

2023-09-18 ORDINARY MEETING OF COUNCIL - OPEN COUNCIL ATTACHMENTS

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Meeting minutes

Committee meeting

Date:	20/7/23
Time:	1830
Place:	Damien and Stacey Wilson residence
Chair:	Maurita Taylor
Minute Taker:	Sarah Greig

Attendees:	Maurita Taylor, Donna Seadon, Brenda Jones, Sarah Greig – video link (minutes), Stacey Wilson, Damien Wilson, Kristyn Green, Leah Shaw, Richard Goss
Apologies:	Haylee Kavanagh, Michelle Hogarth, Anna Goss

Item	Description				
1	Acceptance of minutes of previous meeting				
	Minutes of previous meeting read				
	<i>Proposed resolution: That the minutes of the Committee meeting held on 17th January 2023 be accepted with the above changes.</i>				
	<table border="1"> <tr> <td>Moved: Sarah Greig</td> <td>Seconded: Maurita Taylor</td> </tr> </table>	Moved: Sarah Greig	Seconded: Maurita Taylor		
Moved: Sarah Greig	Seconded: Maurita Taylor				
	Decision: Passed/Not passed				
2	Acceptance of new members				
	New Member/s:				
	<i>Proposed resolution: That the new member/s listed above be accepted.</i>				
	<table border="1"> <tr> <td>Moved:</td> <td>Seconded:</td> </tr> </table>	Moved:	Seconded:		
Moved:	Seconded:				
	Decision: Passed/Not passed				
3	Business Arising				
	<table border="1"> <thead> <tr> <th>Business</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>3.1: Lifeguard Hours and Fees; Training Awaiting advice on possible system to be installed by NMC – Leslie Hall to keep committee updated</td> <td>Ongoing</td> </tr> </tbody> </table>	Business	Status	3.1: Lifeguard Hours and Fees; Training Awaiting advice on possible system to be installed by NMC – Leslie Hall to keep committee updated	Ongoing
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3.1: Lifeguard Hours and Fees; Training Awaiting advice on possible system to be installed by NMC – Leslie Hall to keep committee updated	Ongoing				

	<p>Leslie was emailed regarding the previous hours allocated. She is monitoring closely and will support where she can.</p> <p>UPDATE: Emailed Leslie re additional hours – Response received, feel hours are acceptable at the current point in time. Further email has been received regarding us exceeding our hours for the season as at 17/1/23, Meeting has been requested via email wanting to meet Maurita with Leslie and Maree. Committee preference that any communications are via email. We will respond by email to this request and forward previous email regarding hours</p> <p>3.2: Stage 2 Developments / Maintenance</p> <p><i>New signage:</i> Flag sign to say - ‘Open Solar Heated Pool’ Maurita ordered – Delay with delivery – Update: Signs delivered and installed and used this season Sign for disabled access hoist – ‘Certified people only to operate hoist’ – Council to investigate</p> <p><i>Solar Heating System:</i> Email received from Council. Damien Wilson investigating Tassie Pools have looked but not provided feedback as yet Awaiting advice from Tassie Pools; Has been liaising with manager</p> <p>3.3: Open Days/Functions/Activities Free days at pools across municipality – Richard Goss to follow up</p> <p>3.4: Promotional Opportunities</p> <p>3.5 Posters developed and put around various areas. Booking form developed</p> <p>3.6 Lap swimming going well seek community grants through Rotary Longford. To investigate other community grants</p> <p>New Business from Previous Meeting 17/1/23</p> <ol style="list-style-type: none"> 1. Question re step at the front of the kiosk for small children 2. Comment regarding Shade around seats along road wall 3. Request for: Hooks down the fence to hang towels; Hooks down alley way for creep bag; another 2 bags for creepy; a new lawnmower - Leah suggested going to DMC and looking for one with a Honda motor; Hose reel – 30m (which Damien will mount 	<p>Completed</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed</p> <p>Ongoing</p> <p>Damien to look at</p> <p>Noted</p> <p>Completed</p>
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	<p>onto filter room) and Travelling Irrigator; hook for staff entry door to kiosk; No entry signs</p> <p>4. Query can we pay or provide something to the younger youth who come and help in the kiosk</p> <p>5. Mark Shelton office: Shade over play equipment; Shade over fence seating;</p> <p>6. Car in playground repair</p> <p>7. Move sign for bikes from Disabled area (old bike area) to new bike are</p> <p>For private bookings outside of opening hours we will charge \$40 per hour if under 25 swimmers, 25-50 \$80 per hour; 50-75 \$120; For private bookings inside of opening hours we will charge for children attending; onlookers free if under 25 people</p>	<p>To keep discussing</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>
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5	Treasurer's report	
	<p>Current bank balance – End of June 2023 \$31590.47</p> <p>Incoming accounts: NMC \$1397.26 GST 2022 Season NMC \$15826.58 Season 2022-2023 – lifeguard labour (we have already paid for chemicals) – Bill discussed in General Business</p> <p>Invoices raised: Invoices raised – 23003 – NMC \$100; 23003 – Launceston Tri Club \$120; 23004 – Lady Gowrie \$396 – Received apart from NMC \$100</p>	
	<i>Proposed resolution: That the treasurer's report be accepted, and outstanding bills paid</i>	
	Moved: Stacey Wilson	Seconded: Maurita Taylor
	Decision: Passed /Not passed	

6	General business	
	New Business:	Actions:
	<p>1. Council Bill of Lifeguard Hours Discussion surrounding the large bill for lifeguard hours. Interesting the rate per hour has changed to \$54.91/Hour for lifeguard from \$39.46/Hour last year. We went over the hours by 289hrs Lifeguards paid \$34.76 casual rate, we are charged hourly rate plus super plus oncosts</p>	

<p>Training allowance – guards were trained at a cost this year, but the induction was over multiple 6 hours shifts rather than a 2 hour induction session as per previous years.</p> <p>2. Touch Football Donation Hunter McGee has been selected for the Touch football Tassie Reps team. Donation request. To donate \$250</p> <p>3. SWSP CDHS dates Dates added to the calendar Send email to Michelle with Maurita’s number so they can liaise to meet at the pool Email to be sent to John Kural regarding fees for pool hire</p> <p>4. Email L. Hall re income received in the 2022-2023 season – Gate; Hire Fees; Kiosk Stacey is able to provide the information requested It will be a rough guide only takings and gate in one amount and hire fees in another as per what Stacey provides in January.</p> <p>Leah asked if we can have a new till at the front desk so we had a breakdown readily available, something that links to the square system. Discussion surrounding upgrading the small square to a similar screen as that is in the kiosk with a new till and then we can have both systems linked and remove the old till from service.</p> <p>5. Voucher to be purchased from unbanked money. Meal voucher for the Ringwood to the value of \$100</p> <p>6. Jade Nichols to be invoiced for her 10 days swimming program \$300. 10 days at \$30 per day</p> <p>7. Application for Special project assistance Application submitted for a new pool cleaner. Awaiting advice as to whether we have been successful or not.</p> <p>8. Damien Wilson advised that the solar upgrade has been approved</p>	<p>Donate \$250 Hunter McGee Moved: Donna Seadon Seconded: Sarah Greig</p> <p>Emails to be sent by Sarah Greig</p> <p>To rediscuss at the commencement of next season</p> <p>Maurita to purchase voucher Moved: Leah Shaw Seconded: Damien Wilson</p> <p>SG to organise invoice \$300 \$30 per day for 10 days</p> <p>Sarah Greig to raise invoice</p>
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	<ol style="list-style-type: none"> 9. Acquired a new lane roller for the lane ropes from Oatlands. 10. Approaching Rotary to support early morning swims to enable us to open an additional day for lap swimming. To write a letter to rotary requesting support for early morning swimming, water aerobics, Health and fitness 11. Training for lifeguards – need to sign an agreement prior to commencing so we know what we are going to be charged. Preference to have this removed and lifeguards fund their own training prior to commencing 12. To request an induction session instead of a buddy shift 13. To advise the council that we are running a minimum of 53 hours (volunteer) to maintain and open the facility. To investigate whether we can be included in the public toilet cleaning run to ease the burden of the committee over busy periods (last 2 weeks in December and all of January) 14. To rename Lifeguard to Pool Attendant so they can do cleaning when not needed to monitor the pool. It does say in the Award/contract that they will be required to do the cleaning. 15. Richard Goss discussed that we should go back to the council and say we weren't expecting the hours rate to go up so significantly. Richard will contact Maree regarding it however and will feedback to Maurita information received. 16. Richard suggested for us to do a budget so we know whether we are breaking even, making a loss or making a profit so we can forecast for future seasons and additional hours bills. 17. Richard mentioned Sport and Rec grant – could do a grant for paying the chemicals. Damien has spoken to Lorraine regarding this and they prefer to see something for their grant (50%/50%). 	<p>Stacey will look at a budget and run some figures including 2 vs 3 days for lap swimming. Budget to include: Expected income from past experience Expected outcome from past experience</p>
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PERTH COMMUNITY CENTRE MANAGEMENT COMMITTEE (PCCMC)

COMMITTEE GENERAL MEETING MINUTES

Perth Community Centre, 173 Fairtlough Street, Perth, on Thursday 3rd August, 2023.
Meeting commenced at 7.00 pm.

PRESENT

Chair Katrina Freeman (KF), Judi McGee, (JM), Jo Saunderson (JS), Ralph McGee (RM), Glenn Leighton (GL),

APOLOGIES Cr. Dick Adams OAM (DA)

ABSENT None

MINUTES OF PREVIOUS MEETING

Moved: JM Seconded: RM that the minutes from previous meeting Tuesday June 6th, 2023 as read be accepted as a true record

CARRIED

BUSINESS ARISING & ACTION SHEET FROM PREVIOUS MINUTES

- GL advised that the curtains in the function room have been removed and that frosted screen has been placed on the glass doors. Due to the age of the curtains they were discarded.
- The centres Defib is still showing inside the foyer on the web site even though there has been multiple attempts to contact someone to fix it. JS mentioned that the Progress Assoc will be sending out a newsletter in Sept so they will place a notice in that. JM will also place it on the FB Page and NMC web site if possible. RM advised that the handles on the urn have been replaced.
- JM advised that 2 alarm remotes have been received and paid for. Total cost of remotes and programming was \$305.60.
- RM & GL advised that all of the damaged tables have been repaired.
- KF advised that the website for island bench and trolley for kitchen is brayco.com.au . Price for a 3 tier polypropylene trolley with castors 1030 x 510 x 980 mm high is \$204.00 It was agreed to order one.
- Enquiries re island bench to be followed up by JM. It was decided to obtain a quote for a 1200 x 600 deep with casters.

NEW BUSINESS

- JM advised that the centre has been successful in obtaining a grant of \$4500 from NMC to have solar panels installed. GL to obtain some current quotes from suppliers. **ACTION LIST**
- JM advised that the centre has received a registration renewal for a commercial kitchen. It was agreed to renew.
- JM advised that Child Care have removed the microwave and kettle from the kitchen so she has purchased a new stainless steel kettle and moved the microwave from the function room back into the kitchen.

TREASURERS REPORT

GL reported that as of Thursday August 3rd the bank balance was \$11,073.86. There are also outstanding bills of just under \$1000 to be paid.

Moved GL that the report be accepted.

Carried

CORRESPONDENCE

Nil.

Meeting closed at 7.41 pm

Next Meeting.

AGM

Tuesday October 3rd commencing 7 PM

GENERAL MEETING

Tuesday October 3rd commencing at 7.30pm

KATRINA FREEMAN

CHAIR

EVANDALE COMMUNITY CENTRE AND MEMORIAL HALL
MANAGEMENT COMMITTEE

Minutes of Annual General Meeting - Tuesday 8th August 2023

John Lewis welcomed Mayor Mary Knowles, Councillor Paul Terrett, and Janet Lambert from Council and invited Mayor Knowles to chair the meeting.

Chairperson: Mayor Mary Knowles NMC. opened the meeting by inviting all present to stand for a minute's silence to mark the passing of our past Treasurer, Arthur Walter. Mayor Knowles then formally opened the meeting.

Meeting opened: 1.00 pm.

1. Present: John Lewis, Jackie & Geoff Divall, Kath & Barry Wenn, , Brett Goldsworthy, Frank Halliwell, Barry & Maria Lawson, Fay Krushka, Sue Axton, Ernie Lang, Cr Paul Terrett, Janet Lambert NMC, Brett Goldsworthy, Leslie Soper, Gillian Atherton.

2. Apologies: Judy Heazlewood.

3. Minutes of Previous Annual General Meeting had been circulated : were taken as read and confirmed. John Lewis/Frank Halliwell. Carried.

4. Chairman's Report:

- John Lewis presented his report verbally and began by thanking all volunteers for their dedicated service to the Centre over the past three years. Especially through the difficult Covid times. Visitor numbers have been steadily improving and the Centre is well used by the community for meetings and accessing the library. Various improvements have been made, such as the purchase of new chairs, a coffee machine, and a portable stage for the hall. Improvements have also been made to the hall. Mayor Knowles added her thanks to all volunteers for their service on behalf of the Northern Midlands Council.

5. Nominations for Committee Members :

Mayor Knowles then called for nominations for the following positions.

President:	John Lewis	Nominated by Geoff Divall	Elected unopposed
Vice-President:	Gillian Atherton	Nominated by John Lewis	Elected unopposed
Treasurer:	Sue Axton	Nominated by Geoff Divall	Elected unopposed
Secretary:	Geoff Divall	Nominated by Geoff Divall	Elected unopposed
Assist Secretary:	Fay Krushka	Nominated by Geoff Divall	Elected unopposed
Minute Secretary:	Gillian Atherton	Nominated by Sue Axton	Elected unopposed

Committee Members:

John Lewis proposed that the above members plus Barry & Maria Lawson, Frank Halliwell, Brett Goldsworthy, Judy Heazlewood, Jackie Divall, Barry & Kath Wenn, Leslie Soper and Ernie Lang, be elected to the committee. Carried.

The next AGM will be held in two years' time, at a date to be announced.

Mayor Knowles thanked everyone for their attendance and declared the meeting closed at 1.45 pm.

ROSS COMMUNITY SPORTS CLUB INC.

MINUTES

DATE: 9th August 2023
 TIME: 4.15 pm
 LOCATION: Ross Community Sports Club

ATTENDEES

Karen Donlon	Sue Kay	Owen Kay	Sally Langridge
Tim Dyer	Molly Jones	Keith Draper	Ricky Hebbard
Marcus Rodrigues	Julie Smith	Michael Smith	

APOLOGIES

Jeanette Draper	Candy Hurren	Dennis Rule	
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IN ATTENDANCE

Arthur Thorpe			
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ITEMS

NO.	ITEM	ACTION
	<p>The Committee meeting was addressed by Arthur Thorpe, Chairperson Ross Local District Committee (RLDC), who explained the RLDC's proposal for building a half/quarter basketball court at the recreation grounds using the RLDC's payment from Council for supplying their own secretarial services.</p> <p>Due to the cost estimate provided by Council for this, the RLDC was unable to fund and hence was asking whether the Club would be interested in providing financial support for this.</p> <p>Arthur also mentioned another option of using the RLDC money for a mature "Christmas" type tree to be planted in the Village Green.</p> <p>Arthur Thorpe left the meeting at 4.30pm.</p>	
1.	CONFLICTS OF INTEREST DECLARATION	
	Nil	No Further Action
2.	CONFIRMATION OF PREVIOUS MINUTES	
	2.1 <i>Michael Smith advised that the Minutes of the meeting of 12 July 2023 should be amended to include Tim Dyer as an Attendee as he was shown as an Apology in the original Minutes of this meeting.</i>	No Further Action
	2.2 Moved by Julie Smith and seconded by Keith Draper that the Minutes of the meeting of 12 July 2023 with the amendment as above be accepted.	
3.	BUSINESS ARISING	
	<p>3.1 Proposed purchase of Club shirts.</p> <p><i>Keith Draper advised that no further information was at hand at this time.</i></p> <p><i>Tim Dyer moved that this item should be suspended for 12 months and possibly revisited at that time and seconded by Julie Smith.</i></p>	No Further Action
	<p>3.2 Preparation of formal budget/financial statement template.</p> <p><i>Michael Smith advised that he would meet with Sally Langridge to discuss and decide on a suitable format for the financial statements.</i></p>	Ongoing
	<p>3.3 Purchase and installation of heat pump.</p> <p><i>Michael Smith advised that Maree Bricknell (NMC) had sent a letter confirming Special Projects Assistance for \$5000 for the purchase and installation of a heat pump.</i></p> <p><i>Sally Langridge reported that she met with Damien Wilson (NMC) on 19/07/23 who advised that there did not appear to be any issues with having the heat pump installed.</i></p> <p><i>Sally Langridge advised that she had also contacted Jessup's and ordered the heat pump and also requested that they attend for a meeting to further discuss the installation as well as to provide additional information on the installation of solar.</i></p>	Ongoing
	3.4 Veterans Cricket matters.	Ongoing

	<p>Michael Smith reported that a draft letter to Veterans Cricket had been prepared and it was recommended that a meeting be organised with Veterans Cricket to discuss with a proposed date of Friday 15 September.</p> <p>The letter was circulated for comment and advised a copy would be emailed to all Committee members for comment and amendments prior to forwarding.</p>	
	<p>3.5 Club volunteer inductions.</p> <p>Sally Langridge updated the Committee on members who had completed their inductions including Sue Kay, Owen Kay and Karen Donlon with Molly Jones, Ricky Hebbard, Jeanette Draper and Keith Draper still to be done.</p>	Ongoing
	<p>3.6 Veterans Cricket proposal for removal of trees.</p> <p>Michael Smith advised that the NMC contact in relation to the Club's previous enquiries regarding these trees has passed this matter onto Leigh McCullagh, who called today and advised that they were waiting for their arborist from the mainland to attend at site.</p> <p>At this time he was hoping this would be next week, and he would advise the Club as soon as he receives the inspection report.</p>	Ongoing
	<p>3.7 Purchase of outdoor exercise equipment.</p> <p>Nothing further to report at this time.</p>	Ongoing
	<p>3.8 Swimming pool expenses.</p> <p>In relation to the query about an MOU from the previous meeting, Michael Smith advised that he had requested a copy from Council of any MOU between the Club and NMC in relation to the swimming pool as the last one that we had on file was between NMC and the "Ross Swimming Pool Committee" and was dated 2020.</p> <p>Michael Smith reported that Victoria Veldhuizen, the new Council Officer for the Council's Facility Management Committees, had emailed a copy of our current MOU for the "Ross Recreation Ground" which does not mention the swimming pool.</p>	Ongoing
	<p>3.9 Old school tennis court</p> <p>Ricky Hebbard advised the Committee that the owners apparently do not know anything about this so until this could be clarified there was no point in discussing whether the Club is interested in managing this, so this item should be removed.</p>	No Further Action
	<p>3.10 Barrel Racing Club bookings</p> <p>Julie Smith reported that she has contacted the hirer and is still waiting on a reply in order to confirm dates and paperwork.</p>	Ongoing
	<p>3.11 Swimming Pool roller cover</p> <p>Tim Dyer advised that NMC brought a roller down from Cressy but as it hasn't been tried yet is unsure if it will work.</p>	Ongoing
	<p>3.12 Purchase of games for Club</p> <p>Sally Langridge reported that she has purchased a number of games for use at the Friday Games sessions.</p>	No Further Action
	<p>3.13 Turbine vents maintenance</p> <p>Sally Langridge reported that NMC has replaced the faulty turbine vents.</p>	No Further Action
4.	FINANCIAL REPORTS	
	4.1 Moved by Tim Dyer and seconded by Sue Kay that the Treasurer's Report be accepted and that accounts be passed for payment.	No Further Action
5.	CORRESPONDENCE	
	<p>5.1 Inwards</p> <ul style="list-style-type: none"> • Commonwealth Bank Term Deposit Statement 30/06/23. • Commonwealth Bank Merchant Tax Invoice 01/07/23. • Brian Mitchell 12/07/23 – Email re Aust Govt funding opportunity (Arts). • Commonwealth Bank Fundraising Account Deposit Book 13/07/23. • Rachel Watson 13/07/23 – Email re booking dates for barrel racing. • Brian Mitchell 14/07/23 – Email re Aust Govt re Peri-Urban Mobile Program to improve mobile coverage. • Northern Midlands Council 17/07/23 – Invoice Electrical Test & Tag and First Aid (\$260.00). • Northern Midlands Council 20/07/23 – Email re income received for Pool Season 2022/23. • Veterans Cricket 22/07/23 – Email re Ross working bee. 	

	<ul style="list-style-type: none"> IGA Statement 31/07/23. Brian Mitchell 01/08/23 – Email re Aust Govt info re School Student Broadband Initiative Brian Mitchell 01/08/23 – Email re Aust Govt funding opportunity (2023-24 Volunteer Grant Program). Northern Midlands Council 03/08/23 – Letter re Management Committee Update. Northern Midlands Council 07/08/23 – Email response re condition of trees at grounds. McKillops Insurance Brokers 07/08/23 – Email re volunteer insurance. Various emails re facility hire. 	
	<p>5.2 Outgoing</p> <ul style="list-style-type: none"> Various emails re facility hire. Barrel Racing 13/07/23 – Email re booking availability and required forms. Northern Midlands Council 06/08/23 – Email follow up to condition of trees at grounds. Northern Midlands Council 08/08/23 – Email re request for MOU for Swimming Pool. 	
	<p>5.3 <i>Tim Dyer asked whether the Club was able to access funding from the 2023-24 Volunteer Grant Program. Michael Smith advised he would check this and see if we were eligible.</i></p>	
	<p>5.3 Moved by Sally Langridge and seconded by Molly Jones that all inward Correspondence be received, and that outward Correspondence be approved.</p>	
6.	<p>GENERAL BUSINESS</p>	
	<p>6.1 Booking Report</p> <p><i>Julie Smith reported on current bookings and advised that a booking for the Veteran Car Club was on the same day as our proposed Melbourne Cup Dinner.</i></p> <p><i>Sally Langridge said this wouldn't be a problem as the Car Club would be finished in time to set up for the dinner.</i></p> <p><i>Julie Smith also advised that we now had 136 Facebook followers.</i></p>	No Further Action
	<p>6.2 NMC Management Committee Update</p> <p><i>Sally Langridge reported that there is a new Council Officer (Victoria Veldhuizen) for Facility Management Committees as the Club's point of contact.</i></p> <p><i>Sally Langridge also advised that an updated Membership List for all Committee members has been sent to Council including updated contact details.</i></p> <p><i>Michael Smith noted that we needed to appoint a single Point of Contact with NMC for ALL maintenance requests and Sally Langridge advised that the Club's email address was provided to NMC as the single point of contact.</i></p>	No Further Action
	<p>6.3 Insurance for volunteers</p> <p><i>Sally Langridge advised that we are awaiting a quote for volunteers' insurance from McKillops Insurance Brokers.</i></p> <p><i>If the cost is reasonable this would allow the Club to utilise volunteers for cleaning etc under Centrelink requirements and would remove our need to use and pay for Council cleaners at a substantial cost saving.</i></p>	Ongoing
	<p>6.4 Basketball Court discussion</p> <p><i>Tim Dyer reminded the Committee of the need to discuss the proposal put by Arthur Thorpe of the RLDC.</i></p> <p><i>After some discussion including Sally Langridge raising an alternative lower cost option for the basketball court which she will raise with the RLDC and some support for the idea of a Christmas tree for the Village Green, there was a unanimous "NO" vote for the basketball court proposal.</i></p> <p><i>Michael Smith advised he will communicate this to Arthur Thorpe of the RLDC.</i></p>	No Further Action
	<p>3.5 <i>Tim Dyer wanted it noted what Council have done for us recently including removing/fixing any switchboards at the grounds and at the swimming pool that are no longer required, as well as the fixing of the turbine vents in the Clubrooms.</i></p>	No Further Action
	<p>3.6 <i>Ricky Hebbard advised that the Darts Competition will be run every Tuesday night from 12 September until 14 November.</i></p>	No Further Action
7.	<p>NEXT MEETING</p>	
	<p>7.1 The next meeting is scheduled for 13 September 2023 at 4.15pm at the Ross Community Sports Club.</p>	
8.	<p>MEETING CLOSURE</p>	
	<p>8.1 The Chair announced the meeting closed at 5.40 pm</p>	

Minutes of Devon Hills Neighbourhood Watch and Residents Committee

13th August 2023

COVID-19 Safe Plan & Agreement for Hire of Community Hall COVID-19 Requirements for Northern Midlands Council signed and returned prior to meeting.

Present: Phill & Cheryl Canning, Margaret Webster, Alira Davis, Lance Turner, Janet Lambert, Paul Terret, Ian Goninon, Kelly Jack

Apologies: Virginia Tempest, Jason Horton

Meeting Opened: 3.09pm

Previous Minutes:

Moved as Corrected: Cheryl Canning

Seconded: Paul Terret

All in Favour: All

Business Arising From Previous Meeting

- 1) News letter has been circulated to the community.
- 2) Garage Sale: Date set for Saturday 18th November 2023.
RSPCA – Ian Goninon to contact and invite to attend
Neighbourhood Watch TAS – have contacted Phill Canning and want to have a stall.
Ian Goninon raised putting old BBQ out at Garage Sale Day. All were in favour.

- 3) Additional seat has been put in by Northern Midlands Council at play equipment.
Thankyou letter has been sent to Des Jennings and Northern Midlands Council on 12th July 2023.
- 4) Dead bushes near play equipment have been cleaned up by Phill Canning.
- 5) Road Reseal down Loop Rd: Crossroads completed the work under the work order to Reseal, not repair and reseal.

Crossroads have returned and swept the road since last meeting. However road is not up to standards, with potholes developing, water pooling and rough surface.

Janet Lambert to raise the issue with Northern Midlands Council.

Discussion then progressed to state of roads and damage being cause by Shaw Contracting while putting new water pipes in.
In particular the verges, entrance to Devon Hills, damage to roads and grass area at community shed and replacement of damaged letter boxes.

Ian Goninon raised if a Bond had been held by Northern Midlands Council before works began by both Crossroads and Shaws.
Will Council be keeping these if damage is not repaired to standard?

Janet Lambert to raise the issue with Northern Midlands Council.

- 6) Bus Shelter for Haggerston Rd: any further update on where Council will be using Modernisation Initiative.

Treasurers Report: Tabled by Margaret Webster
Devon Hills Residents Committee Account Balance

Opening Balance: \$2,744.77

In Nil

Out

11.6.23 Phill Canning BBQ \$199.00

11.6.23 Cancer Council Tas Morning Tea \$250.00

22.5.23 NMC GST \$38.09

Closing Balance \$2257.68

Moved as Correct: Ian Goninon

Seconded: Paul Terret

All in favour: All

General Business:

1) Crime Report by Phill Canning: 8th June 2023 – 7th August 2023

No crimes of Public Interest

2) Email NMC - Management Committee Update:

Question for Council; how often does “periodic” mean for Facility Safety and Risk Checklist?

Phill Canning to complete Hazard Report and supply Council with photos of crack in Main Room wall and Toilet Wall.

Request inspection at next periodic visit by Council Building and Maintenance Supervisors.

- 3) Motion: For Committee to spent \$200.00 to purchase native plants to place around Community Green. Bring in colour & native animals.
Bankasia, Waratah

Moved: Alira Davis

Seconded: Cheryl Canning

All in Favour: All

- 4) Tas Water: On letters delivered to the Devon Hills Community about works being completed Devon Hills was addressed as part of Kings Meadows.
- 5) Dogs: Reminder to community that Devon Hills is an On Leash Area. Information to be posted on Facebook and in the next newsletter.
- 6) Fire Plan: Still no progress. Janet Lambert and Paul Terret to raise the issue with Northern Midlands Council.

Motion: Request Northern Midlands Council have current/updated Fire and Evacuation Plan for areas of Devon Hills and Ridge Road by 1st November 2023.

For circulation at Devon Hills Community Garage Sale Day on 18th November.

Moved: Ian Goninon

Seconded: Phill Canning

All in Favour: All

- 7) Budget: What is in the Northern Midlands Council budget for Devon Hills? Cleanup and planting at the entrance to Devon Hills. General upkeep and maintenance undertaken each year.
- 8) Perth have joined with Neighbourhood Watch. Phill and Cheryl Canning attended one meeting. A large amount of community members attended

meeting and community support is growing. Neighbourhood Watch signs have been placed around Perth.

- 9) Give Way Signs: Concern again raised over Give Way Signs and road safety along Haggerston Rd. With potential for an accident increasing as sub division progresses. Give Way signs are not adequate with Bike/Walk way. Should not be subject to hand over by State Growth as some money has already been handed to Council and planting etc been undertaken.

Rosemarry Armitage: Email Rosemarry for an update as she was going to followup and press for handover over Haggerston Rd.

Ian Goninon to contact Michael Ferguson as he has previously had discussion with him regarding the area.

Motion: All Give Way signs along Haggerston Road and Devon Hills Road be replaced with STOP signs by Northern Midlands Council and parking space along Haggerston Road be provided for users of Bike/Walk Way (Not subject to handover by State Growth) as a matter of urgency and safety.

Give Way signs are not adequate with Bike/Walk way.

Moved: Phill Canning

Seconded: Ian Goninon

All in Favour: All

- 10)

Water Pressure: Ian Goninon raised concern if Devon Hills will have adequate water pressure, even with work being undertaken to increase pipe size and larger pumps once Sub Division is completed.

Need to monitor during peak times, summer, fire season. Report any concerns.

11) Kelly Jack: Raised the need for a bike/walk way around Devon Hills. We now have play equipment, bike/walk way along Haggerston Rd yet it is almost to the point of being too dangerous to access these facilities, especially with young children. Other areas with the municipality are having footpaths Bike/Walk Ways developed, why shouldn't Devon Hills? Also an added attraction and building on the attractions for the area.

Motion: Request for Bike/Walk Way around Devon Hills. Linking Haggerston Rd Bike/Walk way with Devon Hills Road and around Loop Rd. With option for further development linking Devon Hills to Mill Rd.

Moved: Kelly Jack

Seconded: Phill Canning

All in Favour: All

12) Proposed Fuel Depot on vacant block beside Kingsley House Longford. Janet Lambert and Paul Terret to look into this information and see if correct, planning application, expression closing date etc.

Concern raised over impact on traffic in this area as already a high traffic area. Adding in large trucks entering and exiting will become a traffic disaster.

Next Meeting: Sunday 8th October 2023 3:30pm

Meeting Closed: 4.19pm

Motions for Northern Midlands Council

1)

Motion: Request Northern Midlands Council have current/updated Fire and Evacuation Plan for areas of Devon Hills and Ridge Road by 1st November 2023.

For circulation at Devon Hills Community Garage Sale Day on 18th November.

Moved: Ian Goninon

Seconded: Phill Canning

All in Favour: All

2)

Motion: All Give Way signs along Haggerston Road and Devon Hills Road be replaced with STOP signs by Northern Midlands Council and parking space along Haggerston Road be provided for users of Bike/Walk Way (Not subject to handover by State Growth) as a matter of urgency and safety.

Give Way signs are not adequate with Bike/Walk way.

Moved: Phill Canning

Seconded: Ian Goninon

All in Favour: All

3)

Motion: Request for Bike/Walk Way around Devon Hills. Linking Haggerston Rd Bike/Walk way with Devon Hills Road and around Loop Rd. With option for further development linking Devon Hills to Mill Rd.

Moved: Kelly Jack

Seconded: Phill Canning

All in Favour: All

Minutes of Devon Hills Neighbourhood Watch and Residents Committee AGM

13th August 2023

Present: Phill & Cheryl Canning, Margaret Webster, Alira Davis, Lance Turner, Janet Lambert, Ian Goninon, Paul Terrett, Kelly Jack

Apologies: Virginia Tempest, Jason Horton

Meeting Opened: 3.00pm

Previous Minutes: That the minutes of AGM for the Devon Hills Neighbourhood Watch and Residents Committee held 14th August 2022 be confirmed as a true and correct record of proceedings.

Moved as correct: Lance Turner

Seconded: Cheryl Canning

In Favour: All

Declaration of any Pecuniary Interest by a Member of a special committee of council.

In accordance with the Local Government Act 1993, Part 5, S48A-S56, a member of a Special Committee must not participate in any discussion or vote on any matters in respect to which the member:

- 1) Has an interest; or
- 2) Is aware or ought to be aware that a close associate has an interest

A member has an interest in a matter if the matter was decided in a particular manner; receive a pecuniary benefit or pecuniary detriment.

It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.

Nil Declared

Extraordinary Business Item

Business Arising

Thankyou to Des Jennings and Northern Midlands Council for all their assistance & improvements in our community over the past 12months.

Treasurer's Report

Tabled by Margaret Webster with current balance of:
Devon Hills Neighbourhood Watch \$2,257.68

Report Attached

Moved: Ian Goninon

Seconded: Paul Terret

All in Favour: All

Election of Office Bearers

The following positions were filled by:

CHAIRMAN/PRESIDENT: Phill Canning (Accepted)

Nominated By: Lance Turner

Seconded: Ian Goninon

VICE CHAIRMAN/PRESIDENT: Lance Turner (Accepted)

Nominated By: Phill Canning

Seconded: Cheryl Canning

TREASURER: Margaret Webster (Accepted)

Nominated By: Phill Canning

Seconded: Lance Turner

SECRETARY: Alira Davis (Accepted)

Nominated By: Phill Canning

Seconded: Lance Turner

Next AGM: Sunday 11th August 2024 3.00pm

Meeting Closed: 3.09pm

AVOCA, ROYAL GEORGE & ROSSARDEN LOCAL DISTRICT COMMITTEE

MINUTES OF THE ORDINARY MEETING OF THE COMMITTEE HELD AT THE AVOCA COMMUNITY CENTRE (ASH CENTRE), ARTHUR STREET, AVOCA ON THURSDAY, 31 AUGUST 2023 AT 12.30PM

1 ATTENDANCE

Shirley Freeman, Helen Reynolds, Helen Richardson, Leesa Rundell, Vicki Burn, Carol Wearing

In Attendance: Gail Eacher (Secretary)

APOLOGIES

Mayor Mary Knowles OAM, Jane Mitchell,

2 CONFIRMATION OF MINUTES

H Reynolds/H Richardson

That the minutes of the meeting of the Avoca, Royal George and Rossarden Local District Committee held on Thursday, 25 May 2023 be confirmed as a true and correct record of proceedings.

Carried unanimously

3 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

4 BUSINESS ARISING FROM THE MINUTES

4.1 Tasmania Police

Tasmania Police invited to attend either the August or November meeting. Tasmania Police to attend November meeting. A full complement of ARGR LDC members is preferred if Tas Police are to attend.

4.2 Budget

2023/2024 Municipal Budget

List submitted to Council, following items submitted for consideration in Council's 2023/2024 budget:

- Additional large bins (replacements) Falmouth Street, outside old Post Office and outside of 23 Falmouth Street.
- Additional seating in 2023/2024 (as identified in the decision relating to the 2022/2023 seating plan).
- Additional outdoor exercise equipment at Boucher Park.

The 2023/2024 Capital Works Program circulated for information.

It should be noted that the additional seating in Avoca is to be considered in Street Furniture Budget.

The Committee endorsed the seating plan (subject the location suitable to allow installation) at 2 February 2023 meeting as follows:

1. Falmouth Street, outside of old Post Office
2. Falmouth Street, northern side between Arthur Street and "Billy Bag"
3. Falmouth Street, southern side between Gray and Churchill Streets
4. Churchill Street, western side between Falmouth Street and St Paul's Place
5. St Paul's Place, southern side between Churchill and Gray Streets
6. Arthur Street, western side between Falmouth Street and St Paul's Place

2024/2025 Municipal Budget

Seat at front of the Memorial Hall (preliminary request sent to Works department), if not possible, to be included in the 2024/2025 Budget request.

4.3 Memorial Hall / Community Centre

- Repairs to female toilet block required.

- Noted – Ash Centre Childcare is operating and is to be retained.

5 ASSOCIATION REPORTS

5.1 AMIC

*AMIC and the Hall Committee combining to hold a fundraiser at the Hall.

5.2 Rossarden Landcare Group

No report.

5.3 Memorial Hall/Other

*AMIC and the Hall Committee combining to hold a fundraiser at the Hall.

6 NEW BUSINESS

6.1 Next Meeting

Agreed, the next meeting of the ARGR LDC is to be held a week prior to the end of month, being Thursday, 23 November.

6.2 Avoca Primary School Building

26 April 2023 Council Meeting minute circulated and noted.

6.3 Southern LDC Christmas Function

To be held 22 November at the Ross Hotel.

6.4 Recognition of Local Legends

The Committee discussed a project to recognise local legends of Avoca with plaques, being deceased persons who have had a positive impact on the local community, e.g. Avoca Angels. Consideration to be given to the establishment of a legends walk (similar to Longford) at Boucher Park. Research, etc. to be undertaken by the Committee members. The ARGR LDC to make application for Council funding and, together with other Committees, to fundraise and contribute to the project.

C Wearing/L Rundell

That Council approve the Avoca, Royal George and Rossarden Local District Committee project to recognise the significant contribution of local persons who have had a positive impact on the local community, e.g. Avoca Angels.

Carried unanimously

6.5 Darts Committee

The Committee participate in a regional darts program between September and December each year. The group wish to host some events in the Supper Room at the Memorial Hall, however, are concerned regarding the cost of providing their own insurance and seek advice in relation to hall hire and insurance required. Requested that Council provide some brief information for potential hirers on what insurances are required and whether insurance is available through Council for activities.

6.6 Recycling vs Garbage

The Committee have requested that regular flyers/information be provided to householders about what is and isn't recyclable. Noted that readership of the NM Courier is limited in the area.

6.7 Fire Season

Committee raised concerns regarding the forthcoming fire season and public space / property maintenance.

7 CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 1.15pm. The next meeting to be held on 23 November 2023, at the Avoca Community Centre (Ash Centre), Arthur Street, Avoca at 12.30pm.

MINUTES

THE ROSS LOCAL DISTRICT COMMITTEE MEETING HELD AT THE READING ROOM, ROSS, ON TUESDAY 5th SEPTEMBER 2023, COMMENCING AT 11.10AM.

1 PRESENT

Arthur Thorpe (Chairperson), Christine Robinson, Julie Smith, Michael Smith, Sally Langridge, Helen Davies, Ann Thorpe (Hon Secretary).

2 IN ATTENDANCE

Councillor Alison Andrews, Councillor Richard Archer, Paul Eyre, Herbert Johnson.

3 APOLOGIES

Jill Bennett, Marcus Rodrigues.

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.

Nil Declared

5 CONFIRMATION OF MINUTES

That the minutes of the meeting of the Ross Local District Committee held on Tuesday 1st August, 2023 be confirmed as a true and correct record of proceedings.

Christine Robinson / Michael Smith

6 BUSINESS ARISING FROM THE MINUTES

6.1 Closure Of High Street Pedestrian Rail Crossing

NMC has agreed to apply to TasRail for a license to build a new, legally compliant crossing. \$60,000 has been allocated in the 2023/2024 budget for the construction of this crossing.

No further update at this time - matter ongoing.

6.2 Maintenance Of Ross Footpaths

Several gravel footpaths around Ross need remediation; photos have been sent to Council, and Customer Request 78015 has been raised.

Attendees discussed and agreed that the path from the Town Hall to the Female Factory is the most important one and should be repaired as a matter of priority.

Committee noted that the priority footpath has had edging repaired and some flattening of the gravel had been done. Not totally repaired, but passable. Chair to meet with Works Manager to discuss repairs to other footpaths.

Matter ongoing.

6.3 Pedestrian Railway Crossing Chicane Portugal Street

Pedestrian Railway crossing at Portugal St, appears to have one complete chicane barrier removed and not replaced when recent maintenance work was completed on the eastern (cemetery) side of the rail line

This matter raised with NMC a number of times, and Jonathon Galbraith (NMC Engineer) has been in touch with TasRail on several occasions. To date, TasRail has not yet responded to Council's request for the chicane to be reinstated.

Notice was taken of the crossing as a train passed over. Very loose material between the rails and is considered a safety hazard. Chair to discuss with NMC, but is ultimately TasRail's responsibility, not Councils.

Matter ongoing.

6.4 Review Of Local District Committee Structure

Council has agreed to extend the terms of appointments of all LDC's and Forums until December 2023, while the Local District Committee structure review is being undertaken. The review will examine the LDC's role and function, membership, meeting times, funding and communication with the local community.

Councillor Archer advised that NMC Councillors had received information/details regarding the review for discussion at a Councillor Workshop. Councillor Archer asked if the RLDC had been contacted for input, as this was his impression. Chair advised that there have been no

requests of the committee to provide input for this report, the only request was sometime back in relation to the revision of the MoU. Councillors Andrews and Archer to go back to council and follow up. A report is apparently being provided to the September Council meeting, which will then be forwarded to the LDC's and Forums for input.

Matter ongoing.

6.5 Partial Renaming Of Portugal Street

Council has been contacted by the relevant State Government Department, in relation to streets that are not continuous but divided by sections of unmade road.

The Government now requires these types of streets to be renamed, and the first street requiring re-naming in Ross is Portugal Street.

Portugal Street runs eastward from the bottom of the heritage walk steps, past the Female Factory, up the hill to the old burial ground, and then down the hill to the gates of the old Ross Tip, where it continues on to intersect with Nivelles Street on the Village's eastern boundary.

It is suggested that the portion of the road from the intersection of Portugal and Beaufront Road (C305) to Nivelles Street be renamed, while retaining the name Portugal Street for the section from the bottom of the heritage walk steps to Beaufront Road.

Council has asked the RLDC in consultation with the community, to come up with 5 possible names which Council will consider in addition to any other suggestions, and then choose appropriate names to be forwarded to the Place Names Advisory Panel for their approval.

Names suggested so far by members of the public include:-

- Herbert Street, Colbeck Street, Multiyalakina Street.

Committee discussed. Consensus of the committee is Herbert Street as the preferred name. This was decided as Daniel Herbert was an influential figure in relation to the Ross Bridge, and his grave and memorial are very close to the edge of the unmade portion of Portugal Street that passes by the old Ross Burial Ground.

Chair to advise NMC of the RLDC's preference.

6.6 Basketball Hoop, Backboard And Post

The above was the first item on the RLDC prioritised list submitted to Council for consideration for possible funding in Council's 2023/2024 Capital Works Budget.

Council declined to fund this project in the 2023/2024 financial year which has been estimated at \$20,526 for a 7M X 5M concrete basketball court, complete with line marking and a hoop, backboard and post. An approach to the Ross Community Sports Club regarding possible co-funding with the RLDC of the project was also unsuccessful.

RLDC to consider the following three scenarios (and any other suggestions) in an effort to progress this matter further:-

1. Resubmit the basketball court project in next year's 2024/2025 capital budget request list.
2. Investigate the possible conversion of the very rarely used cricket nets in the old Ross School Oval - there are already alternative cricket nets available at the Ross Community Sports Ground where the cricket wicket is situated.
3. Seek other external sources of funding with the assistance of Lorraine Green from the NMC.

Committee to discuss and determine whether to postpone this project until next financial year, seek external funding, or to provide just the hoop, backboard and post cemented into existing concrete in the old school oval cricket nets, which would be subject to lodgement of a development application and approval by Council.

As this item was chosen as the first priority by the RLDC for submission to the NMC 2023/2024 Capital Budget considerations, it was felt it was still important. Discussion centred around the existing concrete pads (5m x 3m) at the old school grounds, which it was agreed were used previously for cricket wickets. Could \$1,000 from Secretarial Allowance funds be used to purchase a pole, backing board and hoop for installation at one of these concrete pads, just to enable users to shoot hoops? NMC could still investigate further funding avenues to build a quarter sized court at the Ross Community Sports Ground. The pole etc., could then be removed and relocated to the new court if this eventuates. Chair was concerned that if we don't spend the allocation of monies soon, then there is the possibility we may lose them again.

Everyone in agreeance to put aside \$1,000 and the balance of the money towards the Christmas Tree, bearing in mind that both projects are subject to Council approval as suitable items for the expenditure of the Secretarial Allowance.

Chair to discuss with Council's Works Manager to progress this project further, and to ascertain whether a DA is required.

6.7 Completed Items

The following are items recently completed by Council around the Ross Village.

1. The intersection road markings have been reinstated on those roads that Council recently resealed.
2. The sandbags and plastic sheeting put in place by the SES as flood mitigation, have now been removed from around the base of the Caravan Park accommodation building.
3. The bare patches around the bollards on the approaches to the Ross Bridge have been top dressed with soil and reseeded.
4. The sandstone wall fronting the Caravan Park on Bridge Street has been repaired and repointed.

5. The two dangerous Elm trees on Church Street have now been removed and replaced with advanced nursery stock.
6. The dog trough in the Ross Recreation Ground has been reinstalled.
7. The garden boxes and beds in Church Street have been fertilised.
8. Damaged bollards have been replaced outside the Catholic Church and the Ross Village Bakery. More repairs to be discussed with Councils Works Manager.

6.8 Placing Of Mature Age Christmas Tree In The Ross Village Green

The above item was the third priority on the RLDC prioritised list submitted to Council for consideration for possible funding in Council's 2023/2024 Capital Works Budget, however Council declined to fund this item.

This item could be funded from Council's Secretarial Allowance to the RLDC, subject to Council approval, and the Ross Community Sports Club has also mentioned that they may be prepared to contribute towards the cost of this item.

Committee viewed the recommendations submitted from Ross Arborist, Fiona Doe which are included below.

The options were a Blue Spruce or a Blue Cedar. After discussion, it was decided the Blue Spruce would be preferable and the size purchased would depend on the cost. Lighting would be a terrific addition if funds are available.

Chair to discuss this project with Councils Works Manager.

75 LITRE
CONTAINER

\$325 -

200 LITRE
CONTAINER

\$795 - \$1000



50-75 FT
TALL

10-20 FT
WIDE

AT MATURIT

BLUE STAR
OR

FAT ALBERT

Blue Spruce PICEA PUNGENS



40-60 FT
TALL

30-40 FT
WIDE

AT MATURITY

Blue Atlantic Glauca Cedar

BOTH SUIT THIS AREA

7 **NEW BUSINESS**

7.1 Round Table

Arthur Thorpe

- Email received from Angela Hein, Council's Facilities Officer, regarding old items in storage at Town Hall. Committee discussed the moving of tables/chairs on trolleys, etc., and the OH&S factors regarding this idea. Large table trolleys also can't be wheeled through narrow doorways, and there is the issue of the weight of the trolley plus items on it. The triangle tables are a nuisance but the market group use them (we think). The old Bar is to go, but please keep the piano and have it moved to the right hand side of the stage where it was always stored. Sally/Herbert said the piano has been there a long time, probably more than 80 years. Chair to contact Angela in more detail with the RLDC's input.
- Incidence of vandalism at 40 Bridge Street with smashed windows. It was suggested the NMC be advised of the condition of the yard as it presents a fire risk, and perhaps the Police should be notified of the vandalism as well.

Christine Robinson

- Quite a number of residents have commented negatively about the new building in the block of land next to the Ross Bridge. Does it have a DA? Residents should contact the NMC Planning Department directly if they have concerns, as planning matters are not within the remit of the RLDC.

Helen Davies

- Infestation of gorse on embankment near the heritage steps. Appears to have been sprayed but is coming back. Chair to follow up.
- Planting has been redone at the bridge and mulched. Thank you NMC.
- A couple of the heaters in the Town Hall are not working. Chair to raise CR when Helen comes back with pictures.

Michael Smith

- Rubbish and overgrown shrubs in front of the Telstra Building in High Street. Very untidy and neglected. Chair to raise with NMC and ask them to contact Telstra to request a clean-up.
- Also, TasWater Pumping Station on the way to the bridge carpark; could we ask NMC to contact TasWater to do something to "pretty" it up, maybe a mural, as it's an unattractive utilitarian device. Chair to raise concerns with the NMC, but pointed out that both of these installations were neither the property of, or the responsibility of the NMC.

Julie Smith

- Ross Running Festival happening soon, but how and when are residents who are likely impacted by road closures, to be notified? Chair to contact Fiona Dewar to request information and notification.
- Regarding removal of signs allowing dogs to roam in the Sports Ground, could these be left up to allow dogs to move freely around the grounds? Discussion held regarding legal ramifications of dogs injuring people; Council has provided an off lead dog exercise area, and is now not prepared to allow dogs to roam at will within the Ross Recreation Ground due to the risk to public safety, particularly in relation to dogs roaming freely within 10 metres of the children's playground which is illegal. The old signs will be

removed and replaced with new signs when a new Animal Control Officer is hired. Councillor Archer mentioned that with certain dog incidents in the news, he feels this should be happening sooner rather than later.

- Could the possibility of a more visible Noticeboard in the village be raised with NMC (perhaps in the Village Green). Discussion mentioned privately owned noticeboards currently at the Newsagency and also the Post Office. Need to check if NMC are still forwarding Minutes and Agenda to the PO for public perusal. Further discussion held regarding placing Agenda and Minutes on the local Ross Neighbourhood News Facebook page, however as all correspondence to and from NMC is required through the General Manager, unsure how this would fit legally. Chair to contact Lorraine Wyatt and seek clarification. New residents may not be aware of the committee meetings or documents. Minutes are already available online at Northern Midlands Council Website and attached to Council Business Papers for public perusal, and the RLDC meetings are held at the same time on the first Tuesday of every month.

Herbert Johnson

- Gravel stored near the quarry carpark; this item was raised some time ago, and resolution was mentioned at the last meeting. Council are aware of the gravel and will be using this at Ross and Campbell Town in the near future for road maintenance.
- Disability Parking in the village; this issue has already been raised with NMC and the Works Manager has advised that council is working towards providing an additional car parking space in Ross.
- Front fences in heritage area; what are the planning regulations? Councillor Archer advised this matter was beyond the remit of the RLDC and should be taken up directly with the NMC Planning Department. Following a short discussion, Mr Johnson made an offensive remark directed at the attending Councillors, to which the Chair called point of order and advised that no further questions would be accepted from Mr Johnson.

Paul Eyre

- Mentioned campers at the sports ground commented on how great the dog park was. They felt it would be a good addition if some equipment for the dogs could be included. Chair will raise matter with Councils Works Manager, but there may not be any funds available to provide any equipment during the current financial year.
- Discussion some time ago regarding clean-up of the river, as some landowners own land to the middle of the river, should they be involved? Chair suggested that any properties of concern should be brought to the attention of the appropriate Council Officer.

8 NEXT MEETING/CLOSURE

The Chair closed the meeting at 12:28 pm.

Next meeting – Tuesday 3rd October 2023 commencing 11.15am in the Ross Reading Room.

Minutes for the Campbell Town District Forum Meeting held 5 September 2023

MINUTES

1 OPENING

The Chairperson welcomed everyone and declared the meeting open at 9.36am.

2 ATTENDANCE

Jillian Clarke	Chairperson
Jill Davis	Member
Sally Hills	Member
Christopher Beach	Member
Elizabeth Porter	Member

IN ATTENDANCE

Alison Andrews	Councillor
Lorraine Wyatt	Executive & Communications Officer (Minutes)

APOLOGIES

Danny Saunders	Member
Owen Diefenbach	Member
Paul Terrett	Councillor

ABSENT

Nil

GALLERY

Barry Pyke

2 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the Local Government Act 1993, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or*
- b) is aware or ought to be aware that a close associate has an interest.*

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

3 CONFIRMATION OF MINUTES

Committee Recommendation

Moved: Liz Porter, seconded Chris Beach

That the minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 1 August 2023** be confirmed as a true and correct record of proceedings.

CARRIED

Note: it was noted that while the minutes of the meeting were correct, the recommendation to Council as outlined at item 4.1 within these minutes, did not reflect the intent of the Committee recommendation. The recommendation to Council should have included the words "such as".

Meeting Dates for 2023

3 October
7 November
5 December

4 BUSINESS ARISING FROM THE MINUTES

4.1 Outcome of recommendations made to Council discussed at the Council meeting.

COMMUNITY NOTICEBOARD:

MINUTE NO. 23/0260

DECISION

Deputy Mayor Lambert/Cr Terrett

That Council investigate options and costs of the construction and installation of a community notice board at Valentines Park, in Campbell Town.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council investigate options and costs of the construction and installation of a community notice board at Valentines Park, in Campbell Town.

Committee Recommendation:

That Council consider the construction of a community notice board, in a central location that is accessible to the public.

Officer Comment:

Currently the only community noticeboard in Campbell Town is located inside the IGA and not accessible to the public outside of retail hours.

Forum members would like to improve communications with community members and it was suggested that the construction/installation of a notice board in a central location such as Valentines Park, would provide the opportunity for community members to be better informed by placing a copy of the District Committee minutes on the notice board located in a public area and available out of hours such as for early morning or evening walkers.

Recommendation made to Council 21 August 2023:

That Council investigate options and costs of the construction and installation of a community notice board at Valentines Park, in Campbell Town.

Recommendation should have been:

That Council investigate options and costs of the construction and installation of a community notice board "such as" at Valentines Park, in Campbell Town.

Action: Executive & Communications Officer to advise Council accordingly.

5 NEW BUSINESS

5.1 – Southern Local District Committees Christmas Event

Save the date of Wednesday 22 November 2023 and be at the Ross Hotel at 5.50pm for a 6.00pm start. Formal invitations will be sent closer to the date.

5.2 - Campbell Town 2023/24 Budget Capital Works Program for the Year Ending 30 June 2024

Campbell Town 2023/24 Budget Capital Works Program for the Year Ending 30 June 2024

Capital Works Area				Project Cost \$
Roads				\$
Ctown	Urban Street Design	High Street	Streetscape Improvements	2,450,000
Ctown	Bridge Street	High to Peddar	K&g seal verge & footpath	85,000
Ctown	Bond Street	Near no. 15	K&g seal verge & footpath	30,000
				2,565,000
Footpaths				
Ctown	Bridge Street	High Street to Peddar		15,000
				15,000
Stormwater				
Ctown	High Street - Esplanade	Humeceptor		90,000
Ctown	Recreation Ground	Humeceptor		45,000
Ctown	High Street (west of 1a Bond St)	Culvert upgrade		30,000
Ctown	12 West Street	Culvert inlet and outlet headwalls		20,000
Ctown	Church/High Streets	Duplicate culvert, upgrade pits, instal GPT		100,000
Ctown	East Street (William St south)	Rock drain against rail line		100,000
				385,000
Land, Buildings & Recreation				
Ctown	Units	Upgrade		50,000
Ctown	Mens Shed (Ross)	Upgrade preliminaries		210,000
Ctown	Facilities	Carpet cleaner extractor		9,000
Ctown	Pool	Re fibre glassing & irrigation		45,000
Ctown	King Street Hall	Heating, paint and kitchenette		35,000
Ctown	King Street Oval	Security cameras		5,000
Ctown	Lake Leake	Electric barbeque		15,000
				369,000
Special Project Funding				
	About Campbell Town Inc	Gatty Memorial upgrade		5,000
				5,000
				3,339,000

Campbell Town LDC budget items raised

Request	Response
<i>2021/22 List 1</i>	
<i>1. Main Street - additional seating particularly near CBA, and replace unsightly waste bins</i>	Part of Urban Design Project
<i>2. New Street - Torlesse St to Edgar St - Kerb and repair road from tree roots</i>	
<i>3. Swimming Pool grass area - instal irrigation system</i>	
<i>4. Gatty Memorial Park - Landscape and beautification</i>	
<i>5. Elizabeth River - remove cumbungi grass particularly around the Red Bridge and along the Esplanade to Lions Park</i>	
<i>6. King Street Oval - visitor accommodation</i>	Business Plan Required
<i>7. Pump Track - investigate Rec Ground, King Street locations</i>	To investigate

- 8. Macquarie Road & West Street - road repairs from heavy traffic damage
- 9. Town Entrance Sign - additional sign on Montague Street welcoming visitors from East Coast, check shadowing of aboriginal name
- 10. Bond Street - extend kerb to include 15 Bond Street
- 11. Underpass - finish footpaths on both sides of the entrance.

To investigate

Included in Budget

Included in Budget

Members enquired about the High Street improvements and Kings Street Reserve. Cr Andrews advised she would follow this up at Council and report back to the Forum at the October meeting.

5.3 – Guide Hall Equipment

Council has made enquiries to Forum members about the ownership of the contents at the Guide Hall and advised that this is difficult to establish given the passage of time.

5.4 – East /Pedder Street Beautification

Could Council consider refreshing the fence line along as the Memorial Oval area is quite attractive however the boundary fence line detracts from this.

5.5 – Municipal Mowing

Members raised the municipal mowing schedule and stated that this was not occurring regularly. Councillor Andrews advised the schedule should be monthly (weather permitting) but that she would seek confirmation.

5.6 – West Street

Concerns about the standard of West Street (road surface) remedial work undertaken by contractors, have consistently been raised including a request that Council undertake corrective work to address this.

Members were encouraged to lobby their local member of Parliament in support of NMC who have made repeated attempts to address this issue.

5.7 – Fees for Food Vendors

NMC increased the fees for food vendors in the 2023/2024 budget from \$152.00 to \$200.00 and Forum members have been advised that this increase is impacting small businesses who are operating at events such as monthly markets.

Committee Recommendation

Moved Chris Beach, seconded Liz Porter

That the fees currently charged for food vendor permits are apparently based on fees charged in other northern councils. However, the amount of trade at a market in Campbell Town or Ross is quite different to larger events like Longford Blooms or the Harvest Market in Launceston that can draw thousands of attendees. We ask council to consider a fee structure for smaller events.

CARRIED

6 CLOSURE

The Chairperson closed meeting at 10.20am.

7 NEXT MEETING

Next meeting to be held on **3 October 2023 commencing at 9.30am** at the Town Hall, upstairs meeting room.

MINUTES OF THE

PERTH LOCAL DISTRICT COMMITTEE

HELD ON TUESDAY, 5 SEPTEMBER 2023, AT THE PERTH COMMUNITY CENTRE

MEETING COMMENCED AT 5.32P.M.

1 ATTENDANCE. Russell MacKenzie, Jo Saunderson, Tony Purse, Don Smith, Jon Targett, Michele Elgersma, Councilor Janet Lambert, Councilor Paul Terrett

In Attendance:

Apologies: Sam Beattie

2 Russell conducted the ACKNOWLEDGEMENT OF COUNTRY

In keeping with the spirit of reconciliation, The Perth Local District Committee acknowledges the First Peoples- the traditional owners of the plipatumila land where we live and work. We recognise their continuing connection to land, water, sky and community. We pay respects to Elders -past, present and emerging- and acknowledge the important roles Tasmanian Aboriginals continue to play as part of our community.

3 PROCEDURAL

3.1 Confirmation of Minutes

Recommendation

That the minutes of the meeting of the Perth Local District Committee held on Tuesday 11 July 2023 be confirmed as a true and correct record of proceedings.

MOVED: Tony Purse

Seconded: Jon Targett

3.2 Declaration of any Pecuniary Interest by a Member of a Special Committee of Council

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

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- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

* *It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Noted that

- Mr Tony Purse is consulting and/or has an involvement in the following projects currently being undertaken by Council:

- Perth Community Centre Master Plan
- Perth Recreation Ground Master Plan
- South Esk River Parkland Proposal, including owner/developer of adjacent property
- Perth Streetscape Improvements (passed at the July 2022 meeting of the NMC)

4 BUSINESS ARISING FROM THE PLDC MINUTES

4.1 The Future of Local Government Review – Stage 2 – Interim Report

The following advice is provided re recent enquiries:

Despite the State Government advising that there are to be no forced amalgamations, the Local Government Review process being conducted by the Board is continuing with the final report due in October.

Council's Mayor, Deputy Mayor and Acting General Manager presented to the Board on 10 August.

Councilor Lambert gave a brief account of the presentation made to the Local Government Review Board outlining NMC's reasons as to why they are not in favour of an amalgamation with any other council area. Government response will come back in December.

4.2 Main Road Streetscape Upgrade

Council's Project Manager attended the 11 July 2023 meeting and provided an update on the main street project.

Sheriff Civil Contracting have been appointed to undertake the Perth main street stormwater upgrade, works have commenced. It is necessary to undertake these works prior to commencement of the Main Street Upgrade works.

Storm water drainage works have commenced on Main Road between Drummond St and Old Bridge Road

4.3 Secretarial Allowance

Suggestions for use of available funds included: training on how to run meetings, communication/newsletter.

News letter being produced in the community so no need to duplicate.

CONTEXT: The William St Reserve is currently closed 24/7 to vehicle traffic from April to October. The reason given for this closure was to stop the slopes being used as "hill climbs" thus damaging the slopes. A barbeque has now been built in this area to stop this occurring thus we would like to put the following motion.

MOTION: FOR THE WILLIAM STREET RESERVE TO BE OPENED DURING THE DAY (AS PER CHARLES BERRYMAN PICNIC GROUND) COMMENCING NEXT YEAR AT THE END OF DAYLIGHT SAVINGS. TO BE CLOSED DURING TIME OF FLOOD AS CURRENTLY HAPPENS.

MOVED: JO SAUNDERSON

SECONDED: JON TARGETT

Jo put forward the suggestion that some of the secretarial money could be used for an information kiosk at the Train Park. This could be in the form of a lockable (at night) cabinet positioned under cover where the current out of date map is. This would tie in keeping with the council's digital promotion of the NMC area. At the moment the only information is from the Post Office which is only open weekdays.

Michelle raised the issue of incidents in the dog park where people and dogs had been injured. Users of the dog park had raised the need for CCTV in that area. Councilor Lamber said there may be grant money available and that Lorraine Green was the person to contact.

MOTION: Due to incidents involving injury to both patrons and dogs (which have been reported to the ranger), we request CCTV be provided at the dog park as a matter of urgency.

MOVED: MICHELLE ELGERSMA

SECONDED: DON SMITH

4.4 Old United Service Station Site

Council continues to explore options and seek a resolution in regard to the property. Further advice is to be provided to the Committee in due course.

The dilapidation report was noted

4.5 Youth Facilities

The Chair and Perth School Principal attended the Council workshop on 7 August to present on the PLDC's concerns relating to facilities for Youth. Since that time, Council's Youth Officer has met with Ms Dean.

Russell stated that he and Abbi Dean (Principal of Perth PS) attended a workshop at the council. This has resulted in some action regarding sporting activities for youth. Janet also stated that Rec Link would be providing some opportunities for activities for youth. Cricket nets upgraded, grant funding

for junior soccer field. Maybe Girls free to be girls to be set up in Perth.

4.6 Meeting schedule

The meeting schedule for the remainder of 2023 is to revert to 5.30pm the 1st Tuesday of each month.

4.7 Municipal Budget

26 June 2023 Council Meeting agenda for Committees information, includes **attachments**.

A summary of capital works for 2023/2024 for Perth is **attached**.

Don asked the question as to where are we at with the pledge of \$8 million dollars by the Labor government for upgrades to Perth and Campbell Town's Main streets . Has this money been received yet and what is Perth's share.

Could we please have an update on the pledge of \$8million on January 28th 2022 by the Labor Party and he breakdown of the money re Perth and Campbelltown

4.8 Napoleon Street

Costings are being prepared for the project which will be progressed when funding becomes available, and only likely to occur following the completion of subdivision infrastructure works.

5 NEW BUSINESS

5.1 13.2 Napoleon Street Park, Perth: Detention, Fencing and Safety

For information. At the 21 August 2023 meeting, Council received the **attached** report.

NOTED

5.2 13.7 Entry Signage: Longford and Perth

For information. At the 21 August 2023 meeting, Council received the **attached** report.

NOTED

5.3 Local District Committee end of year function

The date for the Northern LDC end of year function has been set and is to be held on Thursday 23 November 2023, at the Blenheim Hotel in Longford. Further details/ invites will be sent out in due course.

NOTED

Tony noted that work had been done at the Quarry. There is still soil being stored at this site.

5.4 MOTION: The PLDC requests if we could please have a timeline and a project update on the quarry.

MOVED: JON TARGETT

SECONDED: DON SMITH

5.5 Could we please have an update on the Train park playground equipment instillation and project completion date?

MOTION: The PLDC requests updated banners to replace old and faded Christmas banners, displayed at the Lion's Train Park.

MOVED: DON SMITH

SECONDED: JO

SAUNDERSON

6 NEXT MEETING/CLOSURE

The meeting closed at 6.31.pm.

Next scheduled meeting to be held at 5.30pm on Tuesday, 3 October 2023.

MINUTES FOR THE MEETING OF THE LLDC
WEDNESDAY 06 SEPTEMBER 2023. COMMENCING AT 5.30PM
HELD AT THE LONGFORD PRIMARY SCHOOL STAFFROOM

MINUTES

1. **PRESENT** – Neil Tubb (acting chair), Annette Aldersea, Bron Baker, Jo Clark, Peter Munro.
2. **IN ATTENDANCE** – Cr Dick Adams
3. **APOLOGIES**- Tim Flanagan, Simon Bower, Dennis Pettyfor, Doug Bester, Cr Matthew Brooks.

4. DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
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A member has an interest in a matter if the matter was decided in a particular manner, receive, or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

No declaration of any financial interest was declared by any person present

5.CONFIRMATION OF MINUTES

The minutes of the meeting of the Longford Local District Committee held on 02 AUGUST 2023 to be confirmed as a true and correct record of proceedings.

Moved – J Clark Second – B Baker

BUSINESS ARISING FROM MINUTES

6.PROMOTIONAL ISSUES:

6.1. Signage for Longford Roundabout.

Council decision 21.08.2023 – Council endorsed Option 1 (LLDC selection) Longford Roundabout design and proceed to development application stage for the project. And incorporate the English name for the South Esk River into the design of the signs.

6.2. Motor racing themed Street Sign in Longford.

Council investigated the purchase of 25 signs. Overall cost is \$5,500, including installation. Signs will be installed after the completion of the Wellington Street streetscape works.

6.3. Longford Tourism.

Street Map – Aldersea is still distributing Longford maps.

Visitor Information shelter – painting of the exterior completed, and new Visitor Information sign installed. Request for new planting in garden beds has been forwarded to the relevant Council department. Noticeboard inside shelter is managed by Council.

6.4. Directory of Clubs and other organizations and their branches in Longford -

Any ideas need to be forwarded to L. Wyatt.

L Wyatt will update the directory of clubs after Community Expo on 9.09.2023.

6.5. NMC Community Expo 9th September 2023, at Longford Sports Centre.

A Aldersea registered LLDC to participate. LLDC flyer and feedback forms designed by P Munro, N Tubb & A Aldersea. 100 copies of each printed by L Wyatt NMC, for LLDC to hand out at Expo.

LLDC Roster for Expo –

9.30am – 1pm - N Tubb & A Aldersea

1pm – 4pm - B Baker & P Munro

7.SAFETY & AESTHETIC ISSUES:

7.1. Pullover area on Pateena Road.

N Tubb and P Munro met with Jonathon Galbraith NMC to discuss the revised PDF of four suggested alternative viewing/pullover point locations. May be an option of moving the location of a viewing platform at Newry Corner 10 metres further north to avoid the Tasnetworks easement. Waiting to hear back from Jonathon Galbraith who is waiting on feedback from a consultant re: new proposed location meeting Tasnetworks requirements. See plan of Tasnetworks easement attached.

7.2. Illawarra Road Response State Growth.

LLDC requested 80 KM/h speed limit from merger off ramp from Perth to Longford roundabout, in view of accidents at Pateena Rd intersection, until issues with Pateena road junction resolved.

NMC have written to State Growth (12.07.2023) with the request, still awaiting a response.

7.3. Wellington & Marlborough Streets Intersection (Sticky Beaks) –

Subject to available funding, Department of State Growth advised they have an in-principle agreement in place to review the works. 10.08.2023 – Council Officers have requested an update from State Growth as when this project will commence, still awaiting a response.

Discussion that this traffic report may pick up some information re: Marlborough Street speed and road conditions.

7.4. Environmental & noxious weeds.

A Aldersea to ask L Wyatt NMC for an update on when a consultant will be engaged to complete the Weed Management Plan.

7.5. Traffic Concerns re: proposed new development 26 Tannery Road Longford – Truck Stop/petrol station.

Discussion re: traffic impact, access point, turning area needed for trucks, inappropriate location.

Everyone encouraged to attend NMC Council Meeting 18th September when the application will go before the council for consideration.

7.6. Vision Impaired Markers.

Discussion that more have been removed in Longford.

NMC are repairing/replacing across the municipality. Stainless steel now used in place of rubber?

8.TOWN IMPROVEMENT ISSUES

8.1. Longford Racecourse Heritage signage for the Cracroft and Anstey Street corner.

In principle support from TasRacing and State Government for signage.

NMC Acting General Manager Marie Bricknell will be progressing this further in a meeting with TasRacing on 07.09.2023.

NMC Council Meeting 21.08.2023 – Council noted LLDC Motion and requested that an update on the status of the Longford Racecourse Masterplan be provided to the LLDC in due course.

8.2. Request for part of Smith Street to be named “Mulga Way”.

Council has agreed to place an extra sign for “Mulga Way” under the Smith Street sign at the Smith Street/Hay Street intersection. Street name not changing.

Still waiting for the installation of sign.

9.RECREATIONAL ISSUES:

9.1.Deterioration of facilities at Mill Dam.

NMC council meeting 21.08.2023 – Council noted feedback from LLDC, referred to relevant department. Further Motion by Cr Goss & Cr Brooks that “Council receive a report regarding the Mill Dam Reserve area and future ownership thereof”.

9.2. Bike Rack outside JJ’s Bakery.

B Baker has not heard back from JJ’s owner (Steve Johnson), re: the offer from J Clark of the bike rack no longer in use at her business premises for installation outside JJ’s.

B Baker to continue following up.

10.HERITAGE ISSUES:

10.1. Significant Trees Register (A Aldersea)

T Flanagan going to speak with S Bower regarding this issue. As both absent from this LLDC meeting, discuss at next meeting.

11. GOVERNANCE ISSUES:

11.1. Review of MOU between NMC & LLDC:

LLDC Motion noted at NMC Meeting 21.08.2023, some clarification provided.

LLDC decision that N Tubb and A Aldersea email Acting General Manager asking to meet to discuss the MOU and further clarification on reporting an Issue, complaints, and time frame.

11.2. Council Amalgamation.

Final report from review board to be given to state government in October.

12. REPORTS FROM SUB-COMMITTEES:

12.1. Railway Committee – Nothing to report.

12.2. Longford Legends - Nothing further.

12.3. Town Hall Arts and Cultural Committee – Committee has new 12-month contract. Ongoing discussions with council re; maintenance schedule and upgrades.

12.4. Norfolk Plains History Committee – Upstairs library space will hopefully be available by the end of September.

13. NEW BUSINESS:

13.1. The Missing Link – Lack of bikeway between Longford roundabout and Pateena Road. B. Baker – Has contacted State Growth and Mayor.

13.2. Longford Streetscape.

A Aldersea – Council going to tender September 2023. Final Plans?

13.3. NMC Promotion – „Choose the Scenic Route“ – T Flanagan.

14. NMC Meeting dates for 2023:

18 September

16 October

20 November

11 December

15. CLOSURE- 6.30pm

16. NEXT LLDC MEETING – October 4th, 2023 – Venue TBA.



NORTHERN
MIDLANDS
COUNCIL

BICYCLE ADVISORY COMMITTEE

MEETING # 5

MINUTES

WEDNESDAY, 06 SEPTEMBER 2023

COUNCIL CHAMBERS
13 SMITH STREET, LONGFORD

1 ATTENDANCE

1.1 Members

Cr Lambert
Mr Cullimore
Mr Aalbregt
Mr Cocker
Mr Mackinnon
Mr Atkinson

1.2 Apologies

Cr McCullagh

2 DECLARATIONS OF ANY PECUNIARY INTEREST BY A MEMBER (OR CLOSE ASSOCIATE OF THE MEMBER) OF A SPECIAL COMMITTEE OF COUNCIL

As per the *Local Government Act 1993*, Part 5, S48A – S56, a councillor or member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the councillor/member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A councillor/member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Local Government Act 1993, Part 5 - Pecuniary Interests

48. Declaration of pecuniary interest by councillor

(1) A councillor must not participate at any meeting of a council, council committee, special committee, controlling authority, single authority or joint authority in any discussion, nor vote on any matter, in respect of which the councillor–

- (a) has an interest; or
- (b) is aware or ought to be aware that a close associate has an interest.

Penalty: Fine not exceeding 20 penalty units.

(2) A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.

Penalty: Fine not exceeding 50 penalty units.

(3) On declaring that he or she has an interest, the councillor is to leave the room in which the meeting is being held.

Penalty: Fine not exceeding 20 penalty units.

(4) The councillor, by notice in writing, is to advise the general manager of the details of any interest that the councillor has declared under this section within 7 days of so declaring.

Penalty: Fine not exceeding 20 penalty units.

(5) The general manager is to –

- (a) ensure that the declaration of interest is recorded in the minutes of the meeting at which it is made; and
- (b) record the details of any interest declared in the register of interests kept under section 54 .

(6) In addition to any penalty imposed under this section, a court may make an order –

- (a) barring the councillor from nominating as a candidate at any election for a period not exceeding 7 years; and
- (b) dismissing the councillor from office.

48A. Declaration of pecuniary interest by member

(1) At any meeting of a special committee or controlling authority, or the board of a single authority or joint authority, a member must not participate in any discussion, or vote on any matter, in respect of which the member –

- (a) has an interest; or
- (b) is aware or ought to be aware that a close associate has an interest.

Penalty: Fine not exceeding 20 penalty units.

(2) A member must declare any interest that he or she has in a matter before any discussion on that matter commences.

Penalty: Fine not exceeding 50 penalty units.

(3) On declaring an interest that he or she has, the member is to leave the room in which the meeting is being held.

Penalty: Fine not exceeding 20 penalty units.

(4) A member of a special committee or controlling authority, by notice in writing, is to advise the general manager of the details of any interest that he or she has declared under this section within 7 days of that declaration.

Penalty: Fine not exceeding 20 penalty units.

(5) A member of a board of a single authority or joint authority, by notice in writing, is to advise the chief executive officer of that authority of the details of any interest declared by the member under this section within 7 days of that declaration.

Penalty: Fine not exceeding 20 penalty units.

(6) The general manager or chief executive officer is to –

- (a) ensure that the declaration of interest is recorded in the minutes of the meeting at which it is made; and
- (b) record the details of any declared interest in the register of interests kept under section 53B or 54A .

3 COMMITTEE ESTABLISHMENT & APPOINTMENTS

3.1 Committee Establishment

The Bicycle Advisory Committee was established as a special committee of the Northern Midlands Council on 28 June 2021 (min. ref. 212/21) pursuant to section 24 of the *Local Government Act 1993*

At the Council meeting of 16 May 2022, Minute reference 22/170, the Membership of the Committee was appointed, membership comprises:

- Health Sector Representative:
 - Marcus Burston, Perth
- Recreation Sector Representative;
 - Tony Cullimore, Longford
- Community Members representing the Cycling Community
 - Eric Aalbregt, Longford
 - Hugh Mackinnon, Longford
 - Colin Cocker, Longford
 - Sam Miller, Perth

Mr Trent Atkinson has been appointed as the Council's officer delegate to the Committee.

At the Council Meeting of the 28th November 2022 Minute reference 22/390 the following Councillors were appointed

- Councillors Lambert and McCullagh

3.2 Purpose & Roles And Responsibilities

The Terms of Reference has identified the following:

Purpose:

The Bicycle Advisory Committee ('the Committee') has been established to provide advice and recommendations on:

- Preparation of the Northern Midlands Council: Municipal Bicycle and Shared Path Plan; and
- Implementation of actions identified in the Northern Midlands Council: Municipal Bicycle and Shared Path Plan that include:
 - Planning for the development of bicycle pathways and routes which link key assets of our municipality;
 - Prioritisation of developments, ensuring changes are coordinated and reflect the needs of the community and users;
 - Improvements to the safety of users and community members accessing the bicycle pathways;
 - Opportunities to increase participation in cycling usage across the municipality.

Roles & Responsibilities

The Committee is empowered to do the following:

- Recommend development of bicycle tracks and shared pathways;
- Provide feedback regarding suggested changes or modifications to bicycle tracks and shared pathways;
- Identify and report public risk issues relevant to bicycle tracks and shared pathways;
- Consult with users and the local community so that, where possible, funding allocations and improvements reflect the needs of bicycle tracks and shared pathways users;
- Disseminate information to user groups and interested parties relevant to bicycle tracks and shared pathways.

The Committee does not have the power to commit Council to any decision or action, or to direct Council staff in their duties. The Committee may make recommendations for consideration by Council, but Council reserves the right to accept or reject recommendations from the Committee. This includes recommendations regarding the expenditure of funds allocated to the Committee, if applicable.

3.3 Meeting Schedule

In accordance with the Terms of Reference, meetings of the Committee will be held on a bi-monthly basis.

It is suggested that meetings be held at 4pm on the first Wednesday of the month.

The following schedule of dates has been identified for the remainder of the 2023 calendar year:

- 6 September 2023
- 6 December 2023

4 NEW BUSINESS

4.1 Town Maps – Potential Bicycle Treatments

Decision

Bicycle Advisory Committee endorse the following maps for inclusion & consideration into the Northern Midlands Council municipal bicycle and shared path plan or strategy:

- *Potential Bicycle Treatment Routes Ross*
- *Potential Bicycle Treatment Routes Cressy*
- *Potential Bicycle Treatment Routes Evandale*
- *Potential Bicycle Treatment Routes Longford*
- *Potential Bicycle Treatment Routes Campbell Town*
- *Existing and Potential Bicycle Treatment Route Perth*
- *Potential Bicycle Connectivity for the Northern Towns Rev 2 (includes Devon Hills)*
- *Potential Bicycle Connectivity for Longford and Cressy*
- *Potential Bicycle Treatments for the Central Midlands*

With the inclusion of the following amendments:

- *Powranna Road link*
- *Brumbys creek*
- *Campbell town Macquire link*
- *Leighlands Road*
- *Nile, Clarendon & Deddington link*

Voting for the Motion:

Mr Cullimore, Mr Aalbregt, Mr Cocker, Mr Atkinson & Cr Lambert

4.2 Bicycle/shared pathways Priorities List

Decision

Bicycle Advisory Committee endorse the Bicycle/Shared Pathways priorities List for inclusion & consideration into the Northern Midlands Council municipal bicycle and shared path plan or strategy.

Voting for the Motion:

Mr Cullimore, Mr Aalbregt, Mr Cocker, Mr Atkinson & Cr Lambert

4.3 Municipal Bicycle and Shared Pathway Strategy (subject to Item 4.1 & 4.2 being endorsed by Committee)

Decision

The Bicycle Advisory Committee has now Identified potential bicycle treatments and listed their priorities. The committee would like Council to initiate the commencement of a municipal bicycle and shared pathway strategy by Council Officers, prior to public consultation, bring the draft strategy back to the committee for comment & endorsement. Once the Strategy has been endorsed by Council, Council to allocate funding annually for implementation and seek external funding opportunities when they arise.

Voting for the Motion:

Mr Cullimore, Mr Aalbregt, Mr Cocker, Mr Atkinson & Cr Lambert

5 Discussion Items

Longford

Bicycle pathway going East from the bridge along that part of the causeway to the main road. Plenty of surplus between the barriers and the bank for cyclist, head down under the old bridge. Floating bridge/barge to cross the river.

- Route/pathway has been identified on the Longford maps with bridge over the South Esk

Devon Hills

Inclusion of Shared pathway etc. to the Devon Hills area (have been included in the town maps under agenda item 4.1)

- A Devon Hills loop and a connection to Mill Road is included and endorsed by the Committee in the maps.
- Agenda item to be tabled at December meeting for its inclusion into the committees priorities list.
- Lots of riders come in and use the Devon Hills road currently
- No safe pathway, other than the road for families to use
- Keppoch Lodge subdivision will only increase users in this area

Mr Mackinnon entered the meeting at 4:36pm

Long Bridge, South Esk River Crossing Option

Explore this option further with Council and key Stakeholders:

- Safety
- Security
- Flooding frequency
- Length of crossing
- New loop for users/residents
- Current Timeframes/delays with existing proposal
- Eliminates proximity to TasRail infrastructure

CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 4:54pm.

The next meeting to be held at the Council Chambers on 6th December at 4:00pm



ROSS

..... Potential Bicycle Treatment Route

0 100 200 300 400 500 m



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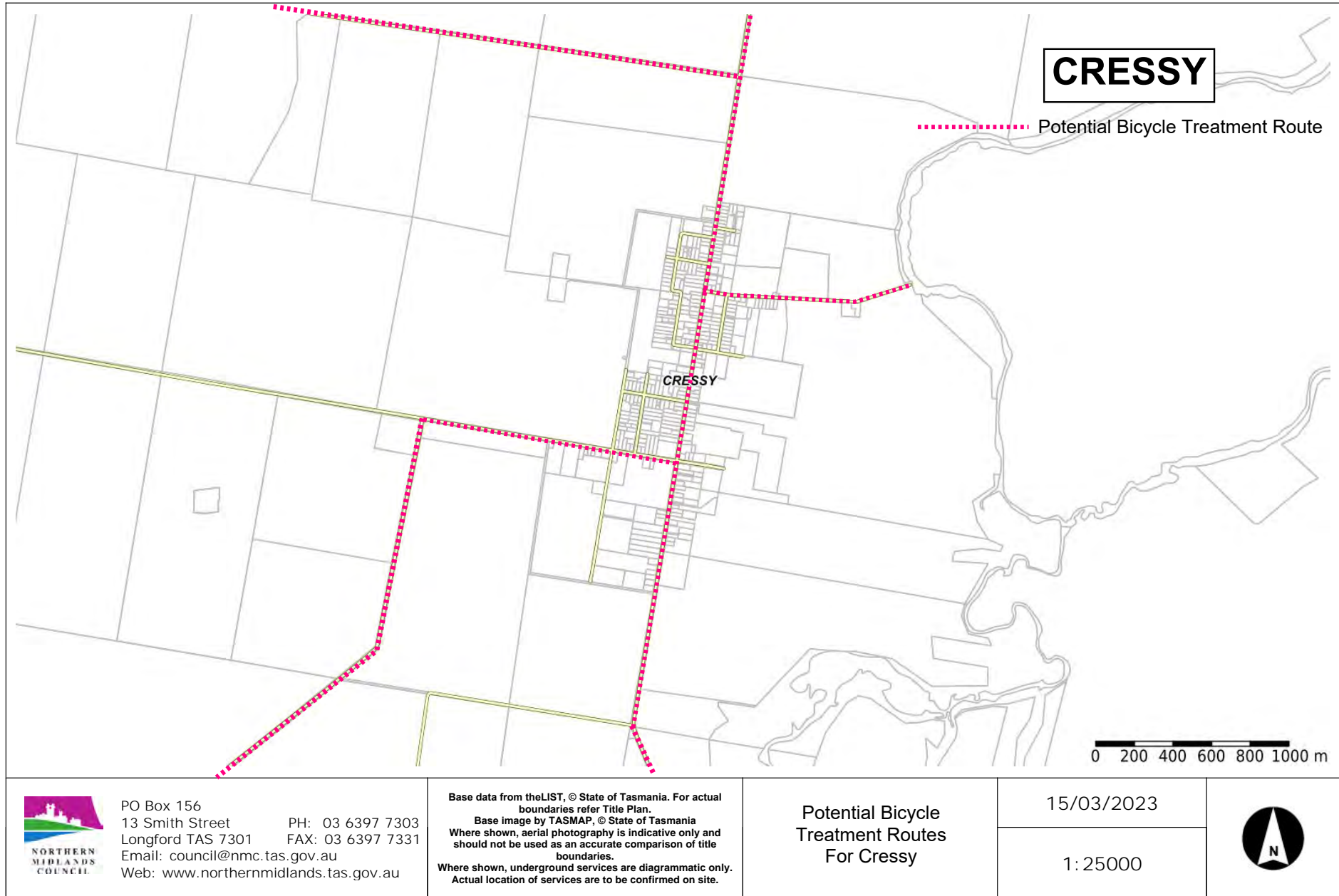
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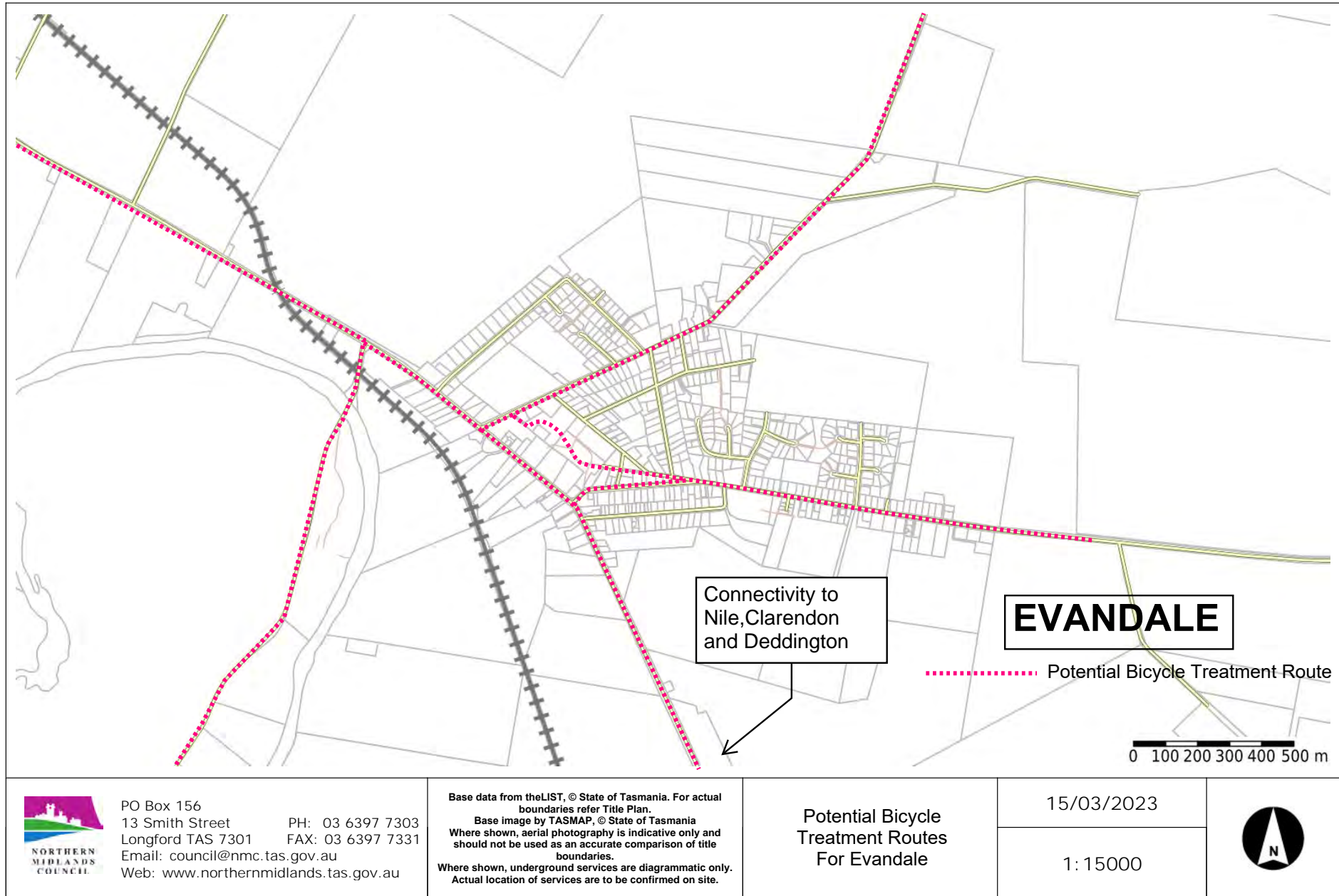
Potential Bicycle Treatment Routes For Ross

15/03/2023



1:15000

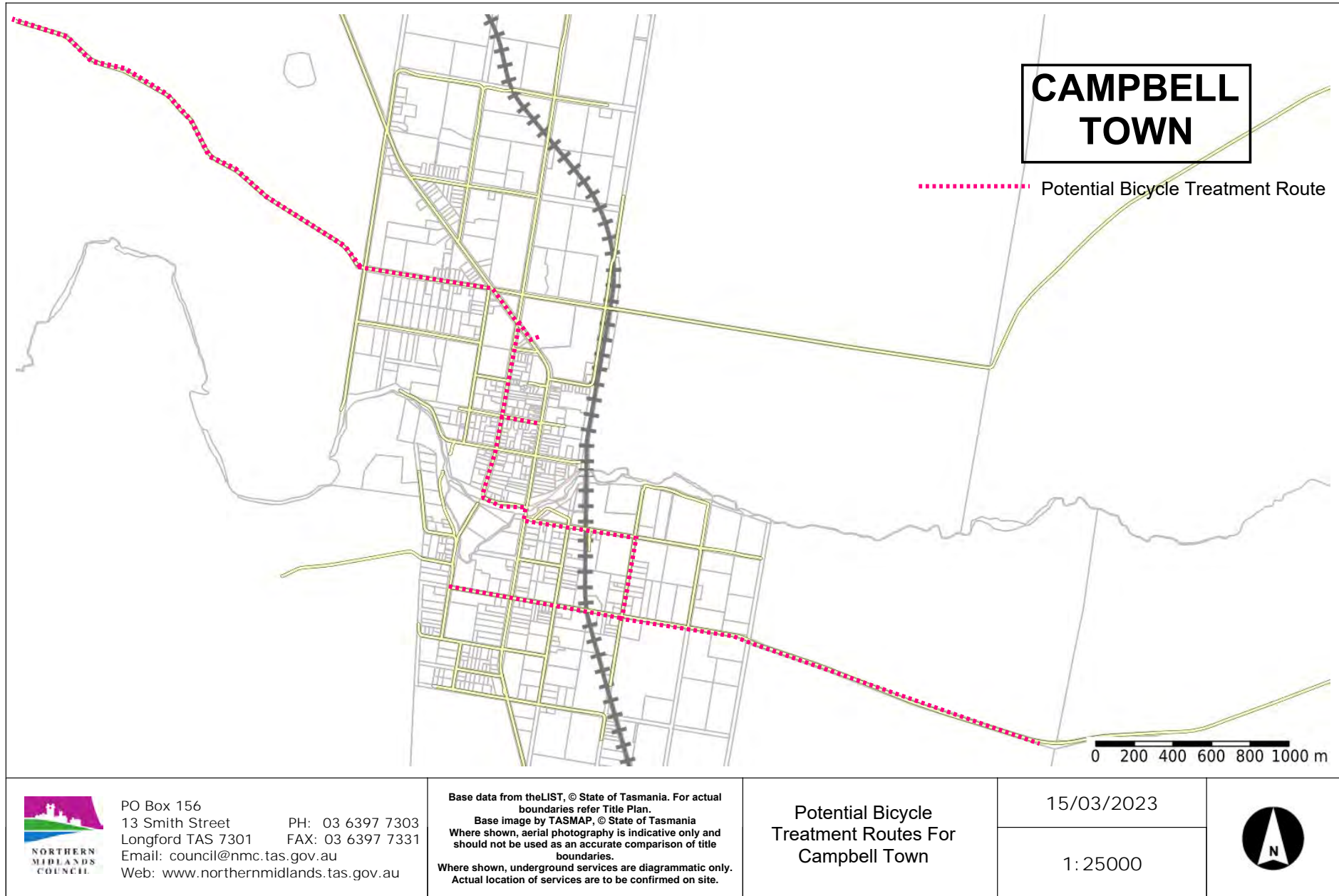


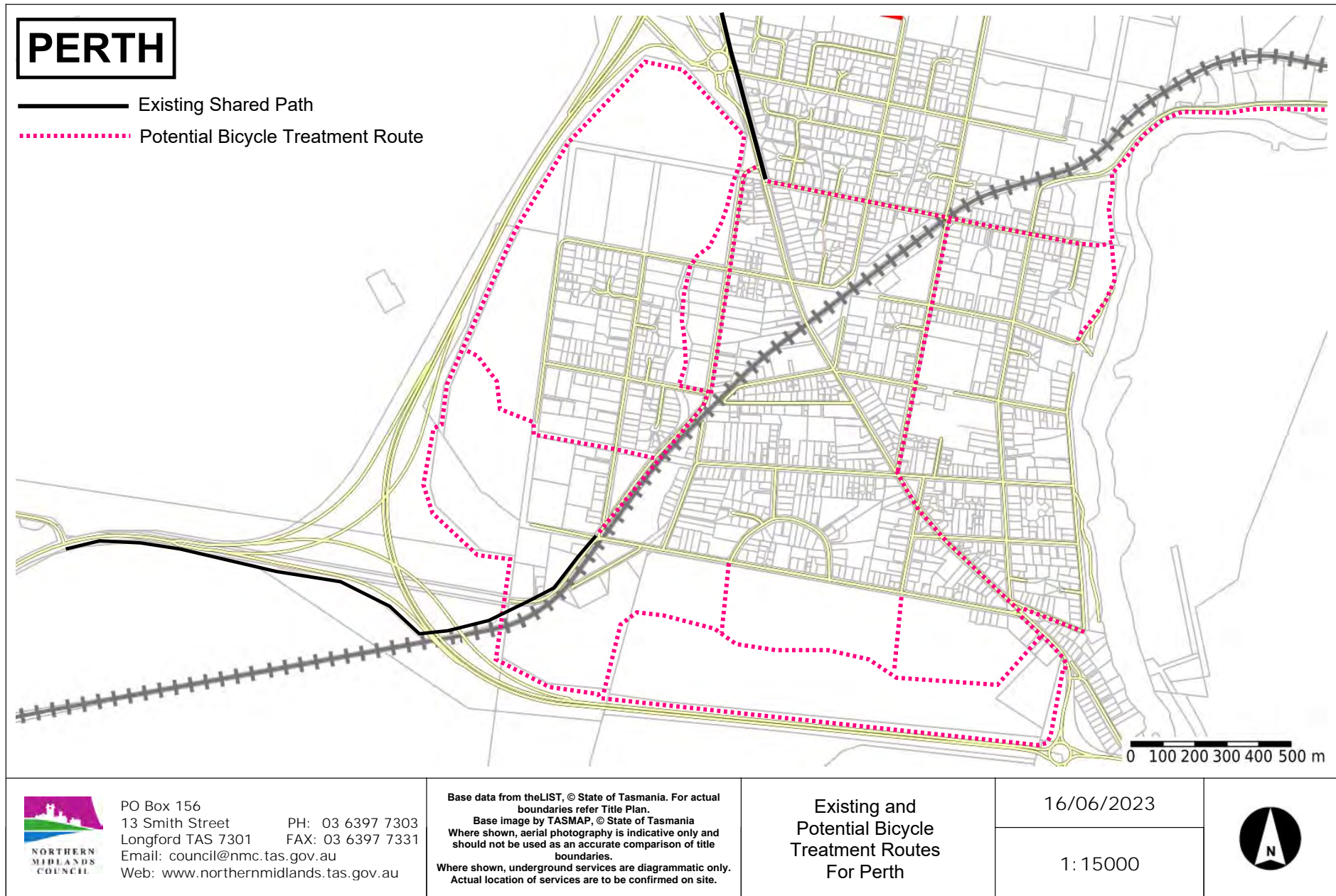


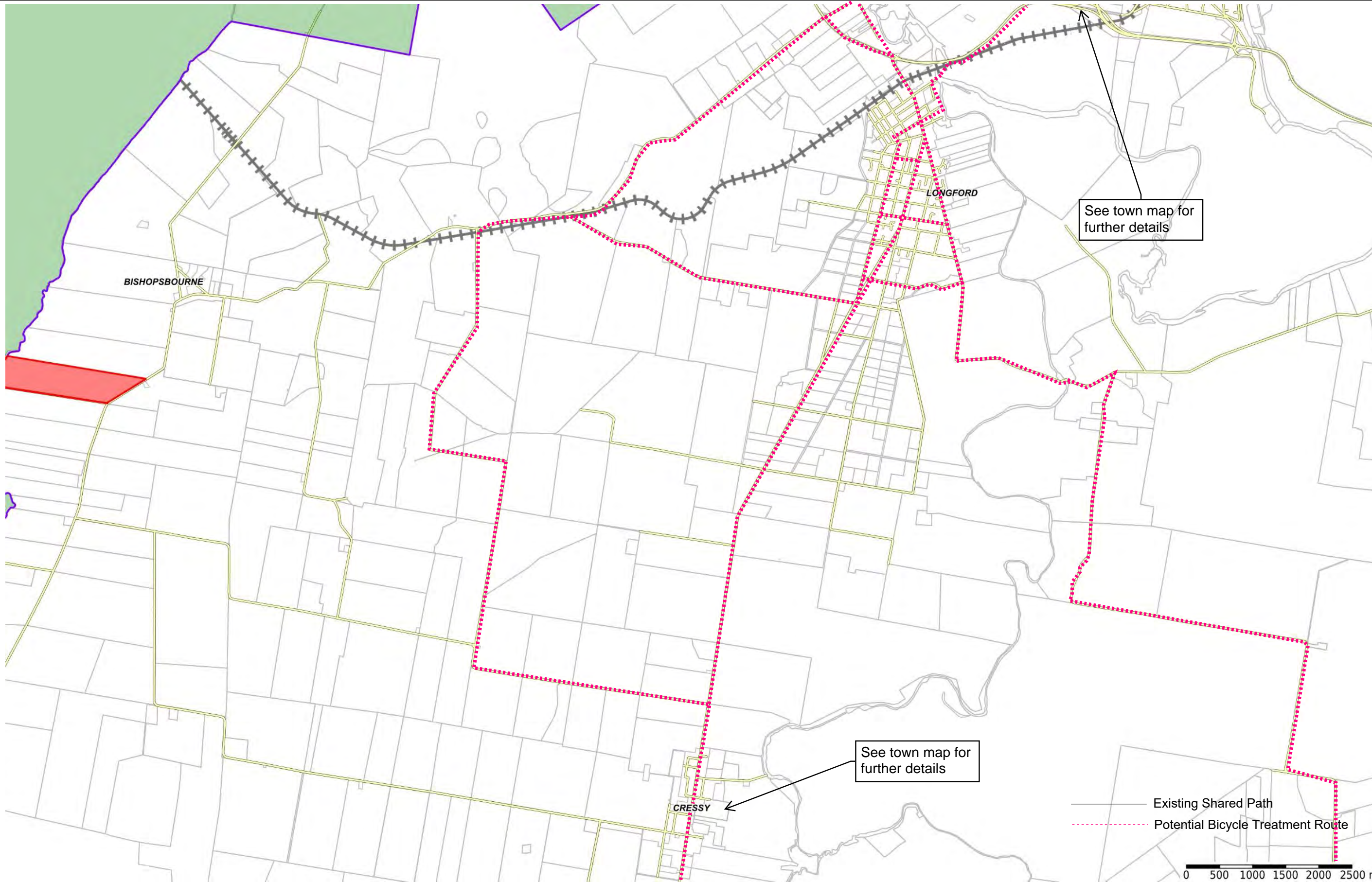





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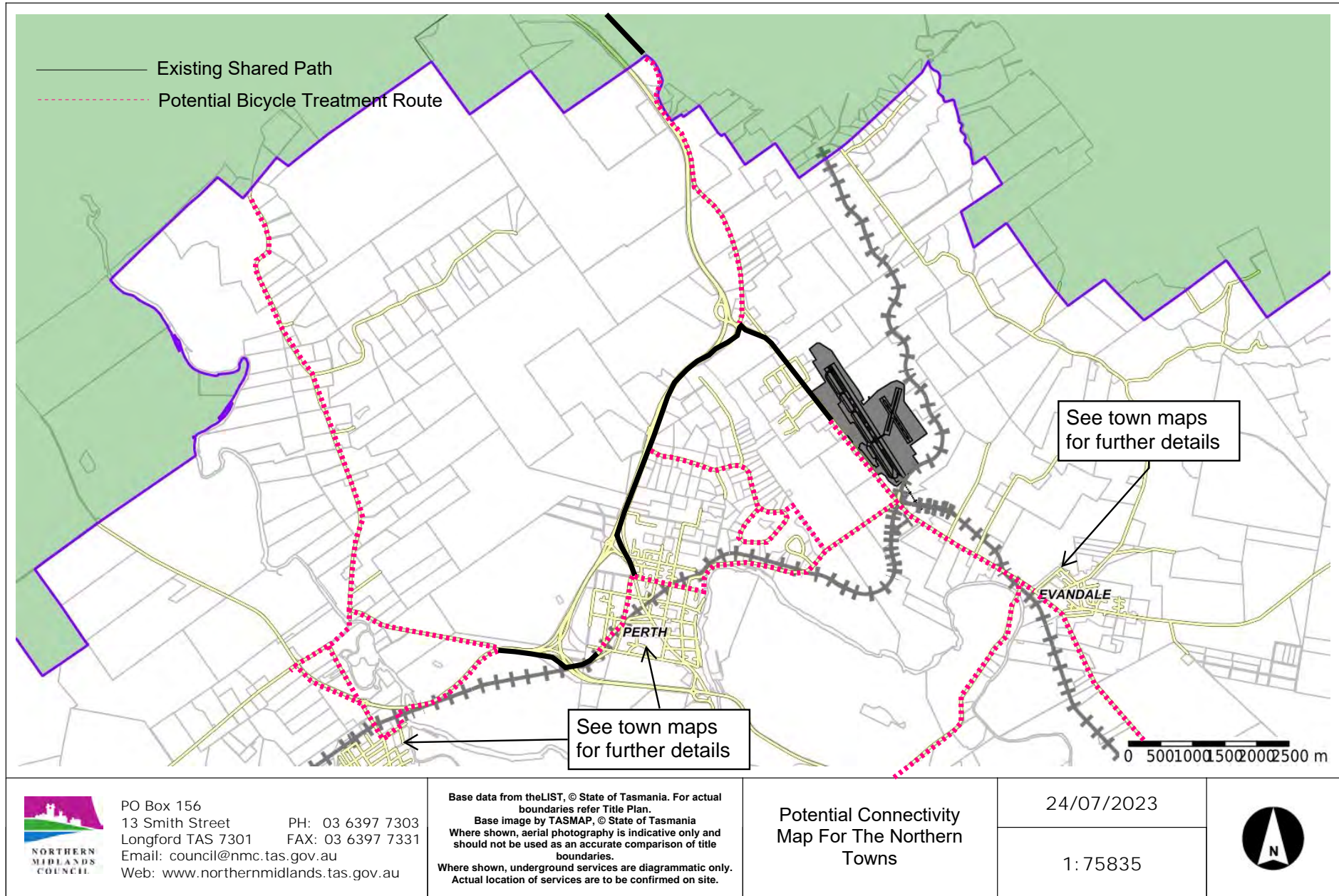

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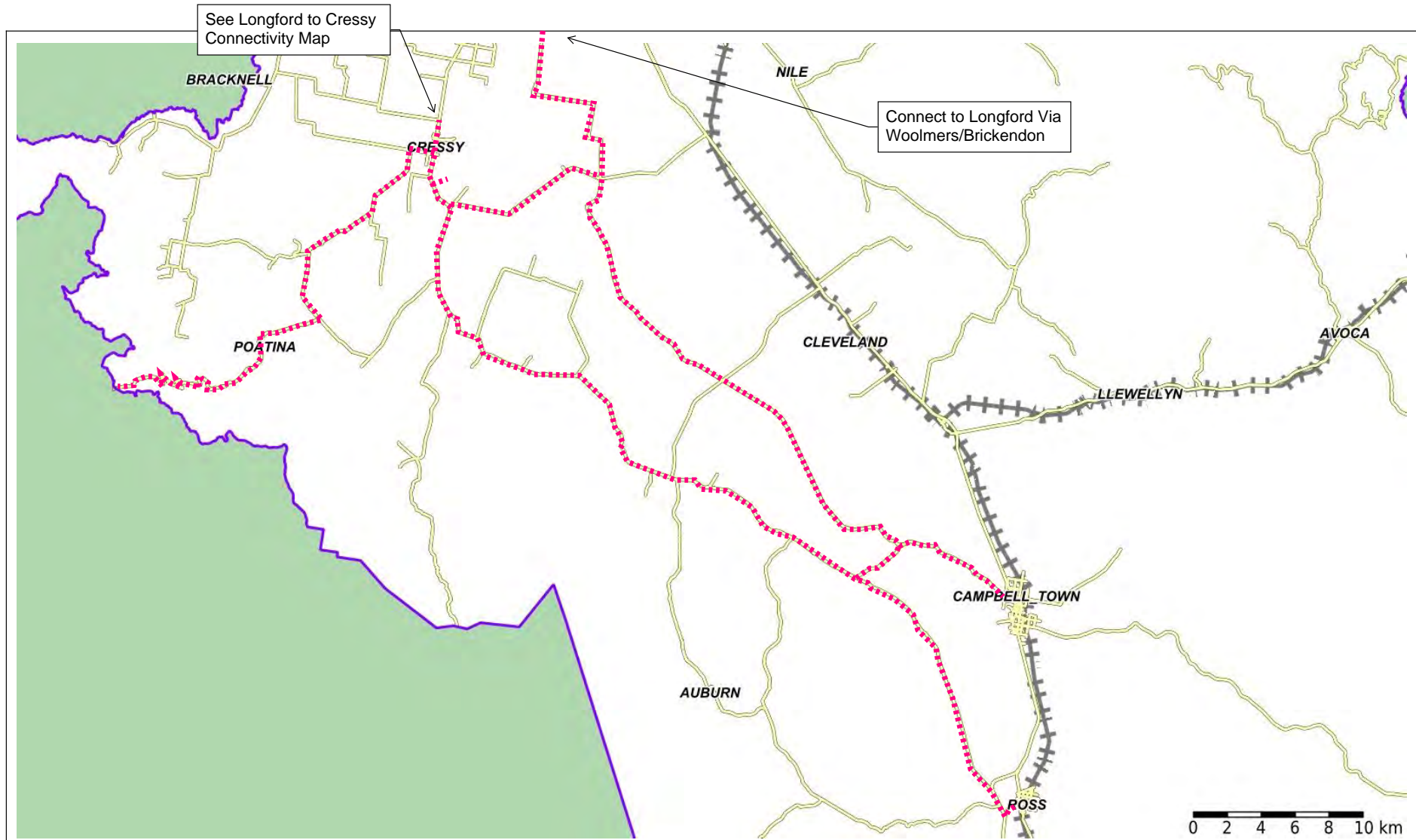
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Longford to Cressy Potential Connectivity Map

27/07/2023
 1:50000







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			1:300000	



Bicycle/Shared Pathways Priorities List	
Location:	Rank
Hobart Road To Breadalbane	1
Pateena Road to Longford, Including South Esk Crossing	2
Breadalbane to Perth (tidy up Haggerston Road)	3
Pateena Road to Bishopsbourne Road over South Esk at Long bridge	4
In and around Perth	5
In and around Longford	6
Airport to Evandale	7
Pateena Road to Launceston	8
Perth to Evandale	9
Longford to Cressy	10
In and around Evandale	10
In and Around Campbell Town	11
In and around Cressy	12
In and around Ross	13

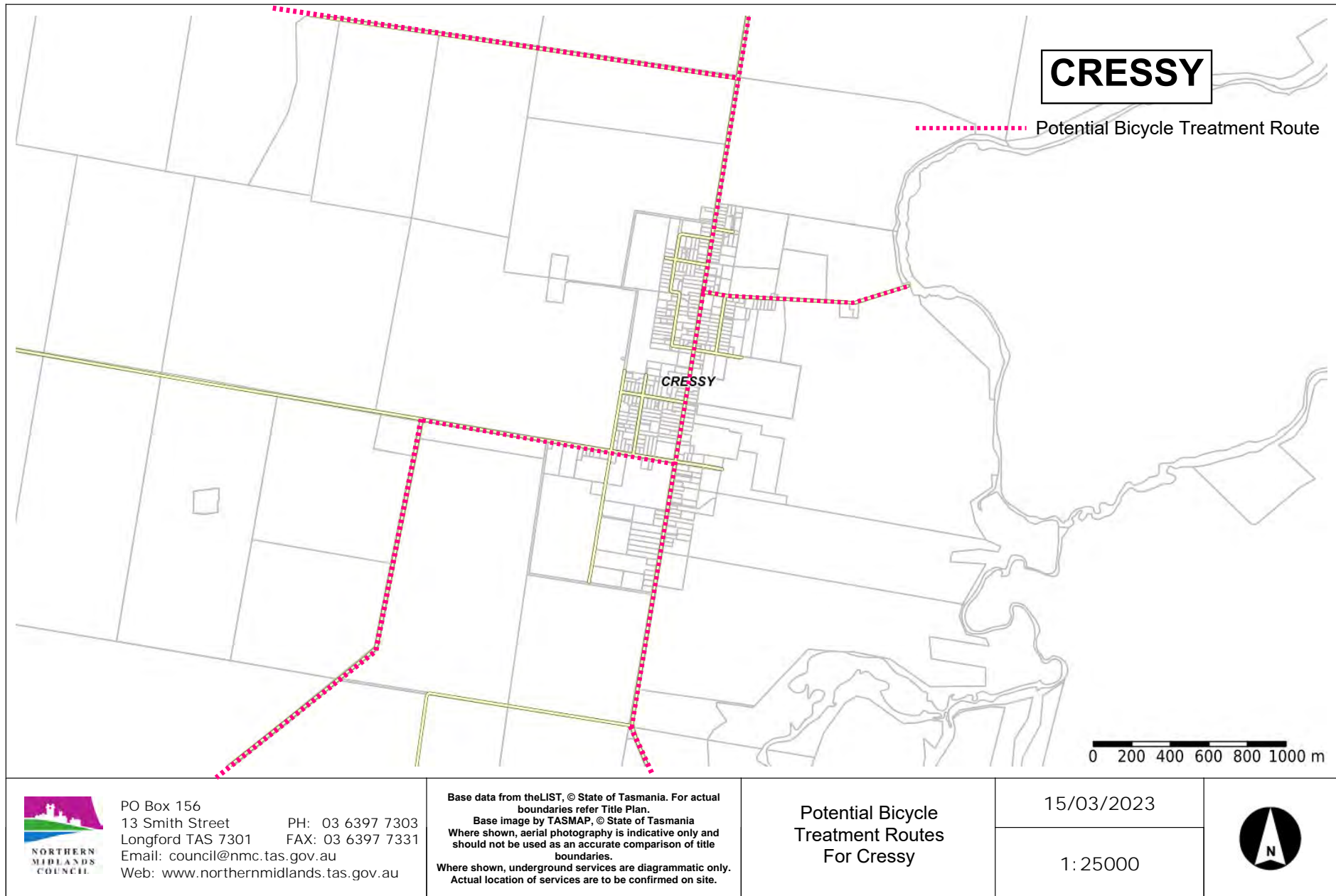


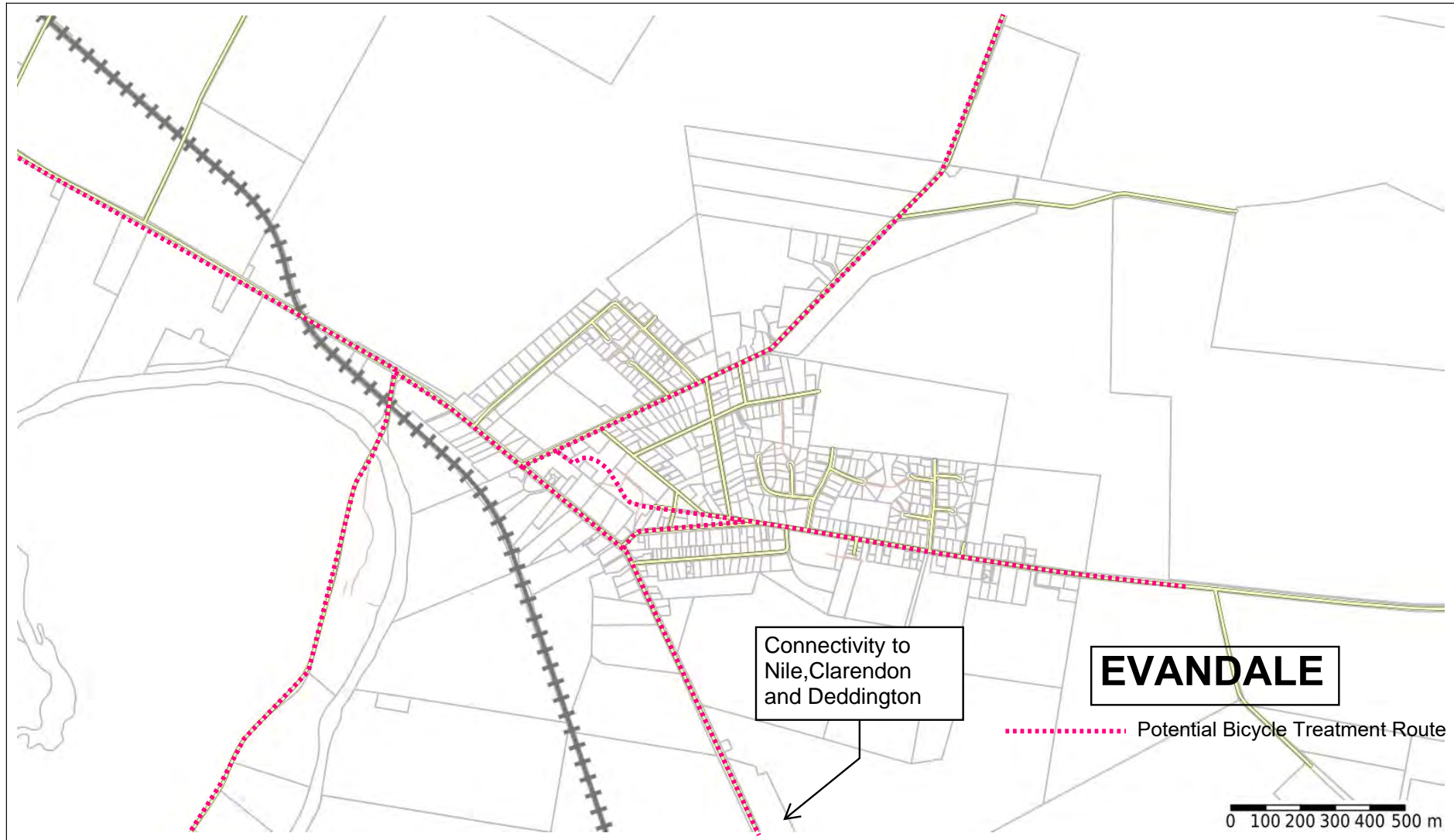
ROSS



..... Potential Bicycle Treatment Route

0 100 200 300 400 500 m



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			1:15000	

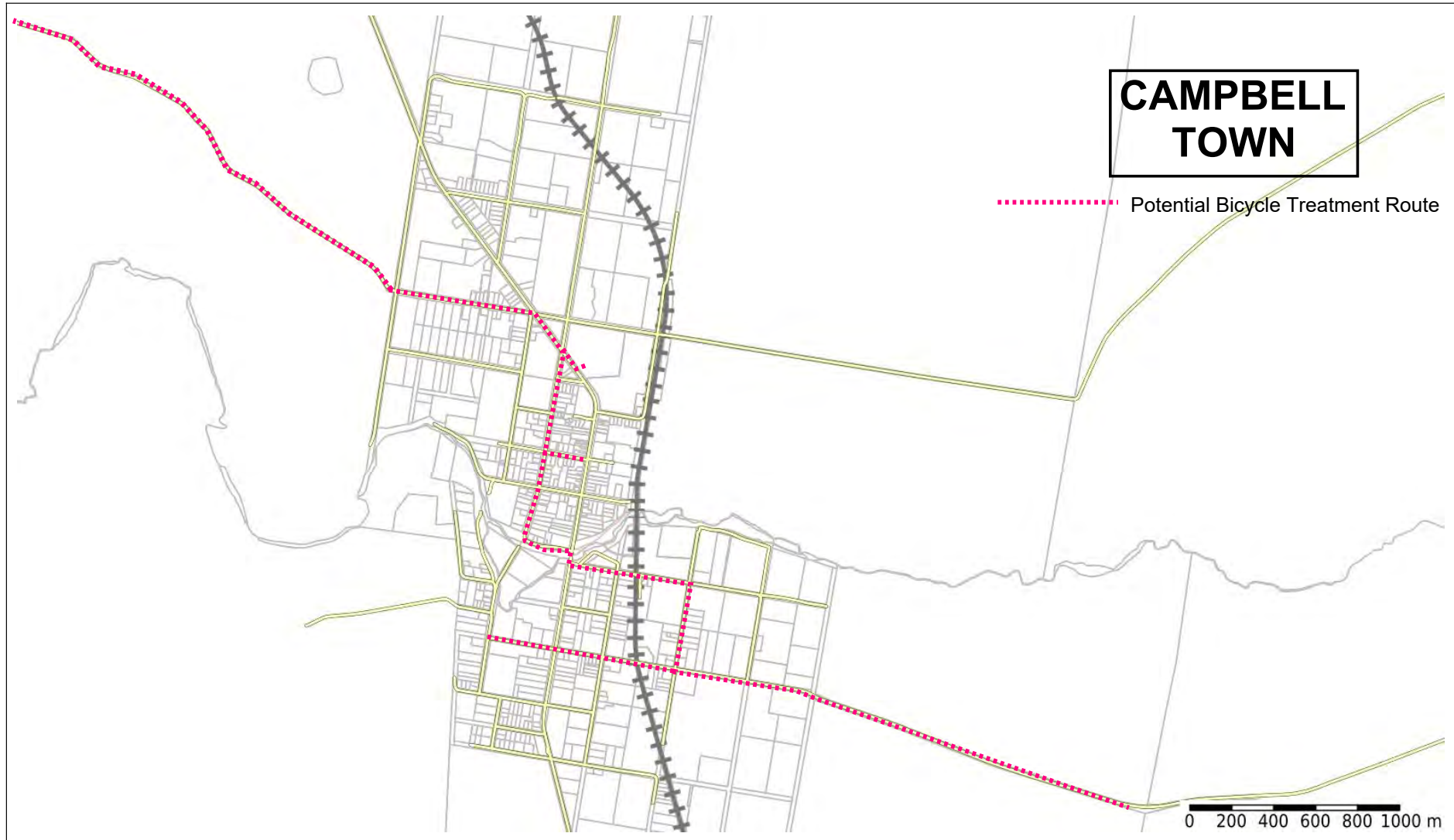




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			1:15000	



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			1:30000	



CAMPBELL TOWN

..... Potential Bicycle Treatment Route

0 200 400 600 800 1000 m



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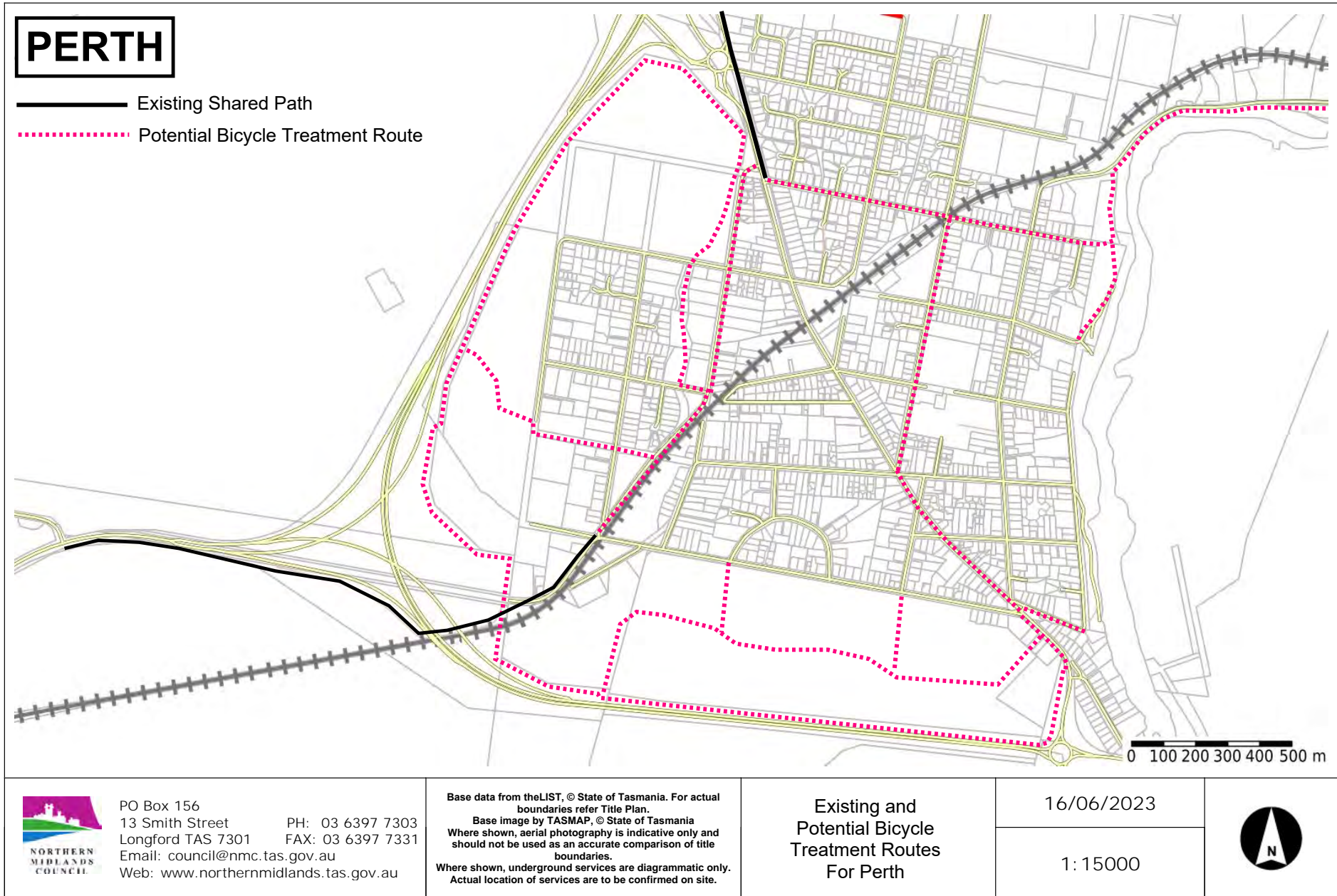
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Potential Bicycle Treatment Routes For Campbell Town

15/03/2023

1:25000





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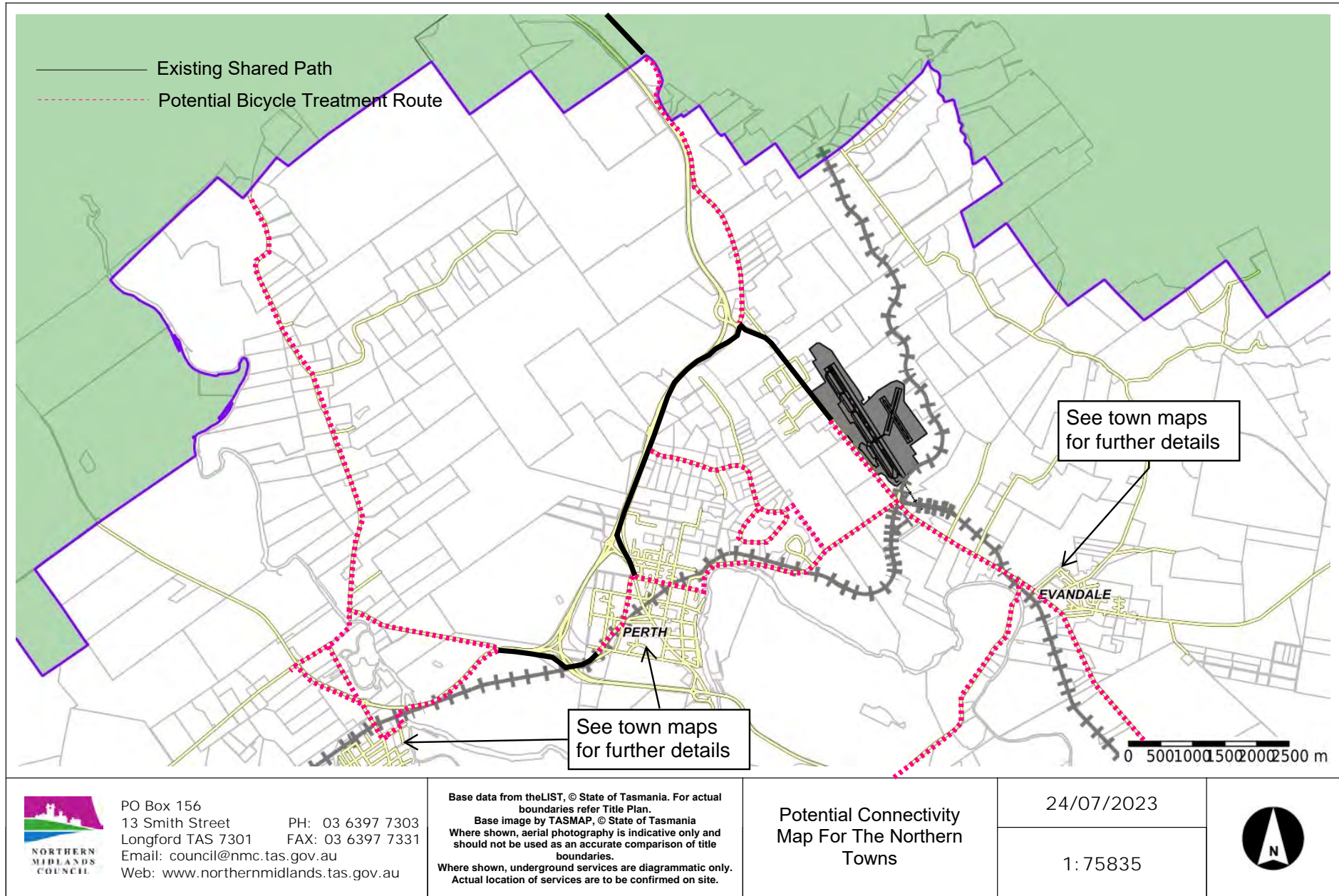
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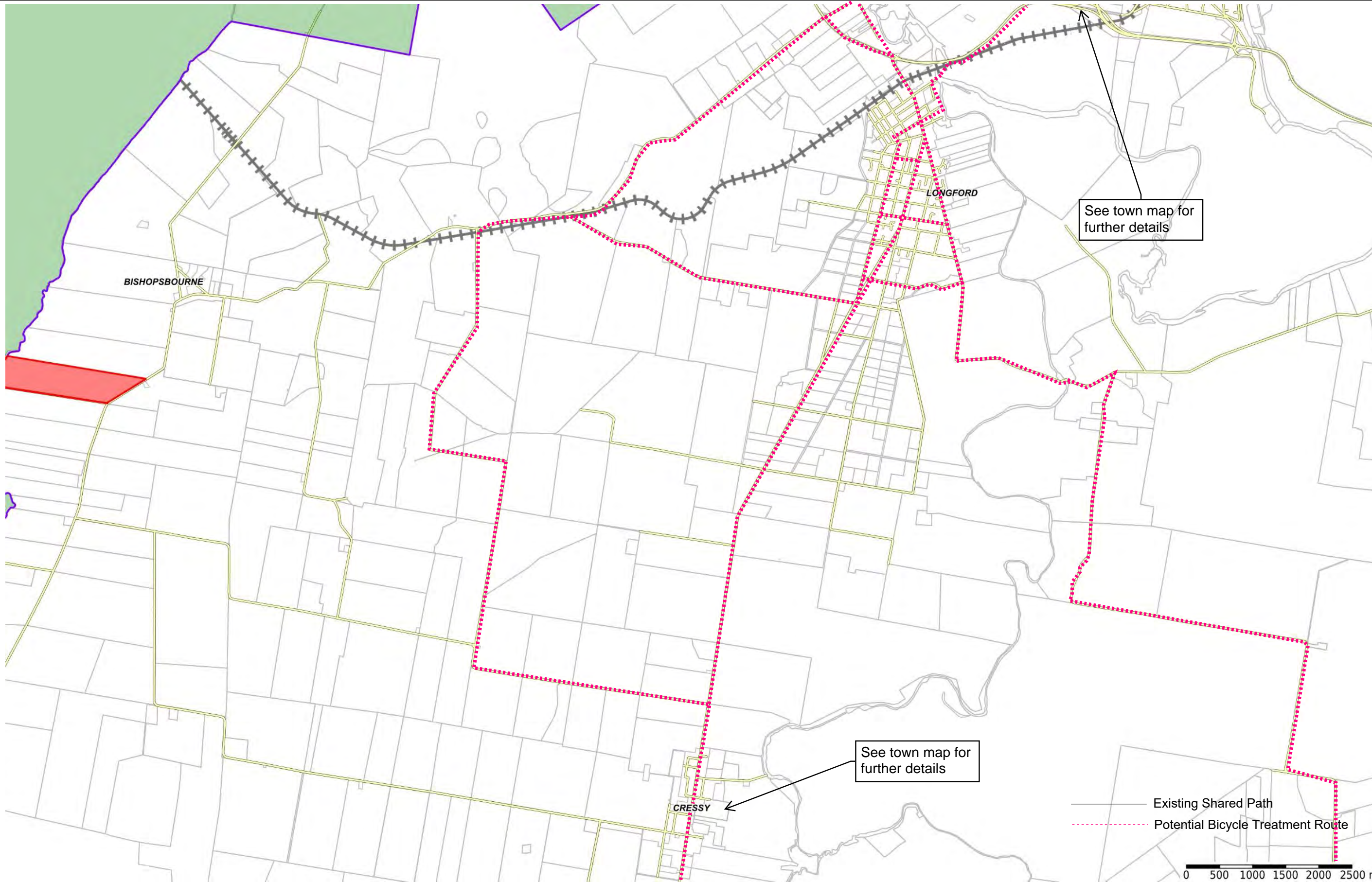
Existing and Potential Bicycle Treatment Routes For Perth


16/06/2023

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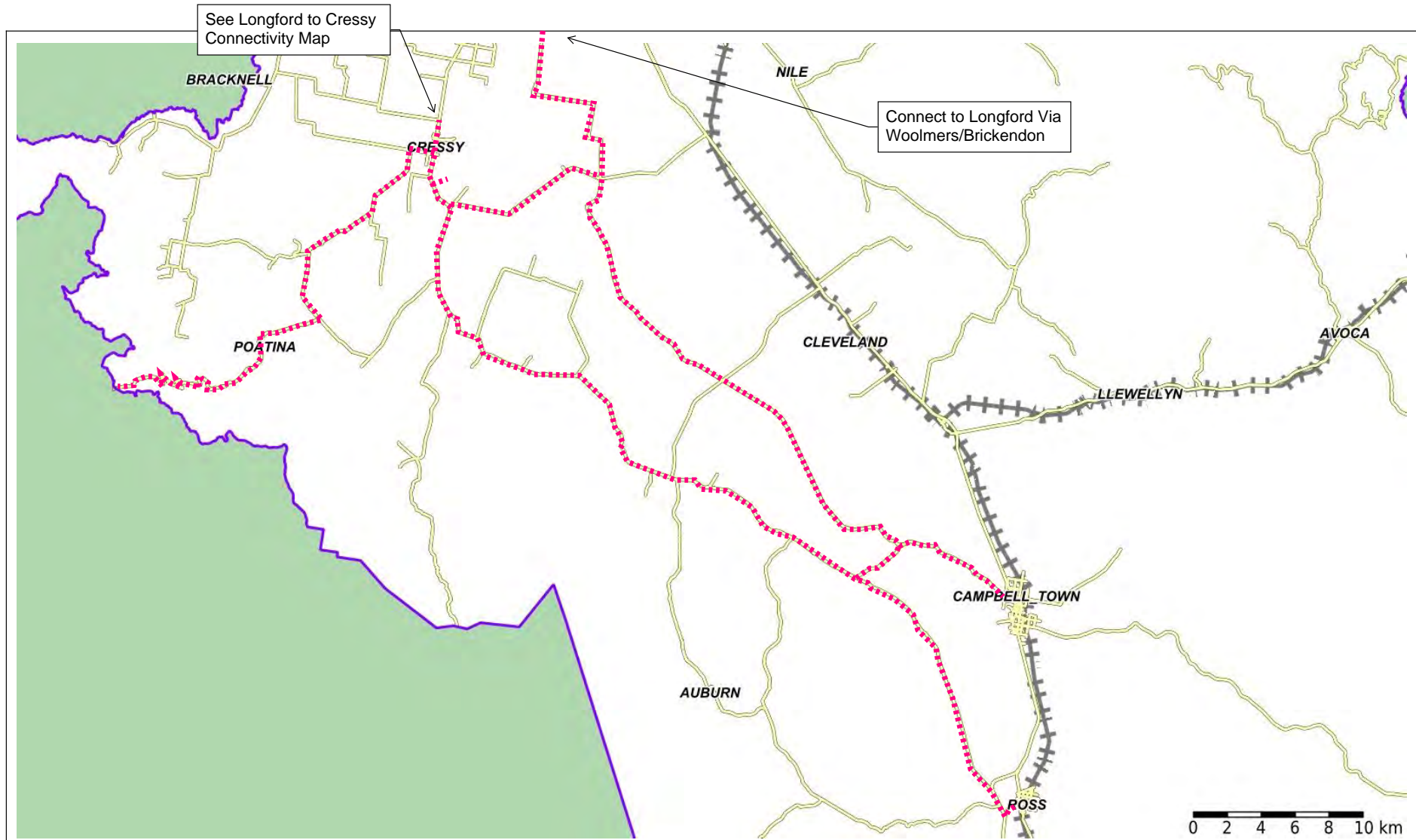

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Longford to Cressy Potential Connectivity Map

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			1:300000	

Bicycle/Shared Pathways Priorities List	
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In and around Perth	5
In and around Longford	6
Airport to Evandale	7
Pateena Road to Launceston	8
Perth to Evandale	9
Longford to Cressy	10
In and around Evandale	10
In and Around Campbell Town	11
In and around Cressy	12
In and around Ross	13

PLANNING APPLICATION Proposal

Description of proposal: Subdivision - 18 lots (15 residential)
.....
.....
.....
.....
.....
.....
(attach additional sheets if necessary)

If applying for a subdivision which creates a new road, please supply three proposed names for the road, in order of preference:

1..... 2..... 3.....

Site address: 7A WILLIAM ST CAMPBELL TOWN TAS 7210
.....

CT no: CT.43080/4.....

Estimated cost of project \$ NA subdivision *(include cost of landscaping, car parks etc for commercial/industrial uses)*

Are there any existing buildings on this property? Yes / No
If yes – main building is used as

If variation to Planning Scheme provisions requested, justification to be provided:
.....
.....
.....
.....
.....
(attach additional sheets if necessary)

Is any signage required?
(if yes, provide details)



WOOLCOTT SURVEYS



EAST COAST
SURVEYING
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& LAND PLANNERS

PLANNING SUPPORTING REPORT

Application for subdivision of the land (15 residential lots)

7a William Street CAMPBELL TOWN

April 2023

Received
10/07/2023

Job Number: L220120
 Prepared by: Michelle Schleiger (michelle@woolcottsurveys.com.au)
 Town Planner
 Reviewed by: James Stewart (james@woolcottsurveys.com.au)
 Senior Planner

Rev. no	Description	Date
1	Draft	29 March 2023
2	Review	11 April 2023
3	Final	11 April 2023
4	RFI	6 July 2023
5	Final	10 July 2023

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Received
10/07/2023

1. Introduction

This report has been prepared in support of a planning permit application under Section 57 of the Land Use Planning and Approval Act 1993 (the 'Act') to develop land at 7a William Street, Campbell Town (the 'subject site'). This application is to be read in conjunction with the following supporting documentation:

Document	Consultant
Proposal Plan	Woolcott Surveys
Bushfire Hazard Assessment	Woolcott Surveys
TIA	Traffic and Civil Services
Noise and Vibration report	Pitt & Sherry
Civil design	Rare.

1.1 Application and site summary

Address	7A William Street, Campbell Town TAS 7210
Property ID	9240372
Title	43080/4
Land area	1.322ha
Planning Authority	Northern Midlands Council ('Council')
Covenant/Easements	Drainage easements
Application status	Discretionary application
Existing Access	Access from William Street
Proposed development	Subdivision to 18 lots – 15 residential lots; 1 road lot; 2 footway lots
Planning Controls	
Zone	General Residential
General Overlay	Campbell Town Specific Area Plan
Overlays	Bushfire Prone Areas; Priority vegetation area; Local heritage precinct; Airport obstacle limitation area.
Existing development	Vacant
Existing services and infrastructure	
Water	Available
Sewer	Available
Stormwater	Available

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The site is within the area affected by the Campbell Town Specific Area Plan

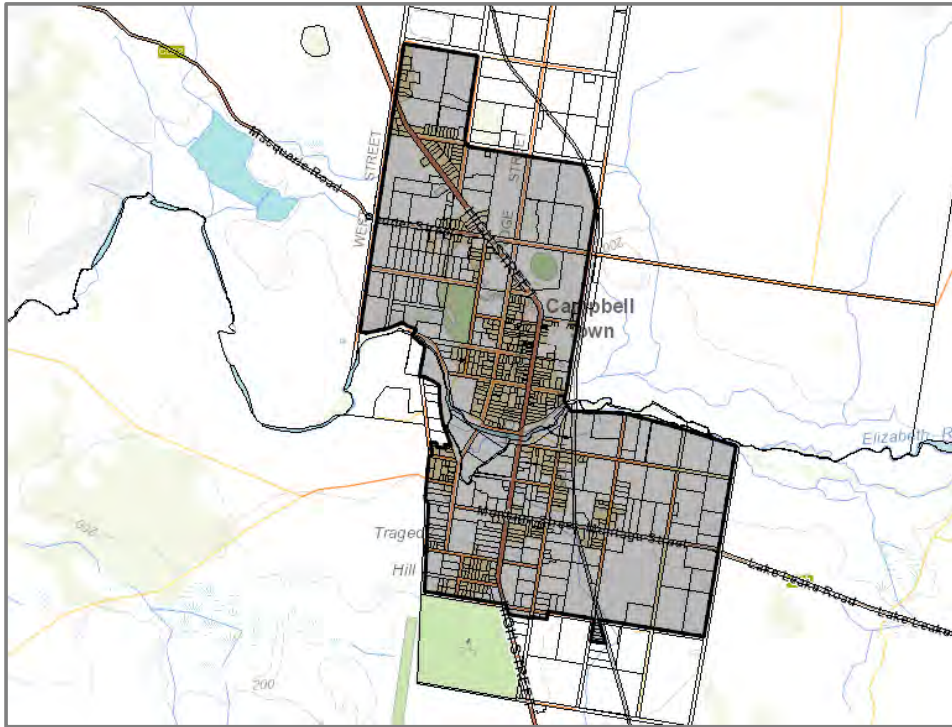


Figure 3 Specific Area Plan - Campbell Town; affected area (Source: LISTMap)

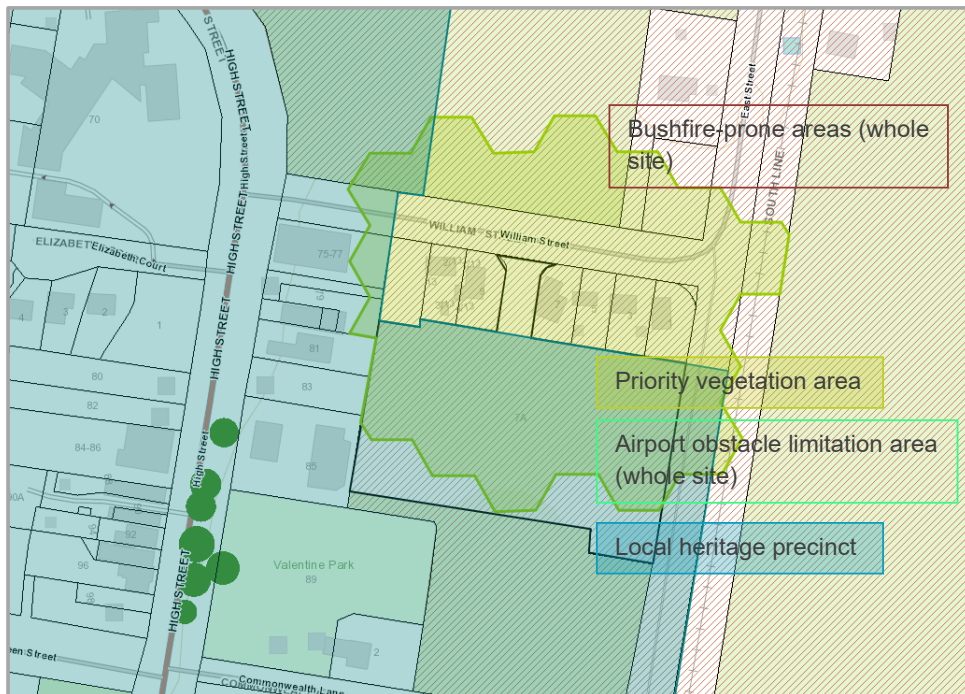


Figure 4 – Overlays affecting the subject site and surrounding areas (Source: LISTMap).

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2. Planning Assessment

2.1 Planning Scheme Zone Assessment

NOR-S2.0 Campbell Town Specific Area Plan

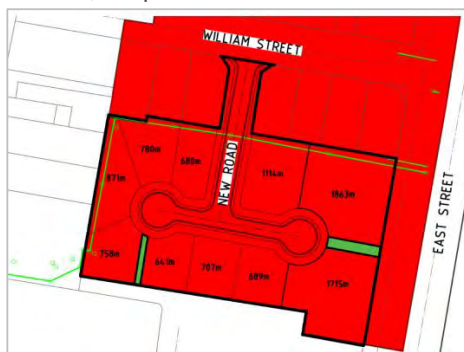
NOR-S2.8 Development Standards for Subdivision

NOR-S2.8.1 Lot design in development precincts

Objective	
That each development precinct creates an efficient lot design that provides connectivity and optimal location for public open space compatible with the rural township character.	
Acceptable Solutions	Performance Criteria
A1 Each lot, or a lot proposed in a plan of subdivision, must be in accordance with the applicable lot layout shown in the precinct masterplans in Figures NOR-S2.2.2 and NOR-S2.2.3.	<p>P1 Each lot, or a lot proposed in a plan of subdivision, must be consistent with the rural township character and provide an optimal location for public open space, having regard to:</p> <ul style="list-style-type: none"> a) lot layout shown in the applicable precinct masterplans in Figures NOR-S2.2.2 and NOR-S2.2.3; b) the road network as north south grid; c) fronting new lots onto existing roads where possible; d) minimising cul-de-sacs; e) the provision of public open spaces that facilitate pedestrian loops around the town; f) creating connections between new and existing public open spaces; g) creating road frontages around public open spaces; h) using public open spaces for stormwater detention; i) the relevant requirements for development of buildings on the lots; j) the intended location of buildings on the lots; and k) the pattern of development existing on established properties within the area.

Response

P1 The proposed subdivision is within the land identified as NOR-S2.2.2. The lot layout is altered from the masterplan as there are more lots proposed than what is included in the masterplan. As such, the performance criteria are addressed.



The proposed subdivision is consistent with the public open space objectives:

- a. the lot layout as proposed retains the public open space as included in the masterplan.

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- b. The road network as proposed is retained in accordance with the masterplan.
- c. The subject site is an internal lot and a new road must be made. The road is in accordance with the masterplan.
- d. Through roads are not achievable. The road design is in accordance with the masterplan.
- e. The provision of public open space is in accordance with the masterplan.
- f. Connections to public open spaces is included in the proposal plan, in accordance with the masterplan.
- g. The public open space is in accordance with the masterplan and the proposed open space is accessible by the proposed road.
- h. The public open space is used for stormwater easement, as shown on plan, no detention is proposed.
- i. Each lot is capable of accommodating a residential building in accordance with the general residential zone.
- j. The proposed lots will have adequate space for residential buildings with appropriate setbacks.
- k. The proposed layout is sympathetic to the existing development on William Street, which is adjoining. The proposed lot layout generally mirrors the adjoining lots.

NOR-S2.8.2 Lot design

Objective	
<p>That each lot:</p> <ul style="list-style-type: none"> a) has an area and dimensions appropriate for the use and development; b) is provided with appropriate access to a road; c) contains areas which are suitable for development appropriate to the purpose of the zone and specific area plan, located to avoid natural hazards; and d) is oriented to provide solar access for future dwellings. 	
Acceptable Solutions	Performance Criteria
<p>A1 Each lot or a lot proposed in a plan of subdivision, must:</p> <ul style="list-style-type: none"> a) have an area of not less than 600m² and: <ul style="list-style-type: none"> i. be able to contain a minimum area of 10m x 15m with a gradient not steeper than 1 in 5, clear of: <ul style="list-style-type: none"> a. all setbacks required by clause 8.4.2 A1, A2 and A3, and 8.5.1 A1 and A2; and b. easements or other title restrictions that limit or restrict development; and ii. existing buildings are consistent with the setback required by clause 8.4.2 A1, A2 and A3, and 8.5.1 A1 and A2; or b) be required for public use by the Crown, a council or a State authority; or c) be required for the provisions of Utilities; or d) be for the consolidation of a lot with another lot provided each lot is within the same zone. 	<p>P1 Each lot, or a lot proposed in a plan of subdivision must have sufficient useable area and dimensions suitable for its intended use, having regard to:</p> <ul style="list-style-type: none"> a) the relevant requirements for development of buildings on the lots; b) the intended location of buildings on the lots must not result in unreasonable shading on adjoining lots; c) the topography of the site; d) the presence of any natural hazards; e) adequate provision of private open space; and f) the pattern of development existing on established properties within the area.

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Response

A1 The acceptable solution is achieved. Each lot is at least 600m² in area, appropriately dimensioned for dwelling development and easements are not restrictive to future development potential.

NOR-S2.8.3 Internal Lots

Objective	
<p>That subdivision layout of land outside the precinct masterplans in Figures NOR-S2.2.2 and NOR-S2.2.3:</p> <ul style="list-style-type: none"> a) minimises internal lots; b) is consistent with existing patterns of residential development in the surrounding area; and c) retains the rural township character. 	
Acceptable Solutions	Performance Criteria
<p>A1 No Acceptable Solution.</p>	<p>P1 Each internal lot, or an internal lot proposed in a plan of subdivision must have sufficient useable area and dimensions suitable for its intended use, having regard to:</p> <ul style="list-style-type: none"> a) consistency with existing patterns of residential development of the surrounding area; b) the lot gaining access from a road existing prior to the planning scheme coming into effect; c) site constraints making an internal lot configuration the only reasonable option to efficiently use the land; d) the lot contributing to the more efficient use of residential land and infrastructure; e) the amenity of adjacent lots not being unreasonably affected by subsequent development and use; f) the lot having access to a road via an access strip, which is part of the lot, or a right-of-way, with a width of no less than 3.6m; g) passing bays being provided at appropriate distances to service the likely future use of the lot; h) the access strip being adjacent to or combined with no more than three other internal lot access strips provided that it is otherwise not appropriate to provide access via a public road; i) the lot addressing and providing for passive surveillance of public open space and public rights of way if it fronts such public spaces; j) the relevant requirements for development of buildings on the lots; k) the intended location of buildings on the lots; l) the topography of the site; m) the presence of any natural hazards; n) adequate provision of private open space; and o) the pattern of development existing on established properties in the area.

Response

P1 The performance criteria are addressed. There is one internal lot (proposed Lot 10) included in the proposal plan. The proposed will have sufficient area for development in line with the surrounding and relevant lots.

- a. there are minimal examples of internal lots in the area. Although they are not prevalent, they do occur. As such, one lot in fifteen is reasonable.
- b. The lot is proposed together with the road, however,
- c. due to the layout of the road, the single internal lot allows best and most efficient use of the land on the cul-de-sac.

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- d. This effective use of the land is specifically where the existing lot is irregular (at this location), allowing additional land area allowance.
- e. The access strip is reasonable in length and no undue impact is anticipated.
- f. The lot will have a short length access strip of 7.5m and a width of 6m. No right of way is proposed.
- g. Passing bays will not be required.
- h. Only one internal lot is proposed.
- i. The internal lot is shallow and has reasonable passive surveillance qualities to the street and equal surveillance qualities to the adjoining lots.
- j. The lot is generous in area and has adequate provision for a dwelling.
- k. A dwelling is not proposed as a part of this application but the proposed lot is adequately dimensioned to accommodate residential development.
- l. The site is not topographically challenging.
- m. Low flood hazard risk is identified on the site; however, lots can accommodate development. The site is identified for bushfire risk also. Risk is mitigated by specific development advice provided in accompanying reports.
- n. The lot is large enough to allow for private open space being more than double the minimum lot size in the general residential zone.
- o. The surrounding development is varied in lot size and layout and the subject site is bound by several different zones. The proposed lots are generally in accordance with the adjoining residential area and generally in accordance with the masterplan.

NOR-S2.8.4 Roads

Objective	
<p>That the arrangement of new road within a subdivision provides for:</p> <ul style="list-style-type: none"> a) safe, convenient and efficient connections to assist accessibility and mobility of the community; b) the adequate accommodation of vehicular, pedestrian, cycling and public transport traffic; c) adequate areas for the planting of street trees in the road reserve; and d) the efficient ultimate subdivision of the entirety of the land and of surrounding land. 	
Acceptable Solutions	Performance Criteria
A1 The subdivision includes no new roads.	<p>P1 The arrangement and construction of roads within a subdivision must provide an appropriate level of access, connectivity, safety and convenience for vehicles, pedestrians and cyclists, having regard to:</p> <ul style="list-style-type: none"> a) any road network plan adopted by the council; b) the existing and proposed road hierarchy; c) the need for connecting roads and pedestrian and cycling paths, to common boundaries with adjoining land, to facilitate future subdivision potential; d) maximising connectivity with the surrounding road, pedestrian, cycling and public transport networks; e) minimising the travel distance between key destinations such as shops and services and public transport routes; f) access to public transport; g) the efficient and safe movement of pedestrians, cyclists and public transport; h) the need to provide bicycle infrastructure on new arterial and collector roads in accordance with the Guide to Road Design Part 6A: Paths for Walking and Cycling 2016; i) the topography of the site; j) the future subdivision potential of any balance

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	lots on adjoining or adjacent land; and
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Response

P1 The performance criteria are applicable. The road has been designed in accordance with the masterplan and considered acceptable.

8.0 General Residential Zone

10.6 Development Standards for Subdivision

8.6.3 Services

Objective	
That the subdivision of land provides services for the future use and development of the land.	
Acceptable Solutions	Performance Criteria
A1 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must have a connection to a full water supply service.	P1 A lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must have a connection to a limited water supply service, having regard to: a) flow rates; b) the quality of potable water; c) any existing or proposed infrastructure to provide the water service and its location; d) the topography of the site; and e) any advice from a regulated entity.
A2 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must have a connection to a reticulated sewerage system.	P2 No Performance Criterion.
A3 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of connecting to a public stormwater system.	P3 Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of accommodating an on-site stormwater management system adequate for the future use and development of the land, having regard to: a) the size of the lot; b) topography of the site; c) soil conditions; d) any existing buildings on the site; e) any area of the site covered by impervious surfaces; and f) any watercourse on the land.

Response

A1 The acceptable solution is achieved.

A2 The acceptable solution is achieved.

A3 The acceptable solution is achieved.

Please refer to Annexure 3 for all servicing details and plans.

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2.2 Planning Scheme Code Assessment

C2.0 Parking and Sustainable Transport Code

C2.5 Use Standards

C2.5.1 Car parking numbers

Response

A1 The acceptable solution is achieved. Each site has ample area to provide at least two car parking spaces upon development.

C2.6 Development Standards for Buildings and Works

C2.6.3 Number of accesses for vehicles

Response

A1 Each frontage has one access only.

C3.0 Road and Railway Assets Code

C3.7 Development Standards for Subdivision

C3.7.1 Subdivision for sensitive uses within a road or railway attenuation area

Response

Please refer to the Traffic Impact Assessment provided at Annexure 4 and the Attenuation report at Annexure 6.

C6.0 Local Historic Heritage Code

C6.7 Development Standards for Local Heritage Precincts and Local Historic Landscape Precincts

C6.7.3 Buildings and works, excluding demolition

Response

P1 The performance criteria are addressed. The subdivision includes the removal of trees (as detailed in C7 Natural assets code), and post and wire fencing at the road reserve to the east boundary. This will be replaced with a fence as detailed in the Attenuation and Bushfire responses. This will not cause an impact to the local historic heritage due to:

- a. the post and wire fence is insignificant and has no historical merit. It is visible from public areas, but not from main roads and thoroughfares. The Olive trees are young and do not form a historical part of the local scenery.
- b. Deterioration of these elements is not a contributing factor.
- c. Safety is a contributing factor as the fence must be replaced – as according to the bushfire protection measures proposed. The current condition of the fence or trees is not a factor.
- d. The fence and trees are not a part of a main street or thoroughfare and have little streetscape significance.
- e. The contribution in historical terms of the fence or trees is not significant. They are not part of the earlier fabric of the town nor contribute to the significance of the Grange and associated open spaces. Where there are trees on the boundary to these spaces, they will be retained as a part of this application.
- f. Not applicable
- g. Not applicable

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- h. The trees are to be removed to allow the subdivision works to be made. The fence will be replaced to protect the future development from increased risk to bushfire and attenuation mitigation.

P2 Not applicable. No new front fences or gates are proposed.

C7.0 Natural Assets Code

C7.2 Application of this Code

C7.2.1 This code applies to development on land within the following areas: (GRZ not listed)

Response

The code does not apply but information is listed here for context and as it relates to Code C6.0.

C7.7.2 Subdivision within a priority vegetation area

Response

P1 The development will require some clearing for infrastructure works. The vegetation to be cleared consists of non-native species (small olive trees) and 2 medium sized wattle trees. The remainder of the lot is generally grass and small assorted shrubs. The following images show details of the vegetation on the site.



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C13.0 Bushfire-Prone Areas Code

Please refer to Annexure 5 for the response to this code.

C16.0 Safeguarding of Airports Code

C16.4.1 The following use or development is exempt from this code:

- (a) development that is not more than the AHD height specified for the site of the development in the relevant airport obstacle limitation area.

Response

The application is exempt.

3. Conclusion

The proposed development is for an 18 lot subdivision. Fifteen lots will be for residential development and there will be one road lot, and two walkway lots, in accordance with the public open space requirement of the SAP. The subdivision meets the provisions of the SAP and Zone and a permit from Council is sought.

Annexure 1 – Copy of Title plan and Folio text

Annexure 2 – Proposal plan

Annexure 3 – Civil works and services plan

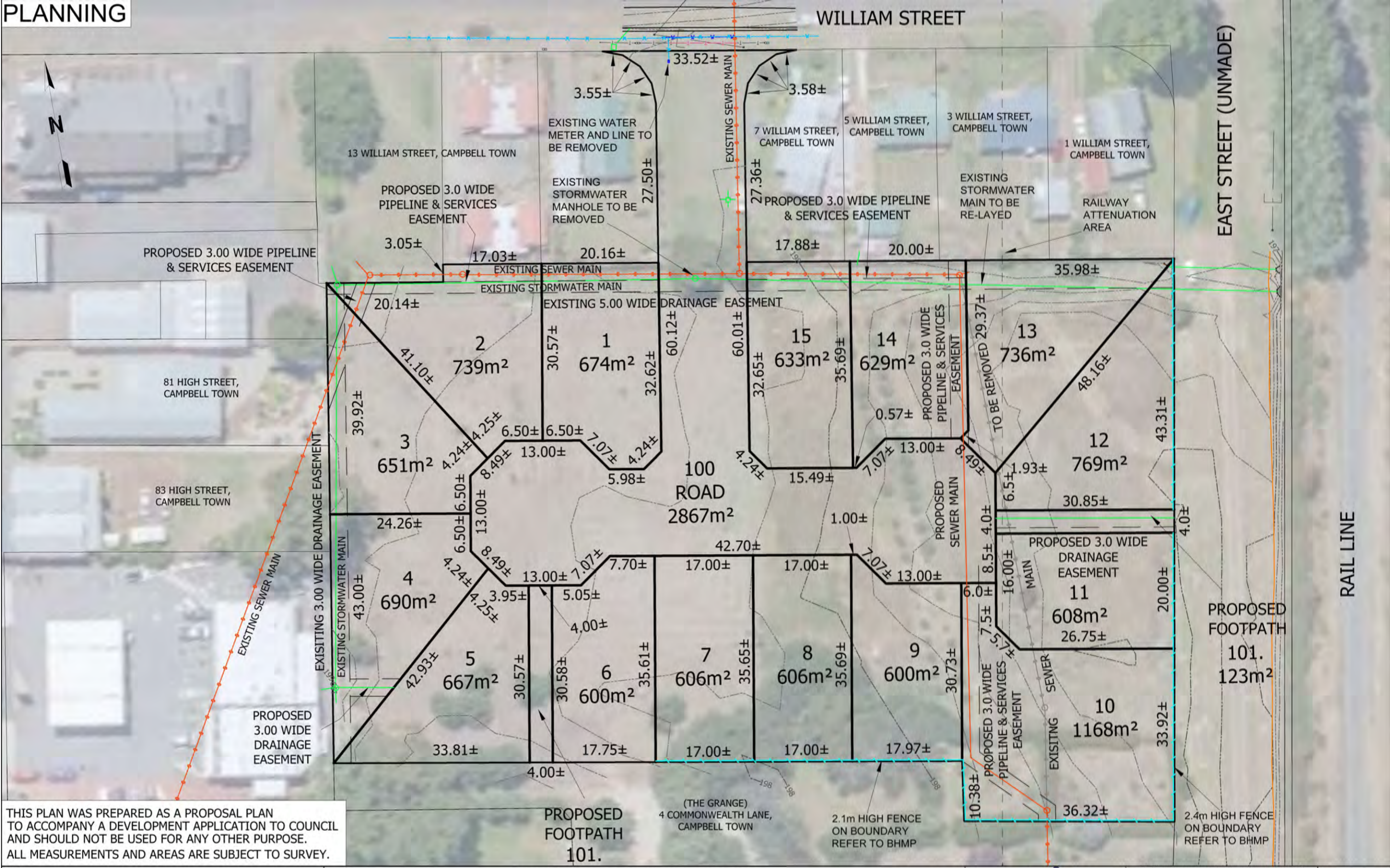
Annexure 4 – Traffic impact statement

Annexure 5 – Bushfire hazard package

Annexure 6 – Attenuation report

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PLANNING



Notes:

- CONTOUR INDEX 1.00m
CONTOUR INTERVAL 0.20m

PROPOSED 16 LOT SUBDIVISION
 OWNER: GRANGE VISTA PTY LTD
 7a WILLIAM STREET, CAMPBELL TOWN, 7210
 C.T. 43080-4

 WOOLCOTT SURVEYS		10 Goodman Court Invermay TAS 7248 PO Box 593 Mowbray Heights TAS 7248 Phone (03) 6332 3760 Fax (03) 6332 3764 Email: office@woolcottsurveys.com.au		Job Number L220916	
Drawn JAG/CSS	File name L220916_Prop PlanV4.1_100723.dwg	Date 10/07/23	Scale 1:600@A3	Edition V4.1	Sheet 1 of 1

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10/07/2023

CLIENT:
BAKER & WALLIS

PROJECT:
SUBDIVISION

ADDRESS:
7A WILLIAM STREET, CAMPBELL TOWN

PROJECT No:
231007


STATUS:
CONTROLLED DOCUMENT

ISSUED FOR / DESCRIPTION:
DEVELOPMENT APPROVAL

DRAWINGS:

- C0V - COVER SHEET
- C000 - CIVIL NOTES
- C101 - EXISTING SITE / DEMOLITION PLAN - SHEET 1
- C102 - EXISTING SITE / DEMOLITION PLAN - SHEET 2
- C201 - BULK EARTHWORKS PLAN - SHEET 1
- C202 - BULK EARTHWORKS PLAN - SHEET 2
- C301 - SOIL & WATER MANAGEMENT PLAN
- C401 - CIVIL WORKS PLAN - SHEET 1
- C402 - CIVIL WORKS PLAN - SHEET 2
- C421 - CIVIL LONG SECTIONS - ROAD 1 & ROAD 2
- C422 - CIVIL LONG SECTIONS - CUL-DE-SACS & KERB RETURNS
- C431 - CIVIL CROSS SECTIONS - ROAD 1
- C435 - CIVIL CROSS SECTIONS - ROAD 2
- C501 - DRAINAGE PLAN - SHEET 1
- C502 - DRAINAGE PLAN - SHEET 2
- C521 - STORMWATER LONG SECTION
- C531 - SEWER LONG SECTION
- C601 - WATER RETICULATION PLAN
- C701 - CIVIL SECTIONS & DETAILS - SHEET 1
- C702 - CIVIL SECTIONS & DETAILS - SHEET 2

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		STATUS: CONTROLLED DOCUMENT		DESIGN BY: PVD	 rarein.com.au P. 03 6388 9200	CLIENT: BAKER & WALLIS	TITLE: COVER SHEET
		DO NOT SCALE - IF IN DOUBT, ASK <small>THIS DOCUMENT MAY ONLY BE USED FOR THE PURPOSE FOR WHICH IT WAS PREPARED. © RARE INNOVATION PTY LTD. ABN 51 619 598 257</small>		DESIGN CHK: RJJ		PROJECT: SUBDIVISION	SCALE: - SHEET SIZE: A1 DWGS IN SET: -
A	DEVELOPMENT APPROVAL	PVD	29-03-23	DRAWN BY: PVD	22-24 Paterson Street Launceston TAS 7250	ADDRESS: 7A WILLIAM STREET CAMPBELL TOWN	PROJECT No: 231007 DWG No: COV REV: A
REV:	ISSUED FOR / DESCRIPTION:	BY:	DATE:	DRAFT CHK: JWS			
			APPROVED: R. JESSON	DATE: 29-03-23			
			ACRED. No: CC58481				

GENERAL

1. NOTICE TO TENDERER

THE CONTRACTOR / TENDERER IS TO MAKE THEMSELVES AWARE OF THE LOCAL COUNCIL AND THE DEPARTMENT OF STATE GROWTH (D.S.G.) STANDARDS FOR CIVIL WORKS. CONSTRUCTION IS TO BE CARRIED OUT TO THESE STANDARDS. TENDERER IS TO ALLOW FOR THESE STANDARDS DURING PRICING. COPIES OF THE STANDARDS ARE AVAILABLE FOR INSPECTION UPON REQUEST FROM THE LOCAL COUNCIL OR D.S.G.'S WEB SITE.

2. NOTIFICATION

THE CONTRACTOR IS TO NOTIFY ALL RELEVANT STATUTORY AUTHORITIES PRIOR TO COMMENCING ANY WORK FOR THE POSSIBLE LOCATION OF ANY EXISTING SERVICES NOT SHOWN ON THESE PLANS, AND IS TO NOTIFY THE SUPERINTENDENT OF THE SAME. ALL EXISTING SERVICES ARE TO BE PROTECTED DURING CONSTRUCTION. ANY DAMAGE TO EXISTING SERVICES IS TO BE MADE GOOD AT THE CONTRACTOR'S EXPENSE.

3. DRAWINGS AND SPECIFICATIONS

THESE DRAWINGS AND SPECIFICATIONS HAVE BEEN PREPARED FOR THE PURPOSE OF OBTAINING COUNCIL APPROVAL AND CALLING OF TENDERS. THEY ARE NOT TO BE USED FOR CONSTRUCTION. A CONSTRUCTION SET OF DRAWINGS STAMPED "CONSTRUCTION SET" WILL BE ISSUED PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.

4. COMMON TRENCHING

WHERE ANY COMMON TRENCHING IS REQUIRED, THE FOLLOWING CLEARANCE DISTANCES (BARRIER TO BARRIER) MUST BE MAINTAINED FROM EXISTING OR PROPOSED SERVICES:

HORIZONTALLY:
 -300mm LONG A LENGTH GREATER THAN 2 METRES.
 -500mm MINIMUM FROM ANY MAIN GREATER THAN 200mm DIA.
 -150mm MINIMUM ALONG A LENGTH LESS THAN 2 METRES.

VERTICALLY:
 -150mm MINIMUM
 -300mm MINIMUM FROM ANY MAIN GREATER THAN 200mm DIA.
 ELECTRICAL CABLES SHOULD BE LOCATED ON THE OPPOSITE SIDE OF THE STREET. WHERE THIS IS NOT POSSIBLE A 400mm MINIMUM DISTANCE MUST BE OBSERVED OF WHICH 300mm SHOULD BE IN NATURAL AND UNDISTURBED MATERIAL.

5. TASNETWORKS TRENCHING

THE CONTRACTOR IS TO ALLOW FOR EXCAVATION AND BACKFILLING OF ALL TRENCHES FOR THE INSTALLATION OF TASNETWORKS CABLES. CONTRACTOR IS TO LAISE WITH THE TASNETWORKS FOR THE EXTENT OF CABLE TRENCHING, CONDUITS & PITS.

6. COMMUNICATION TRENCHING

THE CONTRACTOR IS TO ALLOW FOR EXCAVATION AND BACKFILLING OF ALL TRENCHES FOR THE INSTALLATION OF COMMUNICATIONS CABLES. CONTRACTOR IS TO LAISE WITH COMMUNICATION AUTHORITY FOR THE EXTENT OF CABLE TRENCHING.

7. EXISTING SERVICES

LOCATE EXISTING SERVICES PRIOR TO COMMENCING DEMOLITION AND SITE WORKS. THE CONTRACTOR IS TO ARRANGE AND PAY FOR THE ON SITE MARKING AND CONFIRMATION OF DEPTH OF SERVICE LOCATIONS FOR ALL UNDERGROUND SERVICES INCLUDING COMMUNICATIONS, TASNETWORKS, TASNETWORKS (WATER & SEWER) AND COUNCIL SERVICES (ie. STORMWATER) IN THE AREA OF NEW WORKS. LOCATION TO BE CONFIRMED USING CABLE LOCATORS AND HAND DIGGING METHODS. PRIOR TO ANY WORKS ON SITE, ANY CLASHES WITH DESIGN SERVICES ON FOLLOWING DRAWINGS ARE TO BE REPORTED TO DESIGN ENGINEER FOR DIRECTION.

8. COUNCIL & AUTHORITIES APPROVALS

ALL WORKS ARE TO BE IN ACCORDANCE WITH THE FOLLOWING APPROVALS:
 - NIL

9. SIGNAGE

ALL SIGN WORKS AND INSTALLATION TO BE IN ACCORDANCE WITH CURRENT VERSION OF MUTCD & AUSTRROADS FOR SIGNAGE DETAILS.

10. SCOPE OF WORKS

THE SCOPE OF WORKS ARE SHOWN IN THESE DOCUMENTS AND THE SPECIFICATION IT IS EXPECTED THE CONTRACTOR WILL RESOLVE ALL ISSUES UNCOVERED ON SITE THAT ARE NOT DETAILED IN CONJUNCTION WITH THE SUPERINTENDENT.

GENERAL CONT.

11. LINE TYPE LEGEND

- AG DENOTES 400 GGP PIPE OR MEGAFLOW DRAIN AS NOTED @ 1:100 FALL TO STORM WATER SYSTEM
- eSW DENOTES EXISTING STORM WATER MAIN (CONFIRM EXACT LOCATION)
- SW DENOTES PROPOSED STORM WATER MAIN
- eS DENOTES EXISTING SEWER MAIN (CONFIRM EXACT LOCATION)
- S DENOTES PROPOSED SEWER MAIN
- eW DENOTES EXISTING WATER MAIN (CONFIRM EXACT LOCATION)
- W DENOTES PROPOSED WATER MAIN
- eGAS DENOTES EXISTING GAS MAIN (CONFIRM EXACT LOCATION)
- GAS DENOTES PROPOSED GAS MAIN
- eCOM DENOTES EXISTING UNDERGROUND TELECOM / FIBRE OPTIC LINE (CONFIRM EXACT LOCATION)
- DEMOLITION

12. SITE WORKS SYMBOLS LEGEND

- PEDESTRIAN RAMP
- BARRIER KERB
- KERB AND CHANNEL
- KERB AND CHANNEL - SMALL
- MOUNTABLE KERB AND CHANNEL
- VEHICULAR CROSSING
- BOLLARD, REFER DETAIL
- HUDSON CIVIL PRECAST CONCRETE WHEEL STOP (2000 LONG x 100 HIGH)
- WST
- TELECOMMUNICATION PIT

13. BUILDING SERVICES SYMBOLS LEGEND

- EXISTING
- SPOT LEVEL WITH DESCRIPTION
- EXISTING SPOT LEVEL

14. SURVEY SYMBOLS LEGEND

- TOK
- 44.400
- 44.300
- EXISTING SPOT LEVEL

15. DRAINAGE SYMBOLS LEGEND

- Mh-SW STORMWATER MANHOLE
- Mh-S SEWER MANHOLE
- GPx-SW GRATED/GULLY PIT - STORM WATER
- GDx-SW GRATED DRAIN - STORM WATER
- SEPx-SW SIDE ENTRY PIT - STORM WATER
- SPIC UNPLASTICIZED POLYVINYL CHLORIDE REINFORCED CONCRETE PIPE (DN FOR) CLASS 4 (2)
- DN NOMINAL DIAMETER
- CL COVER LEVEL
- IL INVERT LEVEL
- DN DOWN PIPE
- DP INSPECTION OPENING TO SURFACE
- o R05 INSPECTION OPENING TO SURFACE
- NIL GRATED PIT

16. WATER RETICULATION SYMBOLS LEGEND

- METER
- CHECK METER
- FIRE PLUG
- ISOLATION VALVE
- CHECK VALVE
- STRAINER
- MONITORED VALVE
- BALANCE VALVE
- STOP VALVE
- DN10 REFLEX VALVE
- BACK FLOW PREVENTION DEVICE
- PRESSURE REDUCING VALVE
- HOSE BIB COCK
- FIRE HYDRANT
- DUAL HEAD FIRE HYDRANT
- FIRE HOSE REEL

EARTHWORKS

1. GENERAL

GENERAL EARTHWORKS, MATERIAL AND WORKMANSHIP SHALL COMPLY WITH THIS SPECIFICATION AND THE CURRENT EDITION OF THE S.A. CODE FOR EARTHWORKS AS 7088 TOGETHER WITH ANY CODES, STANDARDS OR REGULATIONS REFERRED TO THEREIN.

2. INSPECTIONS

THE CONTRACTOR IS TO ENGAGE AN APPROVED GEOTECHNICAL ENGINEER TO CARRY OUT LEVEL 2 TESTING OF ALL EARTH WORKS TO AS 3798, INCLUDING:
 - SUBGRADE
 - FILLS
 - PAVEMENTS
 - BACKFILLING OF SERVICE TRENCHES
 CERTIFICATION OF THESE ELEMENTS IS TO BE PROVIDED PRIOR TO PRACTICAL COMPLETION

3. AREAS OF FILL

- A. REMOVE TOP SOIL AND ORGANIC MATERIAL
- B. PROOF ROLL SUBGRADE IN ACCORDANCE WITH AS1289 TO:
 -98% STANDARD DRY DENSITY UNDER BUILDING
 -98% STANDARD DRY DENSITY UNDER ROADS AND CARPARKS
 -REMOVE ANY SOFT SPOTS AND COMPACT WITH 2% OF OPTIMUM MOISTURE CONTENT TO STANDARD DRY DENSITY AS STATED ABOVE
- C. PLACE FILL AS SPECIFIED AND COMPACT WITHIN 2% OF OPTIMUM MOISTURE CONTENT TO STANDARD DRY DENSITY AS STATED ABOVE

4. AREAS OF CUT

- A. REMOVE TOP SOIL AND ORGANIC MATERIAL
- B. PROOF ROLL SUBGRADE IN ACCORDANCE WITH AS1289 TO:
 -98% STANDARD DRY DENSITY UNDER ROADS AND CARPARKS
 -98% STANDARD DRY DENSITY UNDER ROADS AND CAR PARKS
 -REMOVE ANY SOFT SPOTS AND COMPACT WITH 2% OF OPTIMUM MOISTURE CONTENT TO STANDARD DRY DENSITY AS STATED ABOVE

SOIL & WATER MANAGEMENT

1. GENERAL

ALL WORKS ARE TO BE CARRIED OUT IN ACCORDANCE WITH 'SOIL & WATER MANAGEMENT ON BUILDING & CONSTRUCTION SITES' GUIDELINES AVAILABLE FROM NORTHERN RESOURCE MANAGEMENT (NRM).

2. SOIL EROSION CONTROL

- CONTRACTOR TO ALLOW TO:
 • LIMIT DISTURBANCE WHEN EXCAVATING BY PRESERVING VEGETATED AREAS AS MUCH AS POSSIBLE
 • DIVERT UP-SLOPE WATER WHERE PRACTICAL
 • INSTALL SEDIMENT FENCES DOWN SLOPE OF ALL DISTURBED LANDS TO FILTER LARGE PARTICLES PRIOR TO STORM WATER SYSTEM
 • WASH EQUIPMENT IN DESIGNATED AREA THAT DOES NOT DRAIN TO STORM WATER SYSTEM
 • PLACE STOCK PILES AWAY FROM ON-SITE DRAINAGE & UP-SLOPE FROM SEDIMENT FENCES
 • LEAVE & MAINTAIN VEGETATED FOOT PATH
 • STORE ALL HARD WASTE & LITTER IN A DESIGNATED AREA THAT WILL PREVENT IT FROM BEING BLOWN AWAY & WASHED INTO THE STORM WATER SYSTEM
 • RESTRICT VEHICLE MOVEMENT TO A STABILISED ACCESS

3. NRM GUIDELINES

- CONTRACTOR TO COMPLETE ALL WORKS IN ACCORDANCE WITH NRM SOIL & WATER MANAGEMENT ON BUILDING & CONSTRUCTION SITE USING THE FACT SHEETS:
 • FACT SHEET 1: SOIL & WATER MANAGEMENT ON LARGE BUILDING & CONSTRUCTION SITES
 • FACT SHEET 2: SOIL & WATER MANAGEMENT ON STANDARD BUILDING & CONSTRUCTION SITES
 • FACT SHEET 3: SOIL & WATER MANAGEMENT PLANS
 • FACT SHEET 4: DISPERSIVE SOILS - HIGH RISK OF TUNNEL EROSION
 • FACT SHEET 5: MINIMISE SOIL DISTURBANCE
 • FACT SHEET 6: PRESERVE VEGETATION
 • FACT SHEET 7: DIVERT UP-SLOPE WATER
 • FACT SHEET 8: EROSION CONTROL MATS & BLANKETS
 • FACT SHEET 9: PROTECT SERVICE TRENCHES & STOCKPILES
 • FACT SHEET 10: EARLY ROOF DRAINAGE CONNECTION
 • FACT SHEET 11: SCOUR PROTECTION - STORM WATER PIPE OUTFALLS & CHECK DAMS
 • FACT SHEET 12: STABILISED SITE ACCESS
 • FACT SHEET 13: WHEEL WASH
 • FACT SHEET 14: SEDIMENT FENCES & FIBRE ROLLS
 • FACT SHEET 15: PROTECTION OF STORM WATER PITS
 • FACT SHEET 16: MANAGE CONCRETE, BRICK & TILE CUTTING
 • FACT SHEET 17: SEDIMENT BASINS
 • FACT SHEET 18: EROSION CONTROL
 • FACT SHEET 19: SITE RE-VEGETATION

ROAD WORKS

1. GENERAL

ALL WORKS ARE TO BE CARRIED OUT TO THE LOCAL COUNCIL AND D.S.G. STANDARDS. ANY DEPARTURES FROM THESE STANDARDS REQUIRES THE PRIOR APPROVAL OF THE SUPERINTENDENT AND THE LOCAL COUNCIL WORKS SUPERVISOR.

2. INSPECTIONS

THE CONTRACTOR IS RESPONSIBLE FOR ORGANISING THE FOLLOWING INSPECTIONS WITH THE SUPERINTENDENT. 48 HOURS NOTICE IS REQUIRED TO BE GIVEN TO THE SUPERINTENDENT PRIOR TO THE INSPECTION.
 - SUBGRADE PREPARATION
 - SUB-BASE FOR ROADS, CARPARKS AND KERBS
 - BASE COURSE
 - FINAL TRIM PRIOR TO PLACING KERBS
 - FINAL TRIM PRIOR TO SEALING

3. TESTING

THE CONTRACTOR IS TO BE RESPONSIBLE FOR ORGANISING AND PAYING ALL COSTS ASSOCIATED WITH TESTING IN ACCORDANCE WITH D.S.G. SPEC SECTION 173 EXAMINATION AND TESTING OF MATERIALS AND WORK (ROADWORKS).

4. HOTMIX

ALL HOTMIX IS TO BE BLACK IN COLOUR AND IS TO MEET AND BE PLACED IN ACCORDANCE WITH D.S.G. SPEC SECTION 407 HOT MIX ASPHALT.

5. KERBS

ALL KERBS ARE TO BE AS SHOWN ON THE DRAWINGS AND BE IN ACCORDANCE WITH IPWEA LGAT STANDARD DRAWINGS.

6. ROAD RESERVE WORKS

ALL WORKS IN (OR REQUIRING OCCUPATION) IN THE ROAD RESERVE MUST BE UNDERTAKEN BY CONTRACTOR REGISTERED WITH COUNCIL'S (REGISTERED CONTRACTOR).

7. FOOTPATHS

CONSTRUCT FOOTPATHS INCLUDING EXPANSION / CONTROL / WEAKENED PLANE JOINTS IN ACCORDANCE WITH IPWEA STD DWG TSD-011 v3

8. LANDSCAPE / STREET FURNITURE

- BOLLARDS, REFER DETAILS / SUPERINTENDENT'S SPEC.
- LANDSCAPING & STREET FURNITURE BY CONTRACTOR - U.N.O

STORMWATER

1. GENERAL

ALL SEWER WORKS ARE TO BE CARRIED OUT TO THE LOCAL COUNCIL AND DSG STANDARDS. ANY DEPARTURES FROM THESE STANDARDS REQUIRES THE PRIOR APPROVAL OF THE SUPERINTENDENT AND THE LOCAL COUNCIL WORKS SUPERVISOR. ALL STORM WATER PLUMBING & DRAINAGE TO COMPLY WITH A S 3500 3-2003 STORM WATER DRAINAGE.

2. TESTING

ALL DRAINAGE WORKS SHALL BE SUBJECT TO THE TESTS PRESCRIBED BY THE AUTHORITIES HAVING JURISDICTION OVER THE VARIOUS SERVICES. ANY SECTION FAILING SUCH TESTS SHALL BE REMOVED AND PROPERLY INSTALLED AT THE CONTRACTORS EXPENSE.

3. MANHOLES

MANHOLES ARE TO BE 1050 I.D. U.N.O PRECAST CONCRETE INSTALLED TO LOCAL COUNCIL STANDARDS. ALL MANHOLES IN TRAFFICED AREAS ARE TO BE FITTED WITH HEAVY DUTY GATIC COVERS AND SURROUNDS. ALL MANHOLES ARE TO HAVE A 5 METRE LENGTH OF 75mm AG PIPE CONNECTED TO THEM AND LAID IN THE UPSTREAM PIPE TRENCH IMMEDIATELY ADJACENT TO AND AT THE INVERT OF THE LOWEST PIPE WORK.

4. SIDE ENTRY PIT (SEP)

- PIT INVERT DEPTHS VARY, REFER SITE PLAN.
 - BENCH OUT IN A NEAT AND TIDY MANNER TO ENGINEERS APPROVAL.
 - GRATED PIT - GULLY HINGED OR OTHER TYPE APPROVED
 - CONCRETE KERB LINTEL - STEEL KERB LINTEL AND 1200 LONG GALV BAR

5. TRENCHING AND BACKFILL

ALL TRENCHES ARE TO BE EXCAVATED AND BACKFILLED IN ACCORDANCE WITH THE DRAWINGS AND THE LOCAL COUNCIL STANDARDS.

6. INSPECTIONS

THE CONTRACTOR IS RESPONSIBLE FOR ORGANISING THE FOLLOWING INSPECTIONS WITH THE SUPERINTENDENT. 48 HOURS NOTICE IS REQUIRED TO BE GIVEN TO THE SUPERINTENDENT PRIOR TO THE INSPECTION.
 - PIPEWORK BEDDING
 - INSTALLED PIPE PRIOR TO BACKFILLING
 - BACKFILLING

7. AS CONSTRUCTED DRAWINGS

THE CONTRACTOR WILL BE RESPONSIBLE FOR PRODUCING 'AS CONSTRUCTED' DRAWINGS TO THE STANDARD REQUIRED BY THE LOCAL COUNCIL. THE DRAWINGS SHALL BE CERTIFIED AS BEING CORRECT BY EITHER A CHARTERED CIVIL ENGINEER OR A REGISTERED SURVEYOR. RARE CAN PROVIDE THIS SERVICE, HOWEVER THE CONTRACTOR WILL BE CHARGED FOR THIS SERVICE AND SHOULD BE AWARE OF THIS WHEN PRICING.

8. TESTING

CONTRACTOR SHALL CAMERA TEST ALL PIPES AND SUBMIT FOOTAGE TO LOCAL COUNCIL FOR APPROVAL.

9. REDUNDANT PIPE WORK

FILL REDUNDANT SECTION OF PIPEWORK WITH 'LIQUIFILL' (GRADE PC.1 - 0.5-2.0 MPa)

SEWERAGE

1. GENERAL

ALL SEWER WORKS TO BE IN ACCORDANCE WITH THE WSA SEWER CODE (WSA 02-2014-3.1 MRWA) AND AS AMENDED BY THE TASWATER SUPPLEMENT.
 TASWATER APPROVED PRODUCTS ARE CONTAINED ON THE CITY WEST WATER WEBSITE [HTTP://WWW.MRWA.COM.AU/PAGES/PRODUCTS.ASPX](http://www.mrwa.com.au/PAGES/PRODUCTS.ASPX)
 ANY DEPARTURES FROM THESE STANDARDS REQUIRES THE PRIOR APPROVAL OF THE SUPERINTENDENT AND TASWATER FIELD SERVICES OFFICER.

2. TESTING

ALL DRAINAGE WORKS SHALL BE SUBJECT TO THE TESTS PRESCRIBED BY THE AUTHORITIES HAVING JURISDICTION OVER THE VARIOUS SERVICES. ANY SECTION FAILING SUCH TESTS SHALL BE REMOVED AND PROPERLY INSTALLED AT THE CONTRACTORS EXPENSE.

3. SEWER MAIN CONNECTIONS

ALL NEW LIVE CONNECTIONS TO EXISTING TASWATER SEWER INFRASTRUCTURE INCLUDING BUT NOT LIMITED TO SEWER MAINS / MANHOLES TO BE COMPLETED BY TASWATER (UNLESS PRIOR WRITTEN APPROVAL) AT OWNERS COST.
 INSTALL PROPERTY SEWER CONNECTIONS (STANDARD OR SLOPED) WITH SURFACE I.D. NOMINALLY 1.0m WITHIN EACH NEW LOT IN ACCORDANCE WITH SECTION 5 OF WSA 02-2014-3.1.

4. MANHOLES

MANHOLES ARE TO BE 1050 I.D. PRECAST CONCRETE INSTALLED TO WSA STANDARDS. CONSTRUCT ALL MANHOLES (MH) AND MANHOLE COVERS IN ACCORDANCE WITH THE SEWERAGE CODE OF AUSTRALIA - MELBOURNE RETAIL WATER AGENCIES INTEGRATED CODE - WSA 02-2014-3.1 MRWA VERSION 2.0 AND TASWATER'S SUPPLEMENT TO THIS CODE. ALL MANHOLES IN TRAFFICABLE AREAS ARE TO BE FITTED WITH HEAVY DUTY CLASS D GATIC COVERS AND SURROUNDS.
 ALL MANHOLES IN NON TRAFFICABLE AREAS ARE TO BE FITTED WITH MEDIUM DUTY CLASS B GATIC COVERS AND SURROUNDS.
 BENCHING TO BE FULL DEPTH OF PIPE DIAMETER AS PER DETAILS IN WSA 02-2014-3.1 MRWA VERSION 2.0

5. TRENCHING AND BACKFILL

ALL TRENCHES ARE TO BE EXCAVATED AND BACKFILLED IN ACCORDANCE WITH THE DRAWINGS AND TASWATER STANDARDS INCLUDING ELECTROMAGNETIC METAL IMPREGNATED TAPE IN ALL NON METALLIC PIPE TRENCHES.
 CEMENT STABILISED EMBEDMENT:

FOR SEWER MAINS THE FOLLOWING CHANGES SHOULD BE APPLIED TO THE MRWA SEWERAGE STANDARDS DRAWINGS MRWA-S-202 AND MRWA-S-205 MRWA-S-202

THE REQUIREMENT IDENTIFIED IN THE THIRD DOT POINT FOR TYPE B IN THE NOTES REGARDING TABLE 202-A SHALL BE AMENDED TO READ "WHERE SEWER AT GRADE > 1 IN 10"

MRWA-S-205
 NOTE C REMAINS VALID "WHEN SOCKETED MAINS ARE LAID AT >1 IN 20 SLOPE IN AREAS THAT ARE LIKELY TO HAVE HIGH GROUND WATER, CEMENT STABILIZED EMBEDMENT SHALL BE USED AS PER MRWA-S-207"

6. INSPECTIONS

THE CONTRACTOR IS RESPONSIBLE FOR ORGANISING THE FOLLOWING INSPECTIONS WITH THE SUPERINTENDENT (LIAS WITH TASWATER). 48 HOURS NOTICE IS REQUIRED TO BE GIVEN TO THE SUPERINTENDENT PRIOR TO THE INSPECTION.
 - PIPEWORK BEDDING
 - INSTALLED PIPE PRIOR TO BACKFILLING
 - BACKFILLING

7. AS CONSTRUCTED DRAWINGS

THE CONTRACTOR WILL BE RESPONSIBLE FOR PRODUCING 'AS INSTALLED' DRAWINGS TO THE STANDARD REQUIRED BY TASWATER. THE DRAWINGS SHALL BE CERTIFIED AS BEING CORRECT BY EITHER A CHARTERED CIVIL ENGINEER OR A REGISTERED SURVEYOR. RARE CAN PROVIDE THIS SERVICE, HOWEVER THE CONTRACTOR WILL BE CHARGED FOR THIS SERVICE AND SHOULD BE AWARE OF THIS WHEN PRICING.

8. TESTING

CONTRACTOR SHALL CCTV ALL PIPES AND SUBMIT FOOTAGE TO TASWATER FOR APPROVAL.

9. REDUNDANT PIPE WORK

FILL REDUNDANT SECTION OF PIPEWORK WITH 'LIQUIFILL' (GRADE PC.1 - 0.5-2.0 MPa)

WATER RETICULATION

1. GENERAL

ALL WATER SUPPLY CONSTRUCTION TO:
 • WATER SUPPLY CODE OF AUSTRALIA (WSA 03-2011-3.1 VERSION MRWA EDITION V2.0) - PART 2: CONSTRUCTION
 • WATER SERVICES ASSOCIATION OF AUSTRALIA - TASWATER SUPPLEMENT
 • TASWATER'S STANDARD DRAWINGS TWS-W-0002 SERIES
 • WATER METERING POLICY/METERING GUIDELINES
 • TASWATER'S STANDARD DRAWINGS TWS-W-0003 - FOR PROPERTY SERVICE CONNECTIONS - CASE FOR WATER METER ASSEMBLY
 • BOUNDARY BACKFLOW CONTAINMENT REQUIREMENTS AND ASS300 1:2003.

ANY DEPARTURES FROM THESE STANDARDS REQUIRES THE PRIOR APPROVAL OF THE SUPERINTENDENT AND THE LOCAL WATER AUTHORITY WORKS SUPERVISOR.

2. TESTING

ALL WATER RETICULATION WORKS SHALL BE SUBJECT TO THE TESTS PRESCRIBED BY THE AUTHORITIES HAVING JURISDICTION OVER THE VARIOUS SERVICES. ANY SECTION FAILING SUCH TESTS SHALL BE REMOVED AND PROPERLY INSTALLED AT THE CONTRACTORS EXPENSE.

3. FIRE HYDRANTS

FIRE HYDRANTS ARE TO BE AS SHOWN ON THE DRAWINGS. THE CONTRACTOR IS TO ALLOW TO PLACE STANDARD MARKERS AS REQUIRED BY THE LOCAL AUTHORITY.

4. THRUST AND ANCHOR BLOCKS

THRUST AND ANCHOR BLOCKS ARE TO BE PROVIDED AT BENDS, VALVES, HYDRANTS AND LINE ENDS IN ACCORDANCE WITH TASWATER STANDARDS.

5. TRENCHING AND BACKFILL

ALL TRENCHES ARE TO BE EXCAVATED AND BACKFILLED IN ACCORDANCE WITH THE DRAWINGS AND TASWATER STANDARDS INCLUDING ELECTROMAGNETIC METAL IMPREGNATED TAPE IN ALL NON METALLIC PIPE TRENCHES.

CEMENT STABILISED EMBEDMENT:

THE LATEST VERSION OF DRAWING MRWA-W-208 (REV 3) INCLUDES TABLE 208_A WITH NOTE G INDICATING THAT WHEN TRENCHSTOPS OR BULKHEADS ARE USED (GRADES GREATER THAN 5%) CEMENT STABILISED EMBEDMENT MUST BE USED. THIS IS NOT TASWATER'S PREFERRED STANDARD.

FOR PIPES UP TO 10% GRADE TASWATER WILL ACCEPT THE PREVIOUS VERSION OF MRWA (REV 2). IE. PIPES UP TO 10% GRADE DO NOT REQUIRE CEMENT STABILISED EMBEDMENT UNLESS THE CONDITIONS OF NOTE H APPLY. "WHEN SOCKETED MAINS ARE LAID AT <5% SLOPE IN AREAS THAT ARE LIKELY TO HAVE HIGH GROUND WATER, CEMENT STABILIZED EMBEDMENT SHALL BE USED."

FOR PIPES AT GRADE GREATER THAN 10% MRWA-W-208 REV 3 REMAINS VALID

THE LATEST VERSION OF MRWA-W-203 (REV 2) EMBEDMENT SHALL BE ADOPTED NOTING THAT THE REQUIREMENT IDENTIFIED IN THE THIRD DOT POINT FOR TYPE B IN THE NOTES REGARDING TABLE 203-A SHALL BE AMENDED TO READ "WHERE WATER MAIN GRADE >10%".

FURTHER TO THIS IT SHOULD BE NOTED THAT MOST WATER MAINS ARE LIKELY TO REQUIRE A TYPE A EMBEDMENT SYSTEM. THE VARIOUS MATERIALS AVAILABLE FOR THIS SYSTEM ARE IDENTIFIED IN TABLE 203 B

6. INSPECTIONS

THE CONTRACTOR IS RESPONSIBLE FOR ORGANISING THE FOLLOWING INSPECTIONS WITH THE SUPERINTENDENT. 48 HOURS NOTICE IS REQUIRED TO BE GIVEN TO THE SUPERINTENDENT PRIOR TO THE INSPECTION.
 - PIPEWORK BEDDING
 - INSTALLED PIPE PRIOR TO BACKFILLING
 - BACKFILLING

7. PIPE CLEANING - 'DISINFECTION'

THE CONTRACTOR IS TO ALLOW TO CLEANSE WATER MAINS BY FLUSHING WITH SODIUM HYPOCHLORIDE AS DIRECTED BY THE LOCAL AUTHORITY.

8. AS CONSTRUCTED DRAWINGS

THE CONTRACTOR WILL BE RESPONSIBLE FOR PRODUCING 'AS INSTALLED' DRAWINGS TO THE STANDARD REQUIRED BY TASWATER. THE DRAWINGS SHALL BE CERTIFIED AS BEING CORRECT BY EITHER A CHARTERED CIVIL ENGINEER OR A REGISTERED SURVEYOR. RARE CAN PROVIDE THIS SERVICE, HOWEVER THE CONTRACTOR WILL BE CHARGED FOR THIS SERVICE AND SHOULD BE AWARE OF THIS WHEN PRICING.

9. PROPERTY WATER CONNECTIONS

ALL PROPERTY CONNECTIONS SHALL BE CONSTRUCTED IN ACCORDANCE WITH MRWA-W-110 AND MRWA-W-111 AND TASWATER STANDARD DRAWING
 TW-W-0002 SERIES. THEY SHALL BE DN250(D.20) HDPE (PE100) SDR 11 PN16 PIPE, WHERE UNDER ROADS PIPES SHALL BE SLEEVED IN DN100 SNA4 PIPE FITTED WITH TRACE AND TIGHT FITTING RUBBER WRAPS AT 2M CENTRES TO PREVENT WATER HAMMER

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