



**NORTHERN
MIDLANDS
COUNCIL**

AGENDA

2020 ANNUAL GENERAL MEETING OF COUNCIL

MONDAY, 15 MARCH 2021

**IN PERSON &
VIA ZOOM VIDEO CONFERENCING PLATFORM**

Des Jennings
General Manager


QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* Section 65 provides as follows:

- (1) *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
- (2) *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
 - (a) *the general manager certifies, in writing –*
 - (i) *that such advice was obtained; and*
 - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
 - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.


Des Jennings
GENERAL MANAGER

GUIDELINES FOR COUNCIL MEETINGS

PUBLIC ATTENDANCE AT THE ANNUAL GENERAL MEETING DURING THE COVID-19 DISEASE EMERGENCY DECLARATION

Council Meetings, including the Annual General Meeting (AGM), are currently being undertaken in accordance with the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020*.

To ensure compliance with Council's COVID-19 Safety Plan, any person wishing to attend the Annual General Meeting will be required to register their interest before 12noon on the Friday 12 March, by emailing council@nmc.tas.gov.au or phoning Council on 6397 7303.

Please Note: Separate Registrations are required for persons wishing to attend the Annual General Meeting and Ordinary Council Meeting.

PUBLIC ATTENDANCE AT THE COUNCIL MEETING DURING THE COVID-19 DISEASE EMERGENCY DECLARATION

Public Attendance Meeting Guidelines during the COVID-19 Disease Emergency

The conduct of Council Meetings is currently being undertaken in accordance with the *COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020*. This has necessarily meant that public attendance at meetings has been restricted. Under these arrangements Council meetings have been undertaken remotely via online platforms.

While COVID-19 restrictions remain in place, Council is mindful of the need to ensure community safety and compliance with regard to social distancing and limitations on the number of persons who may gather. This obligation is balanced with the need to minimise disruption to the business of Council.

Council determined that limited public access to Council meetings would be permitted from the Council Meeting scheduled for 14 December 2020.

Attendance of the public will be restricted to those who wish to make representation or present a statement in person at the meeting, preference is to be given to individuals

1. making representations to planning applications which are subject to statutory timeframes (limit of 4 persons per item), and
2. those making statements or representations on items listed in the Agenda for discussion (limited to 2 persons).

To ensure compliance with Council's COVID-19 Safety Plan, any person wishing to attend will be required to register their interest to attend, which is to be received by Council before 12noon 4 days (i.e. usually the Friday) preceding the meeting by emailing council@nmc.tas.gov.au or phoning Council on 6397 7303.

On arrival attendees will:

- be required to complete the health declaration section of their registration form to support COVID-19 tracing (in the event that it is necessary); and
- receive direction from council officers (or Council's delegate) in relation to their access to the meeting room.

Access to the Municipal Building will only be permitted until 6.45pm, at which time Public Question Time will commence.

Members of the public who would prefer not to attend the meeting, but would like to ask a question or make a representation to the Council that would normally be heard during Public Question Time, may forward their question/representation to council@nmc.tas.gov.au which is to be received by Council before 12noon 4 days (i.e. usually the Friday) preceding the meeting.

Any questions/representations received will be circulated to Councillors prior to the meeting, tabled at the meeting and recorded in the minutes of the meeting.

These arrangements are subject to review based on any change in circumstance relating to the COVID-19 Disease Emergency.

Council will continue to ensure minutes and audio recordings of Council meetings are available on Council's website.

PUBLIC QUESTIONS AND STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting. Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked.
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days.
- Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each submission speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

PETITIONS

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

MEETING CONDUCT

- People attending Council Meetings are expected to behave in an appropriate manner.
- The following is not acceptable:
 - Offensive or inappropriate behaviour
 - Personal insults
 - Verbal abuse.
- In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.

RECORDING OF COUNCIL MEETINGS

COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020 – Regulation 18 makes provision for councils to hold meetings via video conferencing platforms.

A copy of the recording of the meeting will be placed on Council's website as soon as practicable after the meeting, the Closed Council session of the meeting will be redacted.

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

Council's Policy includes the following provisions:

- only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- does not apply to closed sessions of Council;
- does not apply to Committees of Council;
- The recording will not replace written minutes and a transcript of the recording will not be prepared;
- The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired;

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").



NORTHERN MIDLANDS COUNCIL ANNUAL GENERAL MEETING 15 MARCH 2021

NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE NORTHERN MIDLANDS COUNCIL WILL BE HELD AT THE COUNCIL CHAMBERS, LONGFORD ON MONDAY, 15 MARCH 2021 AT 5:00PM.


Des Jennings
GENERAL MANAGER

10 March 2021

GOV 1 ATTENDANCE

1 PRESENT

In Attendance:

2 APOLOGIES

GOV 2 TABLE OF CONTENTS

GOV 1	ATTENDANCE	2
	1 PRESENT	2
	2 APOLOGIES	2
GOV 2	TABLE OF CONTENTS	2
GOV 3	ACKNOWLEDGEMENT OF COUNTRY	2
GOV 4	WELCOME AND INTRODUCTION	2
GOV 5	CONFIRMATION OF MINUTES	3
	<i>Attachments: Page 1</i>	
GOV 6	PUBLIC SUBMISSIONS: ANNUAL REPORT 2018/2019	3
GOV 6	QUESTIONS ON NOTICE	3
GOV 7	QUESTIONS NOT ON NOTICE	3
GOV 8	CLOSURE	3

GOV 3 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

GOV 4 WELCOME AND INTRODUCTION

A welcome and opening address by Mayor Knowles.



NORTHERN MIDLANDS COUNCIL ANNUAL GENERAL MEETING 15 MARCH 2021

GOV 5 CONFIRMATION OF MINUTES

Attachments: Page 1

DECISION

Cr

That the Minutes of the Annual General Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 9 December 2019 be confirmed as a true record of proceedings.

GOV 6 PUBLIC SUBMISSIONS: ANNUAL REPORT 2019/2020

The Annual Report for the 2019/2020 financial year was circulated by the General Manager.

The notice of the Annual General Meeting together with the Annual Report was advertised in the Examiner Newspaper on Saturday, 27 February 2021. The community were invited to submit comments on the Annual Report for discussion at the Annual General Meeting.

GOV 6 QUESTIONS ON NOTICE

No questions on notice have been received.

GOV 7 QUESTIONS NOT ON NOTICE

Questions not on notice welcomed by Mayor Knowles, to be conducted in accordance with the following guidelines:

- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor (Chair) who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing as soon as possible.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

GOV 8 CLOSURE

Mayor Knowles closed the meeting at



**NORTHERN
MIDLANDS
COUNCIL**

ATTACHMENTS

2020 ANNUAL GENERAL MEETING OF COUNCIL

MONDAY, 15 MARCH 2021

Des Jennings
General Manager



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

ANNUAL GENERAL MEETING OF COUNCIL

MONDAY, 9 DECEMBER 2019



NORTHERN MIDLANDS COUNCIL MINUTES – ANNUAL GENERAL MEETING 9 DECEMBER 2019

MINUTES OF THE ANNUAL GENERAL MEETING OF THE NORTHERN MIDLANDS COUNCIL
HELD AT THE COUNCIL CHAMBERS, 13 SMITH STREET, LONGFORD AT 5.00PM ON MONDAY,
9 DECEMBER 2019

392/19 ATTENDANCE

1 PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Richard Goss, Cr Dick Adams OAM, Cr Matthew Brooks, Cr Andrew Calvert,
Cr Ian Goninon, Cr Janet Lambert

In Attendance:

Mr Des Jennings – General Manager, Miss Maree Bricknell – Corporate Services Manager, Mr Leigh McCullagh –
Works Manager, Mrs Amanda Bond – Community & Development Manager, Mr Paul Godier – Senior Planner, Mrs Gail
Eacher – Executive Officer

2 APOLOGIES

Cr Jan Davis, Cr Michael Polley AM

393/19 TABLE OF CONTENTS

392/19	ATTENDANCE	1975
	1 PRESENT	1975
	2 APOLOGIES	1975
393/19	TABLE OF CONTENTS	1975
394/19	ACKNOWLEDGEMENT OF COUNTRY	1975
395/19	WELCOME AND INTRODUCTION	1975
396/19	CONFIRMATION OF MINUTES	1977
397/19	PUBLIC SUBMISSIONS: ANNUAL REPORT 2018/2019	1977
398/19	QUESTIONS ON NOTICE	1977
399/19	QUESTIONS NOT ON NOTICE	1977
400/19	CLOSURE	1977

394/19 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners,
and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

395/19 WELCOME AND INTRODUCTION

Mayor Knowles welcomed all present and provided the following opening address:



NORTHERN MIDLANDS COUNCIL

MINUTES – ANNUAL GENERAL MEETING

9 DECEMBER 2019

During this period, Council undertook two of our biggest projects to date, the Longford Recreation Ground and Campbell Town War Memorial Oval Precinct redevelopment projects. Both of these projects presented their own challenges but, with the tenacity of the workforce and management, and the support of Councillors we worked as a team to achieve outstanding results.

The Longford Recreation Ground Redevelopment was a particularly exciting project, as it is the first major project that our Works Department team has undertaken as sole project managers and workers. Sub-contractors were engaged when required and, where possible, we tried to use Northern Midlands based businesses and sub-contractors exclusively. The redeveloped facility has been actively used since its completion in June 2019 and has received high praise from user groups and community members.

The Campbell Town War Memorial Oval Precinct Redevelopment project included the construction of a new multi-purpose facility, providing connectivity with the swimming pool and newly constructed multi-purpose courts, upgrades to the cenotaph and surrounds, as well as the demolition of the grandstand.

The upgraded facilities at Campbell Town and Longford now feature inclusive changerooms with updated, upgraded amenities together with meeting rooms and function facilities which are available to hire.

It has been an absolute pleasure to support the amazing variety of community events and festivals throughout the past year, and I acknowledge all the local volunteers who give their time to enable these to happen. These events keep our unique towns vibrant and places people want to visit.

I would like to take this opportunity to acknowledge and thank my fellow Councillors, Management and Staff for their commitment and ongoing support throughout the past year to enable and allow the Northern Midlands to further grow and develop.

Council has a number of projects planned and is excited to see the commencement of those that are already funded, whilst continuing to actively lobby for and seek funding for those long-term projects which are not yet funded. I look forward to the realisation of these projects as Council works towards improving its assets to the benefit of our strong, vibrant Northern Midlands community.

Financial Performance highlights for 2018/2019:

- This year Council replaced/constructed/purchased \$14.2 million of fixed assets for the municipal area, representing 54% of the total annual cashflow during the year.*
- Council now has recorded non-current infrastructure assets at a written down value of \$263 million (Gross Value of \$392 million).*

Major construction works included during 2018/19:

- the replacement of the Campbell Town Recreation Ground Complex \$3.3 million with works still in progress,*
- upgrade of the Longford Recreation Ground Clubrooms/Amenities \$2.9 million,*
- Timber Bridge replacements \$3.7 million (including the Woolmers Bridge which was opened in September),*
- Road works \$1.9 million,*
- Recreation Ground oval lighting \$1.38 million,*
- Stormwater infrastructure \$0.78 million (including the diversion of stormwater from the Paton Street flood detention basin), and*
- Plant and Fleet items of \$0.66 million.*

Operating Revenue amounted to \$19 million up 6.8% this year, plus Capital income of \$2.9 million

- Included in Operating Revenue was Rate revenue totalling \$10.9 million, fees & charges \$1.9 million, Commonwealth Assistance Grants \$3.48 million plus grants to fund projects of \$3.1 million.*

Operating Expenditure was \$18m up 1.7%

- Included in Operating Expenditure was Employee costs amounting to \$4.7 million, materials and services \$4.5 million, and depreciation \$5.7 million.*

Resulting in an Operating Surplus of \$3.9 million for 2018/19

Council's underlying Operating Surplus was \$896,000 - a very pleasing overall result.



NORTHERN MIDLANDS COUNCIL MINUTES – ANNUAL GENERAL MEETING 9 DECEMBER 2019

396/19 CONFIRMATION OF MINUTES

DECISION

Cr Adams/Cr Goss

That the Minutes of the Annual General Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 10 December 2018 be confirmed as a true record of proceedings.

Carried unanimously

397/19 PUBLIC SUBMISSIONS: ANNUAL REPORT 2018/2019

The Annual Report for the 2018/2019 financial year was circulated by the General Manager.

The notice of the Annual General Meeting together with the Annual Report was advertised in the Examiner Newspaper on Saturday, 23 November 2019 and Wednesday, 27 November 2019. The community were invited to submit comments on the Annual Report for discussion at the Annual General Meeting.

398/19 QUESTIONS ON NOTICE

Mayor Knowles noted that no questions on notice had been received.

399/19 QUESTIONS NOT ON NOTICE

Questions not on notice welcomed by Mayor Knowles, to be conducted in accordance with the following guidelines:

- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor (Chair) who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing as soon as possible.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

No questions not on notice were forthcoming from the gallery.

400/19 CLOSURE

Mayor Knowles closed the meeting at 5.07pm.

MAYOR _____

DATE _____