

Regional Waste Management Agreement 2018















This Agreement is made the 10 day of August 2018

BETWEEN:

City of Launceston; Break O'Day Council; Dorset Council; George Town Council; Meander Valley Council; Northern Midlands Council; AND West Tamar Council

1. Background

The role of the Northern Tasmanian Waste Management Group (NTWMG) is to provide advice, funding and education on better managing waste and resource recovery within northern Tasmanian communities, businesses and local governments. The NTWMG is able to provide these services through a levy on waste disposed to landfill from participating councils in northern Tasmania.

The Northern Tasmanian Waste Management Group was established in 2007 when all eight participating Councils of the Northern Tasmanian Development committed to the Waste Management Agreement for Northern Tasmania, which included the introduction of a \$2/tonne waste levy on all waste disposed to landfill. In 2012 the NTWMG agreed to increase the levy to \$5/tonne. The funds raised from the waste levy are to be used for regional waste programs as directed by the Northern Tasmanian Waste Management Group Steering Committee (NTWMG SC) which is comprised of member council General managers.

2. <u>Definitions and Interpretation</u>

In this Agreement the following words and expressions have the following meaning unless there is something in the subject or context of use inconsistent with that meaning:

[&]quot;Act" means the Local Government Act. 1993;

[&]quot;Councils" means a council established under section 18 of the Act;

[&]quot;Members" or "Member Council" means the Participating Member Councils;

[&]quot;NTWMG" means the Northern Tasmanian Waste Management Group;

[&]quot;NTWMG SC" means the Northern Tasmanian Waste Management Group, Steering Committee;

[&]quot;NTWMG TC" means Northern Tasmanian Waste Management Group Technical Committee;

[&]quot;TOR" means Northern Tasmania Waste Management Group Terms of Reference;

[&]quot;Residual Waste" means all waste except inert material.

Objective of This Agreement 3.

The objectives of this Agreement are:

- a) improved coordination of regional waste management policies on behalf of the members;
- b) periodic review and updating of the Northern Tasmanian Regional Waste Management Strategy;
- c) development of agreed regional waste management project initiatives in conjunction with stakeholders and in accordance with the Northern Tasmanian Regional Waste Management Strategy;
- d) efficient project management and delivery of regional projects;
- e) effective communication of the outcomes of the Agreement to Member Councils and the general public;
- f) input into State Government policy, waste management issues and programs.

Organisational Structure 4.

(See NTWMG Terms of Reference for Organisational structure. Appendix 1)

- a) Through this Agreement, the Member Councils authorise the management of the Northern Tasmanian Regional Waste Management Strategy (as amended from time to time) by the NTWMG SC.
- b) The NTWMG TC is responsible for the development of specific projects and policies detailed in the Northern Tasmanian Regional Waste Management Strategy, for consideration of the NTWMG SC.
- c) The group coordinators provide policy and technical support to the NTWMG and assistance in relation to project delivery.
- d) The City of Launceston provides administrative and managerial support to the NTWMG.

5. Roles and Responsibilities

(See NTWMG Terms of Reference for Organisational structure, Appendix 1)

a) Member Councils

The existing Northern Tasmanian Regional Waste Management Strategy will be separated into two documents;

A five-year rolling strategy which focuses on long term objectives, strategies and policies.

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A one-year Business Plan, comprising an Action Plan regarding specific projects proposed for the forthcoming year and proposed budgets. The annual Business Plan will align with Member Councils' annual planning and processes.

The Northern Tasmanian Regional Waste Management Strategy adopts the principle of continuous improvement to guide future development, at a rate which is sustainable to individual Members.

The Member Councils, as parties to this Agreement, remain responsible for the approval and authorisation of any amendments to the Agreement and to the five-year strategy. Member Councils retain full responsibility for the operation of waste disposal facilities and contracts within their municipalities.

b) NTWMG Steering Committee

The parties agree that NTWMG SC supported by the NTWMG TC may:

- · appoint staff, contractors, agents and attorneys;
- enter into contracts for the performance or exercise of any of its functions or powers jointly with another person or body;
- agree variations to the estimated waste quantities and the regional waste levy as necessary on an annual basis;
- set and negotiate fees, charges, terms and conditions relating to work done, or services, goods or information supplied by it;
- establish such committees as it considers appropriate to provide advice; and
- delegate its powers, other than this power of delegation.

The Northern Tasmanian Regional Waste Management Strategy aims in cooperation with the Members, to develop and implement regional policies, services, marketing and educational projects for the guidance of Members and the general public. The projects will reflect the common objectives of the region with respect to waste management, which can more efficiently be delivered by one regional program.

The NTWMG TC is delegated the key operational role by this Agreement and is authorised to implement the annual Business Plan approved by the NTWMG TC from the Northern Tasmanian Waste Management Strategy approved by Member Councils. It is responsible for implementing the plan and reporting back to Members on a six monthly basis.

c) NTWMG TC

The NTWMG TC will provide support to the NTWMG SC in discharging its responsibilities including:

- a) Providing input into the five-year strategy, the annual business plan and budgeting process;
- b) Providing technical support to the NTWMG SC;
- Liaising with and support NTWMG SC as required, to ensure the efficient development and delivery of projects carried out by NTWMG; and
- d) Taking any additional actions delegated to it by the NTWMG SC per the business plan, such as the preparation of tenders, project management and review.

The Regional Waste Management Coordinators shall fulfil the additional responsibility of providing administrative support through the NTWMG.

6. Term of Agreement

Period of Agreement: The Term of the Agreement shall be three years, with the possible extension for an additional three years. The renewal must be considered by the member Councils at least six months before the expiry of this agreement.

7. Financial Management

a) Regional Waste Levy Amount:

The waste levy is set at \$5/tonne (excluding GST) and is to be collected on all waste disposed to landfill. The waste levy is to be collected without incurring any costs to NTWMG. Wastes which are accepted at the landfill and are recovered such as scrap metal are not subject to the waste levy.

b) Financial Administration

With the City of Launceston collecting the majority of levy funds, it is administratively efficient for that Member to manage the Northern Tasmanian Regional Waste Management Strategy revenues and expenditures and to provide the necessary administration support.

- (i) The Members appoint the City of Launceston for the management of funds.
- (ii) The income and expenditure authorised by the NTWMG SC as provided in this Agreement will be managed by the City of Launceston in accordance with proper accounting procedures.
- (iii) The City of Launceston shall provide quarterly and an annual statement of accounts (as at 30 June), including opening and closing balances and details of revenues and expenditures relating to the account.
- (iv) Fees to the value of \$12,000 per annum are to be paid to the City of Launceston for the "Collection and Administration of the Waste Levy", including but not limited to venue usage, furniture, standard IT, invoicing and accounting.
- (v) The City of Launceston will not be responsible to the Members for any liability, cost or expense (including legal fees) that the parties may incur arising out of the activities undertaken as part of the Northern Tasmanian Regional Waste Management Strategy or the activities of the City of Launceston in performing its duties under this agreement, except to the extent that the liability costs or expenses arose directly from the City of Launceston's wilful misconduct, bad faith or negligence.
- (vi) The Members irrevocably and unconditionally indemnify the City of Launceston from any liability cost or expense (including legal fees) in performing its financial management, except to the extent that the liability cost or expense arose directly from the City of Launceston's wilful misconduct, bad faith or negligence.

c) Action Plan and Budget

The program is to be updated annually with projects to be progressively developed and introduced as resources permit.

The key financial management objective will be to apply careful cash flow management practises to ensure that project development and implementation remains within overall budgetary constraints. The NTWMG SC shall approve an Annual Plan and Budget. The NTWMG TC shall implement the adopted Annual Plan and Budget specifically approved by the NTWMG SC.

8. Termination of Agreement

Unless extension of the Agreement is agreed by all Members, this agreement shall terminate on 30 June 2021.

Action to terminate the Agreement may be taken at any time as part of a dispute. This agreement shall be terminated when the members, by two-thirds majority, so determine.

9. Dispute Resolution

Disputes regarding this Agreement must be notified by any Member(s) in writing to the Chair of the NTWMG SC.

Within 30 days of the dispute notification, member Councils may make submissions to the Chair of the NTWMG SC.

Within a further 30 days the Chair of the NTWMG SC will convene a meeting with the NTWMG SC to attempt to resolve the matter.

The dispute shall be resolved by an absolute majority of members at the NTWMG meeting.

Failing this majority, an independent arbitrator shall be appointed by the NTWMG SC as approved by all Members, to resolve the dispute. The independent arbitrator shall have no authority with respect to termination.

The determination of the independent arbitrator, in relation to the dispute, shall be binding upon all members.

The status quo shall apply pending the determination of any dispute.

10. Payment Periods and Procedure

The waste levy funds will be collected quarterly in arrears based on actual tonnages to landfill for each site as per the following procedure:

- a) For member Councils with their own Landfill Site, excluding City of Launceston:
 - The waste levy is to be paid to City of Launceston (CoL) for either quarterly or six monthly, depending on Council reporting tools.
 - 2. Within 2 weeks of the end of the reporting periods, CoL is to be advised of the tonnages accepted for the three monthly periods from each of the nominated landfills.
 - 3. CoL will collate this information and within one week of receiving the waste data, the amounts are to be invoiced to each Council.
 - 4. Member Councils are liable to pay the Regional Waste Levy to the City of Launceston in respect of landfill waste generated within their Municipality.

10. b) Collection of Levy at Launceston Waste Centre

- The Regional Waste Levy is contributed directly by users of the Launceston Waste Centre, Lilydale
 Nunamara Waste Transfer Stations
- The City of Launceston to continue imposing the Regional Waste Levy under Section 205 of the Local Government Act for customers disposing of Waste at the Launceston Waste Centre, Lilydale and Nunamara Transfer Stations.
- The Levy imposed on customers is the levy approved by the Regional Waste Management Group and represents the users contribution towards the Regional Waste Management program, and as such is applied towards a separate purpose as distinct to the Launceston waste centre entry fee
- The actual levy, as paid by users of the Launceston Waste Centre, Nunamara and Lilydale transfer stations will continue to be paid into the Regional Waste Management Group account on a calendar monthly basis.

10. c) Measurement of Waste Tonnages

The following measurement methods are to be used to determine tonnages subject to the waste levy:

The waste levy is calculated by weighbridge records or vehicle unit conversion rates and the following calculations apply for all member Councils:

- The Waste Levy is calculated on a per tonne basis from weighbridge records, or vehicle unit conversion rates, as determined at the landfill site where the waste is disposed.
- o The City of Launceston will apply the Regional Waste Levy based on:
 - Weighbridge records of the Launceston Waste Centre, being the levy as applied to the facility user.
 - Vehicle Unit Conversion Rates for the Lilydale & Nunamara Waste Transfer stations, as applied to the facility user.

The waste tonnages reported by Members should correlate with waste data reporting to EPA Division.

11. Withdrawal

- a) A Member may withdraw from this Agreement by giving not less than six (6) weeks written notice to the Chair of the NTWMG SC and members.
- b) A Member who withdraws from the Agreement remains liable for the full amount of the Member's financial contribution under Sections 7a) and 10 for the financial year in which the Member withdraws, without refund.
- A Member withdrawing from this agreement is not released from the indemnity, in relation to any event that occurred during the membership period provided by its in Section 7b).

12. Surplus (deficit) on Winding Up

The NTWMG is not a legal entity and as such has no ownership of funds received.

- a) Upon termination of this agreement the parties have no rights to the distribution of the cash funds held.
- b) Upon termination of the agreement the Launceston City Council agrees to expend all unexpended funds on the projects agreed to by the steering committee. Any funds remaining after the projects are completed will be held by the Launceston City Council to be spent on waste management programs consistent with the spirit of this agreement.

The Launceston City Council will provide annual reports to the members of the committee upon its termination on the expenditure of funds until all funds are exhausted.

13. Amendment of Agreement

Any variation to this agreement, including the addition of new members requires the agreement in writing of all Members unless determined in accordance with Clause 9 (dispute resolution) of this agreement.

14. Voting Rights

Subject to the provisions of Clause 9 (dispute resolution) and Clause 13 (Amendment), each Member exercises one vote in relation to this Agreement. Each vote is of equal value.

8. <u>Signatures Of The Agreement</u> - General Managers

Michael Stretton	Date
General Manager	
City Of Launceston	
city of Luaineester.	
Tim Watson	Date
General Manger	AND TRACES
Dorset Council	
Dorser council	
John Brown	 Date
General Manager	
Break O'Day Council	£ 1
Break o Day Courien	
Justine Brooks-Bedelph	Date
General Manager	8
George Town Council	
Rolph Vos	Date
General Manager	
West Tamar Council	
Martin Gill	Date
General Manager	ia .
Meander Valley Council	
Des Jennings	Date
General Manager	
Northern Midlands Council	



NTWMG Terms of Reference















Glossary

NTWMG = Northern Tasmanian Waste Management Group

WTS = Waste Transfer Station

TOR = Terms of Reference

GM = General Managers

NTD = Northern Tasmanian Development Ltd

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1. Purpose

The purpose of the NTWMG terms of reference (TOR) is to provide a reference for the governance of the NTWMG, this document details how the group is formed, the roles and responsibilities of its members and how the group reaches its decisions and achieves its goals set out in the five year strategy.

2. Background/context

The Northern Tasmanian Waste Management Group was formed in 2007 by Northern Tasmanian Development Ltd by a regional waste agreement between eight northern Tasmania councils:

- Break O'Day Council
- Dorset Council
- Flinders Island Council
- George Town Council
- City of Launceston
- Meander Valley Council
- Northern Midlands Council
- West Tamar Council

The role of the NTWMG is to provide advice, funding and education on better managing waste and recycling within northern Tasmanian communities, businesses and local governments. The NTWMG is able to provide these services though a levy on waste disposed to landfill from northern Tasmania

3. Regional Waste Agreement

The NTWMG is established under the Regional Waste Management Agreement between participating councils.

Member councils are responsible for the approval and authorisation of amendments to the agreement and the strategy.

In September 2007 all eight participating councils of the Northern Tasmanian Development (NTD) committed to the Waste Management Agreement for northern Tasmania, which included the introduction of a \$2/tonne waste levy on all waste disposed to landfill.

The funds raised from the waste levy are used to deliver regional waste programs as directed by the Northern Tasmanian Waste Management Group.

The objectives of that agreement are:

- a) Improved coordination of regional waste management policies on behalf of the members;
- **b)** Periodic review and updating of the Northern Tasmanian Regional Waste Management Strategy;
- c) Development of agreed regional waste management project initiatives in conjunction with stakeholders and in accordance with the Northern Tasmanian Regional Waste Management Strategy;
- d) Efficient project management and delivery of regional projects:
- e) Effective communication of the outcomes of the agreement to member councils and the general public; and
- f) Input into state government policy, waste management issues and programs.

In 2012 the Regional Waste Management Agreement was updated to include the increase in the voluntary waste levy, from \$2 per tonne to \$5 per tonne as agreed upon by the steering committee (GM).

In 2015 Flinders Island council opted to withdraw their participation from the NTWMG.

4. Regional Waste Strategy

The aim of the NTWMG strategy is to increase diversion of waste to landfill into more beneficial uses to realise economic, social and environmental gains from northern Tasmania.

As outlined in the Regional Waste Management Agreement, the NTWMG is required to have a five year strategy to guide its activities.

The current strategy sits within the context of state and federal waste polices as outlined in the 2017-2022 strategy.

The strategy outlines the history and successes of the NTWMG, as well as background information on the NTWMG funding model. It also provides information on the goals and targets for the five year strategy as well as specific priority waste themes and associated projects that will help meet the goals and targets. In particular the five year strategy is the basis for the NTWMG's annual plan and budget which is also required under the agreement. The 2017-2022 strategy is the second strategy to be developed for the NTWMG and builds on the achievements the NTWMG has already made.

The over-arching principle guiding this strategy continues to be the waste hierarchy, an internationally accepted guide for prioritising waste management practices.

The strategy's goals and targets are managed by the NTWMG members as outlined in the organisational structure which is made up of two chairs, the steering committee, technical committee and the coordinators.

5. NTWMG Organisational Structure

a) Steering Committee (GM)

Roles and responsibilities:

- Provide guidance to the NTWMG
- Attend 2 yearly meetings with the chair and coordinators
- Review budget and strategy
- Oversee and endorse annual NTWMG report and plan

The Chair is nominated & appointed by the steering committee

The role of the chair includes:

- Lead group initiatives
- Attend and chair two yearly meetings as required
- Liaise with fellow steering committee members
- Represent the NTWMG as sokesperson

b) Technical Committee

Roles and responsibilities:

- · representing the interests of their participating councils
- · having a genuine interest in the initiatives and the outcomes being pursued in the program
- attending regular meetings as required (five per year) and actively participating in the group's work
- being an advocate for the program's outcomes
- being committed to, and actively involved in, pursuing the program's outcomes
- · providing regional data to the coordinators as requested

The Chair is nominated and appointed by the technical committee.

The role of the NTWMG chair includes:

- leading group initiatives
- attending and chairing regular meetings as required (five per year)
- encouraging participation in group events/projects
- · liaising with the coordinators and monitor progress
- · attending media events and press releases
- · reporting to the steering committee (general managers)
- · reviewing the NTWMG budget
- · reviewing meeting agendas and minutes

c) Coordinators

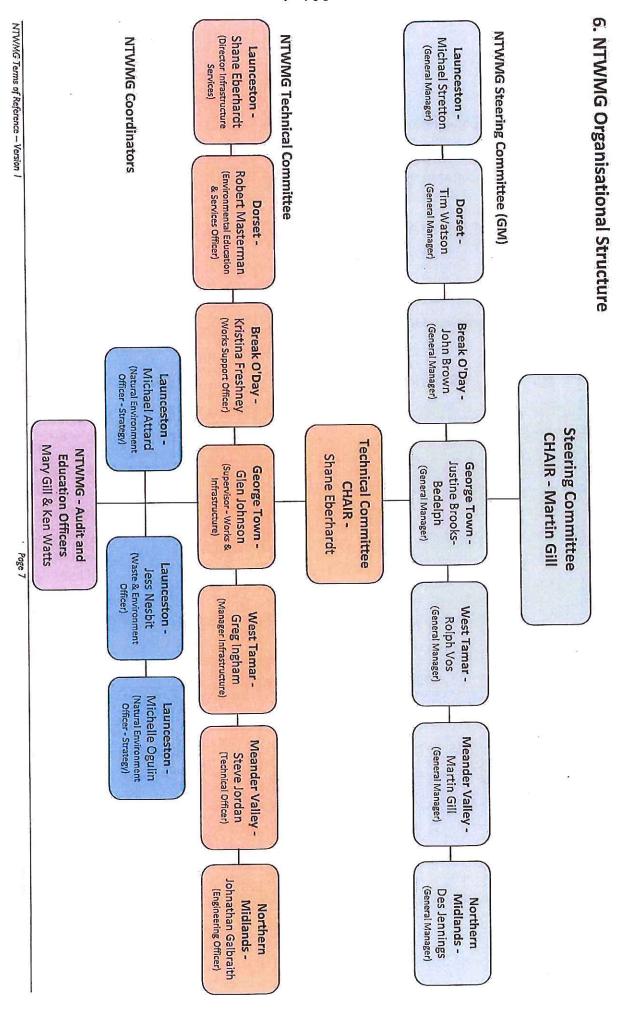
Roles and responsibilities:

- provide strategic leadership in the development, implementation and sustainability of NTWMG endorsed projects/programs
- research and develop strategic goals for the group.
- monitor annual budget
- manage general project/program administration
- oversee community education programs
- deliver projects/programs in relation to the 5 year strategy
- provide advice, support and assistance in the implementation of the program
- provide feedback to relevant bodies regarding current programs and initiatives
- · coordinate regular meetings (five per year)
- · respond to emerging issues on behalf of member councils

d) NTWMG Audit and Education Officers

Roles and responsibilities

- Audit regional kerbside recycling bins & reporting
- Educate residents on the correct use of kerbside bins
- Community engagement including community and school recycling education programs



7. Coordinator & technical committee structure

The technical committee and coordinators shall be comprised of representatives who have skills in the following categories to support the operation of the NTWMG:

- Knowledge of waste management/environmental management practices
- · Research and development
- Leadership
- · Community engagement

8. General

a) Membership

The NTWMG shall be comprised of members of contributing councils:

- City of Launceston
- Break O'Day
- Dorset
- George Town
- Meander Valley
- Northern Midlands
- West Tamar

See attachment 1 for list of current members and contact details.

b) Proxies to meetings

Members of the NTWMG must nominate a proxy to attend a meeting if the member is unable to attend.

The Chair must be informed of the substitution at least five working days prior to the scheduled nominated meeting.

The nominated proxy will provide relevant comments/feedback about the attended meeting to the NTWMG member they are representing.

c) Regional Levy

All member councils must commit to a regional levy to be apart of the NTWMG and be adaptable to changes to the levy when they arise.

The regional levy funds the NTWMG budget and allows the group to carry out necessary projects/programs to increase awareness of resource recovery and waste minimisation.

The regional levy currently sits at \$5/tonne in 2017-2018 with changes due to be considered in 2019/2020.

The levy is the only source of funding for the NTWMG and its projects

9. Administration

The City of Launceston hosts the NTWMG and provides administrative, financial and managerial support to the NTWMG; the NTWMG coordinators oversee the day to day administrative tasks.

a) Financial administration

With the City of Launceston collecting the majority of levy funds, it is organisationally efficient for that member council to manage the NTWMG revenues and expenditures and to provide the necessary administration support:

- The City of Launceston will establish a regional waste management strategy account and ensure that all contributions received on behalf of the members are credited to the account.
- The income and expenditure authorised by the NTWMG Committee will be managed by the City of Launceston in accordance with proper accounting procedures.
- City of Launceston shall provide quarterly and an annual statement of accounts (as at 30 June), including opening and closing balances and details of revenues and expenditures relating to the account.
- Fees to the value of \$12,000 per annum are to be paid to the City of Launceston for the "Collection and Administration of the Waste Levy", including but not limited to venue usage, furniture, standard IT, invoicing and accounting.

b) Agenda items

All agenda items will be forwarded to the coordinator by close of business ten working days prior to the next scheduled meeting.

The agenda, with attached meeting papers, will be distributed at least five working days prior to the next scheduled meeting.

c) Minutes and meeting papers

Full copies of the minutes, including attachments, will be provided to all members no later than 10 working days following each meeting.

d) Frequency of meetings

The NTWMG will meet 5 times a year, the dates of the meetings will be sent out via email invitation at the end of every calendar year. Meetings will occur every 8 weeks with the first starting in February.

10. Decision-making responsibilities

Decisions are to be made at NTWMG meetings; the chair can postpone a meeting or defer a decision if it is considered that there are insufficient committee members available for a consensus.

a) Definitions & responsibilities

In general deliberations NTWMG will reach agreement through consensus decision-making.

General consensus means an opinion, position or decision reached by, and accepted by a group as a whole or general agreement. Decision-making through consensus consists of:

- full deliberation among meeting participants;
- · consideration of all points of view;
- resolution of differences of opinion through discussion;
- identification of areas of agreement and disagreement through discussion; and
- · discussion until the sense of the group is clear.

The NTWMG chair is responsible for assessing overall agreements through:

- · summarising the sense of the discussion;
- asking whether there are other concerns, and if necessary, returning to deliberations; and
- · proclaiming the final decision.

The NTWMG coordinators will note all decisions made and record them in the meeting minutes for future reference.

b) Reaching decisions

The following terms describe the level of support for a decision for both the steering & technical committees:

- Unanimity: All participants agree.
- · General consensus: No participants object (but some may abstain).
- Dissent: At least one participant objects.

The decision process begins with the coordinators making a formal recommendation to the technical committee to review. Usually the vote will occur at the NTWMG meetings but sometimes these will be conducted out of session.

Some matters will need to be decided on by the steering committee in which case the technical committee will have the chance to make recommendations before it goes to vote.

In some circumstances it may be required to seek the recommendation from an external body that has waste management experience and does not have a conflict of interest to help make recommendations on behalf of the coordinators.

To avoid making decisions with respect to matters that might be product of unconcern or non-objection by the participants (i.e. with little support and substantial no vote), participants are encouraged and expected to participate actively and to express affirmatively their agreement or disagreement with the matter under discussion before a decision can actually be recorded. The appropriate percentage may vary depending on the size of the group and the nature of the decision.

All members will be notified of any decisions/outcomes via group email no later than 5 working days after the decision.

c) Out of sessions decisions

Decisions may be reached through email, teleconferences and any other medium so long as the principles expressed in these Terms of Reference are adhered to. Decisions agreed to by general consensus will be recorded in the minutes of NTWMG meetings or via email.

d) Dispute resolution

In the event of a dispute whether it is a decision making depute or a difference of opinion the NTWMG must -

- · Deal with the dispute as it arises
- Negotiate and discuss the issue in good faith, working together to resolve the dispute
- If the NTWMG is unable to achieve consensus after careful deliberation and consideration of all
 points of view, the chair will defer the matter (with a record of any agreed and disputed issues
 which have been reviewed by the NTWMG) to the steering committee (GM) to reach a
 decision.

11. Quorum requirements

A minimum of four of members is required for the meeting to be recognised as an authorised meeting for the recommendations or resolutions to be valid.

12. Conflict of interest

Members are required to declare any conflict of interest for any agenda items at the beginning of each meeting, the member will refrain from any decision-making to do with such matter.

All raised conflicts of interest will be noted in the meeting minutes.

13. Review

The effectiveness and membership of the NTWMG will be reviewed after 3 years. The contacts within to Terms of Reference will be updated annually.

Attachment 1: NTWMG group membership

Steering committee (General Managers)

- Meander Valley Council Chair Mr Martin Gill (6393 5300)
- City of Launceston Mr Michael Stretton (6323 3000)
- Break O'Day Council Mr John Brown (6376 7900)
- Dorset Council Mr Tim Watson (6352 6500)
- George Town Council Ms Justine Brooks-Bedelph (6382 8800)
- Northern Midlands Council Mr Des Jennings (6397 7303)
- West Tamar Council Mr Rolph Vos (6383 6350)

Technical Committee

- City of Launceston Chair Shane Eberhardt (Director Infrastructure Services)
 Shane. Eberhardt@launceston.tas.gov.au (6323 3238)
- Break O'Day Council Kristina Freshney (Works Support Officer)
 Kristina.Freshney@bodc.tas.gov.au (6376 7900)
- Dorset Council Robert Masterman (Environmental Education & Services Officer)
 Robert.Masterman@dorset.tas.gov.au (6352 6575)
- George Town Council Stephen Yam (Supervisor Works and Infrastructure)
 gleni@georgetown.tas.gov.au (6382 8800)
- Meander Valley Council Steve Jordan (Technical Officer)
 Steve.Jordan@mvc.tas.gov.au (6393 5329)
- Northern Midlands Council Jonathan Galbraith (Engineering Officer)
 Jonathan.Galbraith@nmc.tas.gov.au (6397 7903)
- West Tamar Council Greg Ingham (Manager Infrastructure)
 Greg.Ingham@wtc.tas.gov.au (6323 9300)

Coordinators

- Michael Attard (Natural Environment Officer Strategy, City of Launceston)
 Michael Attard@launceston.tas.gov.au (6323 3394)
- Jessica Nesbit (Waste and Environment Officer City of Launceston)
 Jess.Nesbit@launceston.tas.gov.au (6323 3309)
- Michelle Ogulin (Natural Environment Officer Strategy, City of Launceston)
 Michelle.ogulin@launceston.tas.gov.au (6323 3309)

NTWIVIG Audit and Recycling Officers

Mary Gill and Ken Watts
 Mary.Gill@launceston.tas.gov.au;
 (6323 3544); (0400 690 017)