

Table of Contents

1. GOVERNANCE	5
ACKNOWLEDGEMENT OF COUNTRY	5
WELCOME AND APOLOGIES	5
1.1 CONFIRMATION OF MINUTES *	6
1.2 BUSINESS ARISING *	6
1.3 CONFIRMATION OF AGENDA	6
1.4 FOLLOW UP OF MOTIONS *	7
1.5 PRESIDENT'S REPORT	7
1.6 CHIEF EXECUTIVE OFFICER'S REPORT	8
1.7 COUNCIL ROUND UPS	11
2. ITEMS FOR DECISION	11
2.1 MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY.....	11
2.2 MOTION – COUNCIL LEAVE OF ABSENCE PROVISIONS	12
2.3 MOTION – SHORT STAY	17
3. ITEMS FOR DISCUSSION	18
THERE ARE NO ITEMS FOR DISCUSSION.....	18
4. ITEMS FOR NOTING	19
4.1 FUTURE OF LOCAL GOVERNMENT REVIEW	19
4.2 WORKPLACE HEALTH AND SAFETY REVIEW *	20
4.3 CLIMATE CHANGE.....	21
4.4 LGAT LOCAL GOVERNMENT SERVICE AWARDS *	22
4.5 PLANNING REFORM	23
4.6 TASMANIAN DEVELOPMENT MANUAL PROJECT	25
4.7 BUS STOP OWNERSHIP AND UPGRADE GRANT PROGRAM	27
4.8 REGIONAL TOWNS CCTV PROJECT	29
4.9 EMERGENCY MANAGEMENT UPDATE	30
4.10 WASTE AND RESOURCE RECOVERY.....	32
4.11 ENVIRONMENTAL PROTECTION AUTHORITY MEMORANDUM OF UNDERSTANDING	34
4.12 CHILD AND YOUTH SAFE ORGANISATIONS.....	35
4.13 COMMUNITY HEALTH AND WELLBEING LIFT LOCAL PROJECT	37
4.14 EVENTS OVERVIEW	38
4.15 POLICY UPDATE.....	40
4.16 LGAT PROCUREMENT UPDATE	42
5. Other Business and Close	44

* Denotes Attachment



GENERAL MEETING SCHEDULE

11.30am	Lunch
12.00pm	Meeting Commences
1.45pm	Meeting concludes



1. GOVERNANCE

Acknowledgement of Country

The President will acknowledge and pay respect to the Tasmanian Aboriginal community as the traditional and original owners and continuing custodians of this land.

Welcome and Apologies

The President welcomed Members and declared the meeting open at 12.00pm.

Apologies were received from:

Mr James Dryburgh	Brighton Council
Mr Warren Groves	Flinders Island Council
Ms Kelly Grigsby	City of Hobart
Mayor Teeny Brumby	Burnie City
Mr John Marik	Dorset Council
Mayor Cheryl Arnol	Glamorgan Spring Bay Council
Mayor Marcus Blackie	King Island Council
Mr Wayne Johnston	Meander Valley Council
Acting Mayor Matthew Garwood	City of Launceston
Mr Des Jennings	Northern Midlands Council
Mr Robert Higgins	Sorell Council

1.1 CONFIRMATION OF MINUTES *

Kingborough Council / Clarence City Council

That the Minutes of the meeting held on 17 March 2023, as circulated, be confirmed.

Carried

Background:

The Minutes of the General Meeting held on 17 March 2023, as circulated, are submitted for confirmation and are at **Attachment to Item 1.1.**

1.2 BUSINESS ARISING *

Dorset Council / Break O'Day Council

That Members note the information.

Carried

Background:

At **Attachment to Item 1.2** is a schedule of business considered at the previous meeting and its status.

1.3 CONFIRMATION OF AGENDA

Devonport City Council / Waratah-Wynyard Council

That consideration be given to the Agenda items and the order of business.

Carried

Background:

Delegates will be invited to confirm the Agenda for the meeting and the order of business.

1.4 FOLLOW UP OF MOTIONS *

Huon Valley Council / Burnie Council

That Members note the following report.

Carried

Background:

A table detailing action taken to date in relation to motions passed at previous meetings is at **Attachment to Item 1.4.**

1.5 PRESIDENT'S REPORT

Kentish Council / Northern Midlands Council

That Members note the report on the President's activity from 28 February 2023 until 9 June 2023.

Carried

Meetings and events

- March General Meeting and GMC meeting
- Mayor's workshop March
- Elected Reps Planning Authority Training April; and May
- May GMC Meeting
- ALGA Board Meetings
- Presentation to the LGA South Australia on compulsory voting and reform
- Minister Street on Elected Representative behaviour

Media and correspondence

- LGAT News – April
- Local government review
 - Radio interviews
 - LAFM – Tasmania Talks, 2 March
 - ABC Hobart – Breakfast, 15 March
 - 7HOFM – News, 29 March
 - ABC Hobart – Mornings, 17 April
 - ABC Hobart – Drive, 20 April
 - ABC Hobart – News, 20 May

- ABC Hobart – Breakfast, 31 May
- TV interview (WIN TV)
- Media release (20 April)
- Article (The Mercury)
- Media release – Timeframe extension (19 May)
- Articles - Timeframe extension (The Mercury, The Examiner, King Island Courier, Kingborough Chronicle, Kentish Voice, Kingston Classified, Circular Head Chronicle, Derwent Valley Gazette and Southern Midlands Regional News)

LGAT President nominations

- Article (The Mercury)

Visa processing delays

- Newspaper articles (Tasman Gazette)
- Newspaper articles (Derwent Valley Gazette, Tasman Gazette)

LRCI Federal Funding Announcement

- Media release

Resignation of Danny Gibson as Mayor

- Radio interview (LAFM)

Dorothies Awards

- Media release

1.6 CHIEF EXECUTIVE OFFICER'S REPORT

Contact officer: Dion Lester

Break O' Day Council / Brighton Council

That Members note the report on the CEO's activity from 27 February 2023 until 9 June 2023.

Carried

Advocacy

In the period since my last report our advocacy activity remained high across our key priorities of planning and housing, elected member workplace health and safety, climate change and the Future of Local Government Review.

Some of the activities included:

- Submissions on the Tasmania's Population Strategy and Regional Planning Framework Consultation Papers - full copies of our submissions can be viewed on the LGAT website at: <https://www.lgat.tas.gov.au/lgat-advocacy/reports-and-submissions>
- A meeting with Central Coast Council and Minister Barnett on housing.
- A meeting with the new CEO of Homes Tasmania, Eleri Morgan-Thomas, who also recently presented at the May General Manager's Workshop.
- Discussions have commenced with the Minister's Office on the MOU for housing.
- Ongoing work with the Office of Local Government on managing interests, GM recruitment and performance management, the Code of Conduct.
- A meeting with Minister Street on Elected Representative behaviour.
- A meeting with Minister Jaensch, with regional groups, to discuss climate change funding for local government. This work subsequently resulted in \$500,000 funding for local government climate change activities.
- Participation in the first meeting of the Climate Change Reference Group, tasked with providing the Tasmanian Government with advice and feedback on strategic priorities and emerging opportunities in climate change mitigation and adaptation.
- Negotiating a six-week extension to the Future of Local Government Review consultation period and also funding for independent facilitators to gather sector feedback on the scenarios presented by the Board.

Sector Services

LGAT Procurement's support for the sector continues to grow, with work on the key initiatives in our business plan all progressing better than our expectations. The procurement update in this agenda provides further details.

In April we delivered two workshops on councillors role as a Planning Authority and Managing Growth. Both sessions received positive feedback, with the format (morning capability session and afternoon policy session) likely to be repeated in future professional development activities.

There has been significant resource efforts in pulling together 36 Future of Local Government Review engagement sessions with the sector – all occurring in June. These constitute 21 face to face sessions and 15 online sessions.

Governance and operations

LGAT operations have focussed on the introduction of the Customer Relationship Management software, office upgrades (new furniture, heating, and lighting) and supporting the induction of new staff members.

Media

Integrity Commission recruitment investigation

- Media query (The Mercury)
- Newspaper article (The Mercury)

Shopping trolleys

- Media query (News Corp)

Conflict of interest register

- Media query (The Examiner, ABC)
- Articles (The Examiner, ABC)

The Voice

- Media query (ABC)

Development applications

- Media query (The Examiner)

Local government review

- Media query (The Examiner)
- Articles (The Examiner, The Advocate, The Mercury)

Skills shortages in local government

- Media query (The Mercury)
- Article (The Mercury)

Tiny Homes

- Media query (ABC)

Population growth

- Article (The Advocate)

Elected Representative mental health support

- Media query (The Examiner)
- Article (The Examiner)

1.7 COUNCIL ROUND UPS

George Town Council / Waratah-Wynyard Council

That Members note there will not be a council round up this meeting.

Carried

Background

The session also allows time for questions and provides an opportunity to briefly share and highlight problems or opportunities facing councils and is better suited to a face-to-face meeting.

2. ITEMS FOR DECISION

2.1 MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY

Council – Clarence City Council

Clarence City Council / Tasman Council

That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for:

- a. public, social or affordable housing; or**
- b. tenants or occupants based on their source of income, or social or financial circumstances.**

Carried

Background

It was reported on ABC News Tasmania and ABC Radio's PM Program on Monday 20 February 2023 that restrictive covenants were being applied to housing estates in Tasmania disallowing the use of properties for public housing or to lease to tenants in receipt of government payments.

Some people including welfare agencies have expressed concern that allowing such covenants makes it more difficult for Tasmanians who are homeless or at risk of homelessness to secure affordable accommodation.

While the regulation of covenants is a matter for the Tasmanian Government and Parliament, it is appropriate for local government to adopt a position on this issue as advocates for the rights of people to access affordable housing. Such restrictive covenants also have the

potential to curtail efforts by local government to improve the supply of affordable housing through the instruments available to us.

There appears to be little, if any, legislative restriction on using covenants in this way in either the *Land Titles Act 1980* or other legislation relevant to the administration of land rights. There is also no restriction on covenants being in this way in the *Anti Discrimination Act 1998* because economic circumstances are not a prescribed attribute. It would be prudent of the Attorney-General to consider whether amendments to both legislative instruments are required.

LGAT comment

LGAT does not have an existing resolution similar to the motion proposed.

The two primary tools for local government to manage the use of land within its municipality is the *Local Government Act 1993* and the *Land Use Planning and Approvals Act 1993*. These establish the primary role of councils to plan their municipalities now and into the future to provide for the health, safety, and welfare (amongst other things) for their communities. There is a range of other legislation that operates outside this framework that constrains or encourages different land uses.

2.2 MOTION – COUNCIL LEAVE OF ABSENCE PROVISIONS

Council – Clarence City Council

Clarence City Council / West Tamar Council

That LGAT and Member Councils support Clarence City Council’s position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.**
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:**
 - i. That a councillor be able to advise the relevant council of a leave of absence ‘as of right’, subject to conditions being met (as set out below).**
 - ii. A councillor’s request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—**
 - (a) become the natural parent of a child (including any period during pregnancy); or**

- (B) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period.
- iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
- iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination”.

Amendment

Dorset Council / George Town Council

That LGAT and Member Councils support Clarence City Council’s position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:

 - i. That a councillor be able to advise the relevant council of a leave of absence ‘as of right’, subject to conditions being met (as set out below).
 - ii. A councillor’s request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—

 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period,
 - (c) sustain a significant injury or be struck down by a long-term illness.
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a

reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.

- iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination”.

The amendment was put and carried

Amendment

Circular Head Council / Central Coast Council

That LGAT and Member Councils support Clarence City Council’s position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:
 - i. That a councillor be able to advise the relevant council of a leave of absence ‘as of right’, subject to conditions being met (as set out below).
 - ii. A councillor’s request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period,
 - (c) sustain a significant injury or be struck down by a long-term illness.
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
 - iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer

any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination”.

- v. A Councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than three days unless in exceptional circumstances

The amendment was put and carried

Amendment

Glenorchy City Council / Dorset Council

That LGAT and Member Councils support Clarence City Council’s position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:
 - i. That a councillor be able to advise the relevant council of a leave of absence ‘as of right’, subject to conditions being met (as set out below).
 - ii. A councillor’s request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period,
 - (c) sustain a significant injury or be struck down by a long-term illness.
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
 - iv. A Councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than three days unless in exceptional circumstances

The amendment was put and Lost

Amendment**Circular Head Council / Central Coast Council**

That LGAT and Member Councils support Clarence City Council's position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.**
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:**
 - i. That a councillor be able to advise the relevant council of a leave of absence 'as of right', subject to conditions being met (as set out below).**
 - ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—**
 - (a) become the natural parent of a child (including any period during pregnancy); or**
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period,**
 - (c) sustain a significant injury or be struck down by a long-term illness.**
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.**
 - iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination".**
 - v. A Councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than three days unless in exceptional circumstances**

The amendment became the motion which was put and carried

Background

The current arrangements for the requesting, granting or refusal of leave for councillors serving on Tasmanian local councils does not reflect the appropriate balance of rights and responsibilities expected in contemporary work environments. For example, The Fair Work Act provides that an employee's request for annual leave can only be refused by an employer if the refusal is reasonable. There is no such consideration or protection for councillors under the current regulations covering local government in Tasmania. With the exception of Victoria, where a Council must approve all reasonable requests for leave, all other jurisdictions in Australia also fail to adequately address the issue of requests for leave (see Attachment 1). A councillor should be able to expect reasonable requests for leave are granted as a matter of right. In an environment where those assessing leave applications are also elected members of the Council, it is even more important the application process for leave is built upon clearly demonstrated rights and responsibilities that are consistent with the provisions that apply to all other contemporary workplaces.

LGAT comment

LGAT does not have an existing resolution similar to the motion proposed.

The 2020 review of the local government legislation did not consider this issue.

2.3 MOTION – SHORT STAY**Local Government Association****Break O'Day Council / Hobart City Council**

That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:

- **What further data and support is required to assist local government in responding to the housing crisis.**
- **What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.**
- **What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.**

Carried

Background

LGAT received this motion from Clarence City Council and a request from the City of Launceston to *“investigate and report on the implementation of a vacant residential land tax for unoccupied homes within the State.”*

It is further noted that the City of Hobart has unsuccessfully sought amendments to their Local Provision Schedule to limit the number of entire home short stay listings in some parts of the city. A number of councils are also investigating the introduction of a differential rate for short stay accommodation, consistent with the information provided by LGAT at the September 2022 General Meeting ([Item 8.1](#)):

Given the breadth of activity occurring across our sector it is proposed to set up an overarching reference group to develop recommendations for how councils respond in a consistent and constructive way.

Clarence City Council has agreed to withdraw its motion, however the contents of this and also the request from the City of Launceston will form the basis for the reference groups initial considerations.

3. ITEMS FOR DISCUSSION

There are no Items for Discussion

4. ITEMS FOR NOTING

4.1 FUTURE OF LOCAL GOVERNMENT REVIEW

Contact officer: Dion Lester

Kingborough Council / Huon Valley Council

That Members note the update on the Future of Local Government Review.

Carried

Background

On the 19th of April the Government released the Stage 2 Interim Report from the Local Government Board. The report proposed a reform approach that would result in “boundary changes to deliver larger, more capable councils, supported by mandated shared service arrangements where there is a clear need or benefit”. The details of the proposed changes were not outlined, instead a series of ‘community catchments’ were presented within which future reform scenarios would be based.

On release of the Interim Report local government (and the broader community) was provided until the 21st June to provide feedback, with no process outlined for how local government would work through the forthcoming scenarios. LGAT subsequently developed a proposed engagement plan to accompany a request for additional time and funding for independent facilitators. This advocacy was successful, with an additional six weeks being provided by the Government for submissions. In addition, LGAT received funding sufficient to conduct 21 face-to-face sessions and 12 online sessions across the nine ‘community catchments’.

On the 29th of May the Board then released a series of scenarios for each ‘community catchment’ outlined in the Interim Report. There were also three supporting discussion documents covering shared service models, State and Local Government partnership opportunities, and supporting strong and empowered local communities.

At the time of writing nine of the face-to-face sessions had been conducted, with good levels of engagement across staff in particular.

On conclusion of the engagement, LGAT will be providing the feedback to each council to support local decision making.

Budget Impact

The engagement program has been supported with State Government funding.

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Local government reform

4.2 WORKPLACE HEALTH AND SAFETY REVIEW *

Contact officer: Dion Lester

Kingborough Council / Huon Valley Council

That Members note the progress on the implementation of the Workplace Health and Safety Review of Elected Representatives (WH&S Review).

Carried

Background

At the March 2023 General Meeting members resolved:

That Members discuss and confirm the proposed high level implementation plan for the workplace health and safety review of elected representatives and communicate the key components to their councils.

That Members request that the more detailed project implementation plan be reported to the next General Meeting, including any new resources that may be required.

That Members request that a summary of the findings and links to the in-depth documents of the review be sent to all Mayors with a request that they table this and report back to their elected members.

A detailed implementation plan is included as an **Attachment 4.2** to this item. Since the March General Meeting, Members will note that in addition to the summary of findings being sent to all Mayors as sought by the resolution, a number of the other recommendations have been completed.

Budget Impact

The original review was undertaken with State Government funding. At this stage implementation is being undertaken with LGATs existing resources.

Current Policy

Strategic Plan

- Advocate
- Sector Services

2023 Annual Priority

- Local government reform
- Workplace health and safety for elected representatives

4.3 CLIMATE CHANGE

Contact Officer – Ben Morris

Kingborough Council / Huon Valley Council

That Members note the update on climate change.

Carried

Background

In recent months LGAT has been working with council regional groups (Southern Tasmanian Councils Authority, Cradle Coast Authority and northern General Managers group) to develop a proposal for a structured local government climate change program. Thanks to this initiative and direct advocacy to the Minister for Climate Change, Roger Jaensch, the Tasmanian Government's Climate Change Action Plan¹, has committed \$500,000 over two years to build climate change action capability in local government. The commitment is for the State Government to work with local government to co-design and implement a program of state-wide climate change action in local government that builds the sector's capacity to respond to the impacts of a changing climate and reduce greenhouse gas emissions.

In addition, the LGAT CEO is participating in a new State Government-led Climate Change Reference Group. The group is tasked with providing the Tasmanian Government with advice and feedback on strategic priorities and emerging opportunities in climate change mitigation and adaptation. Our seat at this senior table enables local government to have a better voice in climate risk and adaptation and with greenhouse gas emissions.

Budget Impact

Being undertaken within current resources.

¹ Available at: https://recfit.tas.gov.au/climate/climate_change_action_plan

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Climate change

4.4 LGAT LOCAL GOVERNMENT SERVICE AWARDS *

Contact Officer – Ben Morris

Kingborough Council / Huon Valley Council

That Members note the updated LGAT Local Government Service Awards.

Carried

Background

The LGAT General Management Committee (GMC) requested that the secretariat review the current suite of awards under our Local Government Service Awards, which are awarded at our Annual Conference.

We reviewed the awards provided by our peer local government associations and considered the key requirements for a set of contemporary awards. These key requirements include that they must:

- encourage and recognise the service of elected representatives and officers to local government
- have distinct eligibility and assessment criteria
- provide proportionate criteria for elected representatives and officers.

The review of our awards found that there was significant overlap and there was not a clear delineation between recognition of service versus excellence.

This resulted in the LGAT GMC endorsing some amendments to our current award structure. The following are the awards endorsed by the GMC:

- Recognition of service – for elected members, recognising service more than ten years in five-year increments.
- Mayor Emeritus – recognition for retiring Mayors who have served two or more terms.

- Outstanding commitment and service to local government – for elected members and officers that have demonstrated outstanding service and contribution to advance Tasmanian local government.
- Life member – for elected members (more than ten years services) and senior officers (more than 15 years' service). Those awarded are recognised leaders and champions of Tasmanian local government and have demonstrated excellence in service and contribution to advance the local government sector – within and beyond Tasmania.

The full details of the awards, eligibility, assessment criteria and nature of recognition are included as an **Attachment to this item 4.2**.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Governance and operations

2023 Annual Priority

- Sector development

4.5 PLANNING REFORM

Contact Officer – Michael Edrich

Kingborough Council / Huon Valley Council

That Members note the update on the progress of planning reforms.

Carried

Background

The Tasmanian Government's planning reforms continue to progress. There are four major areas of work:

1. preparation of the Tasmanian Planning Policies (TPPs)²
2. review of the Regional Planning Framework³

² TPPs progress: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/tasmanian-planning-policies>

³ Regional Planning Framework progress: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/regional-planning-framework>

3. review of the Regional Land Use Strategies (RLUSs)
4. review of the State Planning Provisions (SPPs)⁴.

There are several updates since the March 2023 General Meeting update.

The Minister has submitted the Draft Tasmanian Planning Policies (TPPs) to the Tasmanian Planning Commission (TPC) for public exhibition and review. Submissions on the Draft TPPs are due 26 June.

LGAT made a [submission](#) on the Regional Planning Framework Discussion Paper and draft Structure Plan Guidelines. Our key points were the need to:

1. resolve the lack of maintenance of the RLUSs and responsiveness to emerging local issues (e.g., housing and meeting development demand)
2. resolve the lack of clear ownership of the RLUSs and the lack of ability for planning authorities to act decisively and responsively on local planning matters bound to the RLUSs
3. clarify the role and involvement of different state government agencies within the RLUSs, and how these agencies should interface with the RLUSs when they are in operation.

Our submission supported improving consistency between regions, with the framework allowing flexibility for councils to express their region's development narrative and to address local and regional challenges and opportunities.

The State Planning Office (SPO) has met with council planners regarding the State Planning Provisions (SPPs) Review. The SPO has triaged the issues received through consultation and are now inviting local government planning experts to work with them on reviewing and progressing these issues in logical groups. The SPO's detailed work and close collaboration with local government planners has been very well received by councils.

The Local Provisions Schedules of Waratah-Wynyard and Latrobe Councils' have now taken effect. This brings the total to 21 councils having fully transitioned to the Tasmanian Planning Scheme⁵.

Budget Impact

Being undertaken within current resources

⁴ SPP Review progress: <https://planningreform.tas.gov.au/planning-reforms-and-reviews/review-of-the-state-planning-provisions>

⁵ TPS progress: https://planningreform.tas.gov.au/planning/scheme/local_provisions_schedules

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Ready for growth communities
- Climate change

4.6 TASMANIAN DEVELOPMENT MANUAL PROJECT

Contact Officer – Michael Edrich

Kingborough Council / Huon Valley Council

That Members note the work LGAT is undertaking to overhaul the Tasmanian Municipal Standards and inform Tasmania’s planning system with the Tasmanian Development Manual Project.

Carried

Background

LGAT maintains the Tasmanian Municipal Standards (TMS) documents in collaboration with the Institute of Public Works Engineers Australasia Tasmania (IPWEA Tas) and councils. The TMS is hosted on the LGAT website^[1] and consists of three documents:

- TMS – Specifications
- TMS – Drawings
- Subdivision Guidelines.

LGAT and IPWEA Tas have recognised the need for these documents to be substantially updated and consolidated. The Tasmanian Planning Scheme (TPS) provides only for the regulation of use and development and doesn’t set out any detailed design guidelines to inform and support development. Addressing these gaps would benefit proponent understanding and councils as planning authorities under the TPS.

LGAT has been successful in advocating to the Tasmanian government to co-fund work to address these gaps. The work will combine all components of the existing TMS and create a comprehensive Development Manual. The manual would include a range of both pre-application design guidelines and post-approval construction standards. Its aim will be a convenient single reference point for developers, and councils, in informing development proposals submitted and compliance requirements for construction.

^[1] See: <https://www.lgat.tas.gov.au/member-services/engineering-local-government-standards-and-guidelines>

Project Concept

The manual will be modular, allowing councils to adopt or apply the components they choose and allowing the manual to be developed over time, component-by-component, in a prioritised form.

The aim is to provide guidelines, resources and tools that reduce uncertainty and support voluntary uptake of consistent development regulatory approaches, supporting proponents, approvers, and regulators. The manual must be flexible to support widespread uptake and appropriate local application from our major cities to our islands and remote areas.

The scope for the first modules will be confirmed through a local government steering committee, formed by LGAT. Some of the items that may be in the Development Manual include:

- Design guidelines and standards for:
 - urban design
 - footpath and cycleways design
 - transport, access, and parking design
 - water sensitive urban design
 - hazards planning and design – bushfire, coastal, flood
 - stormwater drainage
 - standard drawings and material requirements.
- Administrative and procedural matters, such as:
 - application checklists
 - compliance procedures and checklists
 - plan sealing procedures
 - flexible template conditions.

Legal Effect

The Development Manual and its requirements will be non-statutory, until called up by councils under their existing legal authority. This will include:

1. under conditions of planning permit approval – [section 51](#) (3A and 4) of the *Land Use Planning and Approvals Act 1993* (LUPAA)
2. requests for additional information – [section 54](#) of LUPAA
3. agreements relating to development and infrastructure – [Part 5](#) of LUPAA.

The Tasmanian Development Manual will sit alongside the Tasmanian Planning Scheme (TPS) in regulating and setting the standards for development. The TPS generally covers which development is regulated and the objective or outcome to be achieved. The Development Manual will provide more detail on how to achieve the objectives or outcomes.

Budget Impact

The project is being co-funded by the Tasmanian Government (State Planning Office), all councils (through existing contributions to the TMS), and LGAT. LGAT is contributing in-kind resources for project management and stakeholder engagement support.

Current Policy

Strategic Plan

- Advocate
- Sector services

2023 Annual Priority

- Ready for growth communities
- Sector development

4.7 BUS STOP OWNERSHIP AND UPGRADE GRANT PROGRAM

Contact Officer – Michael Edrich

Kingborough Council / Huon Valley Council

That Members note the update on the Department of State Growth's All-Access All-Weather Bus Stop Upgrade Grant Program and the issue of bus stop ownership.

Carried

Background

Bus stops are an important part of the public transport system across rural and urban areas. In the past, ownership has not been a prominent issue with councils and State Government agencies maintaining and repairing infrastructure as needed. However, the requirement for bus stop infrastructure to be compliant with the Commonwealth *Disability Discrimination Act 1992* (DDA) has meant that an entity must be responsible. The Department of State Growth (DSG) has initiated the All-Access All-Weather Bus Stop Upgrade Program to fund upgrade of bus stops to DDA compliance⁶ with costs shared between councils and the State Government.

Today, the ownership, and responsibility that comes with that to upgrade, maintain and renew is a very contested issue. The State Government position has been that bus stop infrastructure on local roads and on state roads within urban areas is owned by and an obligation of local government, irrespective of who constructed it, who manages the transport provider service levels, and who controls the bus route and stop location.

⁶ See: https://www.transport.tas.gov.au/public_transport/bus_stop_upgrade_program

The position of local government has been overall, that the ownership of assets within the road reserve remain owned by the public transport operator and/or the constructor of the asset. Responsibility can be transferred through voluntary agreement to another party for ongoing ownership and/or maintenance, much like any other utility, such as electricity, water supply, wastewater reticulation, and telecommunications.

The All-Access All-Weather Bus Stop Upgrade Program has been welcomed by councils who have wanted to improve the accessibility of bus stops. However, they are very wary of attempts to use the grant to pass ownership and responsibility of bus stops on to councils. DSG was cautioned by councils and LGAT not to attempt this.

However, in March, DSG wrote to councils declaring their intention to have their position on bus stop ownership and maintenance reflected in the program deeds. Several councils immediately reacted against this and alerted LGAT.

As a result, LGAT has written to and met with DSG to separate the bus stop ownership and maintenance issue from the program, to allow the upgrade of bus stops for the benefit of the community. Our advice to DSG is to use a separate negotiated process to work towards resolving the ownership issue, such as through the concurrent Road Management Legislation Review⁷. At the time of writing, it appears that DSG is taking this recommendation and is amending the Grant Program draft deeds.

The local government sector, supported by LGAT, will need to work through a negotiated process for how the public transport stop infrastructure is maintained. It may be that there are certain tasks that councils are better placed to deliver than the State – but only by agreement and with appropriate cost recovery. Councils are critical to the success of a substantially improved public transport delivery and operation system that meets the aspirations of our communities.

Budget Impact

Being undertaken within current resources

Current Policy

Strategic Plan

- Advocate

⁷ See:

https://www.transport.tas.gov.au/projects/planning/plans_strategies_and_policies/road_management_legislation_review

4.8 REGIONAL TOWNS CCTV PROJECT

Contact Officer – Wade Berry

Kingborough Council / Huon Valley Council

That Members note the update on the Regional Towns CCTV project.

Carried

Background

As noted in the December General Meeting Agenda¹, LGAT has commenced a \$4 million program, funded by the Tasmanian Government, to increase community safety in regional towns with closed circuit security cameras (CCTV).

Invitations to participate have been sent to all councils with 21 councils expressing an interest in being part of the project. We have directly engaged all interested councils, including commencing the review of existing CCTV and server infrastructure, and holding meetings and briefings with key infrastructure and IT staff.

Tasmania Police have expressed their full commitment to supporting the project. We have met with District Commanders and Inspectors to discuss the key requirements of this project. Tasmania Police will assist with project guidance at a state-wide level, as well as provide local input into the identification of key CCTV sites. Tasmania Police are also investigating opportunities to link this project into their future automatic number plate recognition projects.

To test the project approach, understand costs and timelines, the project has determined four municipalities as 'proof of concept sites', before rolling the project out to a broader set of municipalities. In each of the four council areas, four contractors have been selected to get the design and installation under way. A kick-off meeting with proof-of-concept councils and Tasmania Police was held on 30 May 2023.

The design is aiming for a consistent state-wide CCTV hardware and software delivery method. The design emphasises existing assets, where councils have invested in suitable infrastructure.

Budget Impact

Being undertaken with external grant funds from the Tasmanian Government, via the Department of State Growth.

2023 Annual Priority

- Sector development

4.9 EMERGENCY MANAGEMENT UPDATE

Contact Officer – Bec Stevenson

Kingborough Council / Huon Valley Council

That Members note the update on emergency management.

Carried

Background

LGAT continues to engage with the State Government on emergency management issues of importance for local government, including several reviews underway.

Tasmanian Emergency Management Arrangements Review

In June 2022, the Tasmanian Emergency Management Arrangements (TEMA) Review Project commenced. The *Emergency Management Act 2006* requires that the State Emergency Management Committee (SEMC) review the TEMA and State Special Emergency Management Plans at least once every two years. The TEMA is the guiding document outlining the emergency management arrangements in Tasmania.

We have made two submissions on behalf of the sector; [Issue 2](#) and [Issue 3](#). The draft TEMA was approved by the State Emergency Management Committee (SEMC) at their March 2023 meeting for endorsement by the Minister for Police and Emergency Management. SEMC noted our concerns raised in relation to the level of detail in the recovery section of the TEMA recognising the State Recovery Plan is under review. The TEMA is currently with the Minister for endorsement.

State Special Emergency Management Plan – State Recovery Plan

The Department of Premier and Cabinet have commenced a comprehensive review of the State Recovery Plan, with the aim of delivering a Plan to the State Emergency Management Committee in December 2023 for endorsement.

An Issues Paper, endorsed by the State Recovery Committee, has been released that consolidates known issues and gaps in the current recovery arrangements. The paper poses a set of questions to draw further insights and experiences from recovery partners at the local and State Government level, as well as within the NGO sector. The paper was distributed to councils on 27 April 2023 for feedback.

We are preparing a submission on behalf of the local government sector and will provide a link to our final submission at a future meeting.

Fire Services Act Review

After six years of comprehensive reviews and public consultation the Tasmanian Government [announced](#) on 24 January 2023 that it would:

- Merge the Tasmania Fire Service and the State Emergency Services to become Tasmania Fire and Emergency Service (TFES).
- The State Fire Commission will become the State Fire and Emergency Services Committee, allowing the membership to grow and include representatives from SES and other key stakeholders.

These changes will be effected through new legislation - the Fire and Emergency Services Act, that will replace the *Fire Services Act 1979*.

We understand a reform project team is being established to implement the recommendations endorsed by Government and work with key stakeholders to inform the development of a draft Bill.

Local government has been confirmed as a key stakeholder in the project and appropriate engagement has been assured as the reform progresses. To date however, no engagement has occurred. We have been and will continue to seek information and sector participation in the review.

Disaster Ready Fund

The Australian Government [announced](#) on 10 January 2023 the establishment of the [Disaster Ready Fund](#) (DRF). A number of councils nominated projects for consideration during round one. These applications have been assessed by the Tasmanian evaluation panel and referred to the Australian Government for assessment. We are currently waiting on an announcement of the successful projects by the Australian Government, which we understand is imminent.

A review of feedback received following round one will be undertaken prior to the release of round two. The short timeframes that hampered local government participation have been raised by the Australian Local Government Association with the Federal Minister for Emergency Management, Senator the Hon. Murray Watt.

Review of the State Tsunami Plan

The State Emergency Service has been coordinating a review of the State Tsunami Plan. This has involved the LGAT contact officer participating in an exercise working group delivering a multi-agency exercise event to test the draft Plan. We have also provided a sector response to the review. The revised Plan is expected to be presented to the SEMC meeting scheduled for June for final endorsement.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Emergency management

4.10 WASTE AND RESOURCE RECOVERY

Contact Officer – Bec Stevenson

Kingborough Council / Huon Valley Council

That Members note the report on waste and resource recovery.

Carried

Background

LGAT continues to engage with the State Government, Waste and Resource Recovery Board and the three Regional Waste Authorities on waste and resource issues of importance for local government. We have also been supporting ReThink Waste⁸ to increase their social media reach through our media channels.

Draft Container Refund Scheme Regulations

Consultation commenced on 11 May 2023 on the draft *Container Refund Scheme Regulations 2023*. The draft regulations have been developed to provide operational detail around the *Container Refund Scheme Act 2022* including:

- exclusion of the beverage containers from the scheme when it commences (such as unflavoured milk, wine, and spirits)
- the 10 cents per container refund amount
- technical details for barcodes and refund messages to be included on beverage labels
- circumstances where a refund is not payable (such as where a container is broken or contaminated).

The draft regulations are consistent with national efforts to harmonise container types, refund amounts, labelling, and education, providing consistency for beverage producers and simplifying schemes for consumers.

⁸ A Tasmanian initiative to support communities to reduce, reuse and recycle. It is a joint initiative of the Cradle Coast Waste Management Group, Northern Tasmanian Waste Management Group, and Southern Tasmanian Regional Waste Authority in partnership with the Tasmanian Government. See: <https://rethinkwaste.com.au>

A copy of the draft regulations was provided to the Regional Waste Authorities to review and provide a submission if required.

Landfill Levy Support Program

We have been advised that consultation on the Waste and Resource Recovery Board (WRRB) Landfill Levy Support Program will commence shortly. The WRRB will engage directly with Councils.

Waste and Resource Recovery Board (WRRB)

LGAT has continued to engage and support the WRRB, including with the recruitment of their CEO, with the LGAT CEO a member of this recruitment panel.

Engagement on the Draft Waste and Resource Recovery Strategy closed in late February 2023, with submissions currently being considered and the final strategy due to be released soon. A number of councils provided submissions on the draft strategy with a full list available on the Natural Resources and Environment [website](#). LGAT provided a submission on behalf of the sector, available on our [website](#).

Garage Sale Trail

Since the last update, we have met with, and supported the Garage Sale Trail General Manager to increase their engagement with the local government sector. A case study has been published on our website promoting the Trail and information distributed to councils on joining the Garage Sale Trail.

Regional Waste Authority Support

We continue to work with the Regional Waste Authorities. In particular, we have supported the formation of the Southern Tasmanian Regional Waste Authority (STRWA), representing the southern councils. This has included foundation governance rules and supporting the board and CEO appointment process. The STRWA is now operating with its own CEO, Paul Jackson, who is leasing office space from LGAT, and we are providing administrative support under a formal fee-for-service arrangement.

We anticipate that with the foundation policy measures, such as the state-wide waste levy and container refund scheme, now in place Tasmania is well positioned to improve our resource recovery rates.

Budget Impact

Being undertaken within current resources

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Waste and resource recovery

4.11 ENVIRONMENTAL PROTECTION AUTHORITY MEMORANDUM OF UNDERSTANDING

Contact Officer – Bec Stevenson

Kingborough Council / Huon Valley Council

That Members note the report on LGAT’s refreshed Memorandum of Understanding with EPA Tasmania.

Carried

Background

Since 2017, LGAT and the Environmental Protection Authority Tasmania (EPA) have had a Memorandum of Understanding (MoU) to establish and implement a framework for LGAT, councils and the EPA to work together on environmental protection. In particular, so that the parties work more cooperatively in assessing and regulating environmentally relevant activities and responding to events that may cause environmental harm or nuisance.

A new five-year MOU has recently been established that builds on from the previous MoU. The refreshed MoU reflects on the strong relationship between the LGAT and EPA and an ongoing, shared desire to show leadership and engage in a structured, cooperative, and productive way to support councils.

The Strategic Priorities have been informed by engagement with the local government sector and areas that EPA has identified in their work alongside councils. The priorities outlined in the MoU are:

- environmental complaints, incident preparedness and response
- illegal dumping
- environmental investigations and prosecutions
- capability building
- capacity
- national standard implementation
- collaboration on more complex development applications and regulation.

An annual action plan will be produced each year and tabled at the first LGAT General Meeting in the new financial year. This plan will become the workplan for the EPA's Local Government Engagement Program.

A working group will be established comprising of Senior LGAT and EPA officers to develop, oversee and review progress with the annual action plan and address any issues that arise, including new matters that may require consideration as Strategic Priorities.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Advocate

4.12 CHILD AND YOUTH SAFE ORGANISATIONS

Contact Officer – Lynden Leppard

Kingborough Council / Huon Valley Council

That Members note the update on Child and Youth Safe Organisation Bill and Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse Report.

Carried

Background

The Child and Youth Safe Organisation Bill establishes a legislative framework for the regulation of Child and Youth Safe Standards and the establishment of a Reportable Conduct Scheme, including information sharing provisions, aligning with the recommendations of the Royal Commission into Institutional Responses to Child Sexual Abuse. The Bill has now passed the Legislative Council and awaits Royal Assent.

The bill identifies all councils as entities that are required to comply with the Child and Youth Safe Standards (the Standards). Council compliance with the standards will be monitored and enforced by the Independent Regulator. Councils will also be required to comply with the Reportable Conduct Scheme from 1 January 2024.

The Independent Regulator and their office will provide education and advice to councils to support their compliance with the Standards and to undertake their responsibilities under the Reportable Conduct Scheme.

Details about the Standards can be found at [Child and Youth Safe Standards](#) on the Department of Justice website.

Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse Report is that (emphasis added):

With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following functions:

- a. developing child safe messages in local government venues, grounds and facilities*
- b. assisting local institutions to access online child safe resources*
- c. providing child safety information and support to local institutions on a needs basis*
- d. supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.*

The Tasmanian Government accepted, in principle, recommendation 6.12 in its response to the Commission's Report. The Office of Local Government (OLG) is responsible for monitoring and implementing recommendation 6.12. Councils are encouraged to implement the recommendations. LGAT is advocating to the OLG on the need for adequate resourcing for individual councils and a coordinated approach to implementation.

LGAT continues to represent council interests as the implementation of recommendation 6.12 and pending regulations in the Child and Youth Safe Organisation Bill. Both have significant resourcing, training, organisational, and community engagement implications for councils.

LGAT is advocating the view that, while local government strongly supports the intent and value of both, effective implementation requires resources and support beyond the sector's capability.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Health and wellbeing

4.13 COMMUNITY HEALTH AND WELLBEING LIFT LOCAL PROJECT

Contact Officer – Lynden Leppard

Kingborough Council / Huon Valley Council

That Members note the update on the Community Health and Wellbeing Project and Lift Local grants.

Carried

Background

LGAT has a funding agreement with the Public Health Service (PHS) in the Department of Health with the core purpose to build a state-wide community health and wellbeing network between all councils, LGAT, and PHS.

The funding agreement's focus is in response to feedback from council officers that they wanted support to share good practice, a direct connection with PHS expertise, and opportunities to collaborate across councils. The importance of local government's role in preventative health and improved community wellbeing is recognised in the state government's Healthy Tasmania Five Year Strategic Plan 2022-2026 and the funding agreement is a practical expression of that.

LGAT is collaborating with PHS on building the network and facilitating the development and implementation of the Lift Local Grants program. Feedback from councils during the previous community health and wellbeing project included the view that the Department of Health's grant funding model had to change. The new model, now underway, has been influenced by LGAT's advocacy of that view. Collaboration with PHS in support of that advocacy has resulted in the new program where \$20,000 is available to every council. This is not competitive, and the purpose of the funding is decided by each council's view of what health and wellbeing priority is most relevant to their community.

Twenty-eight councils have expressed interest in participating and many projects have already been funded. Most of these councils attended regional workshops in March facilitated by LGAT and PHS officers. There is strong council interest in repeating these in September. The non-competitive funding and support for what individual councils judge as important to them was very well received.

The network is being developed through collaboration between councils with similar projects and an advisory group of council officers will guide the purposes and approaches of the network.

Budget Impact

Being undertaken within current grant resources from the Public Health Service in the Department of Health.

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Local government reform
- Health and wellbeing

4.14 EVENTS OVERVIEW

Carly Hay, Events and Training Coordinator

Kingborough Council / Huon Valley Council

That the Committee note the report on recent and future events.

Carried

Background

During 2022/2023 LGAT has delivered over 26 events for members with an additional 21 face to face and 12 online consultation sessions organised in June to support the sectors engagement as part of stage three Future of Local Government Review.

Annual Conference

The 2023 Annual Conference will be held on Wednesday 1st and Thursday 2nd November 2023 at the paranaple Convention Centre in Devonport. The conference theme has now been finalised and will be “Embracing Change”. LGAT is currently locking in a fantastic line up of speakers and the program will be released as soon as finalised.

The structure of this year’s conference will be slightly different from last year. The first day of the conference will be a full day of conference including the General Meeting. This will be followed by a half day ending at lunch time to allow for travel. This change has been informed by delegate feedback from last year.

Sponsorship opportunities for the conference are available on our website and potential sponsors have been approached.

While the conference is still a few months away, we highly recommend securing accommodation at the Novotel Hotel. This can be done through our [webpage here](#).

GM’s Workshop

A General Manager's Workshop was held on 30th and 31st May 2023, at Barnbougale in Bridport.

The session included roundtable discussions with the GM's and discussions with the Office of Local Government, the CEO of Homes Tasmania, and a workshop from Cultural Alchemy on adaptive leadership for evolving organisation.

Planning Workshops

As part of the ongoing professional development of elected representatives, LGAT is delivering regular events to supplement the online training modules available through the Learning and Development Framework. The first topic in the series was Managing Growth. The day was split into two parts, the morning session targeted elected members and focused on learning about their role as a planning authority. The afternoon session targeted both elected members and council officers and covered planning for our current and future population. Two sessions were held, one in the South on 5th May and one in the North on 28th May.

Both sessions were very well attended with 60 delegates at the southern session and 78 at the northern session.

Feedback from the workshops was positive and the format, with learning opportunities for both elected members and officers, was well received. This format will be utilised again as part of the future sessions.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Sector services

2023 Annual Priority

- Sector development

4.15 POLICY UPDATE

Contact Officer – Ben Morris

Kingborough Council / Huon Valley Council

That Members note the update on a range of policy matters.

Carried

Road Management Legislation Review

The Tasmanian Government has initiated a review of Tasmania's road management legislation⁹, primarily the *Roads and Jetties Act 1935*, the *Local Government (Highways) Act 1982*, and the *Highways Act 1951*. The review is not looking more broadly at road user legislation, such as registration, licencing, road safety or public transport.

This is welcomed as a holistic review of road management legislation has been an important request of local government for some time.

The Department of State Growth (DSG) undertook a series of consultation sessions with local road managers in February 2023, which were very well received. A summary of consultation findings has been provided to councils and attendees.

DSG intends to publish a discussion paper for comment. The intended release has been delayed due to resourcing. However, given the array of concurrent review and reform work affecting local government, the considerate pacing of this review is welcomed and supports better council engagement.

We will update councils when the discussion paper is published.

Cybersecurity

The awareness of cybersecurity breaches has increased with recent cases including Optus, Medibank, Latitude Financial, and the Tasmanian Government. These breaches impacted large, well-resourced organisations causing significant, and in some cases ongoing harm to customers.

Local government is also a target, with two Tasmanian councils falling victim to cyber-attacks that impacted on their ability to provide services to their community. Councils provide important services and functions to the community, hold personal and financial information of residents and employees, and have important local and state political influence. Cyber-

⁹ Review:

https://www.transport.tas.gov.au/projectsplanning/plans_strategies_and_policies/road_management_legislation_review

crime is a multi-billion-dollar business, with an ecosystem of bad actors looking to make money by:

- finding, then selling or renting, software exploits or weaknesses
- using the weaknesses to capture data or systems and then seeking a ransom or other payback for the 'safe' release of the system
- extracting data for on selling

Cyber risk has been identified as a key risk by the major local government insurer, who alongside the community, are putting increasing pressure on councils to make sure that data and local services, and function, are safe and resilient.

LGAT has been working with the Department of Premier and Cabinet' Digital Strategy and Services team and the Australian Government Cyber Security Centre to lift the understanding of the threats to local government and the actions that can be taken. The potential for strengthened formal partnership to build councils' digital capability is highlighted in the Future of Local Government Review discussion paper - *State Government partnership opportunities for Local Government*¹⁰.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Advocate

2023 Annual Priority

- Ready for growth communities
- Sector development

¹⁰ Available at: https://engage.futurelocal.tas.gov.au/information-packs#Supporting_Discussions

4.16 LGAT PROCUREMENT UPDATE

Contact Officer – Georgia Palmer

Kingborough Council / Huon Valley Council

That Members note the update on procurement support to councils.

Carried

Background

Last year, LGAT Procurement had an independent review undertaken of the services it provides to Tasmanian councils. The purpose of the review was to identify how to best structure this member service to support the current and future needs of Tasmanian councils via the delivery of a five-year strategic/business plan and initiatives.

We are now one year into the strategic/business plan and are progressing well in implementing the initiatives. The new activities implemented in the first year have included:

- The establishment of a reference group to guide LGAT Procurement initiatives.
- Engagement of Business Development manager to build greater understanding of the LGAT Procurement services by councils.
- Investment in a CRM to capture key engagement activity and drive efficiencies.
- Establishing panel criteria to review existing contracts to determine whether we retire some and to inform future panel involvement and development.
- Website update to reflect new services.

The new initiatives have resulted in increased utilisation of the services by councils leading to increased savings and procurement support. During 2022/2023, there has been a 35% increase in use of the panel arrangements compared to 2021/2022.

In addition to the above, more recently our focus has been on the two key initiatives outlined below.

LGAT Procurement Training

Basic/foundation and intermediate procurement skills training was delivered on the 5th and 15th of May as a pilot program. These sessions were LGAT hosted (online and onsite) and were attended by 30 participants, with another council committed to in house training in June.

Feedback on the content and trainer has been overwhelmingly positive. Some of the comments were as follows:

- *“Listening to the war stories of actual events or incidents in the past, proves why these training sessions are required more and more.”*

- *“Councils and other organisations would benefit from new employees having a requirement to undertake this training from the beginning.”*
- *“It was engaging, the activities were well organized.”*
- *“Thank you for organising such a good session. I am often dubious about these kinds of training sessions, especially remotely, but the trainer was excellent, and it was well organised with good content.”*

Next steps include understanding the potential barriers to engagement and exploring additional potential units, which could include contract management, risk management and negotiation skills, to name a few.

A suite of procurement training offerings will be provided on the LGAT website in July.

Civil Works and Roads Panel/s

A local civil works panel or suite of panels was identified through both the review of LGAT Procurement and Future of Local Government Review as being a significant opportunity.

In recent years, we have partnered with Local Buy to provide a Road, Water, Sewerage and Civil Works (BUS 270) panel to councils. We have seen a small but increasing number of requests and spend through the panel but are aware of several barriers to expanding its use, including the lack of Tasmanian suppliers and council involvement in development of the panel.

The new panel will address these barriers as well as:

- Create a contract that reflects the minor and major civil works requirements of councils.
- Secure competitive pricing based on the combined purchasing influence of councils.
- Provide a streamlined approach for councils to engage contractors via a request for quotation rather than a full tender process while meeting legislative obligations.

A working group made up of council staff will be established in the coming weeks to provide expert advice into the process and to form the evaluation team. To support the activity of the working group a survey has been sent to councils with the information provided supporting development of the draft specifications and contract documents. Council engagement in the development of the panel will be crucial to the success of the arrangement.

To develop the civil works panel, legal advice will be required to ensure appropriate contract documentation.

Budget Impact

The legal advice required to support the development of contractual documents for the civil works panel has been budgeted. Current LGAT procurement staff resourcing will be provided to facilitate the project.

Current Policy

Strategic Plan

- Sector Services

2023 Annual Priority

- LGAT Procurement

5. OTHER BUSINESS AND CLOSE

There being no further discussion the President declared the meeting closed at 1.45pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

Dated this day of 2023

.....

**Mick Tucker
PRESIDENT**

1.1 Confirmation of Minutes

Total Responses: 57

1.1 Confirmation of Minutes

Kingborough/Clarence

That the Minutes of the meeting held on 17 March 2023, as circulated, be confirmed.

1. For 53
 2. Against 0
 3. Abstain 4



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	Abstain	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

1.2 Business Arising

Total Responses: 57

1.2 Business Arising

Dorset/Break O'Day

That Members note the information.

1. For  52
 2. Against  1
 3. Abstain  4



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	Against	1
Tasman Council	Abstain	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

1.3 Confirmation of Agenda

Total Responses: 57

1.3 Confirmation of Agenda

Devonport/Waratah-Wynyard

That consideration be given to the Agenda items and the order of business.

1. For  54
 2. Against 0
 3. Abstain  3



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

1.4 Follow up of Motions

Total Responses: 57

1.4 Follow up of Motions

Huon Valley/Burnie

That Members note the following report.

1. For 54
2. Against 0
3. Abstain 3



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

1.5 Presidents Report

Total Responses: 57

1.5 Presidents Report

Kentish/Northern Midlands

That the Meeting note the report on the President's activity from 28 February 2023 until 9 June 2023.

1. For  52
 2. Against  1
 3. Abstain  4



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	Abstain	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	Against	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

1.6 Chief Executive Officer's Report

Total Responses: 57

1.6 Chief Executive Officer's Report

Break O'Day/Brighton

That Members note the report on the CEO's activity from 27 February 2023 until 9 June 2023.

1. For 54
2. Against 0
3. Abstain 3



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

1.7 Council Round Ups

Total Responses: 57

1.7 Council Round Ups

George Town/Waratah-Wynyard

That Members note there will not be a council round up this meeting.

1. For  53
 2. Against  1
 3. Abstain  3



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Abstain	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	Against	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

2.1 Motion – Restrictive Covenants on Use of Land and Property

Total Responses: 58

2.1 Motion – Restrictive Covenants on Use of Land and Property

Clarence City Council / Tasman

That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for:

- a. public, social or affordable housing; or
- b. tenants or occupants based on their source of income, or social or financial circumstances.

1. For 52
2. Against 6
3. Abstain 0



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	Against	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	Against	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	Against	1
Glamorgan/Spring Bay Council	Against	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

2.2 Motion – Council Leave of Absence Provisions

Total Responses: 58

2.2 Motion – Council Leave of Absence Provisions

Dorset / George Town

That LGAT and Member Councils support Clarence City Council's position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:
 - i. That a councillor be able to advise the relevant council of a leave of absence 'as of right', subject to conditions being met (as set out below).
 - ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period.
 - (c) sustain a significant injury or be struck down by a long term illness
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
 - iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination".

- 1. For ██████████ 51
- 2. Against █████ 6
- 3. Abstain █ 1



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	Against	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	Against	1
George Town Council	For	1
Glamorgan/Spring Bay Council	Abstain	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4

Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	Against	2
Southern Midlands Council	Against	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

2.2 Motion – Council Leave of Absence Provisions

Total Responses: 58

2.2 Motion – Council Leave of Absence Provisions

Amendment Motion
Circular Head / Central Coast

That LGAT and Member Councils support Clarence City Council's position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:
 - i. That a councillor be able to advise the relevant council of a leave of absence 'as of right', subject to conditions being met (as set out below).
 - ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period.
 - (c) sustain a significant injury or be struck down by a long term illness
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
 - iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination".

~~v. A councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than 3 days unless in exceptional circumstances.~~

- 1. For 42
- 2. Against 12
- 3. Abstain 4



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	Against	2
Central Coast Council	For	3
Central Highlands Council	Against	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	Abstain	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	Against	1
George Town Council	For	1
Glamorgan/Spring Bay Council	Abstain	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	Against	4

Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	Against	2
Southern Midlands Council	Abstain	1
Tasman Council	For	1
Waratah - Wynyard Council	Against	2
West Coast Council	For	1
West Tamar Council	For	3

2.2 Motion – Council Leave of Absence Provisions

Total Responses: 58

2.2 Motion – Council Leave of Absence Provisions

Amendment Motion
Glenorchy / Dorset

That LGAT and Member Councils support Clarence City Council's position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:
 - i. That a councillor be able to advise the relevant council of a leave of absence 'as of right', subject to conditions being met (as set out below).
 - ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period.
 - (c) sustain a significant injury or be struck down by a long term illness
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
 - iv. A Councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than 3 days unless in exceptional circumstances.

- 1. For 27
- 2. Against 30
- 3. Abstain 1



Participant	Response	Weight
Break O'Day Council	Against	1
Brighton Council	Against	2
Burnie City Council	Against	2
Central Coast Council	For	3
Central Highlands Council	Against	1
Circular Head Council	Against	1
Clarence City Council	Against	4
Derwent Valley Council	Against	2
Devonport City Council	Against	3
Dorset Council	For	1
Flinders Council	Against	1
George Town Council	For	1
Glamorgan/Spring Bay Council	Abstain	1
Glenorchy City Council	For	4
Hobart City Council	Against	4
Huon Valley Council	Against	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	Against	2
Launceston City Council	For	4

Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	Against	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	Against	1
West Tamar Council	Against	3

2.2 Motion – Council Leave of Absence Provisions

Total Responses: 58

2.2 Motion – Council Leave of Absence Provisions

Amendment Motion
Circular Head / Central Coast

That LGAT and Member Councils support Clarence City Council's position which:

- A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments.
- B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following:
 - i. That a councillor be able to advise the relevant council of a leave of absence 'as of right', subject to conditions being met (as set out below).
 - ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner—
 - (a) become the natural parent of a child (including any period during pregnancy); or
 - (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period.
 - (c) sustain a significant injury or be struck down by a long term illness
 - iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council.
 - iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination".

~~v. A Councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than 3 days unless in exceptional circumstances.~~

1. For ██████████ 49
2. Against ██████ 8
3. Abstain █ 1



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	Against	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	Against	1
George Town Council	Against	1
Glamorgan/Spring Bay Council	Abstain	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	Against	4

Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

2.3 Motion – Short Stay

Total Responses: 58

2.3 Motion – Short Stay

Break O'Day/Hobart

That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:

- What further data and support is required to assist local government in responding to the housing crisis.
- What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.
- What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.

1. For 57
2. Against 1
3. Abstain 0



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	Against	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Items for Noting

Total Responses: 58

Items for Noting

Kingborough/Huon Valley

That Items 4.1 – 4.16 be endorsed.

1. For 58
2. Against 0
3. Abstain 0



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	For	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3

Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Attachment for Item

**Business Arising
General Meeting 30 June 2023**

Item No		
2	Items for Decision	
2.1	Motion - Restrictive Covenants on Use of Land and Property	Refer to Item 1.4 Follow up of Motions
2.2	Motion - Council Leave of Absence Provisions	Refer to Item 1.4 Follow up of Motions
2.3	Motion - Short Stay	Refer to Item 1.4 Follow up of Motions
4	Items for Noting	
4.1	Future of Local Government Review	Refer to Item 4.1
4.2	Workplace Health and Safety Review	Refer to Item 4.5
4.3	Climate Change	Refer to Item 4.11
4.4	LGAT Local Government Service Awards	Ongoing
4.5	Planning Reform	Refer to Item 4.3
4.6	Tasmanian Development Manual Project	Ongoing
4.7	Bus Stop Ownership and Upgrade Grant Program	Ongoing
4.8	Regional Towns CCTV Project	Ongoing
4.9	Emergency Management Update	Refer to Item 4.7
4.10	Waste and Resource Recovery	Refer to Item 4.12
4.11	Environmental Protection Authority Memorandum of Understanding	Refer to Item 4.10
4.12	Child and Youth Safe Organisations	Refer to Item 4.8
4.13	Community Health and Wellbeing Lift Local Project	Refer to Item 4.9
4.14	Events Overview	Refer to Item 4.14
4.15	Policy Update	Refer to Item 4.15
4.16	LGAT Procurement Update	Refer to Item 4.13
5	Other Business	
	Nil	

Follow up of Motions Report

Motion	Topic	Sub-topic	Meeting date	Member Update
That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for: a. public, social or affordable housing; or b. tenants or occupants based on their source of income, or social or financial circumstances.	Planning	Motion - Restrictive Covenants on use of land and property	30/06/2023	LGAT has written to the Minister responsible for the Land Titles Office, Hon Roger Jaensch MP on this resolution. We also noted this issue in our submission to the draft Housing Strategy, as a potential impediment to more housing.
That LGAT and Member Councils support Clarence City Council's position which: A. Recognises that the current process for requests for leave of absence by councillors is inappropriate as it does not reflect the rights and responsibilities applicable in contemporary work environments. B. Authorises the Chief Executive Officer to write to the Minister for Local Government on behalf of Council to request the Tasmanian Government to introduce updated regulations as soon as practicable to provide for the following: i. That a councillor be able to advise the relevant council of a leave of absence 'as of right', subject to conditions being met (as set out below). ii. A councillor's request for leave may be for a cumulative period of up to three months in any 12-month period in ordinary circumstances or up to six months in any 12-month period should a councillor or their spouse or domestic partner— i. (a) become the natural parent of a child (including any period during pregnancy); or ii. (b) adopt a child under the age of 16 years— and the councillor has responsibilities for the care of the child during that period, iii. (c) sustain a significant injury or be struck down by a long-term illness. iii. Any application for extended leave that is greater than three or six months, whichever is applicable, must be supported by evidence that would satisfy a reasonable person that the absence is reasonable in the circumstances, and be approved by the relevant council. iv. Should a council have concerns regarding a councillor leave of absence, (other than for parental leave), by an absolute majority decision, a council may refer any request for leave of absence to the Minister for Local Government / Director of Local Government for review and determination". v. A Councillor seeking a leave of absence is required to provide reasonable notice in advance and this should not be less than three days unless in exceptional circumstances	Governance	Motion - Council leave of absence provisions	30/06/2023	LGAT has written to the Minister for Local Government, Hon Nic Street MP on this issue.
That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on: •What further data and support is required to assist local government in responding to the housing crisis. •What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating. •What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.	Housing	Short Stay	30/06/2023	LGAT has convened this group and they met on the 30 August to define the key priorities within the resolution list. LGAT and members will develop discussion papers on the issues and potential responses for the sector to consider.
That LGAT lobby the State Government to encourage the development of affordable housing, as a matter of urgency through measures that promote the efficient supply of well located, diverse housing.	Housing	Affordable Housing - diversity and supply	8/12/2022	We included this issue in our submission to the draft Housing Strategy in July and raised this directly with the new Minister in a recent meeting.
That LGAT lobby the State Government to encourage the development of affordable housing, as a matter of urgency through promoting the development of affordable housing with specific incentives for affordable housing enabled through planning schemes and policies.	Housing	Affordable Housing - incentives	8/12/2022	Our submission to the draft Housing Strategy in July highlighted these issues and the need for a multifaceted approach. We also highlight these issues directly with the new Minister in a recent meeting.

2023-10-16 ORDINARY MEETING OF COUNCIL - OPEN COUNCIL ATTACHMENTS - Agenda

Motion	Topic	Sub-topic	Meeting date	Member Update
That LGAT seek revisions to the Property Agents and Land Transactions Act 2016 to consider: a) Requiring a 337 Certificate prior to listing of a property and making it available as part of the sale process; and b) Requiring full disclosure for properties as part of the listing process."	Governance	Review of Property Agents and Land Transactions Act 2016	8/12/2022	LGAT wrote to the Law Society on this issue, seeking to discuss the matter and the best ways to address the problem. We will be meeting the Law Society's Property and Commercial Law Committee to progress the issue before the end of September.
That LGAT raise concerns with the Tasmanian Government in relation to the quality of maintenance and new construction work which is being undertaken on the network of roads which are the responsibility of the Department of State Growth, and ask the Tasmanian Government to implement an independent review of the construction and maintenance methodology being used.	Infrastructure	State Road Maintenance	16/09/2022	The Tasmanian Government's Road Legislation Management Review discussion paper has been released, with comments due 6 November 2023. Further details are provided in this meeting's Agenda.
That LGAT investigate mechanisms to enable councils to differentially rate vacation rental properties and bring back to the next general meeting for a discussion and decision.	Planning	Differential Rating	18/03/2022	LGAT met with the Valuer-General in September to discuss council's needs around the categorisation of properties as Short Stay (R7). It was agreed that the OVG would prioritise the R7 supplementary valuations. This motion will be closed following the November General Meeting.
That LGAT lobby the State Government to investigate a legislative mechanism to provide local government authorities with enhanced power to appropriately act on dilapidated, derelict and abandoned buildings registers and to charge levies in respect to those properties.	Building	Abandoned buildings	18/03/2022	The range of planning reforms underway has put the proposed guidance note on hold. The intention is for LGAT, with CBOS and the State Planning Office, to prepare a guidance note for councils on their existing powers and tools available to act on dilapidated and derelict buildings.
That LGAT lobby the State Government and TasFire Services to investigate the accreditation of fire bunkers and other structures legalised in other Australian states for use in Tasmania.	Building	Fire Bunkers	18/03/2022	CBOS have established a technical working group to establish guidelines for Bushfire Shelters in Tasmania. In addition to establishing guidelines CBOS are considering what, if any, potential options are available for accreditation of these structures. The working group consists of nominees from each of the following organisations: Local Government Association of Tasmania; Tasmania Fire Service; Australian Institute of Building Surveyors LGAT is represented by Kingborough Council's Coordinator Building and Plumbing. A terms of reference has been developed with the first meeting held 11 September. This resolution will be closed following the November General Meeting.
That LGAT lobby the State Government to initiate and fund the development and implementation of a family and sexual violence prevention framework for local government across the state.	Society	Family and sexual violence	18/03/2022	The Department of Communities, we understand has developed, but not released, a plan that includes engagement with councils.
That LGAT continue to lobby the State Government to implement funding change by- a. A 3 year, phased in reinstatement of the equitable distribution of the heavy motor vehicle road tax distribution to the percentage of funds collected; and b. A one off additional annual payment allocation of the heavy motor vehicle road tax distribution as compensation for 25 years of no indexation of the funding allocation and to support enhanced road infrastructure development in all local government areas.	Finance	Heavy Vehicle Road Tax	5/08/2021	The CEO referenced this issue in his Opinion Editorial around local government financing in The Mercury 11 August 2023 and was a key part of our submission to the Future of Local Government Review and related presentation. We will explore how road funding can be included as part of the reviews on road management legislation that are currently underway.
That LGAT coordinate arrangements for a more collaborative arrangement between Local Government and State Government and all compliance agencies with responsibilities that include dog control and wildlife management and protection.	Animals and wildlife	Dog Control and Wildlife Management	3/12/2020	We understand that the Tasmanian Parks and Wildlife Service (PWS) is reconsidering its approach on how it approaches dog management for wildlife protection. The previous intent to prepare a Dog Management Policy, with guidance on the management of dog exercising on PWS managed land is on hold. Recruitment is underway with PWS Policy roles expected to be filled before the end of 2023, allowing this work to recommence.

2023-10-16 ORDINARY MEETING OF COUNCIL - OPEN COUNCIL ATTACHMENTS - Agenda

Motion	Topic	Sub-topic	Meeting date	Member Update
That LGAT ask the Tasmanian Government to improve and increase its education and enforcement programs for the conservation of shorebirds and other coastal wildlife values	Environment	Shorebirds and Coastal Wildlife Values	3/12/2020	We are waiting on the Parks and Wildlife Service who are working on clarifying roles and responsibilities between state and local government. This work is contingent on PWS resourcing. Recruitment is underway with PWS Policy roles expected to be filled before the end of 2023, allowing this work to recommence.
That LGAT: Advocate on behalf of all Councils the deep concern at the level of the Fire Service Contribution that councils are expected to collect from ratepayers each year on behalf of the State Fire Commission; and Seek justification for the excessive level of financial burden that has been imposed over the last five years.	Emergency management	Fire Services Levy	25/07/2018	DPAC's Steering Committee wrote to all councils in July 2023 advising consultation will commence shortly on the draft new legislation. LGAT wrote to the Chair of the Steering Committee in September seeking an update on engagement and timing.

Attachment for Item 4.5 A

WORKPLACE HEALTH AND SAFETY REVIEW- IMPLEMENTATION UPDATE September 2023

This report outlines the progress of implementing the suite of recommendations resulting from the Workplace Health and Safety Review of Elected Representatives (WH&S Review). Recommendations from the review are presented alongside of relevant State Government actions where appropriate. This report will be updated progressively as recommendations are implemented.

Code of Conduct Reform

In September 2023 the *Local Government Amendment (Code of Conduct) Bill 2022* was passed by Parliament. The changes progress some of the key reforms committed to by the State Government in its response to prior public consultation about potential targeted legislative changes to the Code of Conduct Framework.

The next stage of the Code of Conduct reforms includes the following activities:

- A review of the model Code of Conduct.
- Assessment of the feasibility of transferring the Code of Conduct Panel to the Tasmanian Civil and Administrative Tribunal (TasCAT).
- Consideration of options that could better address instances of very serious councillor misconduct that may not fall within the parameters of the current Code of Conduct Framework.

A number of WH&S Review recommendations have been placed on hold until the success of the changes mentioned above have been assessed. These include:

- 1.15a & 1.15b - Introduction of additional council level behavioural policies and processes.
- 1.16a, 1.16b & 1.16c - Initial assessment to be undertaken by expert in behaviour and local government appointed by the GM.
- 1.16d - Separate process for minor and serious breaches.
- 1.19d - GM training for referrals to respectful conduct advisor.

The progress of the remaining relevant recommendations are outlined in the following table.

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments/Update
1.15c, 1.15d, 1.16g, 1.16h, 1.16m, 1.16n	Review of sanctions for serious misconduct	High	In March 2023 the Office of Local Government (OLG) released a discussion paper regarding serious councillor misconduct and potential legislative amendments to address it. A copy of the discussion paper is available here .	OLG	LGAT is waiting on further details on the outcomes from the consultation.
1.17d, 1.17e, 1.17f, 1.17g	Develop local dispute resolution process.	Medium - High	LGAT will: <ul style="list-style-type: none"> - Develop terms of reference for the position of Respectful Conduct Advisors / mediators for councils to access. - Establish a panel of providers. - Develop a template Dispute Resolution Policy for councils. - Create a standardised behavioural monitoring template and reporting process for councils. 	LGAT	LGAT has begun drafting this work, with substantial work to be completed over the coming months.
1.16i, 1.16j	Review of the Model Code of Conduct.	Low	Review of the Model Code of Conduct to be commenced after the Code of Conduct legislation amendment is completed.	OLG	LGAT will continue to monitor and advocate for progress.
1.16e, 1.16k, 1.16l, 1.16o	Conduct a feasibility review of transferring the Code, or elements of it, to TasCAT.	Medium	Request sent to the OLG for work to commence as a priority.	OLG	OLG have commenced the review.

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments/Update
1.15f	Amend the <i>Integrity Commission Act 2009</i> to facilitate referral by the Integrity Commission to the Code of Conduct.	High	The Department of Justice are currently drafting legislative amendments to the <i>Integrity Commission Act</i> .	Department of Justice	LGAT will continue to monitor progress.

Learning and Development Framework

OLG and LGAT are working together to expand on the Local Government Learning and Development Framework that aims to increase the knowledge and skills of councillors. Currently the framework consists of three online learning packages. However, work has commenced on scoping further training and development options to support councillors in their role.

The progress of the relevant recommendations are outlined below:

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments/Update
1.18a 1.18s 1.20	– Introduce additional training and education focused and tailored for elected representatives.	Med - high	Recommendations referred to the Learning and Development Framework Governance Group for consideration.	LGAT	Complete - LGAT will continue to monitor progress.

Future of Local Government Review

Recommendations that have been put on hold pending completion of the Future of Local Government Review and implementation of the Learning and Development Framework are the following more controversial ones related to additional training and education, including mandatory requirements:

- 1.21a - The requirement for qualification similar to a Company Director's Course as a mandatory pre-condition for seeking election.
- 1.21b - Ongoing requirement for Continuing Professional Development (CPD).
- 1.21c - CPD to have a mandatory requirement for appropriate behavioral standards.

Review of the Local Government Act

Recommendations relating to the *Review of the Local Government Act* have been put on hold pending the completion of the Future of Local Government Review. Once re-commenced it offers an opportunity for implementation of some of the lower priority recommendations. These recommendations are:

- 1.15e – Introduce provisions for disruption of public meetings.
- 1.17m – Introduce standardised process for meetings.
- 1.19a – Clarifying the role of GM as a PCBU.

Other actions

There are several recommendations that relate to either LGAT projects or specific council actions. These are outlined below.

The following recommendations will be closed as actions have been completed since the last meeting:

Recommendation	Summary	Comments
1.17o	Develop and introduce a diversity campaign.	Complete - To support the 2022 local government elections LGAT successfully delivered the 'stand for council' campaign that resulted in an increase in the diversity of candidates and those elected (only data on gender and age was captured). It is expected a similar campaign will be developed for the 2026 local government elections.
1.17p	Extend EAP to ERs.	Complete - The LGAT CEO wrote to all General Managers in June encouraging implementation of these recommendations, noting a number of councils already have similar processes established.
1.17r	Introduce practical measures which focus on building, maintaining, and improving relationships between Elected Representatives (e.g., dinners, events, etc).	
1.17s	Internal monitoring of behavioural standards.	
1.17t	Full disclosure of correspondence by ERs.	

The remaining recommendations and associated actions are outline below:

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments
1.17a - 1.17c	<p>LGAT to coordinate with OLG, Equal Opportunity Tasmania (EOT), Integrity Commission and WorkSafe Tasmania (WST) to review the status quo/improvements in relation to behavioural management and publish annual results for the industry.</p> <p>LGAT (from the information above) will provide clear guidance materials to Chair of Code of Conduct Panel and publish statistics on matters to demonstrate appropriate monitoring (e.g., due diligence) within the industry.</p>	Medium	<p>Discussions with the OLG have resulted in this action being transition to the OLG leading the work.</p> <p>Engagement with each of the relevant named agencies will commence in late 2023, followed by scoping of the process and then development of relevant reporting documentation for each agency.</p>	Department Premier and Cabinet (OLG)	OLG have commenced engagement with the named agencies.
1.17i	Standard policy for unreasonable community conduct.	High	LGAT is participating in a working group with the OLG to develop a guide to managing challenging behaviours, including unreasonable community conduct.	Department Premier and Cabinet (OLG)	A draft framework and policy have been developed. Engagement with the sector by OLG is expected to commence in September 2023.
1.17h, 1.17j, 1.17k, 1.17l, 1.17n	Community education program.	Medium	Once the guide to managing challenging behaviours (above) is complete then work will	LGAT	This work will commence in early 2024.

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments
			commence on designing a community education campaign.		
1.17q	Extend Workplace Behaviour Policies to ERs.	High	Review the LGAT the Grievance Resolution and Workplace Behaviour Toolkit for applicability to elected representatives and if necessary, prepare templates for consideration by councils.	LGAT	Work will commence following drafting of the local dispute resolution process (Rec 1.17d - 1.17g).
1.19b, 1.19c, 1.19d	LGAT training for GMs covering dispute resolution, dealing with unreasonable complaints conduct and referrals to respectful conduct advisor.	High	<p>LGAT will deliver training to GMs / CEOs to support the introduction of the dispute resolution process and dealing with unreasonable complaints conduct.</p> <p>Referrals to respectful conduct advisors will be put on hold pending an assessment of the success of the Code of Conduct Bill changes, expected to be active in 2023.</p>	LGAT	This is in hold, pending completion of the local dispute resolution process (Rec 1.17d - 1.17g).

WHS Report Reference	WHS Recommendation	Priority	Actions	Lead	Comments
1.21d	Introduce coaching / mentor panel.	High	Develop a panel of mentors / coaches for elected representatives.	LGAT	Work has commenced on determining potential mentors. The Learning and Development Framework project is developing a 'guide to mentoring' that will be useful.

Attachment for Item 4.5 B

Review of Workplace Health and Safety Review of Elected Representatives recommendations against Framework

Late in 2022, Edge Legal completed a workplace health and safety review of elected representatives (the Review), which included the following suite of deliverables:

- an Executive Summary of the review, including all recommendations;
- full report;
- stand-alone reports on council, elected representatives and council staff responsibilities under the various legislative instruments (e.g. WH&S, Code of Conduct, Anti-Discrimination Act etc.); and
- statewide assessment of the health and safety hazards to elected representatives and appropriate risk mitigation actions (pursuant to the *Work Health and Safety Act 2012*) that can be taken by individual councils, depending on local circumstances.

Each of these documents have been made available to councils on the LGAT Member Portal and promoted.

In addition, LGAT produced a high-level summary for elected representatives and a detailed implementation plan was included in the [June 2023 General Meeting agenda](#).

The Review included several recommendations related to the learning and development of elected representatives. Note that the Review was prior to the implementation of the online modules for pre- and post-election learning and development. Given the concurrent work of the learning and development Governance Group, the following recommendations are provided for consideration of the Governance Group's in relation to the next stages of the development of the Framework.

	Recommendations	Planned, underway or implemented actions	New actions
	Recommendation 1.20 - Training for Mayors		
	The management of meetings and chairing meetings under the meeting regulations.	The management of meetings is covered in Learning Package (LP) 2 - Module 2 and includes a 17-minute video that was remade from a LGAT presentation on meeting procedures. The role of mayors is also touched on throughout the online modules in relation	NFA

		to their leadership roles and good governance. LP3 - M1 and M2 cover the role of mayor in scenarios. Mentorship training for mayors is included in the Framework. LGAT has commenced work on recruiting mentors. Other learning opportunities can occur in the workplace and/or following identified need. OLG is developing a cheat-sheet for mayors on mentoring.	
	Recommendations 1.18 (a) to (r) – Training Elected Representatives		
a)	Introduce additional training and education focused and tailored for 3 main stages of an Elected Representative's Journey:		
	i. pre-election,	Online modules are available for potential candidates providing information on the election process and the role of councillor. Councils were also encouraged to provide local information sessions. It is noted that sector is not supportive of mandatory pre-election qualifications such as a Company Directors Course.	NFA
	ii. induction; and	Online modules are available to assist councillors to get through the first few months as a new councillor with more detailed information provided after that. An Induction Checklist was developed and provided to all councils to assist them in developing induction sessions for councillors.	NFA
	iii. refresher.	The online modules will be available for councillors throughout their term with hard copies soon to be available. Councillors can use these to refresh their knowledge at anytime.	NFA

b)	Understanding of Elected Representative's obligation to move from activism (personal interest) to a whole of Council's approach (Community interest).	This is covered in the pre-election and post-election online modules and in understanding your role in LP3. It can be addressed further through work-based or relationship-based learning.	NFA
c)	Understanding of genuine leadership and how to implement leadership in an Elected Representative's multi-faceted role.	This has not been, nor is planned to be, included in online modules.	Added to the Framework as an in-person session for all councillors. This is also to include representation.
d)	Understanding of the role functions of the Mayor and GM/ CEO.	This is covered in LPI, 2 and 3. Work-based or relationship-based learning can provide further clarification.	NFA
e)	Understanding of meeting regulations.	The management of meetings is covered in LP 2 - M2 and includes a 17-minute video that was remade from a LGAT presentation. Councils can use work-based and relationship-based learning to further explore topic.	NFA
f)	Capacity to work constructively and collaboratively within the Council's framework.	This relates to having good relationships. It is covered in LP3 – M2 – building good relationships. It may also include aspects from decision-making and community representation in LP3 – M4 and working within legislative parameters, this will be covered in LP3 – M8.	NFA
g)	Capacity to make decisions on merit.	This is covered in LP3 – M4, decision-making. Further clarification can be obtained through work-based and relationship-based learning.	NFA
h)	Capacity to accept decisions made by Council and how to appropriately respond to constituents who continue to disagree with such decisions.	This is covered in LP3 – M1 and 4. Further clarification through work-based and relationship-based learning.	NFA
i)	Understanding of psychosocial safety.	Is to be included in LP3 – M7 – risk management. Further clarification through work-based and relationship-based learning.	NFA

j)	Bystander skills to 'respond' to unacceptable behaviour at the earliest opportunity.	Could be covered by the Good Practice Guide for Managing Challenging Behaviours in Local Government that is being developed by OLG and LGAT.	Managing challenging behaviours has been added to the Framework as an in-person session.
k)	Capacity to manage conflicts.	In-person communications skills training is recommended for 2023/24. Further clarification through work-based and relationship-based learning.	NFA
l)	Understanding of the dispute resolution process.	LGAT will develop a model dispute resolution policy with accompanying documents and guidance. Additionally, the role of this process can be covered in LP3 – M8 – legislation as it is the step before formal complaints.	NFA
m)	Communication skills.	In-person communications skills training is recommended for 2023/24. Further clarification through work-based and relationship-based learning.	NFA
n)	Civility skills.	Many, if not all, topics that might be covered under civility are included in online modules (active listening, building positive relationships, ethical behaviour, managing meetings, decision-making, psychosocial safety) and in additional sessions such as communications skills and emotional intelligence. Areas needing further clarification can be addressed through work-based or relationship-based activities.	NFA
o)	Representation skills.	This should be covered under b) and c) above.	Pre- and post-election modules and LP3 – understanding your role to be reviewed and adjust as necessary to clarify representation.

			To also be included in leadership in-person session added to Framework.
p)	Media and Social Media skills.	Managing social media was covered in LP2 – M2, However, as technology changes frequently suggest ongoing education is needed. Work-based or relationship-based learning activities can provide further clarification and updates.	NFA
q)	Clarify the role of GM/ CEO as an Officer of the PCBU with certain obligations under WHS law which cannot be unreasonably interfered with.	WHS was covered in LP2 – M2. Further information could be provided by experts in the area.	NFA
r)	Dealing with unreasonable complaints conduct.	This would be covered by the Good Practice Guide for Managing Challenging Behaviours in Local Government which is being developed by OLG and LGAT.	Managing challenging behaviours has been added to the Framework as an in-person session.

**Attachment for Item
4.10**



**Memorandum of Understanding
between
the Local Government Association Tasmania (LGAT)
and
the Environment Protection Authority (EPA)
on
Environmental Regulation and Pollution Control**

1. Rationale

The parties acknowledge that:

- 1.1 Environmental regulation and pollution control is a critical public good in Tasmania, which is complex due to legislative, legal, social, economic, governance, scientific, technical, compliance, enforcement, and operational considerations.
- 1.2 Councils and the EPA are responsible for administering and enforcing core legislation relevant to environmental management and pollution control and which forms part of Tasmania's integrated Resource Management and Planning System (RMPS).
- 1.3 Councils have responsibility under the *Land Use Planning and Approvals Act 1993* (LUPAA) for considering development proposals, during which they must either assess environmental impacts or refer proposals to the Board of the EPA for assessment under the *Environmental Management and Pollution Control Act 1994* (EMPCA). Councils and the EPA are also relevant parties for implementation of the State Policy on Water Quality Management 1997. Councils have other legislative requirements and functions that intersect with environmental regulation, including the *Public Health Act 1997*.
- 1.4 EMPCA positions the EPA as Tasmania's principal independent environmental regulator. In addition, councils have wide ranging compliance and enforcement obligations and powers under EMPCA. The varying capacity of individual councils to enact these is acknowledged.

- 1.5 The EPA is responsible for subordinate and additional environmental legislation and statutory policies such as those dealing with underground petroleum storage systems, waste transport and management, air quality, noise, smoke, marine pollution, littering, and national environment protection measures and standards. Council advice and other practical support is vital to the EPA's ability to effectively administer these laws.
- 1.6 Given the above, and the broad scope of legislative responsibilities held by both Parties, it is essential for councils and the EPA to work together to further the objectives of the RMPS and EMPCA for the benefit of the Tasmanian environment, community and economy.
- 1.7 Such collaboration requires commitment and regular, purposeful engagement to achieve lawful, fair, equitable, consistent, timely and evidence-based decision-making on environmental and pollution control matters.
- 1.8 This MoU follows on from the first MoU between LGAT and the EPA executed in 2017, reflecting the strong relationship between the parties and ongoing, shared desire to show leadership and engage in a structured, cooperative and productive manner. The parties will continue to develop an environment where EPA and councils collaborate and share resources and information.
- 1.9 LGAT, as the representative body for Local Government in Tasmania, enters this MoU on behalf of its member Councils but does not purport to represent the views of individual Councils.
- 1.10 LGAT and the EPA recognise that the effectiveness of this MOU is dependent on the size, distribution, and capabilities of the EHO and authorized officer workforce in local government.

2. Purpose

The purpose of this agreement is to establish and implement a framework under which LGAT, Councils and the EPA will work collaboratively and cooperatively in assessing and regulating environmentally relevant activities and responding to events which may cause environmental harm or nuisance. The framework comprises the items listed at 4 below.

3. Principles

The parties agree to abide by the following principles:

- 3.1 MoU Work is Achievable – recognising the broader business of each Party and councils is large and diverse, the Parties will strive to ensure that work proposed under the MoU is realistic in its nature and scope, and able to be achieved within existing resources.
- 3.2 MoU Effectiveness – the Parties agree that workforce planning, coordination and management, as described in *A workforce development strategic plan for Environmental Health Officers (2020)*, are issues essential to describing what is achievable.

- 3.3 MoU Work is Prioritised – noting that each Party and councils must retain flexibility to respond to other issues, the Parties will make best endeavours to give priority to work planned under the MoU.
- 3.4 MoU Governance – the Parties agree to abide by the governance arrangements set out in this MoU and always conduct themselves in an honest, open, consultative, and respectful manner. This includes raising any issues at the earliest appropriate opportunity, allowing sufficient time for consultation, joint decision-making on MoU matters of mutual interest, sufficient record keeping, and upholding any commitments made.
- 3.5 MoU Reporting – the Parties agree to undertake regular reporting of MoU work internally, to councils and to the public, and maintain a high level of transparency and openness to feedback.

4. Strategic Priorities 2023 – 2027

The Strategic Priorities for 2023-2027 in no particular order are:

4.1 Environmental Complaints, Incident Preparedness and Response

Councils and the EPA routinely deal with environmental complaints and incidents, liaising on complaint referrals, sharing information or providing on-ground support to each other. Councils and the EPA will continue to work together in this way and strengthen collaboration.

In the event of significant natural disasters, councils, and the EPA each have responsibilities under the Tasmanian Emergency Management Arrangements. TEMA also recognises the EPA as the statutory lead agency for marine pollution events in Tasmanian waters, with councils having critical support and community recovery functions.

During the term of the MoU, the EPA will conduct pollution incident, including marine pollution incident, preparedness activities such as training and scenario exercises, and will invite participation by relevant councils.

4.2 Illegal Dumping

The introduction in 2022 by the Tasmanian Government of a levy on waste taken to landfills to encourage reuse and recycling and support a circular economy may also exacerbate unlawful disposal of waste.

The EPA will design and lead an illegal dumping compliance and enforcement program. This program will involve active engagement and collaboration with councils, including on program planning for compliance education and enforcement activities. To complement EPA's work, the parties will work together to advocate for additional resources and direct funding for councils.

4.3 Environmental Investigations and Prosecutions

The EPA routinely liaises with and seeks advice and information from councils in the course of its investigations into potential breaches of EMPCA and other environmental legislation. Similarly, councils may request advice or information from the EPA during environmental investigations they lead. Councils and the EPA will continue to work together in this way.

The EPA, while investigating potential contraventions of legislation it administers, may also discover potential breaches of a development permit under section 63(3) LUPAA. In this event, the EPA may take carriage of the LUPAA offence, alongside any breach of EMPCA, rather than referring the LUPAA breach to council, yielding a more efficient use of public resources.

An agreed procedure will be developed to set out the way this mechanism could be used, noting that it would only be used if a LUPAA breach was found during an EMPCA investigation, and with agreement of the relevant council.

4.4 Capability Building

Councils and the EPA both stand to benefit, better understand and support each other's environmental regulatory business by undertaking joint capability and skills development. This will be based on existing¹ and new data describing the local government workforce engaged in EMPCA and LUPAA across the state.

An annual calendar of training and professional development opportunities and products will be formulated under the MoU and made available to all councils and EPA staff.

4.5 Capacity

LGAT will work with the EPA, other key agencies such as Public Health Tasmania and Consumer Building and Occupational Services, to develop an understanding of individual council capacity and the relevant local government workforces ability to respond to regulatory obligations under legislation including EMPCA, LUPAA, Building Act, and the Public Health Act. This work will consider, and complement, relevant recommendations of the Local Government Board's Future of Local Government Review and the *A workforce development strategic plan for Environmental Health Officers (2020)*. This shared understanding will help the key State agencies support councils in fulfilling their regulatory obligations under the legislation identified above.

¹ For example, LGAT's 2020 report *Strengthening the front-line health protection and environmental management workforce in Tasmania: A workforce development strategic plan for Environmental Health Officers*

4.6 National Standard Implementation

The National Standard for Environmental Risk Management of Industrial Chemicals (IChEMS) is an important COAG reform intended to result in improved and consistent management of environmental risks posed by industrial chemicals. All jurisdictions agreed in 2015 to a cooperative implementation model for IChEMS with each jurisdiction adopting decisions made under Commonwealth law through their own mechanisms and taking responsibility for compliance. Commonwealth legislation to create an IChEMS chemical register was passed in 2021 which establishes risk-based schedules, mechanisms for assessing which schedule a chemical spill falls into, and for prescribing risk management measures. IChEMS is led by the Australian Government.

The EPA and the Department of Natural Resources and Environment are working on implementation arrangements for IChEMS in Tasmania and will commence promotion and awareness raising for councils and other stakeholders in 2023.

4.7 Collaboration on more complex development applications and regulation

Some councils need extra resources and expertise support to assist with more complex development applications and regulation. EPA will continue to provide guidance on more complex development applications and regulation. The parties will work together to identify the best way to share the lessons learnt from more complex development applications.

5. Annual Action Plan

5.1 An annual action plan will be produced each year for the term of the MoU, specifying the activities the parties will undertake to further the strategic priorities. The action plan will provide a short description of each activity and identify who will lead, who will support, how success will be measured and timeframe for completion.

5.2 The annual action plan follows the financial year business planning cycle. LGAT and the EPA will commence drafting each annual action plan in March and finalise it by the end of May. The annual action plan will be tabled at the first LGAT General Meeting in the new financial year and will become the workplan for the EPA's Local Government Engagement Program.

6. MoU Governance and Progress Reporting

6.1 The term of this MoU is five years from the date of signing.

6.2 A working group comprising LGAT and EPA officers will meet quarterly to develop, oversee and review progress with the annual action plan and address any issues that arise, including new matters that may require consideration as Strategic Priorities.

6.3 The working group will be chaired in rotation by the Policy Director, LGAT and the Director Environmental Regulation, EPA, who will also brief their respective Chief Executive Officers after each quarterly meeting. The EPA will provide meeting coordination, minute taking and other secretariat services for the quarterly meetings.

6.4 LGAT and EPA working group members will provide information on key activities under the MoU for the annual reports for their respective organisations, to councils and where appropriate otherwise promote joint work on their websites and in other corporate communications.

7. Dispute Resolution

7.1 LGAT and EPA officers will endeavour to settle any disputes that arise about the operation of the MoU in the first instance, and if necessary, refer the matter to their respective Directors. If the Policy Director, LGAT and Director Environmental Regulation, EPA are unable to resolve a matter, each will brief their Chief Executive Officer, including on options for a way forward.

8. Execution


Signed on behalf of the Local Government Association Tasmania



Dion Lester
CHIEF EXECUTIVE OFFICER

Date: 29/8/2023

Signed on behalf of the Environment Protection Authority



Wes Ford
CHIEF EXECUTIVE OFFICER

Date: 29/8/2023

Northern Midlands Council Account Management Report

Income & Expenditure Summary for the Period Ended 30 September 2023 (25% Year Completed)

Line Item Summary Totals

	Operating Statement												% of Budget
	Governance		Corporate Services		Regulatory & Community Serv		Development Services		Works & Infrastructure Services		Total Operating Statement		
	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	
1 Wages	604,891	91,280	1,130,192	225,143	270,364	43,550	541,333	89,727	1,927,440	332,843	4,474,220.00	782,543.00	17.49%
2 Material & Services Expenditure	621,929	248,018	964,102	363,885	169,960	30,285	443,640	95,405	4,600,295	812,214	6,799,926.00	1,549,807.00	22.79%
3 Depreciation Expenditure	78,769	0	118,005	0	33,075	0	21,230	0	6,912,453	0	7,163,532.00	0.00	0.00%
4 Government Levies & Charges	6,422	0	976,796	10,140	3,360	0	0	0	164,700	0	1,151,278.00	10,140.00	0.88%
5 Interest Expenditure	0	0	63,900	0	0	0	0	0	0	0	63,900.00	0.00	0.00%
7 Councillors Expenditure	223,690	37,144	0	0	0	0	0	0	0	0	223,690.00	37,144.00	16.61%
9 Other Expenditure	755,525	(680,447)	548,751	563,096	299,150	99,498	10,670	7,002	131,485	48,499	1,745,581.00	37,648.00	2.16%
11 Oncost	302,445	43,579	548,185	109,282	129,631	20,593	268,167	42,652	874,742	150,339	2,123,170.00	366,445.00	17.26%
12 Internal Plant Hire/Rental	21,760	1,020	26,540	776	32,550	530	21,490	0	1,039,510	184,904	1,141,850.00	187,230.00	16.40%
13 Internal Rental/Rates	0	0	1,950	0	0	0	0	0	7,220	0	9,170.00	0.00	0.00%
10 Other Internal Transfers Expenditure	0	0	8,171,211	0	0	0	0	0	0	0	8,171,211.00	0.00	0.00%
14 Oncosts Paid - Payroll	98,109	24,682	247,327	10,509	57,444	6,148	121,532	11,536	419,214	52,784	943,626.00	105,659.00	11.20%
15 Oncost Paid - Non Payroll	136,949	27,434	297,960	60,585	68,569	10,131	154,767	28,917	601,028	102,831	1,259,273.00	229,898.00	18.26%
16 Plant Expenditure Paid	4,438	3,105	16,240	6,604	7,994	2,317	18,830	4,504	520,960	283,096	568,462.00	299,626.00	52.71%
	2,854,927	(204,185)	13,111,159	1,350,020	1,072,097	213,052	1,601,659	279,743	17,199,047	1,967,510	35,838,889.00	3,606,140.00	10.06%
17 Rate Revenue	0	0	(12,886,893)	(12,920,804)	0	0	0	0	(1,316,888)	(1,322,636)	(14,203,781.00)	(14,243,440.00)	100.28%
18 Recurrent Grant Revenue	0	0	(2,232,989)	(579,929)	0	0	0	0	(2,972,199)	(3,666)	(5,205,188.00)	(613,595.00)	11.79%
19 Fees and Charges Revenue	(128)	(401)	(1,093,999)	(242,165)	(177,138)	(149,557)	(590,855)	(200,702)	(742,366)	(200,825)	(2,604,486.00)	(793,650.00)	30.47%
21 Interest Revenue	(861,900)	63,345	(366,779)	(61,909)	0	0	0	0	0	0	(1,228,679.00)	1,436.00	-0.12%
22 Reimbursements Revenue	(2,000)	(214)	(26,400)	(276)	(8,354)	(114)	0	(6,231)	(8,443)	46,674	(45,197.00)	39,839.00	-88.15%
Interest Expenditure Reimbursed	0	0	(63,900)	0	0	0	0	0	0	0	(63,900.00)	0.00	0.00%
Oncost Recoveries - Internal Tfer	(218,129)	(42,228)	(542,751)	(119,603)	(121,431)	(12,686)	(271,786)	(48,950)	(1,059,664)	(172,555)	(2,213,761.00)	(396,022.00)	17.89%
Plant Hire Income - Internal Tfer	(10,130)	0	(26,670)	0	0	0	(43,372)	0	(1,374,500)	(210,629)	(1,454,672.00)	(210,629.00)	14.48%
10 Other Internal Transfers Income	(153,747)	0	(595,794)	0	(651,779)	0	(582,878)	(11,384)	(6,716,283)	0	(8,700,481.00)	(11,384.00)	0.13%
23 Other Revenue	(468,000)	0	(17,404)	(1,023)	(313)	(1,008)	0	0	(40,058)	(7,099)	(525,775.00)	(9,130.00)	1.74%
	(1,714,034)	20,502	(17,853,579)	(13,925,709)	(959,015)	(163,365)	(1,488,891)	(267,267)	(14,230,401)	(1,900,736)	(36,245,920.00)	(16,236,575.00)	44.80%
Underlying (Surplus) / Deficit Before	1,140,893	(183,683)	(4,742,420)	(12,575,689)	113,082	49,687	112,768	12,476	2,968,646	66,774	(407,031)	(12,630,435)	
20 Gain on sale of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	0	
6 Loss on Sale of Fixed Assets	0	0	0	0	0	0	0	0	401,388	0	401,388	0	
Net Loss On Disposal of Fixed Assets	0	0	0	0	0	0	0	0	401,388	0	401,388	0	
Underlying (Surplus) / Deficit	1,140,893	(183,683)	(4,742,420)	(12,575,689)	113,082	49,687	112,768	12,476	3,370,034	66,774	(5,643)	(12,630,435)	
Capital Grant Revenue	0	0	0	0	(50,000)	0	0	0	(7,177,321)	(1,604,687)	(7,227,321)	(1,604,687)	
Subdivider & Capital Contributions	0	0	0	0	0	0	0	0	(362,067)	0	(362,067)	0	
	0	0	0	0	(50,000)	0	0	0	(7,539,388)	(1,604,687)	(7,589,388)	(1,604,687)	
Operating (Surplus) / Deficit	1,140,893	(183,683)	(4,742,420)	(12,575,689)	63,082	49,687	112,768	12,476	(4,169,354)	(1,537,913)	(7,595,031)	(14,235,122)	

Northern Midlands Council Account Management Report				Annual Budget	YTD Actual	Annual Budget	Scheduled and Actual Works by Month												
				\$	\$		<div style="display: flex; justify-content: space-between;"> Actual Expenditure Scheduled Work </div>												
2023/24 for year to 30 September 2023						Spent %	B/fwd	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Capital Expenditure - Governance																			
Fleet, Plant & Equipment, Land and Buildings																			
700009	Fleet - F9 Pool Vehicle	20,000	-																
700183	Fleet - F183 Pool Vehicle	30,000	-																
780006	Gov - Office Equipment Purchases	-	144																
788609.15		-	-																
		<u>50,000</u>	<u>144</u>																
						0%													
Capital Expenditure - Corporate Services																			
Equipment & Buildings -Corporate Services																			
700020	Fleet - F20 Child Care Van	-	39,841	0%															
715300	Corp - Computer System Upgrade	325,863	1,127	0%															
715300.5	Corp - Council Chamber audio upgrade incl live	100,000	-	0%															
791105	Cry Child Care Centre Internal Painting	10,000	-	0%															
791110	Pth - Child Care Centre Fore Street Preliminaries	-	1,907	0%															
791111	Pth - Child Care Centre Fore Street Construction Contract	-	1,778	0%															
791112	Pth - Child Care Centre Fore Street Furniture & Fittings	-	9,271	0%															
	Total Equipment & Buildings - Corporate Services	<u>435,863</u>	<u>53,924</u>	<u>12%</u>															
		<u>435,863</u>	<u>53,924</u>	<u>12%</u>															
Capital Expenditure - Regulatory and Community and Development Services																			
Fleet, Plant & Equipment																			
700002	Fleet - F2 Pool Vehicle	32,000	-	0%															
700006	Fleet - F6 Pool Vehicle	20,000	-	0%															
700004	Fleet - F4 Development	20,000	-	0%															
	Total Fleet, Plant & Equipment	<u>72,000</u>	<u>-</u>																
	Total Capital Expenditure - Regulatory and Community Services	<u>72,000</u>	<u>-</u>	<u>0%</u>															
Capital Expenditure - Works Department																			
Fleet, Plant & Depot																			
700003	Fleet - F3 Eorks Supervisor	-	45,091	0%															
700005	Fleet - F5 Works Manager Vehicle	-	-	0%															
700023	Fleet - F23 Utility Litter & Garbage Collection	-	-	0%															
700028	Fleet - F28 Light Truck Water North	-	31,218	0%															
700033	Fleet - F33 Yard Truck	-	181,821	0%															
700042	Fleet - F42 Truck 6 Yard	-	181,821	0%															
700051	Fleet - F51 Backhoe	170,000	-	0%															
700064	Fleet - F64 Tractor	100,000	-	0%															
700069	Fleet - F69 Compactor Truck	250,000	-	0%															
700131	Fleet - F131 Mower Trailer	15,000	-	0%															
700146	Fleet - F146 Water Tanker	30,000	-	0%															
700179	Fleet - F179 Building Management and Maintenance	25,000	-	0%															
700180	Flet - F180 Depot Pool Utility Vehicle	30,000	-	0%															
700199	Fleet - F199 Vehicle Hoist Longford Depot	12,000	-	0%															
715320	Works - Purchase Small Plant	40,000	1,080	3%															
720200	Works - Longford Depot Improvements	50,000	1,373	3%															

720201	Works - Ctown Depot Improvements	50,000	-	0%															
	Total Fleet, Plant & Depot	772,000	442,404	57%															
	All Areas - Street Tree program																		
707814	BUDGET ONLY NO ORDERS All Areas - Street Tree Program	-	-																
	Total All Areas - Street Tree program	-	-	0%															
	All Areas - Town Entrance Landscape/Beautification																		
707855	BUDGET ONLY NO ORDERS All Areas - Town Entrance Landscaping/Beautification	-	-	0%															
707899	BUDGET ONLY NO ORDERS All Areas - Signage Projects	20,000	-	0%															
	Total All Areas - Town Entrance Landscape/Beautification	20,000	-	0%															
	All Areas - Street Furniture																		
715255	BUDGET ONLY NO ORDERS All Areas - Street Furniture	90,000	620	1%															
715255.11	Avoca - Street Furniture Seat Purchase and Installation	-	-	0%															
715255.12	Lfd - Park Furniture Seat Purchase and Installation Cairns Park	-	-	0%															
715255.13	Ctown - Street Furniture Seat Purchase and Installation Queen St	-	-	0%															
715255.14	Ross - Street Furniture Seat Purchase and Installation Church St	-	-	0%															
715256.3	Cry - Barthomolew Park Swing Set Installation	-	-	0%															
		90,000	620	1%															
	Recreation																		
707740	Pth - Rec Ground Cricket Net Extension & Fence	80,000	-	0%															
707937	Lfd - Rec Ground Scoreboard and Entrance Improve	-	10,900	0%															
707978	Evan - Morven Park Oval Topdressing	20,000	-	0%															
		100,000	10,900	11%															
	Cressy Recreation Ground Redevelopment																		
707923	Cry - Recreation Ground Building Redevelopment	-	243	0%															
707923.5	Cry - Recreation Ground Building Redevelopment Stage 2 BBQ Shelter	-	23,163	0%															
707923.6	Cry - Recreation Ground Cricket Net upgrade	-	7,668	0%															
707926.7	Cry - Recreation Ground Carpark area and dump point	115,000	22,313																
		115,000	53,387	46%															
	Other Recreation Projects																		
707717	Lfd - Rec Ground Training Oval Place fill and Formation	35,000	-	0%															
707717.5	Lfd - Rec Ground Training Oval Fencing	20,000	-	0%															
707758	Lfd - Caravan Park Amenities Improvement	450,000	-	0%															
707801	All Areas - Private Power Pole Replacement	20,000	-	0%															
707835	Lfd - Recreation Ground and Little Athletics Topdressing	15,000	-	0%															
707876	Pth Recreation Ground Topdressing	25,000	-	0%															
707889	BUDGET ONLY NO ORDERS All Areas - Playground Shelters	20,000	-	0%															
707924	Cry - Pool Solar Blanket Replacement	50,000	-	0%															
708042	Pth - Train Park Play Equipment Upgrades	150,000	2,482	2%															
708045	Lfd - Road Safety Park St Georges Square	20,000	-	0%															
708049	Lfd - Railway Bridge Pillar Restoration Project	50,000	-	0%															
708056	Ross - Mens Shed Building Upgrades	210,000	-	0%															
708058	Bishopsbourne - Community Centre Electric BBQ, History board & Church	-	301	0%															
708060	Cry - Macquarie Street River Reserve Fencing Carpark and Picnic Tables	17,000	-	0%															
708061	Ctown - King St Oval Security Cameras	5,000	-	0%															
708063	Evan - Pioneer Park Play Equipment and Masterplan Upgrades	250,000	-	0%															
708064	Lfd - Tannery Road Boom Gate Replacement	-	4,910	0%															
708065	Lfd - Recreation Ground Irrigation System	200,000	-	0%															
708067	Pth - Bicentennial Dog Park Separation Fence	7,550	-	0%															
708068	Pth - Bicentennial Dog Park Culvert	15,000	-	0%															
708069	Pth - Mural Project	5,500	-	0%															
708072	Ross - Pool Work Health and Safety Upgrades	10,000	2,249	22%															

708073	All Areas - Dog Parks Upgrades Noticeboards and Fencing Upgrades	15,000	-	0%															
708075.1	Lfd - Laycock/Wellington Street Playground - Preliminaries	500,768	-	0%															
708076	Devon Hills - Playequipment upgrade	-	262	0%															
708077	Avoca - Museum, weatherboard replacement and painting	45,000	6,818	15%															
708078	Ctown - Swimming Pool - refibre glassing and lawn irrigation	45,000	-	0%															
708079	Ctown - King Street Hall, heating and painting and kitchenette	35,000	-	0%															
708080	Lfd - Bishopsbourne - Church purchase	20,000	-	0%															
708080.5	Lfd - Bishopsbourne - LED light replacement in stadium	10,000	-	0%															
708081	Lfd - Council Offices - Improvements doors to C&D, bin enclosure, cracking repair	40,000	-	0%															
708082	Ross - Recreation Ground clubrooms, new kitchen, shutters and other minor impr	50,000	16,146	32%															
708083	All Areas - Registered Key Locking System 2	60,000	4,829	8%															
708085	Cry - Batholomew Park, play equipment and shelter upgrade	100,000	-	0%															
708086	Pth - William Street Reserve, memorial seat (Stagg)	5,000	747	15%															
708087	Lfd - Town Hall - improvements incl foyer dampness	50,000	-	0%															
708088	Lfd - Above Library, improvements and toilet	50,000	18,967	38%															
715254	BUDGET ONLY NO ORDERS All Areas - Play Ground Equipment	50,000	-	0%															
715255.4	Pth - WilliamSt Reserve BBQ	-	942	0%															
715255.6	Pth - Train Park BBQ Shelter & Toilet Maintenance	85,000	18,503	22%															
	Total - Other Recreation Projects	2,735,818	77,156	3%															
	Total Recreation	3,060,818	142,063	5%															
Buildings																			
707954	Evan - Renovations / Upgrades Murray St Units	-	14,991	0%															
	Ctown - War Memorial Oval Amenities Upgrade																		
707805.87	Ctown - War Memorial Recreation Ground - Carpet cleaner extractor	9,000	8,856	98%															
	Total Ctown - War Memorial Oval Amenities Upgrade	9,000	8,856	98%															
	Lfd - Longford Community Sports Centre Redevelopment																		
707752.98	Lfd - Sports Centre Gym - Stadium floor upgrade and basketball backboards	40,000	-	0%															
707752.99	Lfd - Sports Centre Gym - Painting exterior walls	50,000	-	0%															
	Total Lfd - Longford Community Sports Centre Redevelopment	90,000	-	0%															
	Other Buildings																		
707766	Lake Leake - Amenities Upgrade	-	6,657	0%															
707766.5	Lake Leake - BBQ	15,000	5,127	34%															
707775	Avoca - Hall Toilet Upgrade	50,000	-	0%															
707808	Lfd - Library Entrance Ramp	60,000	51,165	85%															
707868	Cry - Town Hall Improvements Entrance Ramp	-	38,833	0%															
707871	Evan - War Memorial Hall Improvements Roof Replacement	8,000	-	0%															
707872	Evan - Falls Park Pavillion Improvements Painting	31,000	-	0%															
707873	Ross - Town Hall/Library Improvements Painting /Carpet/ Access	-	3,574	0%															
707920	All Areas - Public Buildings Asbestos Removal	-	61	0%															
707948	Ctown - Renovations/Upgrades William St Units	50,000	237	0%															
707955	Evan - Community & Visitor Centre Roof Works	20,000	-	0%															
708039	Pth - Recreation Ground Amenities Painting and Crack Repairs	30,000	-	0%															
708051	Ross - Drill Hall Roof Replacement	60,000	-	0%															
715345	Public Building and Amemites Projects - Administration	100,000	33,264	33%															
715350	All Areas - Public Building Improvements not yet allocated	150,000	14,876	10%															
720134.5	Pth - Seccombe St Reserve Shade Shelter	20,000	608	3%															
720135	Evan - Pioneer Park Toilets Upgrade Male and Disabled	100,000	-	0%															
720145	Evan - Honeysuckle Banks Reserve Toilet, Dump Point, Improvements	-	12,929	0%															
	Total Other Buildings	694,000	167,331	24%															

Total Buildings		793,000	191,178	24%															
Longford Main Street Project																			
707987.1	Lfd - Main Street Project - Preliminaries	-	5,714	0%															
707987.2	Lfd - Main Street Project - Victoria Square Memorial Hall Upgrade Preliminaries	3,109,479	424,617	14%															
707987.3	Lfd - Main Street Project - Road Infrastructure Upgrade Preliminaries	-	-	0%															
707987.5	Lfd - Main Street Project - Victoria Square Additional Toilet Preliminaries	-	-	0%															
707988.7	Lfd - Main Street Project - Jumbo Bins	-	-	0%															
	Total Longford Main Street Project	3,109,479	430,331	14%															
Waste Management																			
712949	FOGO - Service Establishment Initial Bin Purchase	-	805	0%															
712950	Recycling - Bin Purchase (Replacements Only)	-	959	0%															
712951	Recycling - Bin Purchase (New Services)	17,500	-	0%															
712952	Waste - Bin Purchase (Replacements Only)	17,500	1,797	10%															
712953	Waste - Bin Purchase (New Services)	-	1,469	0%															
728770	All Areas - Recycling Initiatives	10,000	-	0%															
	Total Waste Management	45,000	5,030	11%															
Roads																			
Ctown - Barton Rd Reconstruction Ch 6.120 to 8.090																			
751612.9	Pth - Seccombe St Main Rd to Minerva Drive - Speed reducing device	50,000	-	0%															
	Total Ctown - Barton Rd Reconstruction Ch 6.120 to 8.090	50,000	-	0%															
Ctown - Bond St Grant to High St Reconstruction																			
750156	Ctown - Bond St Grant to High incl No.15 Reconstruction K&G	30,000	-	0%															
	Ctown - Bond St Grant to High St Reconstruction	30,000	-	0%															
Evan - Glen Esk Road Ch 7.530 to 9.870 Reconstruction																			
750503	Evan - Glen Esk Road Ch 7.530 to 9.870 Reconstruction	-	221	0%															
		-	221	0%															
Lfd - Labour St Kerb & Verge Reconstruction																			
750677.6	Lfd - Latour St, Archer to Smith - Footpaths	30,000	-	0%															
750678.6	Lfd - Latour Street, Archer to Smith, footpath	42,000	-	0%															
		72,000	-																
Perth Bypass - Associated Works																			
751425	Pth - Youl Road K&G Seal Verge and Bike Track from Phillip	350,000	-	0%															
751614	Lfd - Entrance Roundabout Landscaping	200,000	-	0%															
751614.6	W/Junct - Hobart Road Shared Path Way	250,000	110	0%															
752010	Perth Bypass - Planting Vegetation Corridors	-	808	0%															
752015	Perth - Bypass Associated Works	-	680	0%															
752017.4	Perth Bypass - Haggerston Road Trees	-	1,516	0%															
752025	Pth - Main Street Program	1,641,000	70,471	4%															
752025.7	Pth - Main Street Program - Jumbo bins	-	-	0%															
752026	Pth - Fairtlogh Street - Construction pf a school crossing and associated works	-	53,674	0%															
752027	Ross - High Street, Bollards outside post office	6,000	375	6%															
752028.6	Ross - Railway Crossing High Street - footpath crossing	60,000	-	0%															
	Perth Bypass - Associated Works	2,507,000	127,634	5%															
Perth - George St Clarence to End K&G and Verge																			
750474.1	Pth - Geogr St Clarence to End K&G and Verge	-	85	0%															
		-	85	0%															

Resealing Program																			
715005	Roads - Resealing All Areas	\$830,473.00	\$0.00	0%															
715005.008	Ross - Reseal Badajos St Ch 0.0 to Ch 0.075	\$0.00	\$1,370.00	0%															
715005.0082	Ross - Reseal Badajos St Ch 0.120 to Ch 0.307	\$0.00	\$4,109.00	0%															
715005.0158	Ross - Reseal Bond St Ch 0.0 to Ch 0.298	\$0.00	\$1,370.00	0%															
715005.0159	Ross - Reseal Bond St Ch 0.298 to Ch 0.352	\$0.00	\$1,370.00	0%															
715005.016	Ross - Reseal Bond St Ch 0.532 to Ch 0.767	\$0.00	\$1,370.00	0%															
715005.0161	Ross - Reseal Bond St Ch 0.767 to Ch 0.922	\$0.00	\$1,370.00	0%															
715005.0188	Ross - Reseal Bridge St Ch 0.303 to Ch 0.363	\$0.00	\$2,603.00	0%															
715005.019	Ross - Reseal Bridge St Ch 0.692 to 0.936	\$0.00	\$1,234.00	0%															
715005.0191	Ross - Reseal Bridge St Ch 0.936 to 1.165	\$0.00	\$1,234.00	0%															
715005.0224	Lfd - Reseals Asset 224 - Burghley St, William St0 to High St 155	\$0.00	\$1,375.00	0%															
715005.0239	Lfd - Reseal Catherine St Ch 0.206 to 0.226	\$0.00	\$1,375.00	0%															
715005.0242	Lfd - Reseal Catherine St Ch 0.657 to 0.675	\$0.00	\$1,375.00	0%															
715005.0246	Lfd - Reseal Catherine St Ch 1.139 to 1.531	\$0.00	\$1,375.00	0%															
715005.0376	Pth - Reseal Drummond St Ch 0 to 0.168	\$0.00	\$10,137.00	0%															
715005.0377	Pth - Reseal Drummond St Ch0.168-0.377	\$0.00	\$21,320.00	0%															
715005.0378	Pth - Reseal Drummond St Ch0.530-0.607	\$0.00	\$34,032.00	0%															
715005.0379	Pth - Reseal Drummond St Ch0.607-0.688	\$0.00	\$9,155.00	0%															
715005.0464	Lfd - Reseals Asset 464 - George St, Pakenham St 0 to William St 71	\$0.00	\$1,375.00	0%															
715005.0465	Lfd - Reseals Asset 465 - George St, William St 71 to Archer St 207	\$0.00	\$1,375.00	0%															
715005.0536	Lfd - Reseal Hay St Ch 0.370 to 0.500	\$0.00	\$1,375.00	0%															
715005.0554	Reseal - Lfd - High St, Wellington St 0 to Marlborough St 205	\$0.00	\$1,375.00	0%															
715005.0555	Lfd - Reseal Asset 555 - High St, Marlborough St205 to Pakenham St 378	\$0.00	\$1,375.00	0%															
715005.0559	Lfd - Reseal High St Ch0.741-0.784	\$0.00	\$1,375.00	0%															
715005.0562	Ross - Reseal High St, Church to Bond	\$0.00	\$1,370.00	0%															
715005.0566	Ross - Reseal High St, Waterloo to Ch 0.970	\$0.00	\$1,234.00	0%															
715005.0578	Lfd - Reseal Hobhouse St 0.729 to 0.909	\$0.00	\$1,375.00	0%															
715005.0609	Lfd - Reseal Howick St Ch 0.512 to 0.595	\$0.00	\$1,375.00	0%															
715005.0972	Lfd - Reseals Asset 972 - Pakenham St, William St 0 to High St 295	\$0.00	\$2,962.00	0%															
Total Resealing Program		830,473	112,740	14%															
Resheeting Program																			
715125	Southern - Resheeting	251,327	30,470	12%															
715460	Roads Northern - Resheeting	251,327	969	0%															
Total Resheeting Program		502,654	31,439	6%															
Footpath Construction Program																			
750000	BUDGET ONLY NO ORDERS All Areas - Asphalt Footpath Replacements	135,000	-	0%															
750045	Ross - Ashby Road Chn 5.765 to 7.690	500,000	-	0%															
750092.6	Evan - Barclay St No 46 towards White Hills Rd Eastern Side Gravel Footpath	50,000	1,693	3%															
750181	Ctown - Bridge Street, High to Peddar, K&G	85,000	-	0%															
750181.6	Ctown - Bridge Street, High to Peddar footpath	15,000	-	0%															
750213.6	Lfd - Bulwer St Wellington to 0.172 footpath south side	-	17,056	0%															
750213.8	Lfd - Bulwer St Wellington to 0.172 south side - driveways	-	44,538	0%															
750214.6	Lfd - Bulwer St 0.172 to Laycock footpath south side	-	618	0%															
750215.6	Lfd - Bulwer St Laycock to Stocker footpath south side	-	1,545	0%															
750216.6	Lfd - Bulwer St Stocker to Marlborough footpath south side	-	162	0%															
750216.8	Lfd - Bulwer St Stocker to Marlborough footpath	-	375	0%															
750222	Lfd - Burghley Street, Wilmores to Cemetery	40,000	-	0%															
750271.6	Cry - Church St - Charles to Murfett (132m2) L footpath	25,000	927	4%															
750395.6	Pth - Edward St Napoleon to Cromwell footpath north side	-	34,697	0%															
750395.8	Pth - Edward St in front of No 39 Driveway	68,000	9,766	14%															

750458.6	Pth - Footpath Frederick St, Scone to Clarence North Side	54,000	-	0%															
750507.6	Lfd - Goderich St William to Archer Footpath	22,000	-	0%															
750713.6	Pth - Little Mulgrave St Main to north footpath western side	40,000	-	0%															
750796.6	Cry - Main St Saundridge to Church St Footpath	75,000	-	0%															
750977.6	Lfd - Pakenham St Hobhouse to Bulwer footpath eastern side	60,000	-	0%															
751613	Pth - William St Reserve Footpath Bridge Access	-	4,396	0%															
751613.1	Pth - William St Reserve Footpath Bridge Access - Excavation	-	411	0%															
751613.6	Pth - William St Reserve Footbridge Footpath	-	5,768	0%															
Total Footpath Construction Program		1,169,000	121,952	10%															
Other Road Projects																			
707987	Lfd - Urban Street Design Wellington StmFootpaths Outstands Landscaping	1,793,628	-	0%															
750131	Lfd - Bishopsbourne Re Ch 5.080 to 7.375 Reconstruction	504,900	-	0%															
750441	Avoca - Falmouth St Churchill to Gray Kerb & Gutter and Verge Replacement	-	418	0%															
750441.5	Avoca - Falmouth St Churchill to Gray Kerb & Gutter and Verge Replacement - Sea	-	1,190	0%															
750441.9	Avoca - Falmouth St Churchill to Gray Kerb & Gutter and Verge Replacement - Ot	-	693	0%															
750442	Avoca - Falmouth St Arthur to Gray Kerb & Gutter and Verge Replacement - K&G	50,000	-	0%															
750544	Ctown - Main Street Project	2,450,000	4,212	0%															
750545.7	Ctown - Main Street Project - Jumbo Bins	-	39,933	0%															
750579	Lfd - Hobhouse St Reconstruction Catherine to Burghley	130,000	-	0%															
750910	Evan - Murray St & Scone St Verge Parking Spaces	50,000	-	0%															
751615	Lfd - Waste Transfer Station Sealing of Entrance & Ramps plus Eastern Security Fe	85,000	-	0%															
Total Other Road Projects		5,063,528	46,446	1%															
Total Roads		10,224,655	440,517	0															
Bridges																			
740050	All Areas - Bridge Guard Rail Replacement Allocation (Budget Only)	200,000	-	0%															
741172	Lfd - Bridge 1172 : Blackwood Crk Road, Brumbys	120,000	23,638	20%															
743473	Lfd - Bridge 3473 - Jones Road	187,500	33,700	18%															
744927	Lfd - Bridge 4927 - Liffy Road - Over Bates Creek replace culverts with bridge	600,000	40,600	7%															
749963	Pth - William Street Reserve Bridge No 9963	-	655	0%															
Total Bridges		1,107,500	98,593	9%															
Urban Stormwater Drainage																			
788575	BUDGET ONLY NO ORDERS Storm Water Drainage - Unallocated Projects	40,000	-	0%															
788628	Pth - Stormwater Main Replacement Frederick St Perth Norfolk to No 65	-	8,680	0%															
788632	Evan - Stormwater Barclay St Subdivision Contribution	-	646	0%															
788633	All Areas - Stormwater Side Entry Pit Renewals Program	50,000	-	0%															
788646	Pth - Stormwater - Arthur Street detention	-	1,707	0%															
788648	Ctown - Stormwater High St Esplanade Humceptor Installation	90,000	-	0%															
788649	Ross - Stormwater Waterloo St Culvert	20,000	-	0%															
788651.5	Lfd - Anstey Street - Stormwater Kerb and road widening - Seal	-	25,765	0%															
788651.7	Lfd - Anstey Street - Stormwater Kerb and road widening - Naturestrips	-	1,340	0%															
788655	Ctown - Stormwater Recreation Ground Humceptor Installation	45,000	-	0%															
788656	Ctown - Stormwater High St west of 1a Bond Street - culvert upgrade	30,000	-	0%															
788657	Ctown - Stormwater High St Esplanade Humceptor Installation	20,000	-	0%															
788658	Ctown - Stormwater Church/High Streets - Duplicate culvert upgrade pits and inst	100,000	-	0%															
788659	Ctown - Stormwater East Street William St south - rock drain against rail line	100,000	-	0%															
788660	Lfd - Stormwater Carins Street, Union to end, instal low flow pipes and v-pits, rest	30,000	150	1%															
788661	Pth - Stormwater CCTV West Perth	60,000	-	0%															
788662	Pth - Stormwater - Frederick Street, Cromwell to Napoleon, Realign open drain an	50,000	-	0%															
788663	Pth - Stormwater Perth Recreation Ground northern side drainage	30,000	240	1%															
Total Urban Stormwater Drainage		665,000	38,528	6%															
Total Capital - Works Department		19,777,452	1,788,644	9%															