - Non Payroll	96,398	31,223	121,845	30,057	76,628	69,806	164,292	187,130	315,865	199,125	701,889.00	494,617.00	70.47%
Plant Expenditure Paid	11,360	3,724	159,109	47,810	129,147	40,468	194,292	60,968	468,295	154,466	1,017,241.00	334,434.00	32.88%
			5,010	2,855	15,510	5,808	21,100	5,270	444,515	167,423	497,495.00	185,080.00	37.20%
	1,753,478	530,904	8,896,798	3,044,965	1,176,945	393,326	1,770,334	675,725	12,673,629	4,623,439	26,280,184	9,268,369	35.27%
Rate Revenue	0	0	(9,072,348)	(8,862,364)	0	0	(23,256)	(23,256)	(702,941)	(719,287)	(8,798,545.00)	(9,624,927.00)	98.23%
Recycling Grant Revenue	(1,600)	0	(1,550,981)	(683,561)	(255,220)	(62,663)	0	0	(2,272,564)	(880,221)	(4,080,396.00)	(1,326,445.00)	32.51%
Fees and Charges Revenue	0	(153)	(205,736)	(50,062)	(342,536)	(103,231)	(754,717)	(223,862)	(428,862)	(175,440)	(1,731,651.00)	(552,748.00)	31.92%
Interest Revenue	(330,000)	32,568	(105,842)	(32,203)	0	0	0	0	0	0	(435,642.00)	365.00	-0.08%
Reimbursements Revenue	(2,600)	(695)	(39,748)	(3,921)	(8,019)	(915)	(34,400)	(16,102)	(12,100)	(17,695)	(95,867.00)	(39,328.00)	40.60%
Oncost Recoveries - Internal Tier	(133,278)	(49,466)	(247,062)	(77,874)	(57,410)	(11,464)	(232,476)	(63,745)	(807,198)	(237,562)	(1,477,424.00)	(440,131.00)	29.79%
Plant Hire Income - Internal Tier	(50,770)	(3,300)	(15,310)	(2,430)	(9,000)	(210)	(61,940)	(3,968)	(1,138,889)	(416,019)	(1,138,889.00)	(425,927.00)	34.27%
Other Internal Transfers Income	(708,034)	(47,230)	(463,351)	(76,523)	(506,794)	(165,794)	(694,474)	(215,866)	(5,072,124)	(1,691,234)	(6,787,513.00)	(2,013,541.00)	29.67%
Other Revenue	(1,244,112)	(85,446)	(11,705,139)	(2,047)	(1,178,979)	(358,451)	(1,803,363)	(548,940)	(48,426)	(1,992)	(753,321.00)	(65,584.00)	8.59%
											(26,414,727)	(14,458,265)	54.85%
Underlying (Surplus) / Deficit Before	519,366	445,458	(2,808,341)	(6,612,994)	(3,034)	34,875	(33,029)	128,785	2,190,495	783,969	(134,543)	(5,219,907)	
Gain on Sale of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	0	
Loss on Sale of Fixed Assets	0	0	0	0	0	0	0	0	300,000	0	300,000	0	
Net Loss On Disposal of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	0	
Underlying (Surplus) / Deficit	519,366	445,458	(2,808,341)	(6,612,994)	(3,034)	34,875	(33,029)	128,785	2,490,495	783,969	165,457	(5,219,907)	
Capital Grant Revenue	0	0	0	0	0	(246)	0	0	(2,267,676)	(737,065)	(2,267,676)	(737,301)	
Subdivider Contributions	0	0	0	0	0	0	0	0	(430,000)	0	(430,000)	0	
	0	0	0	0	0	(246)	0	0	(2,697,676)	(737,065)	(2,697,676)	(737,301)	
Operating (Surplus) / Deficit	519,366	445,458	(2,808,341)	(6,612,994)	(3,034)	34,629	(33,029)	128,785	(207,181)	48,914	(2,532,219)	(5,957,208)	

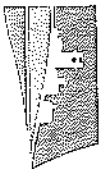


NORTHERN  
MIDLANDS  
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## Northern Midlands Council Account Management Report for year to October 2016

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
<b>Capital Expenditure - Governance</b>					
<b>Fleet, Plant &amp; Equipment</b>					
704420 S.E.S. Equipment Purchase	\$0	\$0	\$239	-\$239	0%
780004 Gov - Council Chambers Table and Chairs	\$25,000	\$8,380	\$5,500	\$19,500	22%
780006 Gov - Office Equipment Purchases	\$2,000	\$640	\$0	\$2,000	0%
<b>Total Fleet, Plant &amp; Equipment</b>	<b>\$27,000</b>	<b>\$9,000</b>	<b>\$5,739</b>	<b>\$21,261</b>	<b>21%</b>
<b>Land &amp; Buildings</b>					
707987 Ltd - CBD Strategy Parklers	\$102,000	\$34,000	\$1,423	\$100,577	1%
<b>Total Land &amp; Buildings</b>	<b>\$102,000</b>	<b>\$34,000</b>	<b>\$1,423</b>	<b>\$100,577</b>	<b>1%</b>
<b>Total Capital Expenditure - Governance</b>	<b>\$129,000</b>	<b>\$43,000</b>	<b>\$7,162</b>	<b>\$121,838</b>	<b>6%</b>
<b>Grand Total</b>	<b>\$129,000</b>	<b>\$43,000</b>	<b>\$7,162</b>	<b>\$121,838</b>	<b>6%</b>

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	Annual Budget	YTD Budget	YTD Actual	Budget Variance	Annual Budget %
<b>Capital Expenditure - Corporate Services</b>					
<b>Equipment &amp; Buildings - Corporate Services</b>					
700034 Fleet - F34 Corporate Services Manager	\$18,000	\$6,000	-\$12,818	\$30,818	-71%
707964 Ltd - Council Chambers Roof Replacement	\$80,000	\$26,640	\$0	\$80,000	0%
715300 Corp - Computer System Upgrade	\$128,750	\$42,918	\$19,266	\$109,484	15%
715310 Corp - Purchase Office Equipment	\$2,000	\$640	\$543	\$1,457	27%
720113 Corp - Office / Council Chambers Improvements	\$117,293	\$39,101	\$69,376	\$47,917	59%
<b>Total Equipment &amp; Buildings - Corporate Services</b>	<b>\$346,043</b>	<b>\$115,299</b>	<b>\$76,367</b>	<b>\$269,676</b>	<b>22%</b>
<b>Total Capital Expenditure - Corporate Services</b>	<b>\$346,043</b>	<b>\$115,299</b>	<b>\$76,367</b>	<b>\$269,676</b>	<b>22%</b>
<b>Grand Total</b>	<b>\$346,043</b>	<b>\$115,299</b>	<b>\$76,367</b>	<b>\$269,676</b>	<b>22%</b>



## Northern Midlands Council Account Management Report for year to October 2016

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
<b>Capital Expenditure - Economic &amp; Community Develop</b>					
<b>Equipment &amp; Buildings</b>					
750202 Ec & Comm Dev - Sports Centre Equipment Purchases / Improvements	\$20,000	\$6,640	\$1,073	\$18,927	5%
780025 Ec & Comm Dev - Purchase of Office Equipment	\$2,000	\$640	\$0	\$2,000	0%
<b>Total Equipment &amp; Buildings</b>	<b>\$22,000</b>	<b>\$7,280</b>	<b>\$1,073</b>	<b>\$20,927</b>	<b>5%</b>
<b>Fleet</b>					
700002 Fleet - F2 Pool Vehicle	\$15,000	\$5,000	\$11,420	\$3,580	76%
700010 Fleet - F10 Economic & Community Development Manager	\$0	\$0	-\$12,500	\$12,500	0%
<b>Total Fleet</b>	<b>\$15,000</b>	<b>\$5,000</b>	<b>-\$1,080</b>	<b>\$16,080</b>	<b>-7%</b>
<b>Child Care</b>					
707968 Pth - Community Centre/Child Care Air Conditioning	\$6,000	\$2,000	\$0	\$6,000	0%
<b>Total Child Care</b>	<b>\$6,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$6,000</b>	<b>0%</b>
<b>Total Capital Expenditure - Economic &amp; Community</b>	<b>\$43,000</b>	<b>\$14,280</b>	<b>-\$7</b>	<b>\$43,007</b>	<b>0%</b>
<b>Grand Total</b>	<b>\$43,000</b>	<b>\$14,280</b>	<b>-\$7</b>	<b>\$43,007</b>	<b>0%</b>



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**Account Management Report**  
for year to October 2016

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
<b>Capital Expenditure - Planning &amp; Development</b>					
<b>Fleet, Plant &amp; Equipment</b>					
7000003 Fleet - F3 Planning Manager	\$15,000	\$5,000	\$14,784	\$216	99%
7000004 Fleet - F4 Health/Planning Inspector	\$15,000	\$5,000	\$0	\$15,000	0%
715330 Plan & Dev - Purchase of Office Equipment	\$44,000	\$14,640	\$30,903	\$13,097	70%
<b>Total Fleet, Plant &amp; Equipment</b>	<b>\$74,000</b>	<b>\$24,640</b>	<b>\$45,687</b>	<b>\$28,313</b>	<b>62%</b>
<b>Total Capital Expenditure - Planning &amp; Developme</b>	<b>\$74,000</b>	<b>\$24,640</b>	<b>\$45,687</b>	<b>\$28,313</b>	<b>62%</b>
<b>Grand Total</b>	<b>\$74,000</b>	<b>\$24,640</b>	<b>\$45,687</b>	<b>\$28,313</b>	<b>62%</b>

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Capital Expenditure - Works Department

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
<b>Fleet, Plant &amp; Depot</b>					
700012 Fleet - F12 Light Truck Litter Collection North	\$30,000	\$10,000	\$0	\$30,000	0%
700014 Fleet - F14 Utility Works Assistant Supervisor North	\$0	\$0	-\$22,000	\$22,000	0%
700025 Fleet - F25 Utility Vehicle	\$13,500	\$4,500	\$3,772	\$9,728	28%
700031 Fleet - F31 Utility	\$20,000	\$6,640	\$0	\$20,000	0%
700032 Fleet - F32 Truck	\$84,000	\$28,000	\$0	\$84,000	0%
700040 Fleet - F40 Flocon	\$205,000	\$68,360	\$0	\$205,000	0%
700051 Fleet - F51 Backhoe	\$95,000	\$31,640	\$0	\$95,000	0%
700060 Fleet - F60 Mobile Arrow Board	\$0	\$0	\$3,896	-\$3,896	0%
700064 Fleet - F64 Tractor	\$0	\$0	\$72,121	-\$72,121	0%
700180 Fleet - Depot Pool Utility Vehicle	\$20,000	\$6,640	\$0	\$20,000	0%
715320 Works - Purchase Small Plant	\$20,000	\$6,640	\$72	\$19,928	0%
715337 Works - CCTV Installation	\$15,000	\$5,000	\$4,927	\$10,173	32%
720200 Works - Longford Depot Improvements	\$21,500	\$7,164	\$16,839	\$4,661	78%
720201 Works - Crown Depot Improvements	\$11,500	\$3,920	\$1,221	\$10,279	11%
720205 Ltd - Archive Storage at Works Depot	\$0	\$0	\$215	-\$215	0%
<b>Total Fleet, Plant &amp; Depot</b>	<b>\$535,500</b>	<b>\$178,404</b>	<b>\$80,963</b>	<b>\$454,537</b>	<b>15%</b>

Recreation

707752 Ltd - Sports Centre Landscaping	\$20,000	\$6,640	\$0	\$20,000	0%
707774 Evan - Lamp Posts Main Street	\$25,000	\$8,360	\$14,253	\$10,747	57%
707789 Ltd - Victoria Square to Mill Dam Project	\$50,000	\$16,640	\$0	\$50,000	0%
707800 Rec - Special Committee Asset Purchases	\$10,000	\$0	\$0	\$10,000	0%
707801 Rec - Private Power Poles All Areas	\$80,000	\$26,640	\$8,197	\$71,803	10%
707814 Rec - Street Tree Program All Areas	\$5,240	\$1,744	\$5,240	\$0	100%
707827 Ltd - NMC Marquee	\$30,000	\$10,000	\$10,367	\$19,633	35%
707855 All Areas - Town Entrance Landscaping/Beautification	\$4,000	\$1,360	\$0	\$4,000	0%
707883 Evan - Morven Park Dump Point Landscaping	\$35,000	\$11,640	\$586	\$34,414	2%
707899 Various - Signage Projects	\$30,000	\$10,000	\$0	\$30,000	0%
707913 Cny - Recreation Ground Sewer Dump Point	\$30,000	\$10,000	\$0	\$30,000	0%
707923 Cny - Recreation Ground Building Improvements	\$30,000	\$10,000	\$0	\$30,000	0%
707924 Cny - Pool Roller Cover and Signage	\$14,000	\$4,640	\$1,536	\$12,464	11%
707940 Rec - Longford Victoria Square Destination Play Space	\$253,000	\$84,336	\$143,907	\$109,093	57%
707965 Lake Leake - Caretakers House and Amenities Upgrade	\$8,000	\$2,640	\$0	\$8,000	0%
707967 Pth - Train Park Painting of Train	\$10,000	\$3,360	\$68	\$9,932	1%
707971 Ross - Town Square Building Removal	\$10,000	\$3,360	\$0	\$10,000	0%
707977 Evan - Falls Park Entrance & Gates	\$40,000	\$13,360	\$706	\$39,294	2%
707978 Evan - Morven Park Oval Top Dressing	\$15,000	\$5,000	\$522	\$14,478	3%
707979 Ltd - Rec Ground Improvements Master Plan Stage 1	\$20,000	\$6,640	\$0	\$20,000	0%
707980 Ltd - Cemetery Improv to Road Irrigation, Seats, new Sheaths	\$15,000	\$5,000	\$10,078	\$4,922	67%
707981 Ltd - Union St Dog Exercise Area	\$5,000	\$1,640	\$0	\$5,000	0%
707982 Longford - Victoria Square Christmas Tree Lighting	\$30,000	\$10,000	\$0	\$30,000	0%
707983 Ltd - Victoria Square Cenotaph Lighting	\$20,000	\$6,640	\$570	\$19,430	3%
707984 Ltd - Playground Shelter Lewis St	\$15,000	\$5,000	\$5,887	\$9,113	39%

# Northern Midlands Council

## Account Management Report

### for year to October 2016

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
<b>Total Recreation</b>	<b>\$1,517,290</b>	<b>\$505,658</b>	<b>\$257,869</b>	<b>\$1,259,421</b>	<b>17%</b>
707985 All Areas - Playground Softfall Replacement Program	\$50,000	\$16,640	\$0	\$50,000	0%
707986 Pth - Playground Shelter Seccombe St	\$15,000	\$5,000	\$0	\$15,000	0%
707990 Lfd - Northern Midlands Sports Centre Redevelopment	\$504,722	\$168,242	\$0	\$504,722	0%
715255 Rec - Street Furniture & Playground Equip All Area	\$33,328	\$11,112	\$48,136	-\$14,808	144%
723800 Rec - Boat Ramp Improvements	\$140,000	\$46,684	\$7,817	\$132,183	6%
<b>Buildings</b>					
707719 Ross - Cannon at War Memorial Restoration	\$10,000	\$3,360	\$0	\$10,000	0%
707805 Town - War Memorial Oval Amenities Upgrade	\$1,500,000	\$500,000	\$1,784	\$1,498,216	0%
707805.1 Town - War Memorial Oval Amenities Upgrade - Design & Supervision		\$0	\$0	\$0	0%
707854 Pth - War Memorial Main St Gun Restoration	\$5,000	\$1,640	\$0	\$5,000	0%
707868 Cry - Town Hall Improvements	\$8,000	\$2,640	\$0	\$8,000	0%
707877 All Areas - Bus Shelters / Playground / BBQ / Shade Structures	\$80,000	\$26,672	\$22,240	\$57,760	28%
707920 Rec - Public Buildings Asbestos Removal	\$20,000	\$6,640	\$3,136	\$16,864	16%
707925 Town - Town Hall Improvements	\$50,000	\$16,640	\$5,874	\$44,127	12%
707926 Town - Library Improvements	\$10,000	\$3,360	\$0	\$10,000	0%
707927 Epling - Hall Weatherboard Replacement	\$20,000	\$6,640	\$0	\$20,000	0%
707934 Ross - Public Toilet Replacement	\$200,000	\$66,672	\$5,067	\$194,933	3%
707942 Avoca - Public Buildings Program	\$34,000	\$11,360	\$0	\$34,000	0%
707943 Bishopsbourne - Community Centre Laserlite Replacement	\$8,000	\$2,640	\$0	\$8,000	0%
707944 Cry - Childcare Building Improvements	\$7,000	\$2,360	\$0	\$7,000	0%
707945 Cry - Trout Park History Board Steller	\$5,000	\$1,640	\$0	\$5,000	0%
707947 Town - Pool Improvement	\$24,500	\$8,180	\$239	\$24,261	1%
707948 Town - Renovations/Upgrades William St Units	\$20,000	\$6,640	\$0	\$20,000	0%
707949 Town - Renovations/Upgrades Guide Hall	\$5,000	\$1,640	\$0	\$5,000	0%
707950 Town - Valerine Park Log Shelter Shingle Replacement	\$7,000	\$2,360	\$0	\$7,000	0%
707951 Town - Oval Score Box Stair Replacement	\$2,000	\$640	\$0	\$2,000	0%
707953 Evan - Town Hall Interior Painting and Repairs	\$17,000	\$5,640	\$0	\$17,000	0%
707954 Evan - Renovations/Upgrades Murray St Units	\$20,000	\$6,640	\$0	\$20,000	0%
707955 Evan - Community Centre Flag Pole Replacement	\$10,000	\$3,360	\$1,126	\$8,874	11%
707956 Evan - BBQ Shelter Improvements Honeybanks Reserve	\$1,000	\$360	\$0	\$1,000	0%
707957 Lfd - Town Hall Exterior Painting	\$25,000	\$8,360	\$0	\$25,000	0%
707958 Lfd - Town Hall Acoustics Improvement	\$50,000	\$16,640	\$0	\$50,000	0%
707959 Lfd - War Memorial Hall Floor Improvements and Sound Proofing	\$61,000	\$20,360	\$54	\$60,946	0%
707961 Lfd - Library Access and Rising Damp Rectification	\$10,000	\$3,360	\$0	\$10,000	0%
707962 Lfd - Recreation Ground Building Stair Replacement	\$17,000	\$5,640	\$0	\$17,000	0%
707969 Pth - Community Centre Electrical Works Including LED Lighting	\$8,000	\$2,640	\$0	\$8,000	0%
707970 Rossarden - Public Toilet Improvements	\$2,000	\$640	\$0	\$2,000	0%
707973 Ross - Town Hall Acoustic Improvements	\$4,733	\$1,613	\$0	\$4,733	0%



# Northern Midlands Council Account Management Report for year to October 2016

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
<b>Total Buildings</b>	<b>\$2,401,233</b>	<b>\$800,337</b>	<b>\$52,378</b>	<b>\$2,348,855</b>	<b>2%</b>
707974 Ross - Town Hall Entrance Upgrade	\$2,000	\$640	\$0	\$2,000	0%
707976 Ross - Caravan Park Units Floor Coverings	\$10,000	\$3,360	\$9,341	\$659	93%
715350 Rec - Public Building Improvements	\$100,000	\$33,360	\$0	\$100,000	0%
715390 All Areas - Public Amenities Painting Program	\$30,500	\$10,180	\$0	\$30,500	0%
715400 All Areas - Building Demolitions	\$17,500	\$5,820	\$3,517	\$13,983	20%
<b>Waste Management</b>	<b>\$57,350</b>	<b>\$19,142</b>	<b>\$28,761</b>	<b>\$28,589</b>	<b>50%</b>
712952 Waste - MGB Purchases	\$25,000	\$8,360	\$2,260	\$22,740	9%
728755 Waste - WTS Improvements	\$30,000	\$10,000	\$1,415	\$28,585	5%
728763 Waste - Lfd WTS Improvements	\$0	\$0	\$808	-\$808	0%
728766 Waste - Avoca WTS Improvements	\$2,350	\$782	\$24,278	-\$21,928	1033%
<b>Roads</b>	<b>\$11,694</b>	<b>\$3,902</b>	<b>\$12,791</b>	<b>-\$1,097</b>	<b>105%</b>
Lfd - Smith Howick to Hay	\$11,694	\$3,902	\$12,791	-\$1,097	105%
711444 Lfd - Smith Street Howick to Hay Footpath	\$306	\$98	\$12,537	-\$12,231	4097%
711445 Lfd - Smith Street Hay to Gate Footpath	\$12,000	\$4,000	\$25,329	-\$13,329	211%
<b>Ross Streetscape Improvements</b>	<b>\$50,000</b>	<b>\$16,640</b>	<b>\$30</b>	<b>\$49,970</b>	<b>0%</b>
714846 Ross - Streetscape Improvements	\$50,000	\$16,640	\$30	\$49,970	0%
714846,38 Ross - Town Sandstone Entrance Statements	\$0	\$0	\$4,545	-\$4,545	0%
<b>Total Ross Streetscape Improvements</b>	<b>\$50,000</b>	<b>\$16,640</b>	<b>\$4,576</b>	<b>\$45,424</b>	<b>9%</b>
<b>Resealing Program</b>	<b>\$700,000</b>	<b>\$233,360</b>	<b>\$0</b>	<b>\$700,000</b>	<b>0%</b>
715005 Roads - Resealing All Areas	\$700,000	\$233,360	\$0	\$700,000	0%
<b>Resheeting Program</b>	<b>\$265,000</b>	<b>\$88,360</b>	<b>\$24,809</b>	<b>\$240,191</b>	<b>9%</b>
715125 Southern - Resheeting	\$265,000	\$88,360	\$43,894	\$221,106	17%
715460 Roads Northern - Resheeting	\$530,000	\$176,720	\$68,704	\$461,296	13%
<b>Footpath Construction Program</b>	<b>\$29,016</b>	<b>\$9,656</b>	<b>\$0</b>	<b>\$29,016</b>	<b>0%</b>
750180,6 Clowen - Bridge St Church St to Highway Footpath	\$29,016	\$9,656	\$0	\$29,016	0%
750473,6 Pth - George St Fairtlough to Clarence Footpath	\$24,000	\$8,000	\$0	\$24,000	0%
750474,6 Pth - George St Fairtlough to end of Kerb Footpath	\$60,000	\$20,000	\$1,204	\$58,796	2%
750492,6 Clowen - Glenelg St Pedder to Church Footpath	\$17,000	\$5,640	\$0	\$17,000	0%
750507,6 Lfd - Goderich St William to Archer Footpath	\$3,000	\$1,000	\$0	\$3,000	0%
750716,6 Ewan - Logan Rd from Stockman Footpath	\$60,000	\$20,000	\$0	\$60,000	0%
750794,6 Clowen - Main St No 134 to Bus Parking West Side Footpath	\$15,000	\$5,000	\$0	\$15,000	0%
750823,6 Lfd - Malcombe St Laycock to Marlbrough Footpath	\$70,000	\$23,360	\$0	\$70,000	0%
751044,6 Clowen - Queen St Bridge to Glenelg Footpath	\$40,000	\$13,360	\$414	\$39,586	1%
751100,6 Ewan - Car Score/Russell Street Footpath	\$0	\$0	\$4,622	-\$4,622	0%

# Northern Midlands Council Account Management Report for year to October 2016

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
751150.6	\$0	\$0	\$5,900	-\$5,900	0%
751356.6	\$63,360	\$21,120	\$0	\$63,360	0%
	<b>\$381,376</b>	<b>\$127,136</b>	<b>\$12,140</b>	<b>\$369,236</b>	<b>3%</b>
<b>Total Footpath Construction Program</b>					
<b>Other Road Projects</b>					
715470	\$220,000	\$0	\$0	\$0	0%
750180	\$40,000	\$73,360	\$122	\$219,878	0%
750333	\$0	\$13,360	\$790	\$39,210	2%
750333.91	\$0	\$0	\$299	-\$299	0%
750561	\$60,000	\$20,000	\$0	\$60,000	0%
750684	\$140,000	\$46,640	\$550	\$139,450	0%
750684.1	\$0	\$0	\$1,032	-\$1,032	0%
750744	\$230,000	\$76,640	\$0	\$230,000	0%
750933	\$264,000	\$88,000	\$1,589	\$262,411	1%
751131	\$70,000	\$23,360	\$0	\$70,000	0%
751257	\$50,000	\$16,640	\$122	\$49,878	0%
751308	\$80,000	\$26,640	\$30	\$79,970	0%
751412	\$250,000	\$83,360	\$0	\$250,000	0%
751413	\$260,000	\$86,640	\$0	\$260,000	0%
751548	\$87,000	\$29,000	\$0	\$87,000	0%
751571	\$120,000	\$40,000	\$1,110	\$118,890	1%
751571.1	\$700,000	\$233,360	\$0	\$700,000	0%
752000	\$2,571,000	\$857,000	\$5,643	\$2,565,357	0%
	<b>\$4,244,376</b>	<b>\$1,414,856</b>	<b>\$116,391</b>	<b>\$4,127,985</b>	<b>3%</b>
<b>Total Roads</b>					
<b>Bridges</b>					
741130	\$2,600,000	\$866,664	\$58,310	\$2,541,690	2%
742380	\$0	\$0	\$0	\$0	0%
743725	\$300,000	\$100,000	\$0	\$300,000	0%
747350	\$1,430,000	\$476,640	\$1,596,751	-\$166,751	112%
	<b>\$4,330,000</b>	<b>\$1,443,304</b>	<b>\$1,655,061</b>	<b>\$2,674,939</b>	<b>38%</b>
<b>Total Bridges</b>					
<b>Urban Stormwater Drainage</b>					
738565	\$74,553	\$0	\$0	\$0	0%
788576	\$819,134	\$24,849	\$74,553	\$0	100%
788601	\$819,134	\$273,046	\$150,416	\$668,718	18%

**Northern Midlands Council**  
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**for year to October 2016**

	Annual Budget	YTD Budget	YTD Actual	Budget Variance	% Annual Budget
788605 Storm Water Management Plans	\$40,000	\$13,360	\$13,800	\$26,200	35%
788608 Ltd - Park St Stormwater George to West South Side	\$0	\$0	\$5,976	-\$5,976	0%
<b>Total Urban Stormwater Drainage</b>	<b>\$933,687</b>	<b>\$311,255</b>	<b>\$244,645</b>	<b>\$689,042</b>	<b>26%</b>
<b>Total Capital Expenditure - Works Department</b>	<b>\$14,019,436</b>	<b>\$4,672,956</b>	<b>\$2,436,068</b>	<b>\$11,583,368</b>	<b>17%</b>
<b>Grand Total</b>	<b>\$14,019,436</b>	<b>\$4,672,956</b>	<b>\$2,436,068</b>	<b>\$11,583,368</b>	<b>17%</b>

NORTHERN MIDLANDS COUNCIL 2016-2017

Major FESTIVALS, EVENTS & PROMOTIONS

Applicant	Event	Assistance Sought incl GST	In-kind GST Excluded	Cash \$	Comments	Community, sporting or non profit group	Event held in Northern Midlands	Public Liability Insurance held	Major Event
Longford Mens Shed	Mens Shed Challenge - Whats in a Pallet - March 2017	\$3,300.00		\$1,000.00	Subject to event being held in Northern Midlands				
Everdale History Society Inc	Blessing of the Bommes - 18th Sept 2016	\$3,300.00	\$1,932.00	\$1,068.00	extra parking - 200 posters - 1 load of white gravel plus cash				
Rock & Rodz Inc	Rock & Rodz 2nd October 2016	\$550.00	\$500.00		wheelie bins supplied and emptied - sealing from hall - burning & witchas hats				
Woodmiers Estate	Woodmiers Concert under the stars - 12 November 2016	\$3,300.00		\$2,180.00	25 rubbish bins, recycling bins, skip bin, parking signs, tape, chairs, traffic management				
Woodmiers Estate	Festival of Roses - 13 November 2016	\$1,650.00	\$1,000.00	\$1,000.00	cash towards advertising & in kind as per list - speed signs, orange ribbon, wheelie bins, barriers, witchas hats.				
Tas Trout Expo	Tasmanian Trout Expo 17-19 September 2016	\$1,650.00	\$500.00	\$1,000.00	Annual Event - Traffic management and wheelie bins				
Ross Marathon	Sunday 4th September 2016	\$1,650.00	\$500.00	\$600.00	Annual Event - Hell fire and other reimbursements (not traffic management)				
Norfolk Plains Jazz Festival	16-18 September 2016	\$1,650.00	\$1,000.00		Wheelie bins, rubbish removal				
Longford Show Society	Longford Show - October 2016	\$1,100.00	\$1,000.00		grade ground, 25 wheelie bins, 4 skip bins, deliver/collect/dispose of waste				
Midlands Agricultural Ass	Campbell Town Show - May 2017	\$1,100.00	\$1,000.00		winner's sashes				
Northern Districts Cycling Club	PE Green Memorial Cycle Race - October 2016	\$412.50		\$375.00	traffic management & advertising				
Anzac Day	Blessing of the Harvest	\$16,500.00	\$14,000.00		advertising - road closure - cleaning - removal of bollards, pole, town map				
Penny Farthing Championships	Australia Day & Volunteer Recognition	\$1,650.00	\$1,000.00						
Australia Day & Volunteer Recognition		\$3,300.00	\$2,000.00						
Fusion Australia Day		\$550.00	\$500.00						
Longford Cup	Sponsorship	\$1,650.00	\$1,000.00						
John Glover Arts Festival	Sponsorship	\$1,650.00	\$1,000.00						
Remembrance Day		\$330.00	\$300.00						
National RSL Servicemans		\$550.00	\$500.00						
Longford Fun Run		\$330.00	\$300.00						
Retha and Run		\$880.00	\$800.00						
Municipal Bowls Day		\$550.00		\$500.00					
Rhynd & Supercross		\$11,000.00		\$10,000.00	\$5,000 2017/18 \$5,000 2018/19				
<b>Round Two</b>	<b>Amount to allocate</b>								
Woodmiers estate	Enchanted grove planting (spring 2017)	\$1,100.00	\$ 250	\$ 500	purchase garden plants supplies and equipment				
Woodmiers estate	Built heritage tourism forum 27-28 May 2017	\$3,300.00	\$ 500	\$ 1,000	town hall hire-publicity - photocopying - advertising & sponsorship				
Ross Rodeo - 11.2.17	Rodeo - wood chopping- family day out	\$1,100.00	\$ 500		12 wheelie bins(delivered/collected/emptied) & Parking signs, <b>but council not to cover costs of bins</b>				
Anglican church	Anglican Parish Annual Fair 18 Feb 2017	\$110.00	\$ 100		5 bins (delivered/collected/emptied) PA system				
RSL Longford	Remembrance Day 2018	\$3,300.00	\$ 250	\$ 500	Wheelie bins - costs for free community bog				
Campbell Town Anzac group	Remembrance Day 11 Nov 2016 & 28 April 2017	\$1,650.00	\$ 250	\$ 500	insurance, anzac day costs contribution towards Lewis McGee Medallion				
CMCA	CMCA solos network rally 2017	\$3,300.00	\$ 250	\$ 1,000	bins (delivery/collect/disposal) - photocopying - PA System - movie screen - hire of mini bus				
YMCA	Skate park league and community development program	\$2,000.00		\$ 2,000	As per minute 2/15/16 costs to cover event				
Cycling Australia	2016 Tour of Tasmania	\$5,500.00	\$ 2,500	\$ 2,500	As per minute 15/7/16				
Longford Criterium	2016 Longford Street race	\$3,750.00	\$ 650	\$ 1,000	Contribution towards traffic management and advertising of road closures				
Longford RSL	Longford RSL Market	\$1,100.00			hire costs - rubbish bins - posters				
Christ Church Longford	Christ Church Longford Art Exhibition 3-5 March 2017	\$1,100.00			advertising-lighting - stands - promotional material				
Laincession Art Society	125th Anniversary art exhibition Eskleikh	\$3000-\$5500			request to sponsor event (see sponsorship categories)				
Laincession Art Society	Artists in Action 7 May 2017	\$1,650.00			costs of airfares, accommodation costs - 200 posters				
Tas Municipal Bowls	Tasmanian Municipal Bowls 3 March 2017				Already approved in Round 1				
Everdale Village Fair	Everdale Village Fair - 18 Feb 2016				Already approved in Round 1				
<b>Total Allocation</b>			<b>\$31,832.00</b>	<b>\$25,723.00</b>					

Budget Allocation \$ 52,065

Need to Cut or Find \$ 5,500 Add GM Special Project Funding \$5,000

# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

### SECTION A: APPLICATION SUMMARY

1. Name of the event: ENCHANTED GROVE - PLANTING
2. Date of the event: SPRING 2017 - to be determined
3. Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
PLANTING OF 100 NATIVE TREES AT WOOLVERTS TO PROVIDE A FAMILY DESK FOR DISCOVERY & PLAY. WILL INCLUDE MEALS FOR PICNICS & ALSO EDUCATIONAL ACTIVITIES. EACH TREE WILL BE PLANTED BY A LOCAL SCHOOL CHILD TO PROVIDE ONGOING LINKS, PROMOTING FAMILY & COMMUNITY INVOLVEMENT IN HERITAGE ISSUES.
4. Name of the organisation applying for the assistance: WOOLVERTS FOUNDATION INC.
5. Organisation address: P.O. Box 15, LONGFORD, TAS 7301
6. Contact person: Telephone number: Home 0418 122494 ABN 5664604971
7. Do you want the above information displayed on the Council's event database on the internet?  Yes  No
8. Name and position of the person in the organisation applying for the assistance:

Name: DAVID HUDSON  
 Position: BICENTENNIAL COORDINATOR  
 Signature:

NORTHERN MIDLANDS COUNCIL	
File No.	
Property	
Attachments	
REC'D	31 OCT 2016
GM	MYR
P&DM	CRS
PLAN	PLAN
FIELD	FIELD

### SECTION B: FINANCIAL INFORMATION

1. Please tick the box below that describes the financial outcome sought for your event/festival/promotion:  
 The event aims to be break even (that is, income = expenditure)  
 The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

Attached - Event Proposal & Budget  
- CONSTITUTION - PREVIOUS SUBMISSION  
- BALANCE SHEET TO NMC.

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?
  - AN ACTIVITY THAT ALL AGES CAN BE INVOLVED IN.
  - A LOCATION FOR RECREATIONAL & EDUCATIONAL ACTIVITIES
  - AN UNDERSTANDING OF THE SIGNIFICANCE OF NATURAL & BUILT HERITAGE
2. What will Northern Midlands businesses gain from this event?
  - SUPPLY OF PLANTS, MATERIALS & EQUIPMENT FOR THE PROJECT
  - PROMOTION OF THEIR BUSINESSES
  - A FURTHER ATTRACTION FOR N.M. REGION → INCREASED ECONOMIC ACTIVITY
3. How will you acknowledge the assistance provided by Council for this event?
  - ALL PUBLICITY ASSOCIATED WITH EVENT
  - SIGNAGE AT THE SITE
  - WOODMERE WEBSITE & NEWSLETTERS.
  - ACKNOWLEDGEMENT AT OPENING, ETC

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/ disposed of after the event, plus photocopying – 400 posters on A4 coloured paper

- GARDEN SUPPLIES & EQUIPMENT (PERIODIC PLANTS)
- PHOTOCOPYING
- PUBLICITY IN NMC PUBLICATION

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

£1,000 – purchase of garden plants, supplies & equipment for local providers

**ACKNOWLEDGEMENT OF APPLICATION FOR  
NORTHERN MIDLANDS COUNCIL ASSISTANCE  
Major Festivals, Events & Promotions – 2016/2017**

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....

# Application for Council Assistance - Major Festivals, Events & Promotions



NORTHERN  
MIDLANDS  
COUNCIL

## Round 2 - 2016 / 2017

Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

### SECTION A: APPLICATION SUMMARY

- Name of the event: BUILT HERITAGE TOURISM FORUM
- Date of the event: 27-28 MAY, 2017
- Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
Forum to be held at Longford - 100+ participants. Will have opportunity to discuss + "hands on" experience in management of Built Heritage. Issues covered include marketing; conservation; interpretation; presentation - partnerships + audience - heritage experts + operators, plus government + private organisations.
- Name of the organisation applying for the assistance: WOOLTERS FOUNDATION INC.
- Organisation address: P.O. Box 15, Longford, 7301 ARN: 51648047971
- Contact person: Telephone number: Home - 0418122494
- Do you want the above information displayed on the Council's event database on the internet?  Yes  No
- Name and position of the person in the organisation applying for the assistance:

Name: DAVID HUDSON  
Position: BICENTENNIAL COORDINATOR  
Signature: [Handwritten Signature]

NORTHERN MIDLANDS COUNCIL	
Property	
Attachments	
REC'D 31 OCT 2016	
GM	MYR
P&DM	CHS
	PLAN
	FPD

### SECTION B: FINANCIAL INFORMATION

- Please tick the box below that describes the financial outcome sought for your event/festival/ promotion:
  - The event aims to be break even (that is, income = expenditure)
  - The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

ATTACHED - Forum Proposal + Detail Program  
- Full Budget + Original Submission.  
- CONSTITUTION  
- BALANCE SHEET.

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

- Increased Economic Activity in Region for Forum & in Future
- Improved Community Connections with Woolmers & Breckendon
- Improving facilities at Woolmers for Community/Family use.

2. What will Northern Midlands businesses gain from this event?

- Accommodation, Hospitality & Transport services for attendees.
- Promotion of N.M. Region & its Attractions
- Putting Langford/Woolmers/Breckendon on the "Must See" Tourist Route.

3. How will you acknowledge the assistance provided by Council for this event?

- All Publicity Associated with Event ◦ Signs at Forum
- Woolmers Website & Newsletters ◦ Acknowledgement at Forum
- Information/Leaflets in Participants' Bags

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/  
disposed of after the event, plus photocopying – 400 posters on A4 coloured paper

- Rental facilities at Town Hall for 1 day (+ help with set up)
- Publicity in Council Publications
- Photocopying

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

£2000 - to support promotion, media & advertising of event  
& the associated attractions in the N.M. Region.

**ACKNOWLEDGEMENT OF APPLICATION FOR  
NORTHERN MIDLANDS COUNCIL ASSISTANCE  
Major Festivals, Events & Promotions – 2016/2017**

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....



# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

**SECTION A: APPLICATION SUMMARY**

1. Name of the event: **ROSS RODEO**
2. Date of the event: **11.2.17**
3. Brief description of the event:  
*(venue, program outline, anticipated attendance numbers, target audience etc.)*

**Rodeo, wood chopping, family day out, expecting a crowd of 800-900 people**

4. Name of the organisation applying for the assistance: **ROSS RODEO ASSN**
5. Organisation address: **9 High St. ROSS 72 09**
6. Contact person: Telephone number: Home ( ) **0429 795 559**
7. Do you want the above information displayed on the Council's event database on the internet?  
 Yes       No
8. Name and position of the person in the organisation applying for the assistance:  
 Name: **Rachel Watson**  
 Position: **Secretary**  
 Signature: *[Handwritten Signature]*

**SECTION B: FINANCIAL INFORMATION**

1. Please tick the box below that describes the financial outcome sought for your event/festival/ promotion:  
 The event aims to be break even (that is, income = expenditure)  
 The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

**Various community projects & charities. C. Town school, SIDS Aus. possible ROSS Town Hall assistance. (If profit is made).**

SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

Chance to experience roads in a family friendly environment. Community benefits through financial assistance

2. What will Northern Midlands businesses gain from this event?

Increased customer flow over the weekend. Accommodation + food outlets.

3. How will you acknowledge the assistance provided by Council for this event?

In the event program

SECTION D: ASSISTANCE SOUGHT FROM COUNCIL

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/ disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

12 wheelie bins delivered, collected & disposed. - 4 'no parking' signs

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

- cover costs of council permits & applications.

ACKNOWLEDGEMENT OF APPLICATION FOR NORTHERN MIDLANDS COUNCIL ASSISTANCE Major Festivals, Events & Promotions - 2016/2017

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne Administration Officer

Date: .....

# Application for Council Assistance - Major Festivals, Events & Promotions



**NORTHERN  
MIDLANDS  
COUNCIL**

REC'D 1 NOV 2016

**Round 2 - 2016 / 2017**


Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

**SECTION A: APPLICATION SUMMARY**

- Name of the event: ANGELICAN PARISH OF LONGFORD / PERTH
- Date of the event: SAT. 18TH FEBRUARY 2017. ANNUAL FAIR.
- Brief description of the event:  
*(venue, program outline, anticipated attendance numbers, target audience etc.)*  
FAIR TO BE HELD IN GROUNDS OF CHRIST CHURCH LONGFORD. A FUND RAISER FOR DISCIPLESHIP WITHIN OUR COMMUNITY. A LARGE CROWD IS ANTICIPATED TO JOIN FESTIVITIES + PURCHASE QUALITY GOODS FROM VARIOUS STALLS.
- Name of the organisation applying for the assistance: ANGELICAN PARISH OF LONGFORD / PERTH.
- Organisation address: P.O. BOX 100, LONGFORD, TAS 7210.
- Contact person: Telephone number: Home ( ) GLENNYS JOYES, 0313911123
- Do you want the above information displayed on the Council's event database on the internet?  Yes  No
- Name and position of the person in the organisation applying for the assistance:

Name: GLENNYS JOYES  
 Position: CO-ORDINATOR  
 Signature: [Handwritten Signature]

**SECTION B: FINANCIAL INFORMATION**

- Please tick the box below that describes the financial outcome sought for your event/ festival/ promotion:
  - The event aims to be break even (that is, income = expenditure)
  - The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

\$2,000 / \$3,000. PROFIT WILL BE USED TO FURTHER OUR OUTREACH IN OUR PARISH.

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

FELLOWSHIP + A FEELING OF COMMUNITY  
SPIRIT + TOGETHERNESS

2. What will Northern Midlands businesses gain from this event?

OUTSIDE VISITORS COMING INTO THE TOWN  
WILL UTILISE LOCAL BUSINESS FACILITIES

3. How will you acknowledge the assistance provided by Council for this event?

COUNCIL WILL BE ADDRESSED OVER PUBLIC  
ADDRESS SYSTEM AT VARIOUS INTERVALS

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/  
disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

5 WHEELIE BINS DELIVERED TO CHURCH AT 8.00 AM

FRIDAY, 17TH FEBRUARY, 2017 + COLLECTED/DISPOSED OF AFTER EVENT

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

REQUEST THE USE OF COUNCIL PUBLIC ADDRESS  
SYSTEM THIS IS VITALLY IMPORTANT FOR THE  
SUCCESS OF OUR EVENT.

**ACKNOWLEDGEMENT OF APPLICATION FOR  
NORTHERN MIDLANDS COUNCIL ASSISTANCE**

Major Festivals, Events & Promotions - 2016/2017

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....

Application for Council Assistance -  
Major Festivals, Events & Promotions  
Round 2 - 2016 / 2017



NORTHERN  
MIDLANDS  
COUNCIL

Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

SECTION A: APPLICATION SUMMARY

- Name of the event: REMEMBRANCE DAY 2018  
100TH CENTENARY
- Date of the event: SUNDAY 4-11-2018
- Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
THE COMMEMORATION OF THE  
CENTENARY OF ARMISTICE  
ANTICIPATED NUMBERS 2000
- Name of the organisation applying for the assistance: NORTHERN MIDLANDS RSL  
SUB BRANCH
- Organisation address: P.O. BOX 39 LONGFORD 7301
- Contact person: Telephone number: Home ( ) 0466 012 416  
GEOFF LEITCH
- Do you want the above information displayed on the Council's event database on the internet?  Yes  No
- Name and position of the person in the organisation applying for the assistance:  
Name: GEOFF LEITCH  
Position: PRESIDENT  
Signature: G. Leitch

SECTION B: FINANCIAL INFORMATION

- Please tick the box below that describes the financial outcome sought for your event/  
festival/ promotion:  
 The event aims to be break even (that is, income = expenditure)  
 The event aims to generate a profit  
If you ticked the latter box, please indicate the extent of the profit anticipated and provide  
information on the purpose to which the profit will be applied:  
.....  
.....  
.....

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

NATIONAL / INTERNATIONAL  
EXPOSURE

2. What will Northern Midlands businesses gain from this event?

PURCHASE OF goods in  
the Northern Midlands

3. How will you acknowledge the assistance provided by Council for this event?

PROGRAM, RADIO, TELEVISION

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/  
disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

WHEELIE BINS

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

We are seeking £3000 to assist with a  
free community BBQ following the  
commemoration service

**ACKNOWLEDGEMENT OF APPLICATION FOR  
NORTHERN MIDLANDS COUNCIL ASSISTANCE  
Major Festivals, Events & Promotions - 2016/2017**

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....

# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



NORTHERN  
MIDLANDS  
COUNCIL

Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

Property	
Attachments	are advised to
REC'D	18 OCT 2016
GM	IA
PADM	MYR
	ICRS
	IPLAN
	ISLD

### SECTION A: APPLICATION SUMMARY

- Name of the event: ANZAC DAY
- Date of the event: 5/11/11 2016 25.04.2017
- Brief description of the event: S  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
 ① CAMPBELL TOWN WAR MEMORIAL DAY.  
DANCE + 11 AM SERVICE AT CEMETARY.  
150 ADULTS + FAMILY.  
 ② REMEMBRANCE DAY 2017 - CAMPBELL TOWN PRIMARY SCHOOL ASD
- Name of the organisation applying for the assistance: CAMPBELL TOWN ANZAC GROUP INC
- Organisation address: 17 HIGH ST CAMPBELL TOWN.
- Contact person: Telephone number: Home ( ) 0418 371 842
- Do you want the above information displayed on the Council's event database on the internet?  
 Yes  No
- Name and position of the person in the organisation applying for the assistance:  
 Name: PETER EVANS  
 Position: CHAIRMAN CAMPBELL TOWN ANZAC GROUP INC.  
 Signature: David Taylor, jnr (for and on behalf of P. Evans).  
DT 0419 356 084

### SECTION B: FINANCIAL INFORMATION

- Please tick the box below that describes the financial outcome sought for your event/ festival/ promotion:  
 The event aims to be break even (that is, income = expenditure)  
 The event aims to generate a profit  
 If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:  
 .....  
 .....

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

School Gains Support of ANZAC Group  
LEWIS MCGEE MEMORIAL MATHS AND OUTSTANDING CONTRIBUTIONS TO OTHERS  
TO BE MENTIONED FOR

2. What will Northern Midlands businesses gain from this event?

SUPPORTING A GROUP COMMITTED TO ADVANCING A  
SENSE OF STRONG COMMUNITY VALUES.

3. How will you acknowledge the assistance provided by Council for this event?

① FUNDING OF BREAKFAST A NEAR COMMUNITY EVENT WILL  
BE PUBLICLY RECOGNISED.

② INAUGURAL LEWIS MCGEE MEDAL, COMPART TO BE RECOGNISED

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/  
disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

475 (McGee Memorial Insurance, Public Liability for Inc Body)  
450 PAST CONTRIBUTION TOWARDS LEWIS MCGEE MEMORIAL  
475 ANZAC GROUP, ANZAC DAY BREAKFAST AT CLAREVILLE  
CAMPBELL TOWER

**ACKNOWLEDGEMENT OF APPLICATION FOR  
NORTHERN MIDLANDS COUNCIL ASSISTANCE**

Major Festivals, Events & Promotions - 2016/2017

Event

ANZAC DAY + REMEMBRANCE DAY (ASSISTANCE)

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....



# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

## SECTION A: APPLICATION SUMMARY

1. Name of the event: CMCA (Campervan & Motor Home Club of Aust) Solos Network Rally 2017
2. Date of the event: 27th February 2017 to 6th March 2017
3. Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
 Venue: Campbell Town Showgrounds  
 Program: Includes Seminars, bus trips, market day, art and dance classes, sports day, craft workshops  
 Attendance: 200 to 250 motorhomes expected to attend  
 Target audience: Members of the CMCA, in particular solo travellers
4. Name of the organisation applying for the assistance: CMCA Solos Network
5. Organisation address: c/o PO Box 79, Campbell Town, Tas 7210
6. Contact person: Telephone number: Home ( ) 0416 180 546 or 0415 063 186
7. Do you want the above information displayed on the Council's event database on the internet?  Yes  No
8. Name and position of the person in the organisation applying for the assistance:  
 Name: Rosemary Robinson  
 Position: Rally Manager, Campbell Town Rally  
 Signature: *R. Robinson*

## SECTION B: FINANCIAL INFORMATION

1. Please tick the box below that describes the financial outcome sought for your event/festival/ promotion:

- The event aims to be break even (that is, income = expenditure)  
 The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

.....  
 .....

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

*For each of the following questions, please provide a 1-2 line response:*

1. What will Northern Midlands residents gain from this event?

We plan to invite local participation in our Personal Safety Seminars and offer the opportunity for local voluntary organisations to cater for specific events eg welcome dinner, poets breakfast, farewell breakfast. Opportunity to interact with travellers, to learn about travel options and participate in our Market Day.

2. What will Northern Midlands businesses gain from this event?

Local businesses have been invited to conduct workshops and also provide meals on site for attendees. Over 200 attendees will be shopping in Campbell Town for the week of the rally and many will seek other nearby services to support their motor home lifestyle. Previous rallies have spent between \$50,000 and \$80,000 in rally towns (shopper pockets collected)

3. How will you acknowledge the assistance provided by Council for this event?

Council representatives will be invited to major functions. Press releases will note Council contribution. Written acknowledgement in program and flyers and verbal acknowledgement at daily information briefings.

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

*e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/ disposed of after the event, plus photocopying – 400 posters on A4 coloured paper*

25 wheelie bins to be delivered to Campbell Town Showground on 21st February 2017. Rubbish collection on Friday 24th Feb and then three collections the following week. Final collection and disposal of bins on 7th or 8th March 2017. Supply and delivery of 20 trestle tables and 150 chairs on 21st Feb 2017 and collection from 6th March 2017. Color Photocopying of program - approx 250 x 5 double sided A4 sheets, folded as A5 booklets. Provision of portable PA system from 24th Feb to 6th March 2017; Use of a portable movie screen if available.

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

Council monetary contribution requested for the hire of a mini-bus to provide a constant shuttle service to Campbell Town shops from the Rally Site, particularly for many members with limited mobility. Europcar quoted \$1,093.00 for one weeks hire.

**ACKNOWLEDGEMENT OF APPLICATION FOR  
NORTHERN MIDLANDS COUNCIL ASSISTANCE  
Major Festivals, Events & Promotions – 2016/2017**

Event CMCA (Campervan & Motor Home Club of Australia) Solos Network Rally 2017

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....

<b>215/16</b>	<b>2016/17 TASMANIAN SKATE PARK LEAGUE AND COMMUNITY DEVELOPMENT PROGRAM</b>
---------------	--

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Amanda Bond, Governance & Community Development Officer

## **1 PURPOSE OF REPORT**

The purpose of this report is to seek support from Council to participate in the 2016/17 Tasmanian Skate Park League and Community Development Program.

## **2 INTRODUCTION/BACKGROUND**

Council has been contacted by YMCA / Youth Services from Victoria ("YMCA"). YMCA have been facilitating skate park competitions and activities across Victoria for the past 8 years. The program has grown from one series in Victoria to a now nationwide series of interconnected events. The YMCA held the first series of events in Tasmania in 2015. The events were held at Lauderdale, Hobart (x2), Bruny Island and Tolosa Park. The Tasmanian series highlights include:

- 264 participants across 6 events;
- 50% of the participants entered multiple events;
- 39 female participants
- 55 participants in the Skateboarding National Qualifier
- 8 participants from the region went on to participate in the National Final at Melbourne's Moomba Festival

YMCA have approached the Northern Midlands Council to be one of the hosts for the 2016/17 event.

## **3 STRATEGIC PLAN 2007/2017**

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- 3.2 – Health
- 3.3 – Youth

## **4 POLICY IMPLICATIONS**

N/A

## **5 STATUTORY REQUIREMENTS**

N/A

## **6 FINANCIAL IMPLICATIONS**

The YMCA are seeking support from Council to cover selected programs costs. The funding amount being sought is \$2,000 exclusive of GST and this is allocated to the cost of:

- 1 Program Leader (event day, travel time and preparation);
- 2 Casual staff (event day, travel time and preparation);
- Van hire (equipment and staff transport);
- Event equipment and consumables (including fuel);
- Insurance;
- Admin & Management.

Advice has been received that in some instances Councils have applied to external funding bodies to cover the cost as identified above.

At present, no funding streams have been identified that could be applied to cover this cost. Council could allocate the funding sought through its annual event funding, Round 2.

**7 RISK ISSUES**

Holding a skate boarding and BMX event comes with the obvious risk of accident. The YMCA produces a Risk Management Plan for the competition. The YMCA also provides professional indemnity insurance to the value of \$10,000,000 and public liability insurance to the value of \$50,000,000 for the event.

**8 CONSULTATION WITH STATE GOVERNMENT**

N/A

**9 COMMUNITY CONSULTATION**

To date there has not been any community consultation in respect to this proposed event. However, the statistics provided above indicate it has previously been successful in other areas of the state.

It has been recommended by the YMCA that the Longford Skate Park would be the first venue choice, with Perth being the second choice.

**10 OPTIONS FOR COUNCIL TO CONSIDER**

Council has the option to decide whether to support this potential program, or not action at this time.

**11 OFFICER'S COMMENTS/CONCLUSION**

This is an excellent opportunity for the Northern Midlands. These events have been held in the south of the state and this is an opportunity for the Northern Midlands to be a host for northern events.

**12 ATTACHMENTS**

12.1 2016/17 Tasmanian Skate Park League and Community Development Program presentation

**RECOMMENDATION 1**

That Council discuss the matter.

**RECOMMENDATION 2**

That Council does/does not support the 2016/17 Tasmanian Skate Park League and Community Development Program.

**DECISION**

**Cr Polley/Cr Knowles**

That Council does support the 2016/17 Tasmanian Skate Park League and Community Development Program.

Carried unanimously

## 157/16 CYCLING AUSTRALIA'S TOUR OF TASMANIA 2016

Responsible Officer: Amanda Mason, Governance and Community Development Officer  
 Report prepared by: Lorraine Green, Project Officer

### 1 PURPOSE OF REPORT

To brief Council on Cycling Australia's 2016 Tour of Tasmania Council Partnership Proposal and to seek Council's response to Cycling Australia's proposal that Council sponsor a stage of the tour in the Northern Midlands.

### 2 INTRODUCTION/BACKGROUND

Cycling Australia in partnership with Tourism Northern Tasmania will be hosting the elite Tour of Tasmania from Wednesday 5 October to Sunday 9 October 2016. The tour is part of the National Road Series where teams compete in 11 Tours across Australia.

Cycling Australia's broadcast partners the Nine Network and Fox Sports air two 30 minute highlight packages which includes racing action plus sponsor and tourism features. Cycling Australia also provide daily media releases, news packages, videos and photo galleries on all social media channels.

Cycling Australia is seeking to partner with councils to host a stage of the 2016 Tour of Tasmania.

The benefits cited by Cycling Australia include the dollar spend in the Northern Midlands by the cyclists, the Tour entourage and spectators; and the publicity generated for the Northern Midlands via the media and the videos.

The investment required by Council comprises:

- Financial: an investment of \$5,000 is required for each race start or finish hosted by Council (Cycling Australia has proposed a stage from Launceston to Poatina, however, a stage from Longford to Poatina is also an excellent option)
- Traffic management support: the development of traffic management plans for the Start and/or Finish location, and the implementation of road closures for Start and/or Finish location (signage and personnel)
- Assistance obtaining relevant authority approvals
- Community notifications as required by local authorities
- Waste management assistance.
- Access to public toilets
- Repair of any road hazards on the course.

Cycling Australia made the same request of Council in 2015. Council considered a report in relation to this matter at the 22 June 2015 Council Meeting, at which time the following was the decision of Council:

#### **DECISION**

##### ***Cr Polley/Cr Gordon***

*That the General Manager enter into negotiations, up to an amount of \$2,000, in relation to in-kind support with Cycling Australia to host a stage of the 2015 Tour of Tasmania in the Northern Midlands.*

*Carried unanimously*

The stage in the Northern Midlands did not eventuate in 2015 as the requirements of Cycling Australia were not met.

### 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1: Mapping Our Direction" goal is relevant to this issue" 2.2. Tourism Industry Support: "To increase tourist visits, spend and length of stay, and enhance the visitor experience."

### 4 FINANCIAL IMPLICATIONS

The costs associated with Council hosting a stage of the tour between Launceston or Longford and Poatina include:

- financial payment to Cycling Australia: \$5,000 for a Poatina finish and a further \$5,000 if Council prefers to start to be held in Longford rather than Launceston
- traffic management: the cost will be dependent on the distance from the Start and Finish that Council is required to manage: further information is required from Cycling Australia
- advertising the street closures in the Examiner: estimated \$800

The extent and cost of the repair of any road hazards on the course is not known.

### 5 OPTIONS FOR COUNCIL TO CONSIDER

Council can either approve or not approve entering into a partnership with Cycling Australia to host a stage of the 2016 Tour of Tasmania.

### 6 OFFICER'S COMMENTS/CONCLUSION

Hosting a stage of the Tour of Tasmania has the potential to generate extensive media publicity for the Northern Midlands however, it requires a significant financial investment by Council.

### 7 ATTACHMENTS

N/A

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

Council can either:

- i) Resolve to enter into a partnership with Cycling Australia to host a stage of the 2016 Tour of Tasmania in the Northern Midlands; or
- ii) Resolve not to enter into a partnership with Cycling Australia to host a stage of the 2016 Tour of Tasmania in the Northern Midlands.

### DECISION

#### **Cr Adams/Cr Goss**

That the matter be discussed.

Carried unanimously

#### **Cr Goninon/Cr Calvert**

That Council

- i) offer sponsorship funding, on a dollar for dollar basis up to an amount of \$2,500 to Cycling Australia to host a stage of the 2016 Tour of Tasmania in the Northern Midlands; and
- ii) approach the Tourism Northern Tasmania (TNT) and seek their consideration of a contribution of \$2,500 in partnership with Cycling Australia to host a stage of the 2016 Tour of Tasmania in the Northern Midlands.

Carried unanimously

# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

**SECTION A: APPLICATION SUMMARY**

1. Name of the event: RSL Memorial Club (not for profit)
2. Date of the event: Monthly Market
3. Brief description of the event:  
*(venue, program outline, anticipated attendance numbers, target audience etc.)*  
The RSL Club runs a market @ the Village Green & Hall Monthly, with help (very little) from Longford Business Group  
25 STALLS, 150 PAX THRU
4. Name of the organisation applying for the assistance: Longford RSL Memorial Club
5. Organisation address: 78 Wellington St. Longford
6. Contact person: Telephone number: Home ( ) Brian Harper
7. Do you want the above information displayed on the Council's event database on the internet?  Yes  No
8. Name and position of the person in the organisation applying for the assistance:  
Name: MR Brian Harper  
Position: Secretary of BOARD  
Signature: B Harper

**SECTION B: FINANCIAL INFORMATION**

1. Please tick the box below that describes the financial outcome sought for your event/ festival/ promotion:
  - The event aims to be break even (that is, income = expenditure)
  - The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

.....

.....

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?  
*Chance to gain cheaper goods & Vegetable  
 been*
2. What will Northern Midlands businesses gain from this event?  
*People coming to Market, that has been  
 running for 4 months & growing.*
3. How will you acknowledge the assistance provided by Council for this event?  
*ON our Posters.*

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

*e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/  
 disposed of after the event, plus photocopying - 400 posters on A4 coloured paper*

*Assistance with Hire cost for Hall \$80 per  
 month plus \$20 for Tables.*

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

*There are NO rubbish bins in the Area  
 for Events like this, in kind should not  
 be rubbish bins! (Some Posters Per Month).*

**ACKNOWLEDGEMENT OF APPLICATION FOR  
 NORTHERN MIDLANDS COUNCIL ASSISTANCE  
 Major Festivals, Events & Promotions - 2016/2017**

Event .....

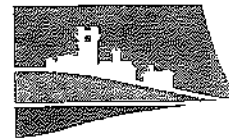
Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
 Administration Officer

Date: .....



# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



**NORTHERN  
MIDLANDS  
COUNCIL**

Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

### SECTION A: APPLICATION SUMMARY

1. Name of the event: CHRIST CHURCH LONGFORD ART EXHIBITION
2. Date of the event: 3<sup>RD</sup> 4<sup>TH</sup> AND 5<sup>TH</sup> MARCH 2017
3. Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
CHURCH HALL, PREVIEW GALA NIGHT, EXHIBITION OF PAINTINGS, CERAMICS, JEWELRY. ALL WORKS FOR SALE. A SILENT AUCTION. A LUCKY DRAW OF 30X30 PAINTINGS (People 1200 To 1300.) ART LOVERS AND FAMILIES
4. Name of the organisation applying for the assistance: CHRIST CHURCH LONGFORD
5. Organisation address: PO BOX 100 LONGFORD
6. Contact person: Telephone number: Home ( ) 63912195
7. Do you want the above information displayed on the Council's event database on the internet?  Yes  No
8. Name and position of the person in the organisation applying for the assistance: 6 OCT 2016  
Name: KAROLINA SMITH  
Position: COORDINATOR  
Signature: KM Smith

NORTHERN MIDLANDS COUNCIL			
Property			
Attachments			
REC'D 6 OCT 2016			
GM	A	MYH	A
P&DM	I	CRS	A
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### SECTION B: FINANCIAL INFORMATION

1. Please tick the box below that describes the financial outcome sought for your event/festival/promotion:
  - The event aims to be break even (that is, income = expenditure)
  - The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

We're aiming for 6,750,000 dollars some to help with Restoration of Building for youth center & art room and Medicines Sans Frontiers.

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

Restoration of the old Sunday School as a meeting room, youth center, art class room, and sale ORIGINAL & UNIQUE works of ART.

2. What will Northern Midlands businesses gain from this event?

Promotion of Longford as an annual ART event (this is our 4<sup>th</sup> year) attracting people from ALL areas.

3. How will you acknowledge the assistance provided by Council for this event?

by naming NMC as our sponsor in flyers, posters, advertisements and catalogues

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/ disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

1,000 dollars. Advertising in the Country Courier, the Examiner, Advocate & ART magazines. Printing of Promotional material. Lighting & Stands

**ACKNOWLEDGEMENT OF APPLICATION FOR NORTHERN MIDLANDS COUNCIL ASSISTANCE**  
Major Festivals, Events & Promotions - 2016/2017

Event CHAIST CHURCH LONGFORD ART EXHIBITION

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....

<b>155/16</b>	<b>LAUNCESTON ART SOCIETY 125TH ANNIVERSARY SPONSORSHIP REQUEST</b>
---------------	---

*Responsible Officer:* Amanda Mason, Governance and Community Development Officer  
*Report prepared by:* Lorraine Green, Project Officer

## 1 PURPOSE OF REPORT

The purpose of the report is to:

- i) brief Council on Launceston Art Society's plans for celebrating its 125th anniversary including holding an historical art exhibition at the Eskleigh Gallery, Perth:
- ii) seek Council's response to Launceston Art Society's request for Council to be a sponsor for the art exhibition.

## 2 INTRODUCTION/BACKGROUND

Since its inception in 1891, the Launceston Art Society (LAS) has functioned continuously, making it the oldest art society in Australia. LAS is celebrating its 125<sup>th</sup> anniversary this year and plans to hold an anniversary art exhibition at Eskleigh across December 2016 and January 2017.

The anniversary art exhibition will enable members of LAS to exhibit and offer for sale many exceptional and diverse artworks.

Because of the significance of the anniversary celebration, LAS is hoping to offer the exhibiting artists the opportunity to win a range of awards; with the number and prize value of the awards dependent on the generosity of sponsors.

LAS has requested Council give consideration to sponsoring one of the awards.

## 3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1- Mapping Our Direction" goal has relevance to this issue:

- Part 2- Economic Development

## 4 POLICY IMPLICATIONS

N/A

## 5 STATUTORY REQUIREMENTS

N/A

## 6 FINANCIAL IMPLICATIONS

LAS has requested Council give consideration to sponsoring one of the awards.

The award categories and associated sponsorship are:

Major prize	Naming rights of the award	\$3,000
Watercolour award	Sponsored by	\$1,000
Oil or Acrylic award	Sponsored by	\$1,000
Pastel award	Sponsored by	\$1,000
Mixed Media or Print	Sponsored by	\$1,000

People's Choice  
Junior Exhibitor

Sponsored by  
Sponsored by

\$500  
\$500

**7 RISK ISSUES**

There are a number of art exhibitions held in the Northern Midlands each year and sponsoring the LAS art exhibition maybe seen by the organisers of the other exhibitions as setting a precedence for Council sponsoring art exhibition awards.

Council sponsored the major prize in the Art of Norfolk Plains Exhibition that LAS organised (at the request of Council) in 2013 as part of the commemoration of two hundred years since the Norfolk Islanders arrived to settle on the Norfolk Plains. As is the case with the LAS 125<sup>th</sup> anniversary, this was an acknowledgement of the achievement of a highly significant milestone.

**8 CONSULTATION WITH STATE GOVERNMENT**

N/A

**9 COMMUNITY CONSULTATION**

N/A

**10 OPTIONS FOR COUNCIL TO CONSIDER**

Council is to consider whether it sponsors an award at the LAS 125<sup>th</sup> anniversary art exhibition as requested, or not.

**11 OFFICER'S COMMENTS/CONCLUSION**

125 years of continuous functioning of a not-for-profit organisation is a highly significant milestone. LAS has a proven track record for professional organisation of highly successful art exhibitions.

**12 ATTACHMENTS**

12.1 Letter from Launceston Art Society

**RECOMMENDATION 1**

That the matter be discussed by Council.

**RECOMMENDATION 2**

That Council provide sponsorship towards a Launceston Art Society 125<sup>th</sup> Anniversary Art Exhibition award to the value of \$.....

*Cr Goss attended the meeting at 5.15pm*

**DECISION**

**Cr Goninon/Cr Calvert**

That the matter be discussed.

Carried unanimously

**Cr Goninon/Cr Lambert**

That the matter be referred to Round 2 applications for special events funding.

Carried unanimously

# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



**NORTHERN  
MIDLANDS  
COUNCIL**

Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

### SECTION A: APPLICATION SUMMARY

1. Name of the event: TASMANIAN MUNICIPAL Bowls Championships
2. Date of the event: MARCH 3<sup>rd</sup> 2017
3. Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
THIS WILL BE THE 45<sup>th</sup> STAGING OF THE  
MUNICIPAL Bowls WHICH IS COMPLETED FOR  
BY ALL THE COUNCILS AND STATE GOVT DEPT  
IT WAS ORIGINALLY STAGED AT LONGFORD BOWL  
CLUB BY BOWLS VINES.
4. Name of the organisation applying for the assistance: LONGFORD BOWLS CLUB
5. Organisation address: ARCADE STREET LONGFORD
6. Contact person: Telephone number: Home 03 63 911629 / 0409 798 054  
GARIBUS BOYD
7. Do you want the above information displayed on the Council's event database on the internet?  Yes  No
8. Name and position of the person in the organisation applying for the assistance:  
Name: GARIBUS BOYD  
Position: CHAIRMAN / CONVENOR  
Signature: [Handwritten Signature]

NORTHERN MIDLANDS COUNCIL			
Section			
File No.			
Property			
Attachments			
REC'D 17 OCT 2017			
GM		MYB	
P&DM		CRS	
SM		PLAN	
ADM		S.D	
SA		ST	
SR		NIE	✓

### SECTION B: FINANCIAL INFORMATION

1. Please tick the box below that describes the financial outcome sought for your event/festival/ promotion:
  - The event aims to be break even (that is, income = expenditure)
  - The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

.....

.....

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

- 1. What will Northern Midlands residents gain from this event?  
*It will generate business for Longford with the anticipated number of visitors*
- 2. What will Northern Midlands businesses gain from this event?  
*Visitors will visit local shops etc*
- 3. How will you acknowledge the assistance provided by Council for this event?  
*The G.M. will be invited to open the carnival & present trophies & trophies to the media*

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:  
e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/ disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

*Request the Council to do flyers and advertising to all other Councils*

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

*Request a grant of £500.00 to assist with the running of events e.g. MORNIEP and sponsors for the day*

**ACKNOWLEDGEMENT OF APPLICATION FOR NORTHERN MIDLANDS COUNCIL ASSISTANCE**  
Major Festivals, Events & Promotions - 2016/2017

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....

# Application for Council Assistance - Major Festivals, Events & Promotions Round 2 - 2016 / 2017



**NORTHERN  
MIDLANDS  
COUNCIL**

NORTHERN MIDLANDS COUNCIL

Section: \_\_\_\_\_  
File No. \_\_\_\_\_  
Priority: \_\_\_\_\_  
Attachments: \_\_\_\_\_

REC'D 28 SEP 2016


Community groups, organisations and clubs considering applying for assistance, are advised to read the guidelines attached prior to completing this form.

### SECTION A: APPLICATION SUMMARY

1. Name of the event: Evandale Village Fair
2. Date of the event: February 18th 2017
3. Brief description of the event:  
(venue, program outline, anticipated attendance numbers, target audience etc.)  
Penny farthing bicycle races in the streets of the village, supplemented by stalls and various entertainments.  
Attendance a. 2500, 50 participants. Target audience -  
including enthusiasts, travellers.
4. Name of the organisation applying for the assistance: Evandale Village Fair Inc.
5. Organisation address: 29 Murray St. Evandale, Tas. 7212
6. Contact person: Telephone number: Home ( ) 03 63918223
7. Do you want the above information displayed on the Council's event database on the internet?  Yes  No
8. Name and position of the person in the organisation applying for the assistance:  
Name: Di Sullivan  
Position: Secretary  
Signature: Di Sullivan

### SECTION B: FINANCIAL INFORMATION

1. Please tick the box below that describes the financial outcome sought for your event/ festival/ promotion:  
 The event aims to be break even (that is, income = expenditure)  
 The event aims to generate a profit

If you ticked the latter box, please indicate the extent of the profit anticipated and provide information on the purpose to which the profit will be applied:

.....

.....

**SECTION C: BENEFIT OF THE EVENT TO THE NORTHERN MIDLANDS**

For each of the following questions, please provide a 1-2 line response:

1. What will Northern Midlands residents gain from this event?

Opportunity to participate in events, spectacle of penny farthing racing not seen elsewhere.

2. What will Northern Midlands businesses gain from this event?

Increased visitation, Australia-wide promotion for Exandale.

3. How will you acknowledge the assistance provided by Council for this event?

Logo on programme, opportunity to display banners.

**SECTION D: ASSISTANCE SOUGHT FROM COUNCIL**

Please outline the nature and extent of in-kind support requested from Council:

e.g. 10 wheelie bins delivered to the Village Green the morning of the event and collected/ disposed of after the event, plus photocopying - 400 posters on A4 coloured paper

Advertising road closure, cleaning of toilets, removal of bollards and a pole, removal of town map.

Please outline the funds, if any, you are requesting from Council, and the purpose to which the funds will be applied:

.....  
.....

**ACKNOWLEDGEMENT OF APPLICATION FOR NORTHERN MIDLANDS COUNCIL ASSISTANCE**  
*Major Festivals, Events & Promotions - 2016/2017*

Event .....

Your application for assistance has been received and you will be notified of the outcome of your application during December 2016.

Natalie Horne  
Administration Officer

Date: .....



## Application for Council Assistance - Major Festivals, Events & Promotions Assistance Guidelines



### ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding major festivals, events or promotions in the Northern Midlands.

Major festivals, events and promotions are defined as significant events that are the only one of their kind in the Northern Midlands in any one year, and attract significant numbers of people to the event (generally in excess of 2,000) and/or attract significant media coverage for the Northern Midlands.

### ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

### ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, photocopying paper and provision of services such as preparation of fliers, delivery and collection of bins, erection of barricades and advertising of street closures. The cost to Council of any in-kind assistance approved will be calculated and costed against the application

Requests for direct financial assistance may be considered eg. by an organisation in the south of the municipal area where it is impractical for photocopying to be done at the Council Chambers in Longford and therefore application is made for funds to cover photocopying expenses incurred locally.

**The maximum allocation to an event is \$1,650, except in the case of a major new event which can be eligible for a one-off seeding grant of up to \$3,300. Major events that are held annually are eligible for up to \$1,650 in-kind support each year.**

Assistance will not be provided for money already spent on events previously held.

### PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Northern Midlands residents and businesses
- Are unique within the Northern Midlands
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

### APPLICATIONS:

Applicants are requested to complete the application form in its entirety, and return the completed form by Tuesday 1st November 2016 to:

The General Manager  
Northern Midlands Council  
PO Box 156  
LONGFORD TAS 7301

Organisations seeking clarification when completing the form are welcome to contact Council's Customer Services Team on 63977303.

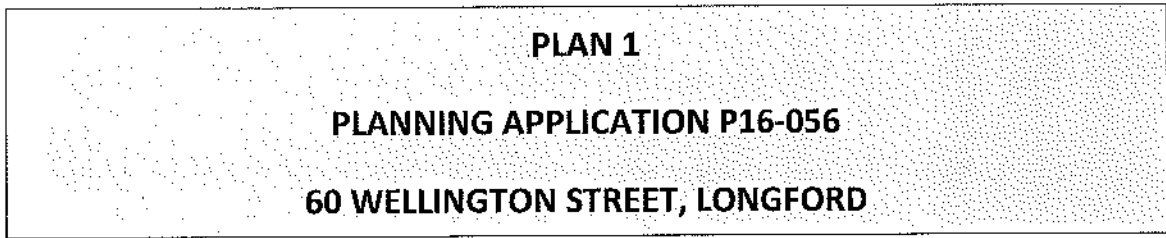
### ASSESSMENT OF APPLICATIONS:

All applications received will be referred to Council who will determine which event, festival or promotion will be assisted, and to what extent.

Applicants will be notified in December of the outcome of Council's deliberations.

### POST EVALUATION

An evaluation of the project must be submitted to Council by the Organising Committee within 30 days of the event being held.



**ATTACHMENTS**

- Application & plans, correspondence with applicant
- Responses from referral agencies
- Representations & applicant's response

# PLANNING APPLICATION

## Proposal



NORTHERN  
MIDLANDS  
COUNCIL

<i>Description of proposal:</i>	<b>Change of use to food services (café and takeaway food premises), installation of roof vent &amp; signage (heritage precinct, vary car parking provisions) (retrospective)</b>
<i>Site address:</i>	<b>60 WELLINGTON STREET, LONGFORD</b>
<i>CT:</i>	<b>58179/2</b>
<i>Estimated cost of project (include cost of landscaping, car parks etc for commercial / industrial uses)</i>	<b>\$1800</b>
<i>Are there any existing buildings on this property?</i>	<b>Yes</b>
<i>If yes – use of main building:</i>	<b>Shop</b>
<i>If variation to Planning Scheme provisions requested, justification to be provided:</i>	<b>Parking provisions – ample parking available in street and in carpark at front of shop.</b>
<i>Is any signage required? (if yes, provide details)</i>	<b>Yes</b>

### PRIVACY STATEMENT

The Northern Midlands Council abides by the *Personal Information Protection Act 2004* and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

**Collection of Personal Information:** The personal information being collected from you for the purposes of the *Personal Information Protection Act, 2004* and will be used solely by Council in accordance with its Privacy Policy. Council is collecting this information from you in order to process your application.

**Disclosure of Personal Information:** Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required under the *Building Act 2000*. This information will not be disclosed to any other external agencies unless required or authorised by law.

**Correction of Personal Information:** If you wish to alter any personal information you have supplied to Council please telephone the Northern Midlands Council on (03) 6397 7303. Please contact the Council's Privacy Officer on (03) 6397 7303 if you have any other enquires concerning Council's privacy procedures.



Conveyancing and Law of Property Act 1884

STRATUM PLAN

No. 1840

Sheet 1 of 3 Sheets

City or Town Longford

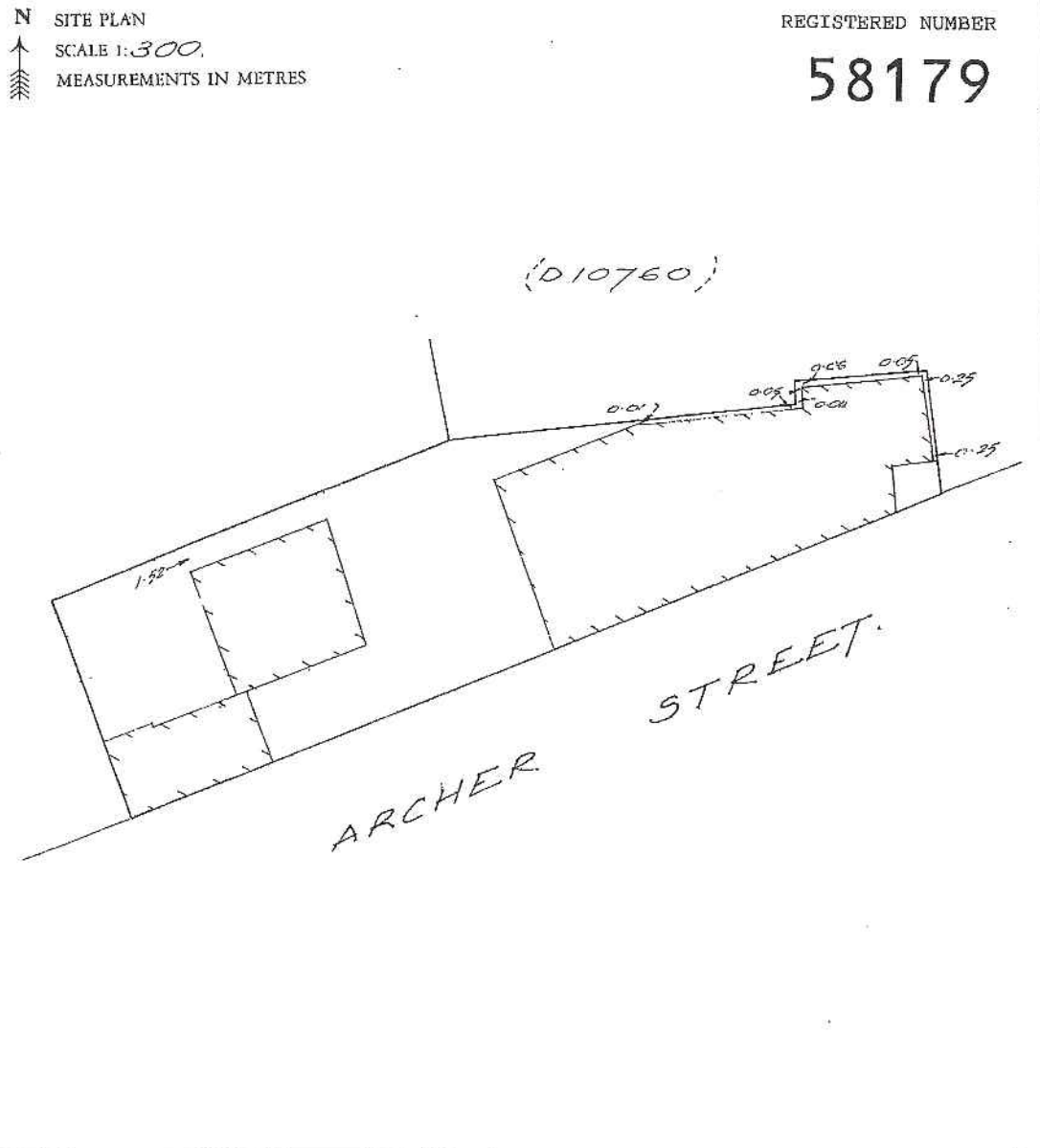
Locality Archer Street

Reference to Title ~~59/6991~~ C.T. 4220 - 46

Site comprises the whole of Lot 2 on ~~Plan~~ Diagram No. D. 26506 in the

Lands Titles Office REGAL HOUSE

The name of the building is Archer Street, Longford



REGISTERED this 16<sup>th</sup> day of DECEMBER 1985, No. 1840

This plan is lodged for registration by Archer Bushby & Co

Recorder of Titles



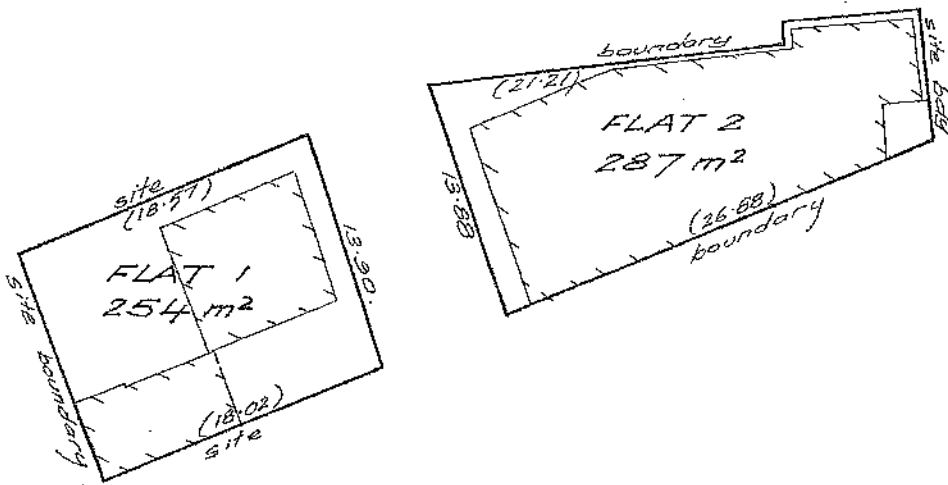
Sheet 2 of ... 3 ... Sheets

*J. Manning*

No. 1840

~~John Manning~~ / Council Clerk

NORTH ↖  
 SCALE  
 1:300  
 GROUND FLOOR



HORIZONTAL BOUNDARIES OF FLATS ARE SHOWN BY HEAVY UNBROKEN LINES.

THE BOUNDARIES OF FLATS EXTEND -

(A) HORIZONTALLY ALONG THE OPEN BOUNDARIES AS DEFINED BY MEASUREMENT, OUTER FACE OF WALLS OR ALONG THE SITE BOUNDARIES AS THE CASE MAY BE.

MEASUREMENT IN BRACKETS ARE FOR BOUNDARY FIXATION.

(B) VERTICALLY FROM GROUND LEVEL TO A HEIGHT OF 10 METRES ABOVE GROUND LEVEL.



Opening hours:

Monday – Thursday 10:00 am – 5:00 pm

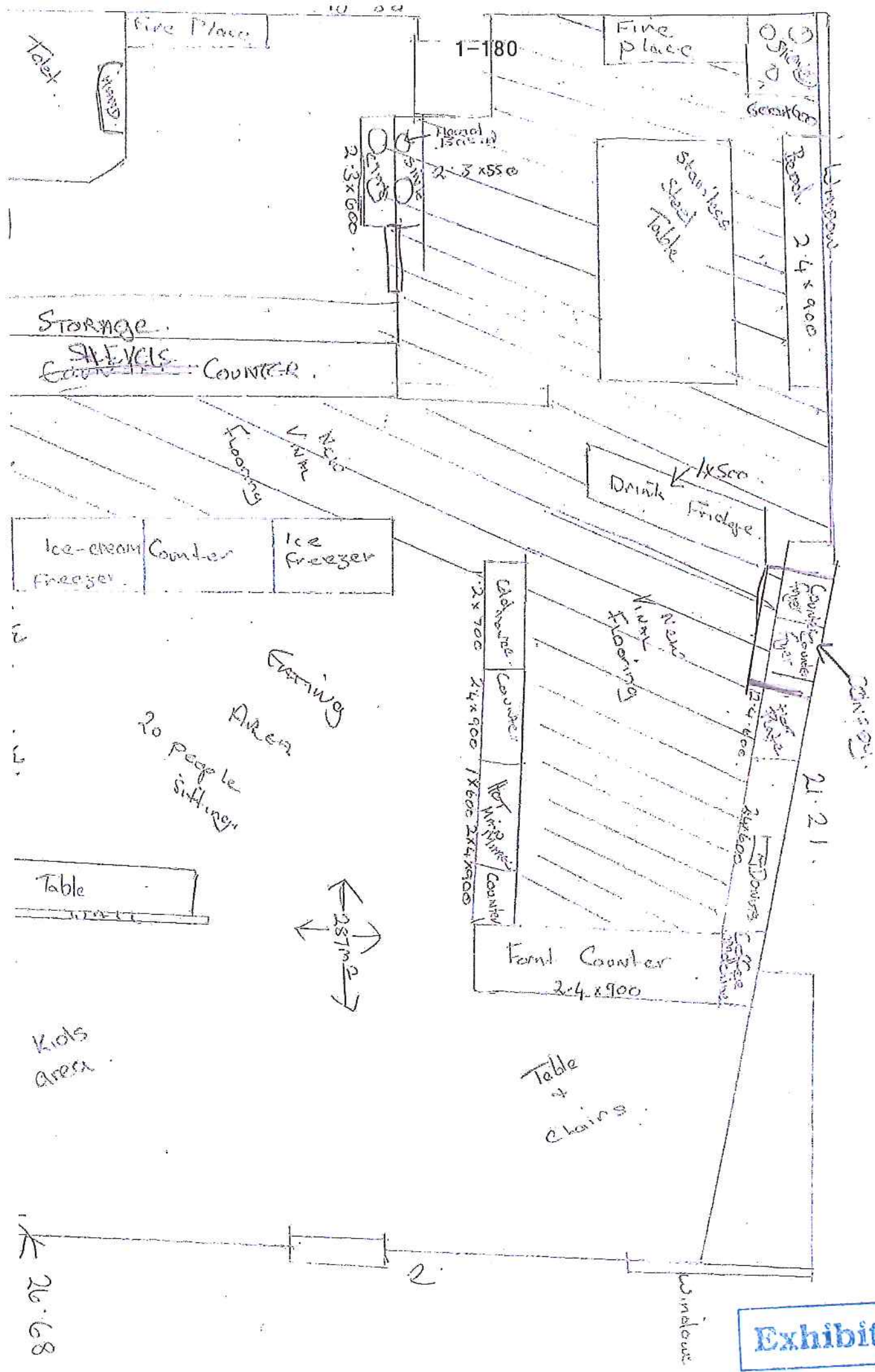
Friday – Saturday 9:30 am – 8:00 pm

Sunday – 9:30am – 7:00 pm

Seasonal as winter hours will be reduced.

Owner parking/unloading space at rear of building.

Exhibited

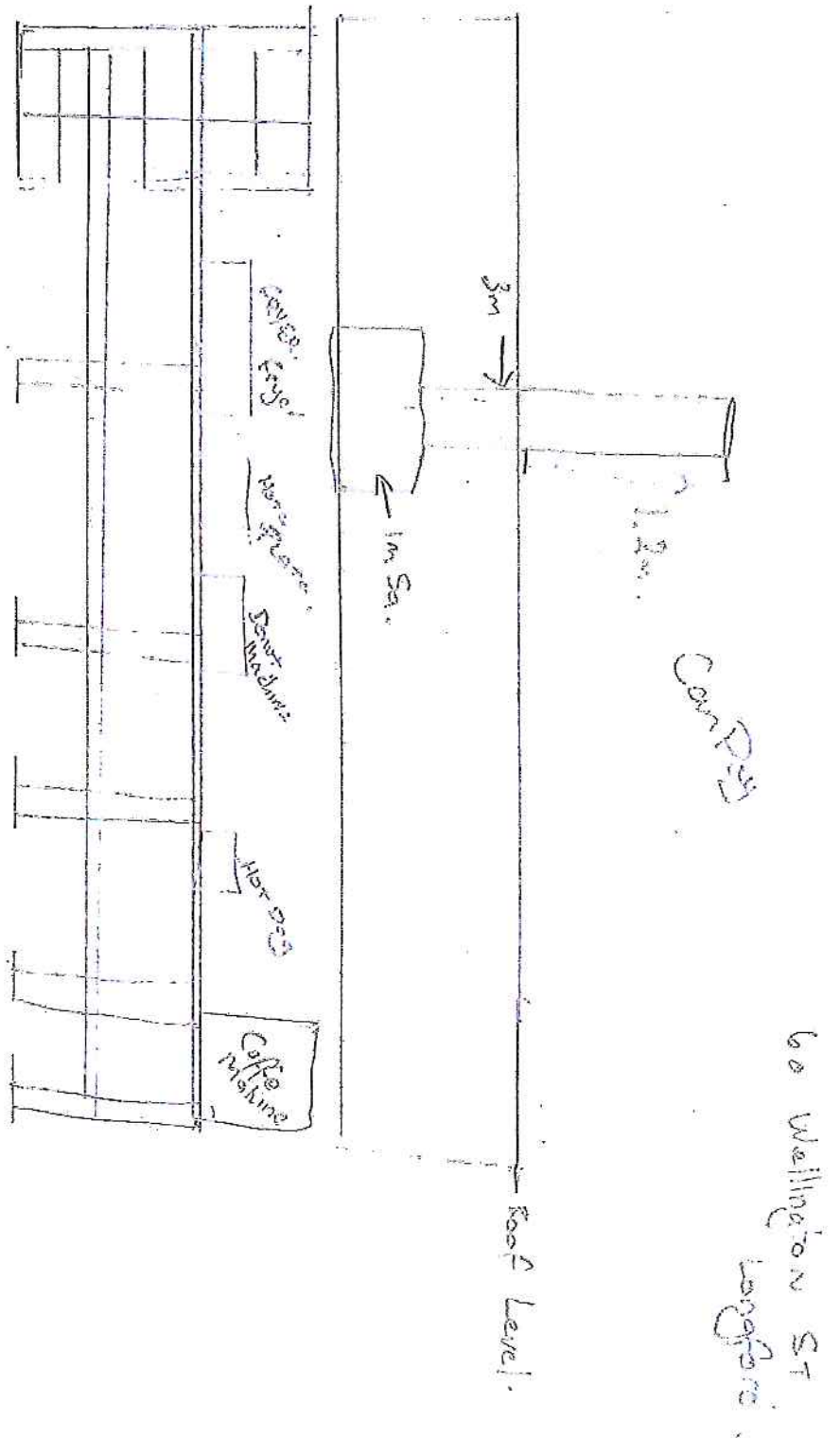


60 Wellington ST  
Longford

Exhibited



Exhibited





1-182

**FlipIt! Scoops**

- Desserts
- Pancakes
- Waffles
- Ice Cream
- Takeaways
- Tea
- Milkshakes
- Cold Drinks

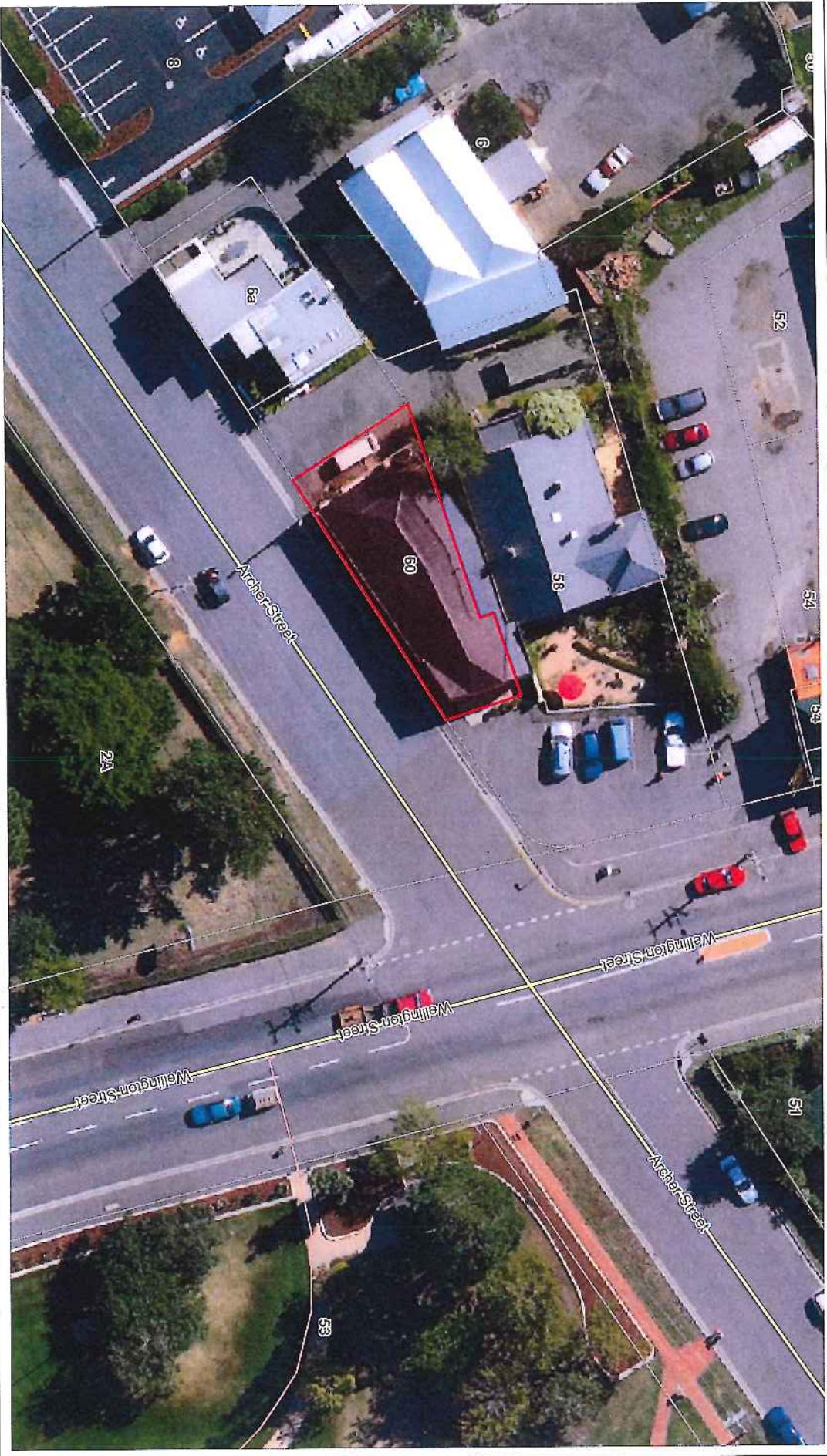
**FlipIt! Scoops**

**OPEN**

**FlipIt! Scoops**  
\*Monday - Closed  
Tuesday - Thursday  
14:00 - 21:00  
14:00 - 21:00  
930 - 7400



Exit



PO Box 156  
 13 Smith Street  
 Longford TAS 7301  
 Email: council@nmc.tas.gov.au  
 Web: www.northernmidlands.tas.gov.au

PH: 03 6397 7303  
 FAX: 03 6397 7331

Base data from the LRT, © State of Tasmania. For actual boundaries refer Title Plan.  
 Base images by TASMAR, © State of Tasmania  
 Where shown, aerial photography is indicative only and should not be used as an accurate comparison of title boundaries.  
 Where shown, underground services are diagrammatic only. Actual location of services are to be confirmed on site.

22/09/2016

1:500



Our ref: 113601.24; P16-056; K Bell  
Enquiries: Melissa Cunningham or Erin Boer



**NORTHERN  
MIDLANDS  
COUNCIL**

22-08-2016

K Bell  
60 Wellington Street  
LONGFORD TAS 7301  
via email: karen.wayne.bell@hotmail.com

Dear Mrs Bell

**Additional Information Required for Planning Application P16-056 - Change of use to ice-cream & flower shop & signage (heritage precinct) - at 60 Wellington Street, Longford**

I refer to the abovementioned application, which, as discussed in our phone conversation on Thursday, has been reviewed by Council's Planning Officers. I thought it relevant to formalise previous correspondence (emails) regarding the proposal, to clearly outline the information required to allow the exhibition and subsequent assessment of your application.

Therefore, the following information is required to compose a valid application under the *Northern Midlands Interim Planning Scheme 2013*:

- **Plans in compliance with Heritage Precinct requirements**

Due to the site's location within a Heritage Precinct, signage must demonstrate compliance with the Heritage Code (clause E13.6.13 P1) & the Signs Code (clause E15.5.2 P1 relates directly to signage within a Heritage Precinct). I note that our Planning Administration Officer (J. Cunningham) has previously corresponded with you and your sign writer (see emails dated 18<sup>th</sup> March & 29<sup>th</sup> April 2016) and that Council's Heritage Advisor, David Denman has spoken to your sign writer about the Planning Scheme requirements relating to signage in a Heritage Precinct. Accordingly, a revised signage photomontage that complies with the Heritage Precinct requirements must be provided to allow the progression of your application.

- **Change of use**

On review of the signage and use of the shop, Council's Planning Officers have also determined that a change of use permit is required. The previous use class under the planning scheme was *General Retail & Hire*, whereby, the way you propose to use the building is best defined as *Food Services*. The application for a *change of use* may be included with the current signage application (covered by fees already paid) or submitted as a separate application (additional fees would apply).

If submitted with the current application, the following information will need to be provided:

- Amended Planning Application form to include signage AND change of use.
- Site Plan (showing available parking)
- Floor Plan (showing area to be used for food service/preparation/seating, flower sales etc).

I have included a copy of the section of the application form to be changed and an aerial photograph of the site to assist with the abovementioned requirements.

This information is required under Section 51(1AC) of the *Land Use Planning and Approvals Act* 1993. If you have any queries, please contact Council's Planning Section on 6397 7301, or e-mail [Planning@nmc.tas.gov.au](mailto:Planning@nmc.tas.gov.au).

Yours sincerely



Erin Boer  
**PLANNING OFFICER**

Enc: Application form 'proposal' page  
Aerial photograph site plan

Please note: The application will not be reviewed further until all of the further information is provided. If the further information is not fully provided within a calendar month (or a timeline for submission provided), the application and fees will be returned with an administration fee deducted.

**ATTACHMENT B****NORTHERN MIDLANDS COUNCIL**

**REPORT FROM:** HERITAGE ADVISER, DAVID DENMAN  
**DATE:** 17-Mar-2016  
**REF NO:** P16-056; 113601.24  
**SITE:** 60 Wellington Street, Longford  
**PROPOSAL:** Signage (heritage precinct)  
**APPLICANT:** K Bell  
**REASON FOR REFERRAL:** HERITAGE PRECINCT  
*Local Historic Heritage Code*  
*Heritage Precincts Specific Area Plan*

Do you have any objections to the proposal: **No**

Do you have any other comments on this application?

I had discussion with the designer regarding the signage, and the sign is generally as per my recommendations. The height is kept within the facade banding and the large cones have been removed from both ends. The colours are quite bright, but reflect the nature of the business. I have no objection to this revised proposal.



David Denman (Heritage Adviser)

Date: 22.9.2016

<b>Assessment against E13.0 (Local Historic Heritage Code)</b>
--

**E13.1 Purpose**

**E13.1.1** The purpose of this provision is to:

- a) protect and enhance the historic cultural heritage significance of local heritage places and heritage precincts; and
- b) encourage and facilitate the continued use of these items for beneficial purposes; and
- c) discourage the deterioration, demolition or removal of buildings and items of assessed heritage significance; and
- d) ensure that new use and development is undertaken in a manner that is sympathetic to, and does not detract from, the cultural significance of the land, buildings and items and their settings; and
- e) conserve specifically identified heritage places by allowing a use that otherwise may be prohibited if this will demonstratively assist in conserving that place

**E13.2 Application of the Code**

**E13.2.1** This code applies to use or development of land that is:

- a) within a Heritage Precinct;
- b) a local heritage place;

c) a place of identified archaeological significance.

Comment: The subject site is within a Heritage Precinct.

**E13.5 Use Standards**

**E13.5.1 Alternative Use of heritage buildings**

Comment: N/a

**E13.6 Development Standards**

The only relevant standard is:

**E13.6.13 Signage**

<i>Objective: To ensure that signage is appropriate to conserve the historic heritage significance of local heritage places and precincts.</i>	
<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
A1 <i>Must be a sign identifying the number, use, heritage significance, name or occupation of the owners of the property not greater than 0.2m<sup>2</sup>.</i>	P1 <i>New signs must be of a size and location to ensure that:</i> a) <i>period details, windows, doors and other architectural details are not covered or removed; and</i> b) <i>heritage fabric is not removed or destroyed through attaching signage; and</i> c) <i>the signage does not detract from the setting of a heritage place or does not unreasonably impact on the view of the place from public viewpoints; and</i> d) <i>signage does not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.</i>

Comment: Satisfies the performance criteria.

**Table E13.1: Local Heritage Precincts**

For the purpose of this table, Heritage Precincts refers to those areas listed, and shown on the Planning Scheme maps as Heritage Precincts.

<b>Existing Character Statement - Description and Significance</b>
<p><b>4 LONGFORD HERITAGE PRECINCT CHARACTER STATEMENT</b></p> <p><i>The Longford Heritage Precinct is unique because it is the core of an intact nineteenth century townscape, rich with significant structures and the atmosphere of a centre of trade and commerce for the district. Traditional commercial buildings line the main street, flanked by two large public areas containing the Christ Church grounds and the War Memorial. The street then curves gently at Heritage Corner towards Cressy, and links Longford to the surrounding rural farmland, creating views to the surrounding countryside and a gateway to the World Heritage listed Woolmers and Brickendon estates. Heritage residential buildings are tucked behind the main street comprising traditional styles from the mid nineteenth century to the early twentieth century, including significant street trees, picket fences and cottage gardens. The rural township feel is complemented by a mix of businesses serving local needs, tourism and historic interpretation. Longford's heritage ambience has been acknowledged, embraced and built on by many of those who live in or visit the town.</i></p>
<b>Management Objectives</b>
<p><i>To ensure that new buildings, additions to existing buildings, and other developments which are within the Heritage Precincts do not adversely impact on the heritage qualities of the streetscape, but contribute positively to the Precinct.</i></p> <p><i>To ensure developments within street reservations in the towns and villages having Heritage Precincts do not adversely impact on the character of the streetscape but contribute positively to the Heritage Precincts in each settlement.</i></p>

Comment: The proposal is consistent with the Heritage Precinct Character Statement and satisfies the Management Objectives.

<b>Assessment against F2.0 (Heritage Precincts Specific Area Plan)</b>	
--	--

**F2.1 Purpose of Specific Area Plan**

*F2.1.1 In addition to, and consistent with, the purpose of E13.0 Local Historic Heritage Code, the purpose of this Specific Area Plan is to ensure that development makes a positive contribution to the streetscape within the Heritage Precincts.*

**F2.2 Application of Specific Area Plan**

*F2.2.1 This Specific Area Plan applies to those areas of land designated as Heritage Precincts on the Planning Scheme maps.*

**F2.3 Definitions**

**F2.3.1 Streetscape**

*For the purpose of this specific area plan 'streetscape' refers to the street reservation and all design elements within it, and that area of a private property from the street reservation; including the whole of the frontage, front setback, building façade, porch or verandah, roof form, and side fences; and includes the front elevation of a garage, carport or outbuilding visible from the street (refer Figure F2.1 and F2.2).*

**F2.3.2 Heritage-Listed Building**

*For the purpose of this Plan 'heritage-listed building' refers to a building listed in Table F2.1 or listed on the Tasmanian Heritage Register.*

**F2.4 Requirements for Design Statement**

*F2.4.1 In addition to the requirements of clause 8.1.3, a design statement is required in support of the application for any new building, extension, alteration or addition, to ensure that development achieves consistency with the existing streetscape and common built forms that create the character of the streetscape.*

*F2.4.2 The design statement must identify and describe, as relevant to the application, setbacks, orientation, scale, roof forms, plan form, verandah styles, conservatories, architectural details, entrances and doors, windows, roof covering, roof plumbing, external wall materials, paint colours, outbuildings, fences and gates within the streetscape. The elements described must be shown to be the basis for the design of any new development.*

*F2.4.3 The design statement must address the subject site and the two properties on both sides, the property opposite the subject site and the two properties both sides of that.*

Comment: The subject site is within the Heritage Precincts Specific Area Plan, however, there are no relevant development standards for signage.



## Submission to Planning Authority Notice

Council Planning Permit No.	P16-056	Council notice date	25/10/2016
<b>TasWater details</b>			
TasWater Reference No.	TWDA 2016/01579-NMC	Date of response	8/11/2016
TasWater Contact	David Boyle	Phone No.	6345 6323
<b>Response issued to</b>			
Council name	NORTHERN MIDLANDS COUNCIL		
Contact details	Planning@nmc.tas.gov.au		
<b>Development details</b>			
Address	60 WELLINGTON STREET, LONGFORD	Property ID (PID)	7251961
Description of development	change of use to food services		
<b>Schedule of drawings/documents</b>			
Prepared by	Drawing/document No.	Revision No.	Date of Issue
Developer	Layout		Nov 2016
<b>Conditions</b>			
Pursuant to the <i>Water and Sewerage Industry Act 2008 (TAS)</i> Section 56P(1) TasWater imposes the following conditions on the permit for this application:			
<b>TRADE WASTE</b>			
1. Prior to the commencement of operation the developer/property owner must obtain Consent to discharge Trade Waste from TasWater.			
2. The developer must install appropriately sized and suitable pre-treatment devices prior to gaining Consent to discharge.			
3. The Developer/property owner must comply with all TasWater conditions prescribed in the Trade Waste Consent.			
<b>DEVELOPMENT ASSESSMENT FEES</b>			
4. The applicant or landowner as the case may be, must pay a development assessment fee to TasWater, as approved by the Economic Regulator and the fees will be indexed, until the date they are paid to TasWater, as follows:			
a. \$201.93 for development assessment; and			
The payment is required within 30 days of the issue of an invoice by TasWater.			
<b>Advice</b>			
For information on TasWater development standards, please visit <a href="http://www.taswater.com.au/Development/Development-Standards">http://www.taswater.com.au/Development/Development-Standards</a>			
For application forms please visit <a href="http://www.taswater.com.au/Development/Forms">http://www.taswater.com.au/Development/Forms</a>			
The developer is responsible for arranging to locate existing TasWater infrastructure and clearly showing it on any drawings. Existing TasWater infrastructure may be located by TasWater (call 136 992) on site at the developer's cost, alternatively a surveyor and/or a private contractor may be engaged at the developers cost to locate the infrastructure.			



### TRADE WASTE

Prior to any Building and/or Plumbing work being undertaken, the applicant will need to make an application to TasWater for a Certificate for Certifiable Work (Building and/or Plumbing). The Certificate for Certifiable Work (Building and/or Plumbing) must accompany all documentation submitted to Council. Documentation must include a site and plumbing plan with:

Location, type and if applicable, volume, of all pre-treatment devices as specified within and that satisfy the requirements of the **Commercial Customers Pre-treatment Guidelines** which is available from [www.TasWater.com.au](http://www.TasWater.com.au)

Plumbing plans must specify all fixtures to be connected to the pre-treatment; and

That clearly specify basket strainers will be fitted to floorwastes, washup and food prep sinks; and

Location of an accessible trade waste sampling point; and

Location of a hose tap within 6m of any grease arrestor/s to facilitate of cleaning the pre-treatment device. Backflow protection is required as per the relevant Australian Standard.

Details of the types of food that will be prepared and estimated number of meals on a daily basis.

At the time of submitting the Certificate for Certifiable Work (Building and/or Plumbing) a **Trade Waste Application form** is also required; available from <http://www.taswater.com.au/Your-Account/Forms>

If the nature of the business changes or the business is sold, TasWater is required to be informed in order to review the pre-treatment assessment.

For more information: <http://www.taswater.com.au/Customers/Liquid-Trade-waste/Commercial>.

### Declaration

The drawings/documents and conditions stated above constitute TasWater's Submission to Planning Authority Notice.

### Authorised by

**Jason Taylor**  
Development Assessment Manager

### TasWater Contact Details

Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au

**ATTACHMENT C.**

Sallie & John Talbot  
6 Archer Street  
Longford  
T: 03 63911 960  
M: 0439 912 814  
E: jstalbot@bigpond.net.au

8 October 2016

To the General Manager

**Re: P16-056 | 60 Wellington Street, Longford**

We own 6A and 6 Archer Street, Longford, and I write in connection with the above planning application. I wish to:

1. Object to the proposed change of use at 60 Wellington St with respect to varying the car parking provisions.
2. Register my concern of smoking in a smoke-free zone at 60 Wellington St.
3. Register our concern for the loss of privacy and diminished aspect from our property.
4. Seek additional information to clarify the impacts of the proposed changes to our adjoining property.

### ***1. Varying Car Parking Provisions***

The proposed variation to car parking provisions, 'owner parking/unloading space at rear of building,' impacts a common driveway already in use by us and the residents at 58 Wellington St.

By enabling the residents of 60 Wellington St to park and load/unload goods at the rear of their property it would increase the number of residents using our common driveway to at least six; block our common driveway; and not provide adequate space for vehicle manoeuvring.

In short this will create access issues and will become a traffic safety hazard.

### ***2. Smoking in a Smoke-Free Zone***

Under the *Public Health Act 1997* (Tas) it must be a smoke-free zone within three metres from an entrance or exit from a non-domestic or multiple-use building, and within 10 metres of any air intake for ventilation equipment in non-domestic or multiple-use buildings. However, I have frequently witnessed the proprietors of 60 Wellington St smoking at the rear entrance of their property, within the smoke-free zone. This is the same location of the proposed carpark variation.

### ***3. Loss of Aspect and Privacy***

As residents of Longford's heritage precinct varying the parking provisions will not only spoil the aspect from our house as our kitchen and dining room look directly towards the proposed parking variations but it will also result in a loss of privacy.

Sallie & John Talbot  
6 Archer Street  
Longford  
T: 03 63911 960  
M: 0439 912 814  
E: jstalbot@bigpond.net.au

### ***5. Clarifications of the Proposed Changes***

We would also like to confirm and clarify that:

- Delivery vehicles will load/unload goods using the parking at the front of the store
- Customers will be asked to park at the front of the store or in the ample street parking
- Any requirements under the *Food Act 2003* (Tas) or the national *Food Standards Code 2003* (e.g. the requirement of a grease trap) will have any impacts to the common driveway, and will be an appropriate distance from the residential boundaries of 6A and 6 Archer St.

### ***Recommendations and Requests***

As lifelong residents of Longford, and long-term members of the business community, we are fully supportive of development and commerce. We simply recommend the car parking provisions are not varied, instead asking the new residents, their customers and any suppliers of 60 Wellington St to park in the ample parking available in the street and in the carpark at the front of the shop.

We request that you provide written confirmation of the receipt of this letter, along with responses to the clarification questions and our recommendations.

Please do not hesitate to contact us if you require any further information.

Regards,

Sallie and John Talbot

25<sup>th</sup> September 2016

The General Manager  
Northern Midlands Council  
PO Box 156, Longford 7301

NORTHERN MIDLANDS COUNCIL			
Location			
File No.			
Property			
Attachments			
REC'D 26 SEP 2016			
		A	
GM		MYR	
PRDM		CRS	
CEM		PLAN	
PRDM		BLD	
MM		PL	
HS			

Dear Sir,

We are writing to you to formally object to the issuing of a permit for the business at 60 Wellington Street known as "Flip N Scoops" to commence trading as a fish and chip shop i.e. preparing fried food on the premises.

We live very close to these premises and very recently the proprietors installed a commercial extraction fan on the roof of the premises within 2-2 ½ metres of our roofline, it is our understanding that this fan will extract fumes from food being fried in the premises i.e. Fish, chips etc.

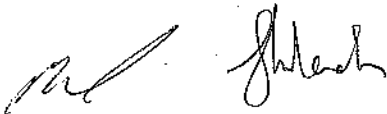
Our objections to this fan being installed are it's proximity to our residence, the noise it will make, odour it will emit and the effect this will have on our quality of life and value of our property asset at 58 Wellington Street. We were not consulted about the change of use of the shop from selling ice creams and pancakes nor of the installation of the roof top commercial extraction fan which was installed by tradesman accessing our property while we were not at home (witnessed by a relative).

It is also our understanding that the business intends on altering its trading hours to operate in the early morning to much later at night, this would also affect our quality of life due to the increased traffic and noise of customers and their vehicles that currently use the carpark on our property.

We would like to state that we are not "Anti-Business" but we bought our property as it was next to a bakery and an Antique shop which both operated in normal business hours and were of a very low impact on our residence, we now have effectively a take away shop next to us and this is already affecting us by having people constantly parking in our driveway (staff / Tradesman etc. at this business) and using this space as a smoking area.

Please feel free to contact us if you have any questions about our objection.

Yours Sincerely



Peter &amp; Sharin Imflich

PO Box 489 Prospect 7250

Ph.: 0407 351 248 or 0427 918 936

The General Manager

Northern Midlands Council

PO Box 156, Longford, Tasmania, 7301

RECEIVED		17 OCT 2016	
GM		MYR	
P&DM		ICRS	
		PLAN	

Dear Sir,

I'm writing this letter in response to objections made to my recent application of a permit to change of use to food services (café, take away food premises, installation of roof vent, signage (heritage precinct and vary to car parking provisions.

Firstly to dot point complaints from both residence that reside in adjoining properties to my business

**Residents of 58 wellington street objections are as below**

- **Installation of roof top ventilation/extraction fan**
- **Trading hours**
- **Access by trades people via neighbouring resident**

#### **Response**

Installation of roof top ventilation/extraction fan was installed by certified trade's people as under instruction from Northern Midlands Council. Two staff members from the Northern Midlands Council have been invited and have come to listen to the extraction fan in operation and have deemed it not to be in any way a noise pollution to any neighbouring residences. I believe that the noise emitted from the extraction fan is in the low range (30-40 dB) which is well and truly under the maximum level of 50db during daytime use and 40db during night time use.

#### **Trading Hours**

The trading hours of my shop are and have always been **10:30 – 5:30 Mon, Wed, and Thurs**

**9:30 – 8:00 pm Friday & Saturday (summer)**

**10:30 – 5:30 pm Friday & Saturday (winter)**

#### **Access to building,**

It is under my understanding that the residents of 58 wellington street have complained that trades people have accessed my business via their property. It has been brought to my attention that the current boundary fence is illegal and has been erected in such a manner that I cannot access the side of my business and the residents at 58 Wellington Street have enclosed the boundary with 6 foot high fences. According to recently obtained plans it appears that the current residents of 58 Wellington Street have in fact obtain land belonging to my business via incorrect placement of boundary fence. I would like this to be clarified as it may become necessary in the near future for further trades people to access the side of my business and it would be beneficial to have the extra

land that has been closed off for staff amenities (table & chair for staff ) or storage of waste disposal units.

**Residents of 6 & 6a Archer street objections/concerns are below**

- **Object to varying rear car parking**

**Response:**

Due to recent health matters I have found it necessary to park my car at the rear of my business. Before doing this I sought advice from the Northern Midlands Council in to relation of whether or not this was allowed by me. I was told by a representative at the council that in fact I can park one vehicle at the rear of my business and have since done this. It is necessary at time to do this for unloading of goods out of my car. There is only ever one vehicle parked in at any one time and as far as goods that are delivered to my business the delivery drivers have always parked either in the street or in the front of the business and have never obstructed access to any of the adjoining residences. I have had trades People Park in my parking spacing at the rear of the business only for a short amount of time and only ever one vehicle as so they could install recent new plumbing. It has been brought to my attention that this drive way is in fact a shared/common use driveway and in being so I can park my vehicle at the back of my business. I believe there are more than adequate room for the residents to move their vehicles around. I do also furthermore believe that a speed limit should be put in place as for the safety of myself, staff & pedestrians (often elderly as they live in the Aged care home (Toosey) as I have witnessed myself the dangerous speed at which some residents enter this shared/common use drive way

**Concerns & response to concerns**

**Smoking:**

I have advised staff that they are no longer permitted to smoke at the rear of the business as to not offend our neighbours or breach any smoking acts.

**Waste disposal:**

I have been in contact with local waste transfer station as to disposing of waste from fryers and have been told in which manner I need to do this. I have never at any stage disposed of any waste via sink in fact I have stored waste in metal drums in readiness of disposal. The council know how I'm disposing of this and I'm lead to believe that this is fine.

**Privacy:**

As far as privacy to neighbouring residence, unfortunately the location of the access to the rear of my property cannot be changed. The residents of 6,6a & 58 Wellington Street would have known when they brought their properties that they were buying a residence in a zoned general business zone at that at some stage they would not obtain the full privacy that wish to acquire. We respect our neighbours and have always tried to conduct my business in respect to my adjoining neighbours.

Lastly I would like to add that every change that I have made to my business has been complied with and approved by a staff member of the Northern Midlands Council. Every request made by the council to myself to install correct flooring, plumbing, stainless steel benches, extraction fan, second sink, hand basin, seating etc. have been met by myself and has been witnessed by a staff member of the Northern Midlands Council. I am too a resident & tax payer of Longford and also a small business owner who only wish to conduct my business in a safe & legal manner. I support all areas of growth in Longford and I am an active member of council myself and rotary and wish only to see my business and Longford grow. I love this town and wish only to succeed here however if I continue not to be able to operate fully I can't financially survive a further month of shut down as I have been told next council meeting is not until 21<sup>st</sup> November. I kindly ask that a decision is made sooner rather than later as I do so dearly wish to continue operating a business in Longford and continue to help the growth and employment options for local Longford residents.

Kind regards

Karen Bell

Flip 'n' Scoops

60 Wellington street

Longford, Tasmania,7301



**PLAN 2**

**PLANNING APPLICATION P16-206**

**11 BADAJOS STREET, ROSS**

**ATTACHMENTS**

- A** Application & plans
- B** Responses from referral agencies
- C** Representations & applicant's response

PLANNING APPLICATION  
Proposal

Description of proposal: Change residential  
Home to Self Contained  
Accommodation

(attach additional sheets if necessary)

Site address: 11 Badalos St  
Ross

ID no: ..... and/or Council's property no: .....  
AND/OR

Area of land: ..... ha/m<sup>2</sup> and/or CT no: .....

Estimated cost of project \$ 506.00 ..... (include cost of landscaping,  
car parks etc for commercial/industrial uses)

Are there any existing buildings on this property? Yes / No  
If yes - main building is used as .....

If variation to Planning Scheme provisions requested, justification to be provided:

.....  
.....

(attach additional sheets if necessary)

If outbuilding has a floor area of over 56m<sup>2</sup>, or there will be over 56m<sup>2</sup> of outbuildings on the lot,  
or is over 3m at apex in residential zone, details of the use of the outbuilding to be provided:

.....  
.....

External colours: .....  
(attach additional sheets if necessary)

Is any signage required? NO .....  
(if yes, provide details)



ORIGINAL NOT TO BE REMOVED FROM TITLES OFFICE

R.P. 1468  
TASMANIA  
REAL PROPERTY ACT, 1862, as amended



CERTIFICATE OF TITLE

NOTE—REGISTERED FOR THE  
CONVENIENCE OF THE

Register Book  
Vol. Fol.  
2647 94

Cert. of Title. Vol. 539, Fol. 97.  
I certify that the person described in the First Schedule is the registered proprietor of an estate in fee simple in the land within described together with such interests and subject to such encumbrances and interests as are shown in the Second Schedule. In witness whereof I have hereunto signed my name and affixed my seal.

*Mitchinson*  
Recorder of Titles.



S ARE NO LONGER SUBSISTING.  
Lot 1 of this plan consists of all the land comprised in the above-mentioned cancelled folio of the Register.

DESCRIPTION OF LAND

TOWN OF ROSS  
ONE ROD THIRTY FOUR PERCHES AND ONE TENTH OF A PERCH  
on the Plan hereon

FIRST SCHEDULE (continued overleaf)

ALLAN McPHERSON HARDING of Ross, Labourer.

SECOND SCHEDULE (continued overleaf)

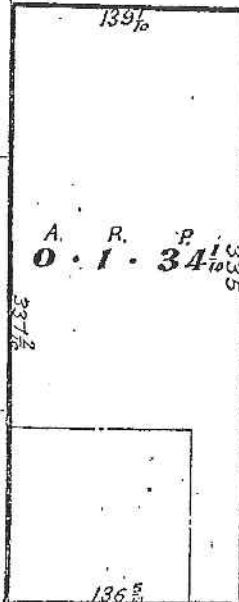
NIL.

REGISTERED NUMBER  
217548

217548

Granted to  
Janet Hope  
(Not R.P Act)

Granted  
to  
C.  
Lane

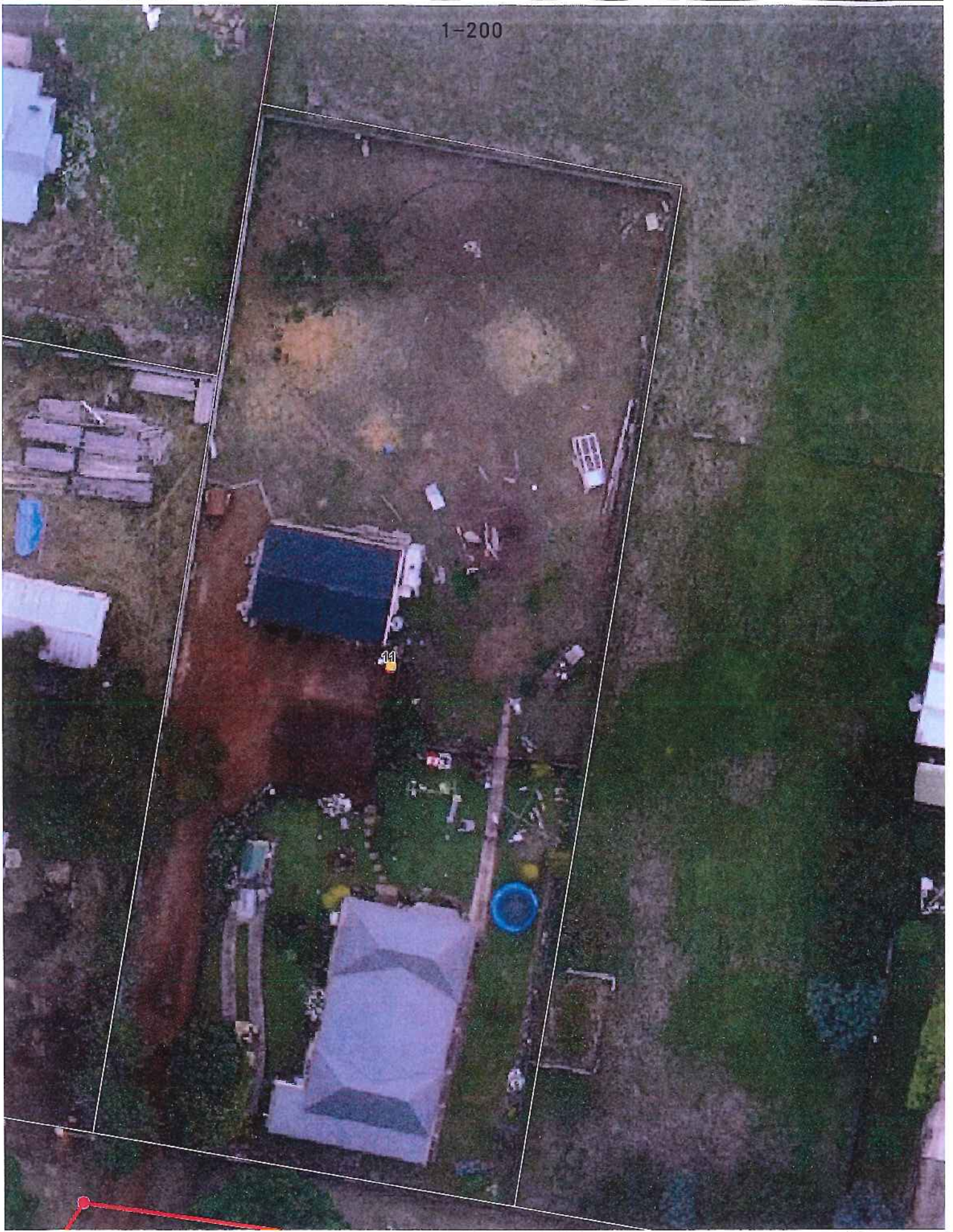


BADAJOS ST

Part of Lot 2, Sec. E. - Gtd. to C. Lane - Meas. in Links. 190/19D.  
FIRST Edition. Registered 1970  
Derived from C.T. Vol. 539, Fol. 97. Transfer 64827 A.J. Harding.  
Transfer 119051 F.J. Crosswell.

Exhibited

1-200



from the LIST, © State of Tasmania. For actual boundaries refer Title Plan.  
Image by TASMAR, © State of Tasmania  
Aerial photography is indicative only and not to be used as an accurate comparison of title boundaries.  
If underground services are diagrammatic only, location of services are to be confirmed on site.

11 Badajos Street, Ross  
Change of use of property to visitor accommodation

Exhibited