

NOTICE IS GIVEN THAT THE MEETING OF THE NORTHERN MIDLANDS LOCAL RECYCLING COMMITTEE MEETING WILL BE HELD AT THE LONGFORD COUNCIL CHAMBERS ON TUESDAY ~~25TH OF MAY 2021~~ COMMENCING AT 2:00PM

29 June.

MINUTES

1 PRESENT – Ian Goninon, Roderick Cuthbert, Owen Diefenbach, Maria Lawson, Matthew Brooks, Rex Heathcote, Mary Knowles, Jonathan Galbraith

2 IN ATTENDANCE –

3 APOLOGIES – Kate Heathcote

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

5 CONFIRMATION OF MINUTES

Recommendation

The minutes of the meeting of the Local Recycling Committee held on **Tuesday, 25th of May 2021** be confirmed as a true and correct record of proceedings. Proposed Owen seconded Rex.

6 BUSINESS ARISING FROM THE MINUTES

6.1 Justin Jones presentation

Justin Jones to present at next meeting.

6.2 Textile recycling

Ian reported on correspondence with Eric Abetz. A federal working group is currently looking at this issue.

7 AGENDA

7.1 Volunteers to assist with recycling at events

Volunteers requested for:

Longford blooms festival – November 20

Verandah Festival – November 27-29

Longford Four Seasons Market – October 3, February 13, April 10, July 10

This should be kept as an ongoing item so that we can list volunteers who might be available for different events.

7.2 Composting of waste materials at events

Jonathan is still looking into prices for collection of compostable materials from events. Agreed that we look at encouraging events to use three bins. Either Council or a contractor will need to take the bins into the Waste Centre at Launceston. Fiona to attend next meeting to discuss how we can encourage event organisers / food vendors to use compostable materials.

7.3 Container refunds scheme

Jonathan provided an update on the webinar. Public consultation is currently open and several committee members have made submissions.

8 NEW ITEMS

8.1 Invite Michael Attard to a future meeting - To discuss Container Refund Scheme etc.

8.2 Encouraging the use of cloth nappies – To be discussed further at future meetings.

8.3 Questions on recycling at LGAT conference - DPIPWE will be presenting at the next LGAT conference, agreed to discuss this at the next meeting and prepare some questions. Council can also put a motion to LGAT to lobby the state government for recycling related issues.

8.4 Invite Lucie to next meeting to discuss communication with ratepayers about recycling

8.5 Develop program for use of recycling trailer

A program to be developed for the recycling trailer to be taken around schools and events.

8.6 Cleaning products in recyclable containers

Cleaning products in recyclable packaging were discussed. This information has been provided to Linda who does most of the purchasing for the Works Department.

9 PRIORITY IDEAS LIST

9.1 Recycling at events

9.2 FOGO collection for businesses

10 FUTURE IDEAS LIST

10.1 Information to sent out with rates

10.2 Recycling at sports clubs

10.3 Recycling bins in Council parks

11 **CLOSURE**

Chairperson closed meeting at 10.15 pm.

Next meeting to be held at **2.00pm** on Tuesday **27th of July 2021.**

Gov 7(1)(ii)

MINUTES

BIENNIAL GENERAL MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 6 JULY 2021 COMMENCING AT 9:30AM

1 ATTENDANCE

Mrs Jillian Clarke, Mrs Jill Davis, Mr Owen Diefenbach, Mrs Judith Lyne, Mrs Fiona Oates, Ms Sally Hills, Mrs Jo Taylor, Mr Danny Saunders, Ms Sarah Annesley, Ms Tracy Spencer - Lloyd

IN ATTENDANCE:

Mrs Lucie Copas Fowler (NMC), Ms Merel Richardson (NMC)

2 APOLOGIES

Nil

3 APPOINTMENT OF ACTING CHAIRPERSON

Mrs Copas Fowler appointed as Acting Chair for the Biennial General Meeting.

4 CONFIRMATION OF MINUTES

Mrs Jo Taylor/ Ms Sally Hills

That the minutes of the Biennial General Meeting of the Campbell Town District Forum held on Tuesday, 5 July 2016, be confirmed as a true and correct record of proceedings.

Carried unanimously

5 REPORT BY CHAIRPERSON

Mr Owen Diefenbach / Mrs Jill Davis

That the Chairperson's Report be received.

Carried unanimously

6 MEMBERSHIP

At the Council meeting of 28 June 2021, the members listed below were endorsed for a term of 2 years to June 2023:

- Fiona Oates

- Jill Davis
- Jillian Clarke
- Sally Hills
- Judith Lyne
- Danny Saunders
- Sarah Annesley
- Jo Taylor
- Owen Diefenbach
- Tracey Spencer – Lloyd

Mr Michael Roach/ Mrs Debbie Thomas

That the information be received.

Carried unanimously

7 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

Mrs Judith Lyne / Mr Danny Saunders

That Mrs Jillian Clarke be appointed Chairperson for the term of two years.

Carried unanimously

ii) Appointment of Vice-Chairperson

Mrs Jillian Clarke / Mr Danny Saunders

That Mrs Jill Davis be appointed Vice Chairperson for the term of two years.

Carried unanimously

iii) Appointment of Secretary

Mrs Jillian Clarke / Ms Sally Hills

That Mrs Lucie Copas Fowler be appointed Secretary for the term of two years.

Carried unanimously

8 REVIEW OF MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MOU) is circulated as an attachment.

It should be noted that the 2018-2020 MOU reflects changes approved at the 16 April 2018 Council meeting.

Mrs Jillian Clarke/ Mr Danny Saunders

That the Committee endorse the Memorandum of Understanding and request the Chair to sign the MOU on behalf of the Committee.

Carried unanimously

9 CLOSURE

The Chairperson closed the Biennial General Meeting at 9:52am.

MINUTES

Gov 7(1)(iii)

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 6 JULY 2021 COMMENCING AT 9:30AM

1 PRESENT

Mrs Jillian Clarke, Mrs Jill Davis, Mrs Judith Lyne, Ms Sally Hills, Mrs Fiona Oates, Ms Jo Taylor, Mr Owen Diefenbach, Mr Danny Saunders, Ms Sarah Annesley, Ms Tracy Spencer - Lloyd

2 IN ATTENDANCE

Mrs Lucie Copas Fowler (NMC), Ms Merel Richardson (NMC)

3 APOLOGIES

Mayor Mary Knowles OAM, Cr Andrew Calvert

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declared

5 CONFIRMATION OF MINUTES

Mr Owen Diefenbach / Ms Sally Hills

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 1 June 2021** be confirmed as a true and correct record of proceedings.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Underpass

Council at its 28 June 2021 Council Meeting resolved the following:

DECISION

Cr Davis/Cr Goninon

That Council advise Pitt&Sherry that the proposed underpass is considered exempt under clause 5.2.4 of the planning scheme.

Committee noted the information and requested that the exemption is clarified. Mrs Copas Fowler has been advised by the Planning Department that the Department of State Growth has requested confirmation that the underpass development is exempt from a planning permit (min ref 224/21), as per the exemption (clause 5.2.4) listed in the Northern Midlands Interim Planning Scheme 2013. The request was granted at the 28 June 2021 Council Meeting.

Mrs Copas Fowler to provide a copy of the proposed Masterplan for the Main Street Upgrade with the minutes.

6.2 Bicentennial Celebrations

Committee to provide update on upcoming events.

Mrs Oates provided an update to the committee.

6.3 Town Hall Review

An appeal has been lodged, Council Officers are progressing.

Mrs Copas Fowler to provide media release and report with the minutes.

6.4 Aboriginal Name of Campbell Town

Currently awaiting approval from the Tasmanian Aboriginal Centre.

Mrs Copas Fowler will advise the committee once approval has been granted.

Committee noted information.

6.5 Information and Tourist Signs

Council's Tourism & Events Officer Fiona Dewar is currently progressing this project and is identifying signs for replacement and seeking quotes. Current awaiting quotes.

Committee noted information.

Mrs Copas Fowler clarified that new tourist information signs identifying food and public toilets at each entrance of Campbell Town are the responsibility of the Department of State Growth.

6.6 Invitations

The following groups and organizations were suggested:

- Tasmania Police
- Ambulance Tasmania
- TasFire
- Royal Flying Doctor Service
- Department of State Growth

Mrs Copas Fowler contacted the Department of State Growth in May 2021. Awaiting reply.

Tasmania Police to be invited to August meeting.

Mrs Copas Fowler to invite representatives from Tasmania Police to the August meeting.

6.7 Smoke Free Zone – High Street

A letter to businesses in the main street will be sent in the coming month, reminding business owners of their responsibilities.

Committee noted information.

6.8 Upgrades to the Campbell Town Skate Park

Ms Fitzallen has provided further information and a proposal. No budget allocation was made for the 2021/2022 Municipal Budget; however, the project has been listed as a small recreation Priority Project for the upcoming Federal Election.

Committee noted information.

6.9 Banners

Council Officers have been working on draft banners, to be circulated to the committee once finalised.

Committee noted information. Mrs Copas Fowler to provide draft banners to the committee once they have been approved and finalized.

6.10 Noticeboard

Mrs Oates to provide an update.

Mrs Oates advised that she is still investigating.

7 NEW BUSINESS

7.1 Community Newsletter

Mrs Oates suggested a community newsletter is established to provide community members and visitors with information relating to Campbell Town and its offerings.

Mrs Lyne acknowledged that Ms Hills was previously involved with the Campbell Town Herald which is no longer printed.

General discussion was held regarding potentially linking onto the Hospital Board newsletter. The committee agreed that this is a good idea and will pursue options.

7.2 TasNetworks Issues

General discussion was held regarding several streetlights that are not working. Mrs Clarke advised that TasNetworks require the pole numbers, which she will provide to TasNetworks.

7.3 Radio Station

General discussion was held regarding the new radio station that has been set up in Campbell Town.

7.4 Community Audit & Information

Ms Spencer – Lloyd provided examples of community audits that have been done in other municipalities. Mrs Copas Fowler advised that the proposed newsletter may be a good way to get more information out into the community.

7.5 Letters to outgoing committee members

Committee to progress.

7.6 Cumbungi

Mr Saunders raised concerns regarding a high amount of cumbungi in the river and the state of the river near Blackburn Park. Mrs Copas Fowler advised that this is the responsibility of the Department of Primary Industries Parks Water and the environment (DPIPWE). Mr Saunders advised that he will contact DPIPWE directly.

8 **CLOSURE**

Chairperson closed meeting at **10:48am**.

Next meeting to be held on **3 August 2020** at the Town Hall, upstairs meeting room.

MINUTES

Gov 7(i)(iv)

BIENNIAL GENERAL MEETING OF THE ROSS LOCAL DISTRICT COMMITTEE HELD IN THE READING ROOM, ROSS ON TUESDAY, 6 JULY 2021 COMMENCING AT 11:15AM

1 PRESENT

Mr Arthur Thorpe, Mrs Helen Davies, Mrs Jill Bennett, Mr Allan Cameron, Mr Herbert Johnson, Mrs Christine Robinson, Mr Grant Larkman, Ms Candyce Hurren

2 IN ATTENDANCE

Councillor Janet Lambert, Mrs Lucie Copas Fowler (NMC), Ms Merel Richardson (NMC), Mr Steve Robinson, Mr Graham McShane, Mr Keith Jolly, Mr Paul Ayres, Mrs Ann Thorpe

3 APOLOGIES

Councillor Andrew Calvert, Mr Marcus Rodrigues

4 APPOINTMENT OF ACTING CHAIRPERSON

Councillor Lambert / Mrs Copas Fowler appointed as Acting Chair for the Biennial General Meeting.

5 CONFIRMATION OF MINUTES

Mr Allan Cameron / Mrs Christine Robinson

That the minutes of the Biennial General Meeting of the Ross Local District Committee Forum held on Wednesday, 4 July 2018, be confirmed as a true and correct record of proceedings.

Carried unanimously

6 REPORT BY CHAIRPERSON

Mr Allan Cameron / Mrs Jill Bennett

That the Chairperson's Report be received and that he be commended for all his efforts on behalf of the committee over the past 3 years.

Carried unanimously

7 MEMBERSHIP

At the Council meeting of 28 June 2021, the members listed below were endorsed for a term of 2 years to June 2023:

- Mr Arthur Thorpe
- Mrs Helen Davies
- Mrs Jill Bennett
- Mr Grant Larkman
- Mr Allan Cameron
- Mr Herbert Johnson
- Mr Marcus Rodrigues
- Mrs Candyce Hurren

- Mrs Christine Robinson
- Vacancy

Mr Arthur Thorpe / Mrs Helen Davies

That the information be received.

Carried unanimously

8 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

Mrs Christine Robinson / Mr Allan Cameron

That Mr Arthur Thorpe be appointed Chairperson for the term of two years.

Carried unanimously

ii) Appointment of Vice-Chairperson

Mr Allan Cameron / Mrs Candyce Hurren

That Mr Grant Larkman be appointed Vice Chairperson for the term of two years.

Mrs Christine Robinson / Mr Arthur Thorpe

That Mrs Christine Robinson be appointed Vice Chairperson for the term of two years.

After a brief discussion, Mr Larkman withdrew his acceptance of his nomination as Vice Chairperson.

Mrs Christine Robinson was elected unanimously.

Carried unanimously

iii) Appointment of Secretary

Mrs Christine Robinson / Mrs Jill Bennett

That Mrs Ann Thorpe be appointed Secretary for the term of two years.

Carried unanimously

It was agreed that Mrs Lucie Copas-Fowler where possible, will attend every second meeting as a NMC representative. The RLDC will recommend to NMC a suitable project for Council's approval to the value of \$2,500, in lieu of NMC Secretarial Support.

9 REVIEW OF MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MOU) was circulated to the RLDC prior to the Biennial General Meeting.

It should be noted that the 2021-2023 MOU reflects changes approved at the 28 June 2021 Council meeting.

The Chair declined to sign the MOU on behalf of the RLDC, until clarification is received from Council regarding the MOU's requirement that the General Manager's prior approval of "all" correspondence is required.

10 CLOSURE

The Chairperson closed the Biennial General Meeting at **11:30am.**

MINUTES

Gov 7(1)(v)

THE ROSS LOCAL DISTRICT COMMITTEE MEETING HELD AT THE READING ROOM, ROSS, ON TUESDAY
6TH JULY 2021, COMMENCING AT 11.45AM.

1 PRESENT

Arthur Thorpe, Christine Robinson, Allan Cameron, Helen Davies, Candy Hurren, Grant Larkman, Herbert Johnson, Jill Bennett, Ann Thorpe (Hon Sec).

2 IN ATTENDANCE

Councillor Janet Lambert, Lucie Copas-Fowler, Merel Richardson, Paul Ayres, Graham McShane, Steve Robinson, Keith Jolly

3 APOLOGIES

Councillor Andrew Calvert, Marcus Rodrigues

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.

Nil Declared

5 CONFIRMATION OF MINUTES

*That the minutes of the meeting of the Ross Local District Committee held on **Tuesday 1st June, 2021** be confirmed as a true and correct record of proceedings.*

Allan Cameron / Jill Bennett

Carried Unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 **Midland Highway Safety Upgrade – Final Stage**

Chair reiterated that consultation with the community and lobbying by the RLDC resulted in the provision of two additional overtaking lanes between the Mona Vale intersection and

Campbell Town, together with improvements to turning circles and widening of the highway shoulder. Jacobs has been advised that another meeting with the RLDC is not required.

No further action.

6.2 Memorandum of Understanding

Chair contacted NMC with the proposed changes the RLDC would like included in the MoU.

These were considered at the June Council meeting and a final version of the MoU was forwarded to the RLDC for discussion at the RLDC's July meeting.

The RLDC generally felt that the final MoU was an acceptable document, however it felt that clarification was needed as to the meaning of "all" correspondence requiring General Manager's approval before sending out. Chair has raised this point with NMC on Monday 5th July, however had not received a reply prior to this meeting. The RLDC then discussed the necessity for approval of emails sent by the RLDC to Council/Council Staff.

Chair noted that in the 3 years of his chairmanship, he has recorded 3,770 Emails between the RLDC and Council/Council Staff. Chair intimated that the GM would spend all his time approving correspondence if every Local Committee sent the same number of emails. Chair advised that he felt unable to sign off on the MoU without clarification of this point. Mrs Copas-Fowler will discuss this matter with the GM.

6.3 Ross Pool

An Interim Report was presented to NMC some time ago. The Final Report has now been submitted and Councillor Lambert advised it will be considered at either the July or August Council Meeting.

6.4 Campbell Town Hospital Board

Chair was unable to attend the June meeting of the Hospital Board so nil information to disseminate.

6.5 Road Marking On Bridge Street Outside Old School Oval

The T parking lines indicating parallel parking to the curb outside the Old School Oval, have now been installed. Thank you to NMC and Staff.

No further action.

6.6 White Traffic Dividing Lines North and South Entrances

The lines have now been repainted. "Cats Eyes" have been installed on the Roseneath Road bend approaching the Ross Bridge which will further enhance vehicle safety. Again, thanks to NMC and Staff.

No further action.

6.7 Village Green

Following on from a concern raised at the RLDC meeting in May, the Chair personally measured the ablutions building (amenities pavilion) and has confirmed that the width of the building is 26.01 metres, and the depth is 5.10 metres. This is exactly the measurements as per the plan contained in approved development application P17-287 page 1-195.

Councils Works Manager also indicated that the colour of the footpaths may darken when the final sealing coat is applied.

Committee noted information.

6.8 Ross Bicentennial Celebrations

Official Opening to mark the bicentenary of the naming of Ross, was held at the Ross Town Hall on Wednesday, 2nd June. The ceremony was opened by Mayor Knowles OAM, and marked by the unveiling of a superb community quilt that tells the story of Ross, to be retained as a permanent record of the occasion.

Chair thanked Helen for the wonderful day with the quilt unveiling. Well attended by locals, politicians, and special guests. Very well organised and a pleasure to attend. Enlightening Ross Bridge lecture on the following Thursday by Dr Jenny Jackson, although not as many people attended the Quilt open day on the Friday as expected. However there was a visit by 2 school groups.

Other events for the rest of 2021 are, **July**, Colonial Dinner / **Aug**, tba / **Sept** Running Carnival 27th, Old Timer's get-together & Questions, & opening of Village Green / **Oct**, sandstone carving and late in Oct, David Blakely watercolour exhibition of Ross, Camera Obscura Classical Concert, 10th Oct / **Nov**, Ross Open Gardens / **Dec**, Bicentennial Cricket match (5th Dec), New Year's Eve on The Village Green.

6.9 Clearing The Macquarie River

The current condition of the Macquarie River is of great concern, with infestations of Cumbungi weeds and debris from previous floods needing removal.

No answer received as yet on the motion below, which was tabled at the June NMC meeting and carried unanimously. RLDC will be advised when response received.

The Ross Local District Committee request that the NMC contact the relevant Tasmanian Government Minister, requesting clarification as to which Government Department is responsible for maintaining the Macquarie River.

6.10 Condition Of Trees in Ross

Councils Council's Works Manager, Mr Leigh McCullagh, has located an electronic copy of Council's 2016 Tree Maintenance Schedule, and advises that Council's arborists will be doing an inspection of the trees in September/October and updating the schedule at that time.

Chair has also asked Council's Works Manager to confirm if Council still has a "Tree Management Policy" and if so, where is it located on Council's Web Page listing of Council Policies? At the time of meeting no update has been received from NMC.

Committee noted information.

6.11 Dog Exercise Park

The matter of providing dog exercise equipment in Ross, similar to that in the Longford Dog Exercise Park was raised. A project such as this would depend on available funding. Chair also mentioned that when the dog park in Ross was established, Council indicated it would be fenced off and that this had not occurred.

It was mentioned that NMC apparently received a grant by a pet food company to the cost of \$20,000, to provide the dog exercise equipment in the Longford Dog Park. Federal Elections are coming up, and now is the time to approach politicians with applications for grants etc as there will be funding opportunities.

However, the actual off-leash dog exercise area in the Ross Recreation Grounds would probably need to be fenced off prior to any equipment being installed.

6.12 Commandants Stables

Although repairs have recently been carried out, a long term solution requires a new roof, the provision of which would be subject to available funding. Again, perhaps through Federal Government funding. General feeling at the meeting was that this project would be more likely to attract funding than the dog park exercise equipment.

6.13 Vandalism And Hooning

Recent occurrences of street sign damage and hooning have been reported to Tasmania Police. Chair raised customer request 46304 with the NMC, seeking re-installation of the damaged street signs.

A further incident on the night of 2nd July, happened when hoons entered the Ross Recreation Ground, and smashed the railings holding two chains and padlocks and they then took these items with them. More street signs have been knocked out of the ground, with one sign which was knocked out of the ground on a previous occasion being stolen before it could be re-erected. There were 2 vehicles involved this time, and although the residence of these vehicles is known, no registration numbers were able to be identified. It would appear one of the vehicles is apparently already known to police. NMC were in the process of repairing the fences and a broken part of a car was found in the oval.

A concerned resident who confronted the hoons has since had a personal attack on his property. No formal report taken by police although they visited complainant. This, and the hooning have been reported to police, however more people need to contact the police at the time of the incidents taking place.

Mr Cameron asked if there is a police presence in Campbell Town? Apparently Police are on duty, but often out in their vehicles, not necessarily in the police station buildings.

6.14 North West Sandstone Wall

Council's Works Manager has agreed to remove the vegetation on the Council owned land on the northern side of Roseneath road, between the road wall itself and the adjoining property. This will be completed as time and resources allow; followed by a working bee with Council registered and inducted volunteers to complete the clean-up.

Committee noted information.

6.15 Badajos Street Rail Crossing

Issues were raised concerning problems with the rail crossing in Badajos Street. Who is the relevant Government Minister and can we perhaps have a representative visit to enable a visual explanation of what we need.

No answer received as yet on the motion below, which was tabled at the June NMC meeting and carried unanimously. RLDC will be advised when response received.

The RLDC requests that NMC contact Tas Rail to determine the extent of Tas Rail ownership of the Badajos Street rail crossing, for the purpose of future widening of the road to ensure the safety of road users.

6.16 Damaged Footpath

There is a large crack in the asphalt footpath in front of Macquarie Homes, which appears to have been caused by the Elm Tree roots. As this path is used regularly by elderly people, a concern has been raised that an accident is only a matter of time. Chair raised customer request 46302 with the NMC, seeking rectification of the footpath.

This matter is ongoing.

6.17 Ross Sports Ground Security

Chair met with Council's Works Manager to discuss the recent hooning incident within the Ross Recreation Ground. Council's Works Manager undertook to arrange for all removable barriers at the Ross Recreation Ground Oval to be secured by a chain and key system as used at other Council grounds. The Ross Recreation Ground entrance gate will not be locked; this is consistent with all other Recreation Grounds within the Northern Midlands Council Municipality which remain open 24/7 for all legitimate users.

See Item 6.13 for further detailed discussion.

6.18 Shipping Container In Ross Caravan Park

Chair contacted Council's Planning Department seeking clarification as to why there is a shipping container and a demountable building sited in the Council owned Caravan Park. NMC Planner advised that they requested the lessee to have these two items removed. This will happen, possibly as soon as the next 2 weeks. Mr Larkman advised that a caravan has already been purchased to replace the demountable.

6.19 Church Street Watering System

Ross Business owner happy to water nature strips in the vicinity of his business, but needs a special "spigot" to turn on the watering system. Following discussions between Chair and Council's Works Manager, it was arranged for the local overseer to provide business owner with a spigot and to be shown where the various taps are located to activate the system.

Spigot has been supplied and taps located – no further action.

6.20 Closure Of Roads For Public Events

Mr P Brown asked the question: who gives the authority for people to close off the roads for activities? Mr Brown has contacted NMC and the Police, but no one seems to know who is responsible. When roads are closed (particularly Church Street), a number of businesses are unable to be accessed by vehicles for a period of time, and income is lost.

Chair has contacted the NMC in an effort to determine the applicable procedure and who is responsible for administering it, and has ascertained that NMC is responsible for administering the process on Council owned roads, with both Chiswick and Roseneath Roads falling into that category.

Mr Brown has been advised of this, and copies of the NMC and Tasmania Police application forms required to be completed when applying for permission to hold an event have been supplied to him.

Forms sent to Mr Brown who acknowledged receipt of same and indicated that his concerns have now been addressed.

No further action.

7. NEW BUSINESS

7.1 Ross Running Festival

Event organiser Tracy Canham attended the RLDC Meeting as a guest, to explain first hand, the Ross Running Festival.

The University Running Club, commenced in 2003/04 and has grown over the following years. They continued to organise the event until 2016/17 and the current organisers took over in 2018. This group have tried to make it more about Ross and the actual community, so the running day website also now focuses on accommodation, history etc., that embraces the community.

They have also rebranded images for the running festival, which include the bridge and church, so have refocused with the town image. Tracy mentioned that the Ross community provide volunteers on the day and the event couldn't be run without them.

Event day was moved from September to April, which appears to be more suited to the event and the course was changed to include the Ross Bridge and Roseneath Road. Participants love having their photos taken on the famous bridge. Due to Covid, rain and the pressure from

other running events, dates have had to be changed from year to year. 2020 event was postponed and was held in September. They had more people competing than they ever had before. The date this year has also been moved from April to September.

Organisers have found it more appealing for the participants in the event, to have it held in the main part of the town, and feel if it was held at the Recreation Ground, it would detract from the event. Part of the charm is running through all the Elm trees, past all the historic houses and over the bridge.

Mrs Bennett congratulated Tracy on organising such a fabulous charity event, and although Mrs Hurren said as a business they receive no income during the time of the race, as the road leading to her business is closed, she commends the idea and the money going to charity.

Tracy showed everyone the traffic management plan and explained the system for the day. Caravan Park appears to require special traffic signage due to caravans needing to leave the park throughout the road closure time.

Chair asked if volunteers would need to be required? Steve Robinson mentioned that as it is the bicentenary, would we encourage lots of locals, etc to participate. Differing levels of courses to cater for levels of fitness. There will also be a special bicentenary medal to all those who attend.

Tracy has previously met with a concerned business owner regarding closing the street, and the owner is now satisfied with the conditions under which the event will be held. It would appear that all issues are under control to a point where everyone is happy.

Committee thanked Tracy for coming all the way from Hobart to present information on this event.

7.2 Personal Conduct At Ross Local District Committee Meetings

Lucy Copas-Fowler emailed Council's Meeting Code Of Conduct to committee members. People attending Council meetings are expected to behave in an appropriate manner as per instructions issued by Council's General Manager. These instructions apply to both Ross Local District Committee members, and members of the public who attend RLDC meetings. This in no way reflects on this committee, but is provided for information only.

No further action.

7.3 Round Table Discussion

A Thorpe - Ricky Hebbard has advised he will not be re-joining the committee. Chair asked approval to write to Ricky thanking him for his contribution and commitment over the last three years – RLDC approved this request.

Chair has requested TasNetworks to replace two inoperative street lights on the western side of Church Street - Pole numbers 347384 and 347388.

H Johnson - Difficulties with caravans backing out of Female Factory parking area on to Beaufront Road (C305). Asked if any chance of making a larger car park? Although not a lot of traffic in off-peak season, it is difficult. Chair to contact Works Manager to discuss

alternatives, if any. Also, back roads need roadside spraying for weeds.

Lucie Copas-Fowler - mentioned the new NMC recycling trailer which will be taken to schools and community events (Ross Running Festival ☺). The trailer will take items that can't go in normal recycling. Meeting thought this was a very good initiative.

H Davies - Could a "Thank You" be sent to Wayne Flett for all the extra work at the Town Hall for the quilt opening. Chair mentioned it would be more appropriate if it came from the Bicentenary Committee rather than the RLDC. Helen to do so.

Also there appears to be a concern regarding storage space in the Town Hall. There is only one very small space, which holds items for film society and Sunday's market items. A large cupboard is blocking the window and taking up a lot of space. NMC is apparently aware of the issue. A hirer of the hall stores equipment there but apparently pays extra to do so. Chair will discuss with Council's Works Manager.

A Cameron - concerned about weed control (as mentioned by H Johnson) and a residence at the northern end of Church Street (West side) appears to have a lot of items for sale out the front on the footpath. The particular location where this is occurring is zoned general residential.

Also, there is a paint spill on the road at the Northern end of Church Street – who is responsible?

8 NEXT MEETING/CLOSURE

The Chair closed the meeting at 12.50 pm.

Next meeting – Tuesday 3rd August 2021 commencing 11.15am at the Ross Reading Room.

COV 7(1)(vi)

MINUTES

BIENNIAL GENERAL MEETING OF THE LONGFORD LOCAL DISTRICT COMMITTEE HELD IN THE CATHOLIC PARISH HALL, LONGFORD ON WEDNESDAY, 7 JULY 2021 COMMENCING AT 5:30PM

1 ATTENDANCE

Dr Tim Flanagan, Mr Neil Tubb, Mrs Bron Baker, Ms Megan Mackinnon, Mrs Vivien Vaca, Mr Dennis Pettyfor, Mr Doug Bester, Mr Bruce Lindsay, Mr Simon Bower, Ms Joanne Clarke

IN ATTENDANCE:

Cr Dick Adams, Mrs Lucie Copas Fowler (NMC), Ms Merel Richardson (NMC)

2 APOLOGIES

Cr Mathew Brooks

3 APPOINTMENT OF ACTING CHAIRPERSON

Mrs Lucie Copas Fowler appointed as Acting Chair for the Biennial General Meeting.

4 CONFIRMATION OF MINUTES

Ms Joanne Clarke/ Mr Dennis Pettyfor

That the minutes of the Biennial General Meeting of the Longford Local District Committee held on Wednesday, 4 July 2018, be confirmed as a true and correct record of proceedings.

Carried unanimously

5 REPORT BY CHAIRPERSON

Mrs Bron Baker/ Dr Tim Flanagan

That the Chairperson's Report be received.

Carried unanimously

6 MEMBERSHIP

At the Council meeting of 7 July 2021, the members listed below were endorsed for a term of 2 years to June 2023:

- Tim Flanagan
- Neil Tubb
- Bron Baker
- Megan Mackinnon
- Vivien Vaca
- Dennis Pettyfor
- Doug Bester

- Bruce Lindsay
- Simon Bower
- Joanne Clarke

Mr Doug Bester/ Mrs Vivien Vaca
That the information be received.

7 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

Dr Tim Flanagan/ Mr Bruce Lindsay

That Mr Neil Tubb be appointed Chairperson for the term of two years.

Carried unanimously

ii) Appointment of Vice-Chairperson

Mr Neil Tubb/ Mr Dennis Pettyfor

That Dr Tim Flanagan be appointed Vice Chairperson for the term of two years.

Carried unanimously

iii) Appointment of Secretary

Mr Doug Bester/ Dr Tim Flanagan

That Mrs Bron Baker be appointed Secretary for the term of two years.

Carried unanimously

8 REVIEW OF MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MOU) is circulated as an attachment.

It should be noted that the 2021-2023 MOU reflects changes approved at the 17 May 2021 Council meeting.

Ms Joanne Clarke / Mrs Bron Baker

That the Committee endorse the Memorandum of Understanding and request the Chair to sign the MOU on behalf of the Committee.

9 CLOSURE

The Chairperson closed the Biennial General Meeting at **6:01pm**.

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MINUTES OF THE MEETING OF THE LLDC WILL BE HELD AT THE CATHOLIC PARISH HOUSE ON WEDNESDAY 7 JULY 2021, COMMENCING AT 5.30PM

- 1 **PRESENT** : Neil Tubb, Jo Clarke, Bron Baker, Dennis Pettyfor, Doug Bester, Tim Flanagan, Megan McKinnon, Simon Bower, Bruce Lindsay and Vivian Vaca.
- 2 **IN ATTENDANCE** : Councillor Adams, Lucie Copas Fowler (NMC), Merel Richardson (NMC)
- 3 **APOLOGIES**: Councillor Matthew Brooks

WELCOME NEW MEMBERS : Megan McKinnon, Simon Bower, Bruce Lindsay and Vivian Vaca.

4 **DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL**

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive, or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment. Nil declared.

5 **CONFIRMATION OF MINUTES**

The minutes of the meeting of the Longford Local District Committee held on **June 02, 2021**, were confirmed as a true and correct record of proceedings.

MOVED: Bron Baker/Neil Tubb

CARRIED

6 **BUSINESS ARISING FROM THE MINUTES**

- 6.1 Longford Entrance Improvements – Much discussion around
- * continuation of Illawarra Rd (M1) from Perth bypass towards northwest coast link
 - * completion of the M1 link from Pateena Rd to Longford roundabout
 - * priority for a pedestrian/cycle path to continue from Perth bike path into Longford after witnessing 3 children aged around 6-14 years, riding over the bridge.

MOTION:

That completion of the pedestrian/cycle link is preferred priority before constructing the four lanes from the roundabout to Bishopsbourne Rd intersection.

MOVED: Tim Flanagan/Doug Bester

CARRIED

- 6.2 Water Trough Plaque – Tim will work on wording so we can pass onto Council so that a plaque can be completed and fitted onto the Water Trough.
- 6.3 Town Hall Committee to inform us of progress with lighting upgrade.
- 6.4 Tear-off Street Maps for Longford – Council attending to this.
- 6.5 Safety Issues Woolmers Lane/Panshangar Road intersection.

MOTION:

That Council approach State Growth to arrange signage to be placed advising of trucks entering and put in place an 80kph speed limit.

MOVED: Tim Flanagan/Vivian Vaca

CARRIED

- 6.6 Memorial Hall – Village Green Development.

MOTION:

That Solar panels be included in the planning process and be fitted on the roof.

MOVED: Jo Clarke/Megan McKinnon

CARRIED

- 6.7 LLDC Budget Submission – Council has listed the following items in their 2020-21 Budget.

Marlborough Street Footpaths - \$15,000 – awaiting advice/plan from landscape architect prior for consideration and scheduling work.

Legends Park Stage II - \$12,000 – Budget allocation \$5,000 (plaques or gate).

Racecourse Signage - \$2,000 – some signage already provided, any further signage to be discussed with Works Manager.

Entrance to Longford - \$15,000 – to be further investigated - funding available if necessary.

Lawn Mower - \$5,000 – Budget allocation of \$5,000 with negotiations with Works Manager/Phil Williams.

- 6.8 Water Leakage near 109 Marlborough Street - Doug reported that the water flow leaking in Marlborough St near Cressy Rd intersection has increased and Tas Water have not attended to this issue, despite several calls highlighting the issue. Neil will contact Mark Shelton about it.

7.0 NEW BUSINESS

7.1 New Members

Neil welcomed new members Vivien Vaca, Bruce Lindsay, Megan Mackinnon and Simon Bower and hoped that the positive outcomes that we have achieved so far will continue with our new members contribution.

- 7.2 Vivien expressed concern at the danger of children in particular, crossing Wellington St near the library and suggested a proper pedestrian crossing be installed.

Motion:

That a pedestrian crossing be installed on Wellington St from the Anglican Church grounds to the library.

MOVED: Doug Bester/Megan McKinnon

CARRIED

8 REPORTS FROM SUB COMMITTEES

- 8.1 Railway Committee – Bridge Pillars installation. \$50k received from State Government so a further \$30k to be sourced. A company located in Penguin will manufacture the pillars. Hoped to print promo calendar with images of the bridge history.

- 8.2 Longford Legends - investigating options for Lych Gate Entrance to the Heritage Walk. Lych Gate needs to be flood-proof steel construction. Local business Esk Ridge have submitted concept at a cost of approximately \$14.5k + footings and installation, so we expect total cost of around \$20k.

9. PENDING BUSINESS ITEMS

- JBS Alternate Entrance – waiting decision on Urban Design Strategy.
- Wellington & Marlborough Streets Intersection – waiting on Council decision.
- The Planning Scheme Revisions LGAT & NMC.

10. OTHER BUSINESS

Nil

CLOSURE

There being no further business, the meeting closed at 19.08 pm. The next meeting will be on August 04 at 5.30pm.

**Liffey Hall Management Committee.**

The Liffey Hall Management Committee meeting held on Tuesday 8th June 2021

The meeting commenced at 7.07pm.

Present:

Quenton Higgs, Sally Staubmann, Herbert Staubmann, Lindsay Jordan, Dennis Chilcott, Christine Higgs, Stev Broadbent.

Apologies:

Maria Saldana, Richard Chin, Carol Viney, Dick Adams.

Minutes:

The minutes from the previous meeting were read, they were moved by the secretary and second by Quenton Higgs to be a correct account.

Treasurers Report:

The treasurer Sally Staubmann read the financial report for the previous period 14/4/21 to 8/6/21 stating incomes and expenses. The treasurer's report was moved by Lindsay Jordan and seconded by Stev Broadbent.

Attached to the minutes is a full financial report prepared by the treasurer.

Correspondence:

At our previous meeting in April Herbert was asked on behalf of the committee to communicate with N.M.C. in regard to the possibility of the council under maintenance if they would be able to reroute the guttering on the front skillion so water from the roof can flow into the recently installed water tank at the western end of the Hall. At the moment the water from this roof is draining onto and eroding the drive way and car park area.

Herbert was also asked if he could mention the rodent problem we are have in the Hall.

The response from council was they have no plans on replacing the guttering in the immediate future.

After receiving correspondence from N.M.C. in relation to the Coronavirus (Covid-19) update 4

Sally has prepared a covid manual for visitors to the Hall to follow in accordance with Covid-19 safe workplace framework and check in Tas app. From May 1st the Tas app became mandatory for businesses and facilities to assist in contact tracing in the event of any covid-19 cases in the area.

Other correspondence was from Graeme Hillyard, Environmental Health Officer for the Northern Midlands Council. This was in regard to the renewal of our food business certificate. Sally Staubmann has offered to complete and submit the application form along with the fee required by Council.

Matters arising:

Matters from our previous meeting and actions taken.

On behalf of the Hall Committee Herbert has corresponded with N.M.C. in regard to the Facia and guttering and the rodent problem in the Hall.

The Council have sent a workman and has attempted to ease the mouse invasion with some seals under the door. We are hopeful this will work, we will monitor the outcome.

The Ten Days on the Island committee have been contacted and they are forwarding funds to the Hall Committee as promised by Matt Woodham. These funds will go the power installation points and a small remuneration to Kelvin Page for his truck use.

Quenton is waiting for the return of quotes for the installation of replacement lockable power outlet outside.

Work on the water tank is completed thanks to all that participated in the working bees. Special thanks to Ian Spencer for his work in connecting poly fittings and installing the lockable cage around the water pump. The 5000 litre tank now can be used as a backup for dish washing in the kitchen and toilet flushing if required also a Tas Fire Service coupling has been attached to the tank this will be a useful water source in case of an emergency.

Quinton has follow up with the appreciation of the work B.J. has done over the years for the Liffey Hall with being in charge of the sausage sizzle area. Quenton presented B.J. with two bottles of fine wine for her efforts.

The yoga classes have ceased for the time being with the hope they may resume at a later date.

General Business:

It was raised by Chris Higgs that the Hall Committee purchases a market marque for the sausage sizzle area ready for the commencement of the new market season.

Further talks on the market marque will carry over at the next meeting.

Quenton presented a receipt to the treasurer for plumbing fittings and item used in the installation of the lockable pump cage.

The fire extinguisher has gone missing for the hall all efforts have been make to locate the missing fire extinguisher to no avail.

With the last market for the season in April a very special thanks was given to the Devonshire Tea ladies, Maria, Di, Chris and Susan for all their work throughout the market season. The Devonshire Tea mornings at the market

Market News:

The first market of the season will start on the 11th September 2021.

There may be a need to coordinate the Devonshire tea ladies prior this date.

Meeting Closed:

The meeting was close by the Chairperson Quenton Higgs at 8.05 pm 8th June 2021.

The next Liffey Hall Management Committee and A.G.M. meeting Tuesday 10th August 2021 at 7.00pm at the Liffey Hall.

Secretary Liffey Hall Management Committee.

Dennis Chilcott. 28/6/2021

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EVANDALE COMMUNITY CENTRE AND MEMORIAL HALL
MANAGEMENT COMMITTEE

Gov 7(1)(ix)

Minutes of General Meeting Tuesday 8th June 2021

Chairperson John Lewis

Meeting opened: 1.00pm

1. Present: Arthur Walter, Peter Riley, Geoff and Jackie Divall, Brett Goldsworthy, Cath and Barry Wenn, Sue Bedford, Ian Goninon, Gillian Atherton.

2. Apologies: Heather and Chris Leggett, Frank Halliwell, Judy Heazlewood.

3. Minutes of Previous Meeting: were taken as read and confirmed Arthur Walter/Geoff Divall. Carried.

4. Centre Report/Correspondence:
 - Centre still being well used considering various travel restrictions 226 tourists, and 292 locals during May.
 - Several regular bookings for meeting room.
 - Waiting for report from N.M.C. re the question of RV friendly town. Ian Goninon said that a report regarding parking at Evandale was going before Council. It was also possible that the Dump Site might be moved. Arthur Walter suggested the lane off Logan Road (laneway into the Sewerage Ponds) be considered. Ian Goninon will ask NMC to investigate.
 - Reminder regarding the new 'Tas Safe' check-in app to be used from 1st May. Slips still to be used if required.
 - Wednesday Social Afternoons working well, our thanks to Cath and Barry Wenn for their help.
 - A new information brochure has been suggested for Evandale, which would include more local business information, and could possibly be printed in house. However, Ian Goninon said the NMC has budgeted for new maps, so he will follow this up for us.
 - Katherine Heathcote advised that books and seeds had been stolen recently from a little street library.

5. Community Hall Report:
 - Quiet at present, but already have several bookings for the rest of the year.
 - Rear security lights not working.

6. Financial Report:

EVANDALE COMMUNITY CENTRE Financial Statement as at 31 May 2021				
BANK BALANCE				\$18,711.83
Add interest		Interest	\$6.17	
Add deposits		Cash Deposits	\$470.00	
		Direct Deposits	\$1,195.00	
		Eftpos	\$145.50	
				\$20,528.50
Less cheques				
	727379	Vicky Sim	\$96.00	
	8.05.21	Card Top up	\$500.00	
	DP	Flick	\$50.05	
	DP	Link	\$36.30	
	DP	Telstra	\$124.77	
	727380	AW (Reimbursement)	\$175.00	
	727381	Evandale Village Fair	\$65.60	
	727382	L Barker (Cards)	\$40.00	
				\$1,087.72
Less direct debit	02.05.21	CBA Eftpos Fee	\$60.00	\$19,380.78
BANK BALANCE				
Less unrepresented cheques				
Available Balance				
Debit Card Account	31.05.21			\$361.55

Arthur reminded the meeting that the Solar Panels and the Notice Board are payments pending.

7. Gift Shop:

- Gift Shop has received some new stock, all from local sources, beeswax wraps and cards.

It was moved and seconded that the reports be accepted. Peter Riley/Sue Bedford . Carried.

8. Any Other Business:

- Council will provide non-slip matting at the entrance door.
- Although the Notice Board is a long-term project, some timber has already been collected for the project.

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- The State Government has given a grant to councils for security lighting. Geoff Divall will follow this up to see if we are eligible.
- Geoff Divall reminded members not to give personal preferences when helping visitors with accommodation.
- Jackie Divall reminded members of boxes in the Centre for donations for Just Cats and the Dogs' Home, and also one for used printer cartridges which can be recycled through Planet Ark.
- The Verandah Music Festival will be held again in Evandale 27th/28th November.
- It was decided that the opening hours at the Centre remain the same.
- Peter Riley informed the meeting that Neil Louis was ill in hospital. John Lewis asked that our thoughts and best wishes from all members be sent to him and to Lyn.

Meeting closed at 2.15 pm and was followed by afternoon tea.

Next meeting Tuesday, 13th July at 1.00pm.